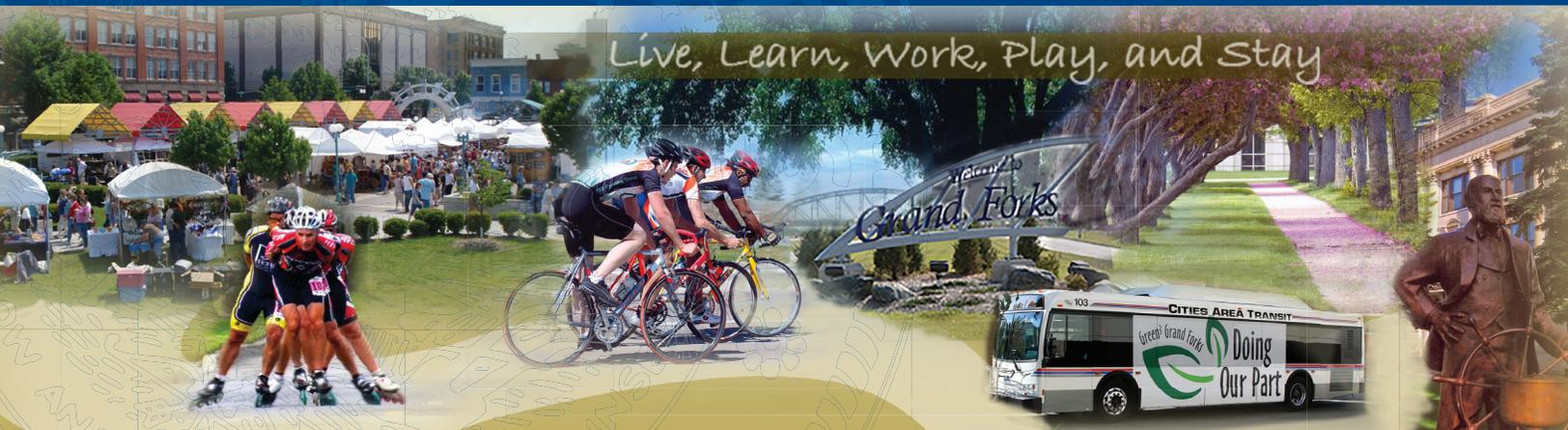


# ANNUAL BUDGET FOR 2015



CITY OF GRAND FORKS, ND

Cover photo is a collage showing places and activities in our community.

The collage was created by Vision Internet as a banner for the home page of our new City website which launched in July 2014. Highlighted within the collage is a frequent quote of Mayor Michael R. Brown about our community- “Grand Forks is a great place to Live, Learn, Work, Play, and Stay”.



# **2015 City Budget**

**City of Grand Forks, North Dakota**

**For the Year Beginning January 1, 2015**

**Prepared by:  
The Finance Department  
Maureen Storstad, Director of Finance and  
Administrative Services**



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## Letter of Transmittal

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### City of Grand Forks

255 N 4<sup>th</sup> Street – PO Box 5200  
Grand Forks, ND 58203  
[www.grandforksgov.com](http://www.grandforksgov.com)

September 15, 2014

#### Honorable Mayor and City Council Members

The City Council adopted the 2015 budget by ordinance on September 15, 2014. The 2014 budget document also includes the Fee Booklet that was adopted by resolution of the City Council and will be reviewed annually as part of the annual budget process.

Our budget process generally begins in March of each year. This process was expanded to include strategic Infrastructure Master Planning, in which discussion began in October, 2013. The results of these discussions are included within the 2015 budget. We have incorporated funding toward the effort of strategically developing our city as we lay the infrastructure to make land “shovel ready” for development. Along with incorporating this into the 2015 budget process, budget preparation also involved evaluating local, state and national economic conditions, federal and state mandates, citizen concerns about the rising cost of services and the rising property taxes, cost/revenue analysis, and possibilities of collaborative opportunities with other local and regional agencies.

Contrary to the national economic trends, our local and state economy seems to be heading in the right direction. In fact, our State is “the envy of the nation” with the country’s lowest unemployment, rising personal income and competitive business climate. Although, oil production and all its spinoffs are major components of North Dakota’s economy, the non-oil patch jobs and business activity continue to expand.

Locally, our traditional revenue sources appear to be strong. Sales tax revenue is coming in better than last year and growth in property valuations is strong. Building permits, hotel/motel tax, and airline boardings are all on the rise. State aid is up 6.5% as compared to 2013. The City has also received funds from the State for street capital maintenance.

Having said that, the 2015 budget is built on economic truism and conservative principles.

The 2015 budget reflects Mayor Brown’s commitment to Grand Forks Promise of a community where every person, family, and business has the chance to grow. This budget provides resources and direction that will help deliver on the five metrics of the **Grand Forks Promise**: a safe environment; an affordable and competitive place to live and do business; a commitment to our youth; opportunities to be engaged; and rich cultural and healthy experiences.

As such, the underlying principles that guided the budget process were:

- Maintain the same quality and level of services for the continuation of these services in 2015.
- Evaluate and consider necessary investments for providing the same standards of services and meeting residents’ expectation in the future.
- Treat employees consistent with the City Council’s history of employee compensation.
- Evaluate the services we provide and seek efficiencies at all levels through process improvements, consolidation and integration of department functions and activities, and optimum utilization of technology.
- Examine every vacant position to see if there are opportunities to maximize the scope of existing positions and cut overall personnel costs.
- Close budgetary gaps with fiscally responsible measures and prudent resource allocation.
- Build a financially resilient government through long-term financial planning.
- Maintain and preserve reserves backed by a sound fund balance policy.

These principles and fiscal constraints require ever more diligence on the part of administration to ensure that available resources are allocated responsibly, wisely and most effectively. During the time period of March through September many hours were spent by boards, committees, city staff, Mayor Brown and the City Council to compile a fiscally sound budget.

The city’s approved 2015 budget for all funds is \$161,487,397 compared to \$139,677,322 for 2014, an increase of 15.61%. Much of this is due to capital projects. There is a 7.23 mill decrease included with this budget, most of this coming from the General Fund. We are able to do this as we are seeing increases in our revenue sources due to the growth. Also, one additional mill will be set aside along with 3 mills already allocated to build a reserve dedicated for a fire station to be operational in 2016 in order to provide the same level of fire protection to the southeast quadrant of the city. Fire station construction is scheduled for 2015. Funds have been set aside and will be paid out of the Public Building Fund.

The estimated mill rate for the city is 103.02, which is much below the total mills allowed by the State. In 2015 one mill is estimated to be valued at \$180,200 compared to \$162,284 in 2014, an increase of 11.04% (36.5% of this from new construction and 63.5% from revaluation).

The approved budget is balanced with a combination of revenue increases, reallocation of resources within departments to address critical needs. Several new positions are budgeted including; a real estate appraiser, an environmental health specialist, two building

**City of Grand Forks  
2015 City Budget**

**Letter of Transmittal**

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inspectors, a parking enforcement officer, human resource technician, and a civil engineering technician. These positions, with the exception of the appraiser and environmental health specialist, are temporary positions to help during this time of growth.

**Highlights of the 2015 Budget include:**

- 7.23 mill decrease for 2015
- Balanced budget
- Six-year operations and capital improvement plan
- Full funding of the pension plans as recommended through actuarial calculations and State required employer contribution levels.
- Funding for ongoing street projects and for new trunk paving and lighting.
- Combines Highway User and Infrastructure Funds into one Street/Infrastructure Capital Project Fund.
- Major Water Treatment Plant project 2015-2020.
- Continue funding of capital replacement reserve for General Fund vehicles.
- Continual replacement of marked police vehicles.
- Funding for the arts and the special events.
- Plan for South East Fire Station to be operational in 2016.

Approximately \$53.9 million is budgeted for Capital Improvements in 2015; \$5 million for equipment replacement, \$26 million for street and bike-paths, \$5 million for facilities and buildings, and \$17.9 million for utility infrastructure.

**Financial Status of the City**

**General Fund**

The General Fund, the primary operating fund, is budgeted at \$36,361,694 representing a 4.75% increase over the 2014 adopted budget. Revenues are projected at \$36,301,694, use of cash carryover of \$60,000, and beginning cash balance of \$6,600,000 equates to a total available funds of \$42,961,694, producing an ending balance of 6,600,000. The total Revenue shown is net of 720,800, which equates to the value of 4 mills. This will be set aside in a reserve for the future South East Fire Station.

Estimated General Fund revenue increases by \$1.6 million in 2015 over 2014. Much of this increase is due to the fees associated with the growth that we are seeing in Grand Forks. We have budgeted an additional \$315,000 to come from building permits. Also, \$590,000 additional is budgeted for administrative and engineering fees from projects. Because of this increased revenue stream, the city was able to reduce 5.39 mills to the General Fund. We will analyze these revenue streams annually. After taking this mill reduction into account, this revenue stream is still estimated to increase approximately \$150,000. Other increases are projected including sales tax and

state aid. Sales tax is budgeted at a 3% increase, which equates to about \$145,000, and state aid is projected to bring in an additional \$150,000 to the General Fund.

