



City of Grand Forks Staff Report



Committee of the Whole – December 12, 2016
City Council - December 19, 2016

Agenda Item: Reappointment to the Convention and Visitors Bureau Board

Submitted by: Mayor Michael R. Brown

Staff Recommended Action: Reappoint Shawn Clapp to the Convention and Visitors Bureau

Committee Recommended Action: Refer to City Council with the recommendation to approve.

Council Recommended Action:

BACKGROUND:

Per city code the membership of the Convention and Visitors Bureau is selected as follows: one (1) member shall be selected by the mayor of the City of East Grand Forks; one (1) member shall be selected by the management company of Engelstad Arena; one (1) member shall be selected by the Grand Forks Park District Commission; one (1) member shall be selected by the president of the University of North Dakota; one (1) member shall be appointed by the chair of the Events Center Commission; two (2) members shall be selected by the mayor of the City of Grand Forks and two (2) members shall be selected by the hotel/motel association

FINDINGS AND ANALYSIS:

Julie Rygg, Executive Director of the CVB, recommends that Shawn Clapp be reappointed for another term.

SUPPORT MATERIALS:

- Letter from Julie Rygg, Executive Director of the Convention and Visitors Bureau.



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October 19, 2016

Mayor Michael Brown
City of Grand Forks
255 North 4th Street
Grand Forks, ND 58203

Dear Mayor Brown:

Greetings from the Greater Grand Forks Convention & Visitors Bureau (CVB)!

As you know, the City of Grand Forks is asked to appoint two representatives to the CVB Board of Directors. I am writing to notify you Shawn Clapp's three-year term will expire on December 31, 2016, and to request you make an appointment at this time for the term beginning January 1, 2017, through December 31, 2019.

You are more than welcome to reappoint Shawn as I have spoken with him, and he expressed interest in continuing his service. Shawn is an active and valued member of the CVB Board of Directors.

Thank you for your continued support of tourism efforts in the Greater Grand Forks area!

Sincerely,

Julie Rygg

Julie Rygg
Executive Director

