

DOWNTOWN DESIGN REVIEW BOARD MEETING MINUTES

**September 28, 2016 - 8:30 A.M.
City Hall – Planning Conference Room**

1. Roll Call – Members Present

The meeting was called to order by Paul Holje at 8:30 a.m. with the following members present: Leah Byzewski, Dave Badman, Chuck Flemmer, Paul Holje. Quorum present. Staff Present: Andrea Edwardson, Planner, Planning and Community Development, Cary McMahon, Administrative Specialist Sr., Planning and Community Development, Bev Collings, Building and Zoning Administrator, Inspections Department. Others Present: Nick Cox from Indigo Signworks, and C.T. Marhula.

2. Reading and approval of DDRB minutes for August 31st 2016.

Mr. Holje asked if there were any changes or corrections to the minutes from the board. No changes noted.

MOTION BY FLEMMER SECOND BY BYZEWSKI TO ACCEPT THE MINUTES AS PRESENTED. ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

3. Matter of the request from Nick Cox, Indigo Signworks, on behalf of Beverly Realty, Inc. for wall signage at 102 S. 3rd Street.

Ms. Edwardson introduced the item, stating it is a change in signage for the business located at the above referenced address. Mr. Cox indicated that while all the signage was remaining in the same place, the color and font of the signs would be changed. He indicated that one of the signs would be lighted as it had been in the past.

MOTION BY BADMAN, SECOND BY BYZEWSKI TO APPROVE THE MATTER AT PRESENTED. ALL IN FAVOR. MOTION PASSED UNANIMOUSLY.

4. Other Business:

Mr. Marhula stated that he was at the meeting today to urge the board to attend the meetings in regard to redevelopment of Arbor Park as he felt that the proposed project did not meet current review guidelines. Mr. Marhula stated he found

some clear violations in his review of the guidelines. Supplemental material was provided but not discussed.

Ms. Edwardson explained what the process would be if the Council approved it at the next meeting, and she explained when the project would be brought before the boards.

Ms. Edwardson made note of the fact that this was Mr. Holje's last meeting and at the next meeting they would need to vote a new chair and that because of the small size of current board members getting quorum's might be more difficult. Ms. Edwardson stated that as mentioned at last meeting the structure of the board was being reviewed.

Mr. Flemmer asked for personal opinions of the Sorlie Bridge lighting changes. Mr. Holje stated that once the LED lights were installed the historical integrity was compromised and that at this point he didn't feel that any changes to the lighting were of historical importance.

Ms. Edwardson thanked Mr. Holje for his service to the board.

5. Adjournment:

**MOTION BY FLEMMER, SECOND BY BADMAN. MEETING
ADJOURNED AT 8:41 A.M.**

Respectfully Submitted,

Cary McMahon, Administrative Specialist Sr.