Sales tax receipts have and continue to show good growth. Receipts in 2014 are currently up about 3%. We have budgeted a 3% increase in 2015. This is 3% over the 2014 budget. We feel this is conservative in nature, as the 2014 budgeted amount of sales tax is less than actual collections in 2013.

Public safety is the largest single functional category of the General Fund budget, utilizing 47% of this fund's total.

Under North Dakota State Law, cities are allowed to transfer up to 20% of revenue from utility funds to the General fund partly to cover the city's administrative/overhead costs in providing these services. The recommendation for 2015 budget is a transfer of approximately 13% as payment-in-lieu of taxes and the overhead charges to sanitation, water, wastewater and stormwater funds to cover indirect costs incurred by the General Fund.

Salaries and benefits paid to employees constitute 76% of General Fund expenditures.

**Special Revenue Funds**

The City's fund structure is set up with several Special Revenue funds, all of which have positive fund balances. Eight of these funds are funded by specific property tax levies as authorized under state statutes. The 2015 budget closes out one of these funds, as we shift the city share of projects from a separate City Share of Special Improvement Special Revenue Fund to the Street/Infrastructure Capital Project Fund. The city share of projects has transitioned over the years to be paid with the infrastructure portion of the city sales tax received. There is more discussion related to this below in the capital project portion of this letter. Two of the Special Revenue Funds are Public Safety Answering Point and E-911 System funded by specific telecommunication and service fees. The General Fund Loan and Stabilization Fund is dedicated to stabilizing property taxes by funding, when needed, one-time expenditures for General Fund departments. The final fund is dedicated to reserve money for sick leave liabilities.

Our projections for the Special Revenue funds indicate that the 2015 budget can be funded by the estimated revenue and existing fund balances. Any shortfall in revenue would be met by a corresponding reduction in the matching area of expenditure, or a transfer from the Loan & Stabilization Fund.

**Capital Projects Fund**

The 2015 budget includes a shift in categorization for our street and infrastructure projects that previously ran through two separate special revenue funds. The

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## Letter of Transmittal

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Highway User and Infrastructure Special Revenue Funds will now be categorized as the Street/Infrastructure Capital Project Fund. We believe this is the correct shift to make, as the majority of the funds that are budgeted here are for capital projects, and will better represent the purpose of these highway user funds and sales tax dollars. The highway user tax is a fuel tax collected by the state for purposes of street repair and maintenance. The sales tax that is allocated to this fund comes from a portion of the 1% city sales tax. Currently, city ordinance allocates 30% of this 1% city sales tax for infrastructure purposes. Also included in the 2015 budget are various infrastructure projects that will be funded by a refunding bond issue. The bonds will be paid back through special assessments levied against the benefitting properties.

The 2015 budget also includes projects determined through our Strategic Infrastructure Master Planning discussions referred to at the beginning of this letter. This budget includes the use of economic development dollars to be used for projects with the purpose of strategically developing our City. Two areas of the City that have been determined as a good areas to develop are for West Highway 2 located in the vicinity of the new Walmart store, and Interstate 29/32<sup>nd</sup> Ave S. The amount of economic development dollars used is based upon the percent related to primary sector business development. These projects run through our Street/Infrastructure Capital Project Fund as well as through our Utility Enterprise Funds as we transfer a portion of the Economic Development Funds to these funds for the purpose of making land "shovel ready" for development.

In 2015, we continue to build a fund to accumulate a reserve for future bridge repair/rehab. We are reserving \$100,000 - \$200,000 per year, which started in 2008 through 2013, \$250,000 in 2014, \$300,000 in 2015 and \$200,000 - \$500,000 in 2016 through 2020. This reserve will be used either for the Washington Street Underpass, the Sorlie Bridge, or the Kennedy Bridge, depending on priorities set by the NDDOT. This of course is a dedicated effort to make sure that when we have major projects in our planning cycle, we do all we can to make the funding process as minimally disruptive for our citizens as possible. This is one of the great advantages to the six-year planning process that Mayor Brown implemented with the 2008 budget process.

### Enterprise Funds

**Sanitation Fund:** In 2015 projects money is being set aside to build up reserve for renewal and rehab of the baling facility and landfill. The landfill is also projected for construction of Cell B in the year 2016 and 2017. A 4% rate increase is anticipated in 2015.

**Wastewater Fund:** A 5% rate increase is anticipated to meet expenses. A major project that is in the 6 year timeframe is the Wastewater Treatment Biosolids Facility. Also, money is set aside for force main and pump station rehab, as well as sanitary sewer rehab, inspection and

cleaning. These projects are funded from revenue generated through user fee and planned spend down of existing reserves. We are projecting to bond in 2015 for two new pump stations and a pump station rehab that is budgeted in total for \$5M. One of the pump stations is due to the Strategic Infrastructure Growth (SIG) Development referred to earlier in this letter. A portion of these bonds will be funded with economic development dollars.

**Waterworks Fund:** A 7% rate increase is anticipated. The City has been proactively planning and developing its water utility through the recent construction of facilities and infrastructure such a new raw water intake, a new clear-well and pump station, and transmission lines that are strategically located in anticipation of a new water treatment facility at the new site. The latest estimated cost of the new regional water treatment plant is \$130 million. The city is seeking funding support from the state government. A local and state funding package is necessary for this project to be successful and affordable and to provide quality drinking water to meet the needs of the citizens. Another ongoing initiative is the planning to determine the best method to guarantee a water source during drought conditions. The City is working with the State regarding funding of this initiative. The 2015 budget utilizes some cash reserves to fund various water projects. The use of reserves has made it possible to minimize the impact of rate increases for the citizens of Grand Forks.

**Stormwater Fund:** A 5% rate increase in storm water and a 0% rate increase for flood protection/greenway maintenance are anticipated in 2015 to meet the expenses in this fund and to maintain dike and greenway, rehab and replace storm water-mains, pump stations, flood gates, dike and walls as needed.

With the above stated rate increases in the sanitation, wastewater, water, and storm water effective January 1, 2015, an average Grand Forks City household using 4,000 gallons of water can expect their utility bill to increase from \$68.03 to \$71.50 per month.

Public Transportation and the Dial-a-Ride/Senior Rider Funds – Fixed route ridership as well DAR/Senior Rider ridership is steadily increasing. We continue to look for grant opportunities to renew the City Bus Facility and transit vehicles. These two funds are subsidized with property tax levies approved by a vote of citizens.

Facility improvements are planned in Job Development Authority and Alerus Center as funds allow. The Alerus Center continues to be a major economic engine for the community. Although this facility strives to break even, if it has an operating loss that should not come as a surprise. The main goal of this facility is to provide first-class events and conventions that will draw people to the City. The current year is a very good year as the facility is projecting a profit. The 2015 budget also projects a slight profit.

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**Letter of Transmittal**

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These funds are all continuously affected by the city's ongoing growth.

**Internal Service Funds**

These funds primarily provide computers and vehicle maintenance for city departments. No significant rate adjustments are anticipated for 2015.

**Trust Funds**

The city utilizes two Trust Funds that collect and then disburse funds to the Convention and Visitors Bureau and the Humane Society.

**Conclusion**

As we all know from national economic trends we have entered a "new normal" where former levels of traditional revenues may not be expected to return, we have challenges ahead. We need to take a closer look at our revenue structure. We need to focus our efforts on alternate revenue sources and place less reliance on reserves, increase our tax base through economic development, evaluate fee and charges to responsibly recover the cost of providing services, leverage local dollars through grants and other outside resources.

We need to continually work on strategic planning: analyzing the current and future needs of the city; its vision, values and goals. Determine the desired level and mix of services. Financial stability is a necessary condition to ensure the continued effective and efficient provision of services to our residents and visitors, but we should go beyond sustainability and strive to become financially resilient city by building and maintaining healthy reserves. It helps to maintain our bond rating and maintain trust and confidence of our citizens.

In the coming years, the City will continue to align strategies and programs to maximize the positive impact on the citizens and continue to look for innovative ways to reduce costs and leverage outside resources. We will continue to use fiscally responsible practices, while keeping our high quality of service the city constituents expect.

