



City of Grand Forks Staff Report



Committee of the Whole – December 12, 2016
City Council – December 19, 2016

Agenda Item: Budget Amendment – Health Department – Social Detox

Submitted by: Debbie Swanson, Director

Staff Recommended Action: Approve Budget Amendment for Social Detox

Committee Recommended Action:

Refer to City Council with the recommendation to approve.

Council Action:

BACKGROUND: The Health Department has implemented a withdrawal management (social detox) center at 207 S. 4th Street. The program was awarded \$75,000 in CDBG funding for start-up costs in 2016.

ANALYSIS AND FINDINGS OF FACT: The center is on track to spend the entire \$75,000 CDBG grant award by December 31, 2016. This amount has not yet been reflected in the revenue budget for the Health Department. The attached budget amendment reflects this award and the related expense line items. Additional sources of funding have also been received to support the center.

SUPPORT MATERIALS: Attached budget amendment for Health Department grant to social detox operations – 2146.401.4571.

CITY OF GRAND FORKS, NORTH DAKOTA

BUDGET AMENDMENT REQUEST

REQUEST NO. _____ **DATE:** 12/5/16

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TO: FINANCE AND ADMINISTRATIVE OFFICE

FROM: HEALTH DEPARTMENT

Request amendment to budget as indicated

12/5/16
DATE

Deborah J. Swenson
DEPARTMENT HEAD

Increase Revenue					Increase Expenditure Account					
FUND CODE	DEPT CODE	SUB DEPT CODE	BUDGET CODE	DESCRIPTION	FUND CODE	DEPT CODE	SUB DEPT CODE	BUDGET CODE	DESCRIPTION	AMOUNT
2146	000		334.0015	CDBG - Detox	2146	401	4571	400.0010	Wages & Salary Perm	\$2,500.00
								400.0020	Wages & Salary Temp	\$48,000.00
								401.0010	FICA OASDI	\$3,000.00
								401.0015	FICA Medicare	\$1,000.00
								410.0020	Office Supplies	\$3,500.00
								410.0060	Med Lab Supplies	\$3,000.00
								430.0015	Contract. Pers. Serv.	\$6,900.00
								430.0010	Medical Exams	\$500.00
								700.0005	Non Capitalized Assets	\$6,600.00
				TOTAL				TOTAL		\$75,000.00

REASON: CDBG Funding awarded for start up costs for health department's social detox center.

FINANCE DIRECTOR'S COMMENT:

AUDITORS COMMENT:

CERTIFY AVAILABILITY OF FUNDS

MOVED BY: _____

DATE _____

DATE PROCESSED _____

SECONDED BY: _____

CITY AUDITOR/DEPUTY _____

ENTERED BY _____