Respectfully submitted,



Maureen Storstad, CPA  
Director of Finance & Administrative Services

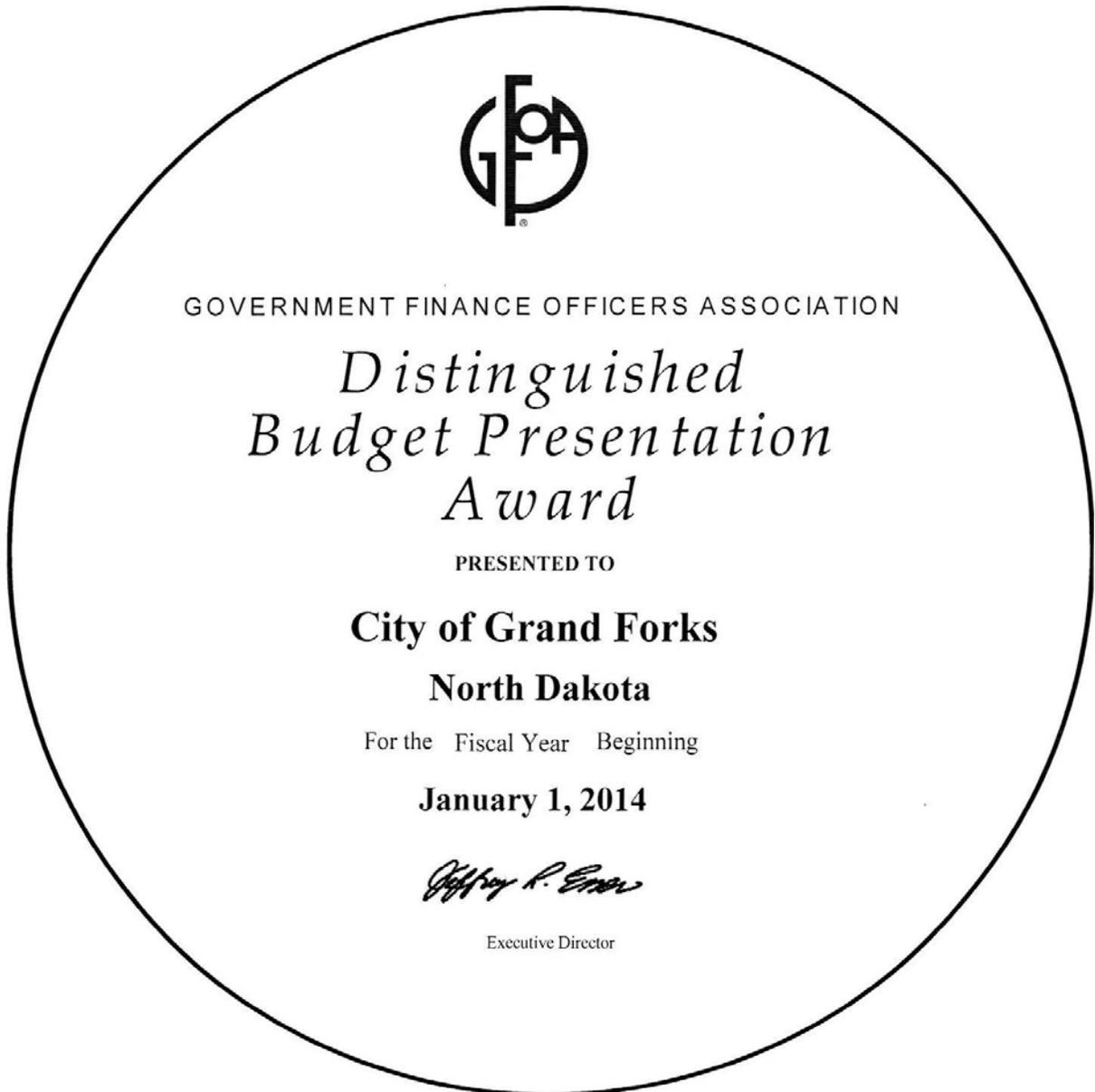
**Introduction (continued)**  
**Distinguished Budget Presentation Award**

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Grand Forks, North Dakota, for its annual budget for the fiscal year beginning January 1, 2014.

In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operation guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



## Introduction

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### About us...

Grand Forks is innovative, entrepreneurial and committed to ensuring “All individuals and businesses have the opportunity to grow”, as ascribed by the **Grand Forks Promise** by making quantifiable and measurable commitments in the five Grand Forks Promise areas of: 1) A Safe Environment; 2) An Affordable and Competitive Place to Live and Do Business; 3) A Commitment to our Youth; 4) Opportunities to be Engaged; and 5) Rich Cultural and Healthy Experiences.

Located on the eastern border of North Dakota in the rich Red River Valley, one of the most fertile agricultural areas in the world, the City of Grand Forks was incorporated in 1881. Grand Forks history shows it to be a popular gathering spot for both Native American and early settler populations engaged in fur trapping and trading. Steamboats on the river and the expansion of the railroad facilitated much trade on the Red River Corridor from southern and eastern areas of the U.S. through Grand Forks to western and northern areas, including Winnipeg, Canada. Besides the trading, the agricultural industry has been a major factor in the City’s continued growth and development of the successful business climate in the region. Presently, the City serves as a regional trade center serving approximately 250,000 people including visitors from Canada.

Grand Forks currently occupies a land area of 26.09 square miles and serves a population of 56,200. Grand Forks is the proud home to the University of North Dakota that has a student body of 15,143 and is the flagship institution of the North Dakota University System. Located approximately 15 miles west of Grand Forks, and a very crucial part of the region is the Grand Forks Air Force Base, which has a population of approximately three thousand. Grand Forks International Airport, located 5 miles west of the City, hosts a hub for Federal Express and is served by the commercial air carriers Delta and Allegiant Airlines with non-stop

service to Minneapolis, MN, Las Vegas, NV, Orlando, FL, and Phoenix, AZ. The City also continues to have both passenger and freight rail services with Amtrak’s “Empire Builder” and Burlington Northern. Two bus lines serve the area and a number of trucking firms provide daily service.

Grand Forks adopted its Home Rule Charter in 1970 and operates under a strong mayor-council form of government. Policymaking and legislative authority vests with the City Council, which is made up of seven Council Members, one from each ward of the City, and the Mayor. Under the direction of the Mayor, the City Administrator carries out the policies of the Council and oversees the day-to-day operations of city government.

Grand Forks continues to play a vital role as a “Destination City” for the region with its prime location and robust social and physical infrastructure. It is the health and education center, as well as the retail shopping and entertainment center. The City-owned Alerus Event Center and the attached privately-owned Canad Inn Hotel, with its 40,000 square foot indoor water park is a continued draw to the community for conventions, concerts, and other private events. Other city amenities include the world renowned Ralph Engelstad Arena (located on the University of North Dakota campus); the public owned King’s Walk Arnold Palmer designed golf course and the nationally designated Greenway Trail system, which winds through both Grand Forks and East Grand Forks. These attractions continue to spur the strong retail sector of community and aid in making Grand Forks a multi-dimensional “Destination City”

Grand Forks’ economy continues to remain strong and growing, coupling a surging retail and building economy with a robust state and regional economy, particularly in the energy, agriculture and tourism sectors. Grand Forks has seen growth in the Agri Business Sector including; JR Simplot which recently completed an estimated \$100 million renewal and expansion project and are currently planning for an additional investment of another \$100 million; Philadelphia Macaroni Co. which is in the midst of another 20,000 square foot expansion to its pasta manufacturing plant; the ND Mill and Elevator which recently announced a \$25 million investment and has recorded record profits over the last few years; Reilly’s Transport which recently opened a 120,000 square foot manufacturing and logistical center in Grand Forks and is a major partner with American Crystal Sugar; and Northern Plains Nitrogen which continues to work on a \$2 Billion project which would bring 2,000 workers in 2015 to 2018 for construction and coming online operationally in 2019.

The University of North Dakota plays a key role in the local, regional and state economy, with emphasis in the areas of unmanned aerial systems, energy and the environment, and life sciences. Investment in upgrading and expanding facilities on campus continues including a new \$125 Million Medical and Allied Health Sciences School; \$12 Million renovation and addition to the Law School; \$15 Million Engineering School Collaborative Energy Center; \$23

## City of Grand Forks 2015 City Budget

### Introduction

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Million Aerospace School and Foundation UAS Center; and plans to take the North Dakota University System IT Center to the next level as a computing/analytic center for the University System research and private sector contracts.

Led by the Grand Forks Region Economic Development Corporation and the Grand Forks Chamber of Commerce, business development and growth through sound investment and planning strategies continues to be an asset for the areas economic engine. Other business growth within the community included Steffes Manufacturing which expanded its presence in Grand Forks with the purchase of 120,000 square foot manufacturing and distribution center for oil industry related supplies and equipment; PS Doors which expanded its manufacturing facility due to increased demand for its specialized doors used in the commercial and industrial sector; Amazon which recently celebrated its 15<sup>th</sup> anniversary in Grand Forks as a call center and have reached employment of 800 employees as it continues to be a key logistical call center, and Cirrus Aircraft which continues to grow and add employees as the economy continues to grow and expand.

The Grand Forks Air Force Base is producing new missions to support the country's defense strategies and capabilities including the Remotely Piloted Aircraft (RPA) or Unmanned Aerial Systems (UAS). The Air Force is utilizing the base as an operating location for Predator (MQ-1) and Global Hawk (RQ-4) UAV's. This mission forges even stronger ties with the John D. Odegaard School for Aviation and Aerospace Sciences and UND and many other private companies ranging from local start-up to national aviation giants. The community looks forward to the launch of other related private sector opportunities which will support the UAS mission as well as other potential missions in the future.

Grand Forks County recently received approval from the US Air Force to move forward with the development of Grand Sky, a business park for unmanned aerial systems to be built at the Grand Forks Air Force Base on land which the County will lease. The Grand Sky project is part of the state's push to become an industry hub for unmanned aerial systems. Grand Forks Air Force Base is also currently a finalist for selection as a site to house the new KC-46A tankers. The expanding UAS mission, as well as potential new missions, are another example of the growth opportunities in our region.

The City provides its residents and businesses with a full range of services including Police and Fire protection, Highways and Streets, Sanitation, Health, Culture and Recreation, Public Improvements, Planning and Zoning, Water, Sewer, Public Transportation, and General Administrative Services.

Currently the Police Department is working toward accreditation, the City is in the planning stages for addition of a new fire station to serve the rapidly developing southeast quadrant of the City, and making technology improvements that will help enhance the performance of

our first responders and public safety answering point personnel.

Another example maintaining the Grand Forks Promise is the city's leadership in a US Department of Justice grant program called *Defending Childhood Initiative* to "end or mitigate childhood exposure to violence." Grand Forks' *Safer Tomorrows Project*, where over 40 County-wide partners are involved, is one of only four sites nationwide to be a full demonstration site for this progressive program for childhood and community safety. In 2014, the City was selected to receive another round of funding (Phase 4), which will extend the work of the program for two additional years and build ongoing sustainability.

Yet another example of commitment to the Grand Forks Promise is that Grand Forks continues to be recognized as one of the 100 Best Communities for Young People by America's Promise Alliance. The City of Grand Forks is recognized for its innovative and far reaching programs that give youth the essential resources to help youth graduate and lead healthy, productive, successful lives. Grand Forks is one of a very few communities nationwide to have been recognized each year the award has been given.

Another example of meeting the pledge is the city's ongoing work with infrastructure planning (10-Year Infrastructure and Asset Management) and a proactive development approach. This approach has produced new industrial opportunities by investing \$12 million in infrastructure in the 129-acre Grand Forks Business Park. We recently welcomed the first tenants, Acme Tools which opened a 40,000 square foot distribution center with expansion ability to 120,000 square feet. They were joined by FedEx with a 120,000 square foot distribution center.

Grand Forks has identified 2 Strategic Infrastructure Growth areas to focus on in a long-term planning process for infrastructure installation which will continue the growth of both new housing and commercial opportunities. These areas are the I-29 South which will expand on the south west quadrant of the city, the Hwy 2 north west quadrant of the City in the vicinity of the newly opened second Walmart. The City conducted an analysis of several other areas where infrastructure installation could be utilized to spur development. Those will be monitored on the horizon for future inclusion in CIP planning as the City continues to grow.

Grand Forks continues to work with community partners to support and benefit from the growth of the amazing opportunities in the North Dakota energy sector.

The Budget also supports opportunities that lead to the enrichment of the community such as the Downtown Development Association, Youth Commission, special events and arts program funding, and encourages new opportunities for community engagement and growth.

## Introduction (continued) Budget Process/Calendar

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### The Budget Levels

The process of compiling the budget is a year-round activity. The budget consists of 3 levels: Department Head Request, Mayor's Recommended, and Council Adopted. The basis of the process is a framework of statutory deadlines established by the State of North Dakota. The City Administrator, Finance Department, Mayor and City Council establish the remainder of the process. The Finance Director sets interim deadlines to ensure necessary information is collected, priorities are determined and the Mayor's recommendations are brought to the City Council. The Finance Director has been designated to serve as the official budget officer for the City of Grand Forks, to the City Council, which in turn establishes tax rates and adopts the annual budget.

### Budget Calendar

While the process may change somewhat from year to year, an examination of the process for 2015 illustrates the many steps to adopting the budget.

**1. The Planning Phase** – The planning process begins in March. The Finance department staff prepares information to develop a history and future outlook for data needed to set budget guidelines. The information utilized in preparation for the 2015 budget is as follows:

- Review of the 2014 Budget
- Review of mill rates for the last ten years
- Review of growth indicators
- Review of property tax projections due to valuation increase and new construction
- Review of property tax – dollars generated 2009 – 2014
- Review of City sales tax projections
- Review of license and permit fees
- Review of salaries as compared to market as analyzed by the human resources department
- Review of comparison of budgets with changes known at this time
- Review of new items, and changes to current items in the CIP
- Review of General Fund maintenance and operations, capital, and carryover amounts
- Review of General Fund and summary of 2013 and 2014 budget status

- Review of utility funds and summary of 2013 and 2014 budget status
- Incorporate ongoing results of Strategic Infrastructure Master Planning into 2015 Budget
- Review of all other funds

This information gives the city administration a look at estimated resources and needs for the budget year, 2014, and gives staff the opportunity to see trends and to head off any developing problems.

Also, during this phase, the City Finance Director, City Administrator, and the Mayor meet with department heads to discuss policy priorities. All departments are asked to rethink their operation for opportunities to eliminate unnecessary, inefficient services. Departments are then asked to strive to reduce costs for those services that remain. As the budget process continues, the data is continually updated by finance department staff to allow the Mayor to make the most informed decisions possible. More specific estimates are made based on monthly reviews of the current budget year.

Using the information provided by the finance department and information gathered from the meetings with department heads, the Mayor, City Administrator and Finance Director work with the departments and City Council members in establishment of the 2015 budget.

- 2. The Preparation Phase** – The Finance department distributes detailed budget instructions in March, 2014 to all departments. In April, 2014 departments were asked to complete and submit their budget requests to the Department of Finance. During the preparation phase, the Finance Department works with each department to estimate the revenue they will generate from fees or charges for services. Submission packages include line item detail as well as justification for any significant changes. If the Finance Director determines that a submission is not justified, she will send the budget back to the department for resubmission.
- 3. The Review Phase** – The Finance department reviews each budget to resolve any errors or omissions in the materials submitted. The Finance department works with departments to correct any of these problems.

**Introduction (continued)  
Budget Process/Calendar**

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- Mayor’s review of Department budgets – Beginning in May, the Mayor, City Administrator, and Finance Director conduct work sessions to review budget submissions for all departments. The Mayor, City Administrator, and Finance Director then meet with department heads and their appropriate staff. The Mayor makes final decisions on the budget to be recommended to the City Council and directs the Finance department to make final changes. April 28 Human Resources enter all payroll data into budget system by this date
- Preparation of a Recommended Budget – Budget work sessions are held in the spring and summer months to discuss the budget with City Council members. These meetings are open to the public. Once decisions are completed for the Mayor’s recommended budget, Finance department begins preparation of documents outlining the Mayor’s recommendation to the City Council. The proposed budget was submitted and presented to City Council on August 18, 2014 at a Special Committee of the Whole meeting. Council gave preliminary approval on September 2, 2014. Public Hearing was set and final approval of the 2015 budget was adopted on September 15, 2014.

<u>Date</u>	<u>Required Activity</u>
April 28	Human Resources enter all payroll data into budget system by this date
April 28	Departments send completed budget worksheets and CIP requests to Finance Department
May 9	Human Resources, Finance and City Administrator review staffing requests
May 12	Finance Department and City Administrator review budget and CIP requests
May 12	Budget “kick off” work session held with council members to set priorities; review growth indicators; discuss outlook and concerns for 2015 and beyond.
May 28 & June 4	Mayor, City Administrator, and Finance Department meet with each department head to review and discuss budget and CIP requests
June 2	Budget work session held with council members for discussion on the CIP - Streets
July 14	Budget work session held with council members to discuss Salary Plan
July 21	Budget work session held with council members for discussion on General Fund
July 28	Budget work session held with council members for discussion of the CIP for utility funds as well as utility fund operations.
July 31	Departments send performance measurement data to Finance Department
August 18	Presentation of the 2015 Mayor’s Proposed Budget to City Council

A more detailed budget timeline is as follows:

<u>Date</u>	<u>Required Activity</u>
March 1	Finance begins to review preliminary financial information and city financial condition
March 25	Budget worksheets and CIP information requests sent out to departments along with guidelines from the Mayor
March 25	Departments allowed access to enter detailed budget data and memo sent to departments with instructions for data input
April 18	Departments send any staffing requests to Finance & Human Resources

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**Introduction (continued)**  
**Budget Process/Calendar**

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<u>Date</u>	<u>Required Activity</u>
September 2	City Council approves Preliminary Budget & Salary Plan
September 15	City Council approves Final Budget, Salary Plan & Fee Booklet to include Utility Rate increases.
October 10	2015 Budget filed with the County
December 12	Submit budget book to GFOA for review program

**Method of Budgeting**

The budget is assembled using line item general ledger numbers for revenue and expenditure/expense accounts.

Detail documentation for each general ledger number is entered in the detail budget. Line item detail allows the City to budget showing the type of revenue and the type of expenditures attributed to any specific department. The structure of these categories is a hierarchy going from the most general category, such as operating costs to the most detailed level, such as a line item for electricity in a specific department. This most detailed level of information is used for departmental management purposes.

**Amending the Adopted Budget**

The departments cannot over commit their appropriations, as set forth in the budget. Departments may transfer budget amounts within the departments budget with the approval of the Director of Finance. Transfers between funds of \$30,000 or more must be approved by City Council. If appropriation increases become necessary during the year, the department may request a budget amendment. A budget amendment that is less than \$30,000 may be approved by the Director of Finance. A quarterly summary of these amendments is distributed to City Council. Budget amendments of \$30,000 or more must be approved by City Council. The Director of Finance determines and recommends whether excess revenues or unencumbered funds are available for this purpose.

**Unexpended Appropriations**

Every appropriation shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered.

**City of Grand Forks  
2015 City Budget**

**Introduction (continued)  
Certificate of Levy**

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STATE OF NORTH DAKOTA)

)SS

COUNTY OF GRAND FORKS)

**To: Debbie Nelson, County Auditor of Grand Forks County**

Madam:

You are hereby notified that on the 15th day of September 2014, the governing body of the City of Grand Forks, North Dakota, levied a tax of \$18,564,702 upon all of the taxable property in said municipality for municipal purposes for the current fiscal year beginning January 1, 2015 and ending December 31, 2015, which levy is itemized as follows:

Name of Fund	Amount Levied
<b>General Levies</b>	
General Fund	\$ 12,645,519
Airport	<u>740,067</u>
	\$ 13,385,586
Band	18,020
Library	<u>1,640,797</u>
	<u>1,658,817</u>
<b>Total General Levies</b>	<b>15,044,403</b>
<b>Levies for Funded or Fixed Indebtedness</b>	
Flood Control - Dike Project	968,139
City's Special Assessments	482,035
Insurance Reserve	243,270
Emergency	89,826
Public Buildings	607,862
Public Transportation	861,356
Dial-A-Ride	180,200
Noxious Weed Control	3,420
Animal Control	<u>84,191</u>
<b>Total Levied for Funded or Fixed Indebtedness</b>	<b>3,520,299</b>
<b>Total Amount Levied</b>	<b>\$ <u>18,564,702</u></b>

You will duly enter and extend such tax upon the county tax list for collection upon the taxable property of the municipality of the City of Grand Forks for the current year.

Dated at Grand Forks, North Dakota, this 15th day of September 2014.

*Maureen Storstad*

Maureen Storstad, City Auditor

**Introduction (continued)**  
**Annual Appropriation Ordinance**

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**ORDINANCE NO. 4497**

AN ORDINANCE ENTITLED "THE ANNUAL APPROPRIATIONS BILL FOR 2015" APPROPRIATING THE SUMS OF MONEY NECESSARY TO DEFRAY EXPENSES AND LIABILITIES OF THE CITY OF GRAND FORKS, NORTH DAKOTA, AND MAKING THE ANNUAL TAX LEVY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015.

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND FORKS, NORTH DAKOTA, PURSUANT TO THE HOME RULE CHARTER OF THE CITY OF GRAND FORKS, NORTH DAKOTA, THAT:

**SECTION 1. ADOPTING CLAUSE**

The following ordinance relating to annual appropriations for 2015 is hereby adopted and it is hereby appropriated the sums of money deemed necessary to defray the expenses and liabilities of the City of Grand Forks, North Dakota for the fiscal year beginning January 1, 2015 and ending December 31, 2015, inclusive, as follows:

**General Government:**

General Fund	\$	36,361,694
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**Special Revenue Funds:**

GF Loan & Stabilization	143,637
PSAP	1,391,779
E-911 System	893,963
Emergency Levy	437,481
Municipal Band	18,355
Public Building	3,575,376
Library	2,643,843
Library Capital Maintenance	40,000
Special Grants	231,822
City's Share of Special Improvements	9,200
City Special Assessments	501,364
Health Grants	1,119,717
Insurance Reserve	300,250
General Sick Leave	161,475
Noxious Weed	3,420
Economic Development	2,835,414
Police Grants	255,220
Community Development	1,417,208

City of Grand Forks  
2015 City Budget

**Introduction (continued)**  
**Annual Appropriation Ordinance**

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**Debt Service Funds:** \$ 10,738,273

**Capital Projects Funds:**

Bikeway Capital Projects	150,000
Wastewater Capital Projects	5,000,000
Bridge Repair/Rehab	50,000
Capital Replacement Fund	-
Streets/Infrastructure	19,834,913
Sidewalk Repairs	50,000
Special Assessment Projects	10,000,000
Nuisance Abatement	11,000

**Enterprise Funds:**

Sanitation	9,298,668
Wastewater	10,159,289
Waterworks	15,847,503
Stormwater	2,688,471
Public Transportation	3,113,418
Dial-A-Ride	1,002,499
Alerus Center	12,251,021
Mosquito Control	940,048
Job Development Authority	4,682,449
Municipal Parking	453,040

**Internal Service Funds:**

Computer Service	341,370
Central Garage	1,098,754
Central Purchasing	9,000
Public Works Facility	324,777

**Trust & Agency Funds:**

Convention & Visitors Bureau	974,000
Animal Control	<u>127,686</u>

**Total** \$ 161,487,397

**Introduction (continued)**  
**Annual Appropriation Ordinance**

**SECTION II. LEVIES.** Based upon the aforementioned appropriations, there be and is hereby levied upon the taxable properties in the City of Grand Forks, North Dakota, subject to taxation for the fiscal year beginning January 1, 2015 and ending December 31, 2015, inclusive, the following sums of money, to-wit:

General Fund	\$ 12,645,519
Airport	740,067
Animal Control	84,191
Municipal Band	18,020
City Share of Special Improvements	-
City Special Assessments	482,035
Insurance Reserve	243,270
Emergency	89,826
Library	1,640,797
Noxious Weed Control	3,420
Public Buildings	607,862
Public Transportation	861,356
Dial-A-Ride	180,200
Flood Control - Dike Construction	<u>968,139</u>
Total Levy	<u>\$ 18,564,702</u>

**SECTION III. AMENDMENT.** In the event of the receipt of unanticipated revenue this ordinance may be amended by resolution duly adopted by the City Council.

**SECTION IV. EFFECTIVE DATE**

This annual appropriations ordinance shall be in full force and effect after passage and approval as provided by law.



Michael R. Brown, Mayor

ATTEST:



Maureen Storstad, Director  
Finance & Administrative Services

Introduction and first reading:	September 2, 2014
Public Hearing:	September 15, 2014
Second Reading and Final Passage:	September 15, 2014
Approved:	September 15, 2014
Published:	September 20, 2014

## **2015 Budget Message**

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### **Honorable City Council and Citizens of Grand Forks:**

On behalf of the City Council and City Administration, I am proud to present to you the 2015 Budget.

This budget reflects the priorities of the community as well as the economic environment within which Grand Forks city government operates. As you will see, we have focused on investing in opportunities to continue to grow in economic vitality and diversity and in our strength as a Destination City for residents, businesses and visitors.

The 2015 Budget also reflects the commitment to a set of metrics defined in Mayor Brown's State of the City speech as "The Grand Forks Promise" where every person, family and business is offered the chance to grow. They include:

1. A Safe Environment;
2. An Affordable and Competitive Place to Live and Do Business;
3. A Commitment to our Youth;
4. Opportunities to be Engaged; and
5. Rich Cultural and Healthy Experiences.

Our economic environment continues to be strong. Much of our stability rests on traditional economic sectors like agriculture and retail, as well as a strong State economy. With partners in the business community, University of North Dakota, Grand Forks Air Force Base, other taxing entities and state and federal partners, we are poised to build on our economy in areas including aviation, energy, medicine, border security and other research and commercial sectors.

Above all, Grand Forks continues to prioritize quality of life for our families and businesses. A major component is keeping costs low and levels of service high. Citizens of Grand Forks demand excellent services, safety, economic opportunities, recreational diversity and superb education. . . . all at an affordable cost. We are proud to deliver.

The adopted 2015 Budget before you will provide the accounting of resources and explanation of expenses for the next fiscal year as they reflect our priorities. A snapshot of some of the more salient points includes:

- The 2015 overall Budget is a 15.6% increase from 2014.
- The General Fund budget increases 4.75%, mainly due to salaries and benefits. An additional real estate appraiser and environmental health specialist, as well as several temporary positions in engineering, inspections, and human resource departments have been budgeted as we manage the growth of our city.

- The City's mill rate is budgeted to decrease 7.23 mills from 2014 to 2015 and the total effective mill rate (City, Schools, County and Parks) is currently under 2% at only 1.65%. The City's effective tax rate is just 0.46%. This is down from 0.49% the previous year.
- The City's share of property tax revenue increase is 11.04% (approximated 63.5% of this due to new revaluation and 36.5% from new construction)
- Employees remain a priority with Pay for Performance and market adjustments budgeted at a 3.72% increase
- Continued funding of the City's pension plans
- The City's bond rating remains strong at an Aa2

This budget includes a high investment for our public safety personnel including long-range capital and operating costs like police vehicles and a Southeast fire station and personnel.

Furthermore this budget carries forward the foundation for long-range community planning through the ongoing Six-Year Plan to optimize and align resources, including finances, partnerships, human capital and physical assets to assist city leaders and citizens in continuing to foster disciplined growth in the community.

Through our sustainability efforts, we are proud to promote energy efficiency and community sustainability while also securing a place for Grand Forks and all its partners in the new energy economy. Included within this budget and six year plan is an energy efficiency lighting project for city owned buildings.

Investing in long-term partnerships and economic diversity is a priority and reflected in our successful efforts to expand the Grand Forks Industrial Park and our continued investment of sales tax collections for economic development activities. These activities also include our regional priority of supporting and augmenting the impact of the Grand Forks Air Force Base with investments made in the Unmanned Aerial Systems mission and persistent efforts to secure new missions and further private partnerships. I am proud to say this budget incorporates results of discussions regarding the development of our city and strategically using our dollars wisely to steer development and put us on a path for future growth and development.

Overall, the City of Grand Forks remains in sound fiscal health. Despite the ongoing costs of flood protection that are funded by debt, special assessments and property tax, the city's bond rating is very strong at an Aa2. Efforts have been made to minimize property tax increases without detriment to service levels and prudent long-range planning. In total, there is a 7.23 mill decrease for 2015. The resulting 2015 Budget impact to city residents on a

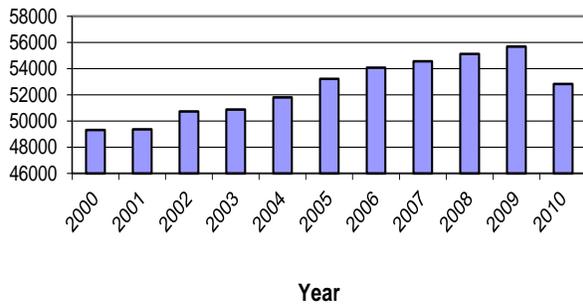
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**2015 Budget Message**

home valued at \$150,000, is \$695 in city taxes. Due to the effect of legislation in 2013, the State “picks up the tab” for 12% of this bill, leaving a net effect of \$612 paid to the City by the tax payer. This equates to about \$58 per month for city services.

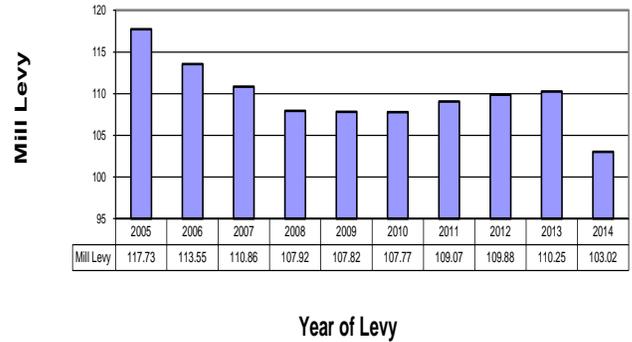
The population growth has been steady and is projected to continue at a pace of about 1 percent per year. According to the 2010 Census, the population at that time was 52,838. Recent year’s estimates were computed by the Grand Forks/East Grand Forks Metropolitan Planning Organization (MPO), based on units built in the city. Grand Forks is seeing growth in these numbers. We continue to plan for the infrastructure and service resources to accommodate this growth without decline in service levels. This is necessary and prudent fiscal management.

**Population History**



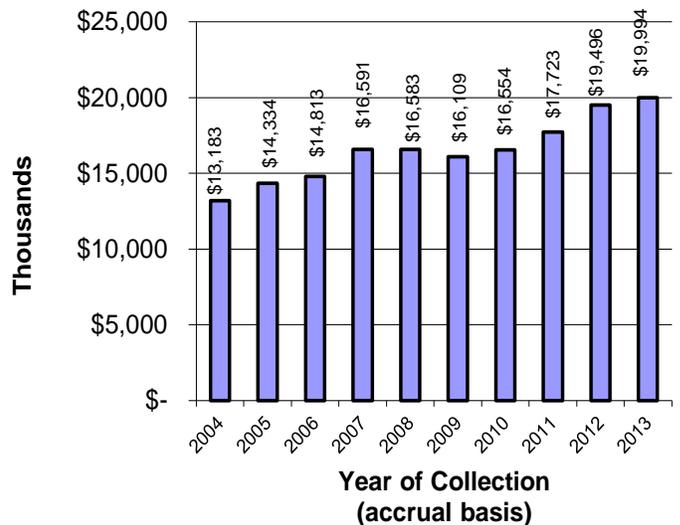
The adopted budget for all funds for 2015 is \$161,487,397, which represents a 15.61% increase in the overall budget. This budget includes a 7.23 mill decrease, bringing the estimated total city mills from 110.25 in 2014 to 103.02 in 2015. The total taxable value of property increased 11.04% from \$162,284,000 to \$180,200,000 from 2013 to 2014. The increase in property tax dollars utilized therefore increased 3.76% or \$672,877. This includes an increase to the City’s General Fund of \$383,329. The equivalent of 4 mills (\$720,800) will be set aside for future operations and will not impact funding for current operations. Since 2000, the City has reduced its total mill rate by 36.36 mills, which is a 26.09 percent reduction.

**Mill Levy History**



Sales tax receipts have shown additional growth. 2013 was a good year with 2.55% growth over 2012, and the 2014 year appears to show continued growth, currently up approximately 3%. Due to the volatile nature of this revenue source, we have budgeted a conservative 3% increase, over 2014 budget, in sales tax collections for 2015.

**Sales Tax Collections**



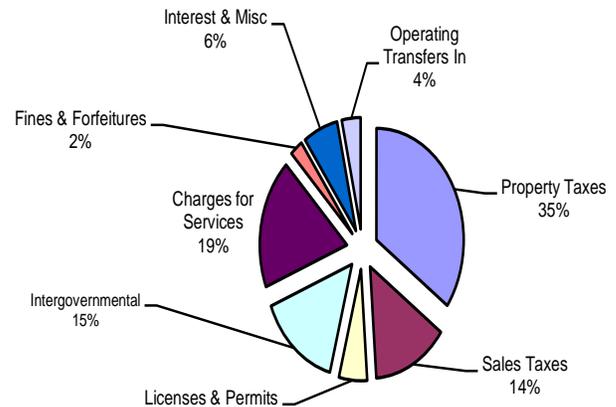
**2015 Budget Message**

**General Fund & Operating Revenues – Where the Money Comes From**

The General Fund, the primary operating fund, has budgeted revenue of \$36,361,694, representing a 4.75% increase over the 2014 adopted General Fund budget. We are striving to operate the city in an efficient manner. Revenues and cash balances are projected at \$42,961,694, producing a positive cash balance of \$6,600,000.

Revenue determines Grand Forks' capacity to provide departmental or direct services to our citizens. The major revenue sources, which fund the General Fund and Operating Budget, are identified in the following chart and table. We expect to continue strong economic growth in North Dakota & Grand Forks through 2014. As stated previously, we are budgeting conservatively with a 3% increase in sales tax. Property taxes generated by new construction and valuation increases will be approximately 11.04%. We believe in our diversified economic base and that we have laid good groundwork for Grand Forks to continue its regional role as a Destination City. Continued development results in related growth in tax and enterprise revenues, which provides resources to pay for operating service demand increases. We believe the estimates used in developing 2015 revenue projections, by Grand Forks' historic economic standards, are conservative.

**2015 General Fund Operating Revenue by Source**



Local taxes represent 49 percent of general operating resources, which are Grand Forks' largest source of revenue. Local taxes are comprised primarily of sales taxes (\$5.0 million) and property taxes (\$12.7 million).

The sales tax is 14 percent of General Fund revenue and is obtained from the 1.75 percent tax on retail and other sales. The 1 percent portion of the sales tax is used for general governmental operations, infrastructure and economic development. The 0.75 percent tax is restricted for construction, acquisition and/or leasing of a multi-use events center and related infrastructure.

Real estate property tax amounts to 35 percent of General Fund operating revenue. We are experiencing growth in valuation due to new construction and revaluations. We have strived to maintain our property tax levy to enhance the affordability of Grand Forks for its citizens. We will continue to make this a priority. As stated earlier, the 2015 budget includes a mill reduction.

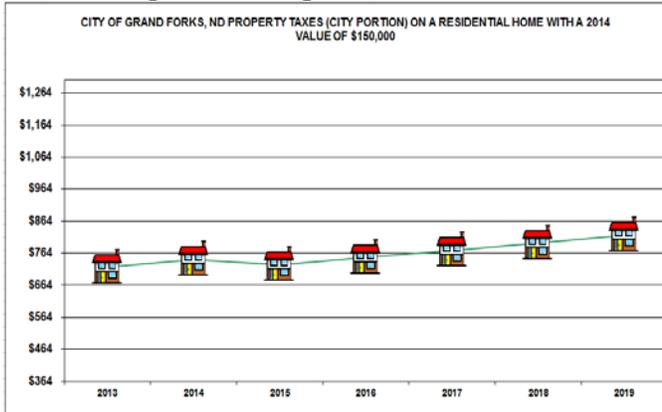
The following graph depicts the city's effort to hold the line on property taxes. This graph shows what a resident in the City of Grand Forks can expect to pay for city services based on our projections. The year on the graph represents the year of valuation. Each year, these projections will be analyzed and updated. Based on a home currently valued at \$150,000, projections indicate an annual city property tax increase of \$116, five years from now, or about \$9.67 per month. This is based upon the assumption of no change in the level of mills allocated in the projected period, other than the mill reduction in 2015.

**General Fund Operating Revenue Comparison  
in Millions of Dollars**

Revenue Source	Actual 2012	Adopted 2013	Adopted 2014	Adopted 2015	2015 Percent of Total
Property Taxes	\$ 10.9	\$ 12.0	\$ 12.5	\$ 12.7	34.86%
Sales Taxes	5.0	4.8	4.9	5.0	13.87%
Licenses & Permits	1.8	1.4	1.5	1.9	5.19%
Intergovernmental	5.1	4.4	5.1	5.4	14.78%
Charges for Services	6.2	6.1	6.2	6.8	18.79%
Fines & Forfeitures	0.9	0.8	0.9	0.9	2.36%
Interest & Miscellaneous	2.4	2.4	2.4	2.3	6.39%
Operating Transfers In	0.1	1.1	1.1	1.3	3.48%
<b>Total</b>	<b>\$ 32.4</b>	<b>\$ 33.0</b>	<b>\$ 34.6</b>	<b>\$ 36.3</b>	<b>100%</b>

Estimated General Fund revenue for 2015 increases \$1.6 million over 2014. A large part of this increase is due to fees associated with growth through building permits and charges for services related to projects. Sales tax and state aid also account for a large portion of the increase. As stated earlier, a 3% increase is budgeted for sales tax, which also accounts for about \$145,000. State aid is coming in strong in 2014. The budget includes an increase in state aid of \$150,000.

**2015 Budget Message**



Year	2014	2015	2016	2017	2018	2019	2020
Mill Rate	110.25	103.02	103.02	103.02	103.02	103.02	103.02
Property Taxes	744	728	750	773	796	820	844

Intergovernmental revenues include the state sales tax collections, which are shared with cities and towns, based upon population. I have referred to this earlier as state aid. Cities and towns share in a portion of the 5 percent Sales Tax collected by the State. Four tenths of one percent is allocated to cities and towns in North Dakota, based on population.

Licenses and Permits include revenue from various business licensing and permits, recreational fees and all fees recovered as a part of the development process. This would include building, electrical, mechanical, and plumbing permits. Subdivision, zoning, and plan check fees are also included in this category. This revenue category is directly impacted by changes in the economy that affect building activity. In compliance with Grand Forks' financial policy, all fees and charges are reviewed every year.

Interest & Other Miscellaneous: The City earns interest on idle funds through various investment vehicles in accordance with North Dakota Statutes and City ordinance. The City's investment policy stresses safety above yield and allows investments in U.S. Treasury and Agency obligations, certificates of deposit, commercial paper, bankers' acceptances, repurchase agreements, money market funds, and the State of North Dakota's Local Government Investment Pool. A large portion included within this category of revenue is franchise fees. The city collects a franchise fee through Xcel Energy, Nodak Electric, and Midcontinent Communications.

**REVENUES FOR OTHER FUNDS**

User fees are comprised of utility service charges (water, wastewater, storm water, and sanitation). User fees and

charges are established to promote efficiency by shifting payment of costs to specific users of services and avoiding general taxation. The recommended utility rate increases for the 2015 budget are as follows. The water utility includes a 7% rate increase, wastewater includes a 5% increase, sanitation includes an increase of 4%, and storm water includes a 5% increase for storm water, and 0% increase for flood protection. An average Grand Forks City household can expect their utility bill to increase from \$68.03 to \$71.50 per month. This is based on a family with 4,000 gallons usage per month.

Each year the utility funds are reviewed with the goal of meeting the following objectives:

- equity – charges are borne by the beneficiaries of a project or service;
- level distribution of necessary cost increases – to avoid large rate increases in any one year;
- increasing debt as little as possible – to ensure that the City can meet bond coverage requirements and remain financially healthy;
- rate design – which encourages conservation and efficient use of City resources.

Water charge revenues are received from the sale of domestic water to customers within the city. Monthly water billings consist of a base charge according to meter size and a variable charge for the amount of water consumed. The Waterworks fund continues on long-range planning that focuses on a solution for the rehabilitation or reconstruction of the water treatment plant. The monthly utility bill based on a family with 4,000 gallons usage will increase from \$20.71 to \$22.16 per month for water in 2015.

Wastewater charge revenues are collected for the disposal of sanitary sewer waste. Customers are charged a flat fee per month plus a fee based upon water consumption. Fees are studied annually to determine if they are covering the cost of providing this service. The monthly utility bill based on a family with 4,000 gallons usage will increase from \$25.45 to \$26.73 per month for wastewater in 2015.

Storm water charge revenues are collected for the disposal of storm water waste. Customers are charged a fee per month based upon pervious and impervious areas of drainage. The minimum fee is currently \$2.72 and will increase to \$2.86 per unit. Flood protection and greenway fees will remain at \$1.39 per residential unit per month and are based on a formula reflective of the number of square feet. Fees are studied annually to determine whether the fees are covering the cost of providing this service.

Sanitation charges are billed monthly for the pickup of solid waste. Residential customers are charged a flat fee

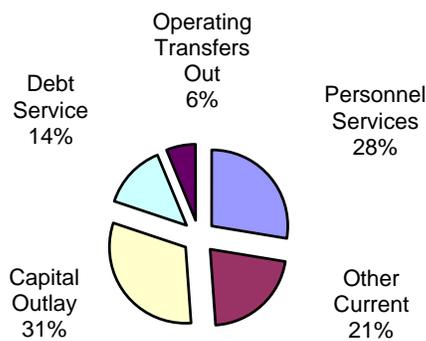
**2015 Budget Message**

per month, while commercial customers are charged based upon the size of the container and the number of pickups per month. In addition, the City also provides roll-off, uncontained service, and recycling programs. Residential utility customers will pay \$15.81 per month for sanitation services in 2015, which is up from \$15.21 in 2014.

**Uses – Where the Money Goes – By Expenditure Type**

Direct Operating Expenditures are divided into four major categories plus debt service. The pie chart shows the share each type represents of the total budget, while the table shows the two-year comparison of expenditures by type.

**2015 Expenditures/Expenses by Type**



<b>Budget Comparison by Expenditure Type in Millions of Dollars</b>			
<b>Type</b>	<b>Adopted 2014</b>	<b>Adopted 2015</b>	
Personnel Services	\$ 42.4	\$ 44.6	
Other Current	36.5	34.3	
Capital Outlay	30.1	50.5	
Debt Service	22.1	22.0	
Operating Transfers Out	8.6	10.1	
<b>Total</b>	<b>\$ 139.7</b>	<b>\$ 161.5</b>	

Personnel Services represent 28 percent of the 2015 City Budget and have increased \$2.2 million. Years ago, the Mayor and City Council implemented a salary plan, which is based on the market and pay for performance. This helps the City remain competitive according to the market. The 2015 budget includes a 3.72 percent average increase in wages. The City continues to support a defined benefit pension plan for employees hired before 1996. The City also offers a defined contribution pension for employees hired between 1996 and July 1, 2008, at which time the City made the change to the State's

NDPERS pension plan. There is no change in the rate of contribution for 2015.

Other Current Expenditures, representing 21 percent of the 2015 City Budget, has decreased \$2.2 million. A strong effort has been made to keep these expenses down in upholding the City's effort to minimize the property tax burden to residents of Grand Forks.

Capital Outlay, representing 31 percent of the 2015 budget, includes funding for new and replacement vehicles, computers and related equipment, office equipment, and major capital projects. An effort has been made to add capital back into the General Fund budget since 2005 and this effort has continued. The 2015 budget includes \$815,055 General Fund capital, as well as \$332,775 to fund the reserve for future capital replacement. The large project related capital expenses are touched on at the end of this message, and in more detail in the CIP section of this budget document.

**Debt Service**

Debt Service represents 14 percent of the 2015 Budget. Debt service funds are used to pay principal and interest on outstanding debt. The City's debt is divided into several categories: General Obligation bonds, Tax Increment (considered GO Debt), Refunding, Revenue Bonds, and Warrants. Grand Forks was recalibrated from an Aa3 to an Aa2 bond rating from Moody's Investor Service for Refunding Improvement Bonds in 2010. This rating was upheld in 2014. These high bond ratings represent the credit rating industry's measurement of Grand Forks' financial management and ability to repay outstanding debt. The higher rating lowers the risk to prospective investors (bond buyers) and correspondingly the lower the cost of debt to the City and our citizens.

**Fund Balances/Reserves**

Fund balance represents Grand Forks' net difference of financial resources and uses. The unreserved fund balance represents the net financial resources that are expendable or available for appropriation (budgeting). Fund balance/reserves protect the city's financial condition and provide for unexpected economic challenges. Growth of fund balance occurs when revenues exceed expenditures. Fund balances are similar to an enterprise's net equity (assets less liabilities) and should only be used for non-recurring (non-operational) expenditures since once they are spent they are only replenished by future year resources in excess of expenditures. Grand Forks' budget process plans for reservations of fund balance in compliance with financial policy and as part of the initial resource allocation/target setting. This process allows the City to "set aside

## **2015 Budget Message**

savings” before it is allocated and spent as budgeted expenditures.

- Southeast Fire Station construction in 2015 – to be operational in 2016

### Capital Improvement Plan (CIP)

As part of the Six-Year Plan and continued long-range capital planning, the Capital Improvement Plan (CIP) charts the course for defining revenue sources for future capital projects. The principle projects included in the CIP are:

- 17<sup>th</sup> Ave. S. turn lanes
- N 42<sup>nd</sup> St Reconstruct (University to Gateway) 2016-2019
- Hwy 2 NW - 2015
- 47<sup>th</sup> Ave S Interchange (48<sup>th</sup> to Columbia) 2015-2019
- University Ave Bridge Repair in 2014/2015
- Columbia Rd (11<sup>th</sup> to 14<sup>th</sup> Ave S) in 2014-2017
- Columbia Rd (14<sup>th</sup> to 17<sup>th</sup> Ave S) in 2017
- Columbia Rd. (36<sup>th</sup> Ave. S. – 40<sup>th</sup> Ave. S.) in 2014-2016
- Columbia Rd (40<sup>th</sup> to 47<sup>th</sup> Ave S) in 2015-2018
- 62<sup>nd</sup> Ave S (Belmond to Washington) 2018-2020
- S Washington St. (47<sup>th</sup> Ave S. to SE Drainway) 2015-2016
- 47<sup>th</sup> Ave S (SE Drainway to 20<sup>th</sup> St) in 2015-2017
- 47<sup>th</sup> Ave S (20<sup>th</sup> St to Columbia Rd) in 2017-2019
- S 38<sup>th</sup> St (40<sup>th</sup> to 43<sup>rd</sup> Ave S) in 2015-2016
- S 38<sup>th</sup> St (43<sup>rd</sup> to 47<sup>th</sup> Ave S) in 2018
- Washington St Reconstruct (5<sup>th</sup> Ave S to 1<sup>st</sup> Ave N; includes underpass) in 2018-2019
- Major Water Treatment Plant project 2013 – 2020
- Continued bike path development
- Continual replacements of marked police vehicles each year

In conclusion, the 2015 Budget for the City of Grand Forks demonstrates the efforts of the Mayor and City Council to continue and encourage new growth in the community while maintaining a cost-effective approach to service delivery. Furthermore, this budget carries forward with the principal of the Six-Year Plan and our underlying commitment to prudently plan for future needs and expenses in such a way to maximize opportunities and minimize financial impact to the organization and, above all, the residents and businesses of the community.

Respectively Submitted,



Michael R. Brown  
Mayor



**Michael R. Brown, Mayor**

**General Information**  
**Elected Officials and City Managerial Staff**

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The City of Grand Forks is governed by a Mayor/Council form of government. The executive and administrative power of the City is vested in the Mayor. The City Council is a part-time, policy-making, and legislative body. The Mayor and City Council Members are elected to four-year terms.

**Elected Officials\***

<b>Mayor Michael R. Brown</b>		2012-2016
<b>Council Members:</b>		
Ward 1	Terry Bjerke	2012-2016
Ward 2	Crystal Schneider	2014-2018
Ward 3	Bret Weber	2012-2016
Ward 4	Jeanie Mock	2014-2018
Ward 5	Doug Christensen	2012-2016
Ward 6	Dana Sande	2014-2018
Ward 7	Ken Vein	2012-2016

**City Managerial Staff\***

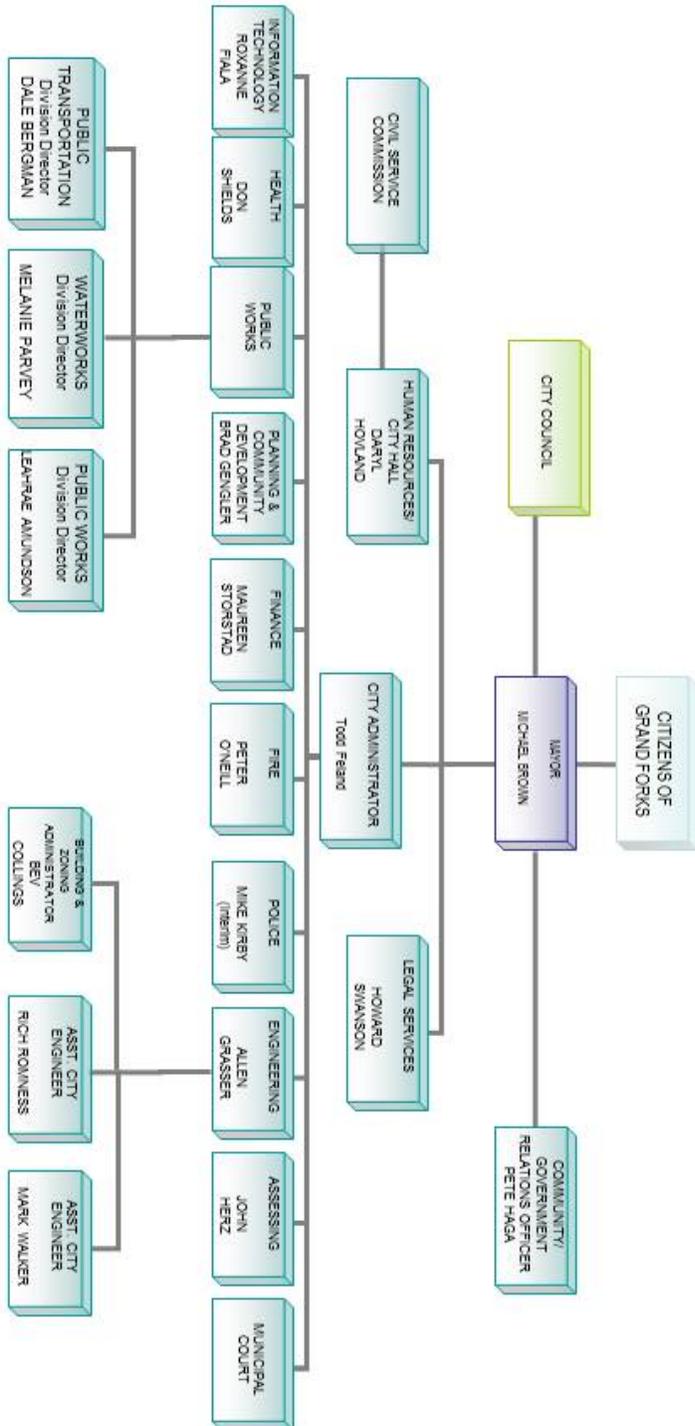
City Administrator	Todd Feland
Director of Finance & Administrative Services	Maureen Storstad
City Attorney	Howard Swanson
City Assessor	John Herz
Director of Planning & Community Development	Brad Gengler
City Engineer	Al Grasser
Fire Chief	Pete O'Neill
IT Director	Roxanne Fiala
Police Chief-Interim	Michael Kirby
Human Resources Director	Daryl Hovland
Executive Director Health Department	Don Shields
Public Works Director	Todd Feland

\*As of September 15, 2014

General Information (Continued)  
Organizational Chart



CITY OF GRAND FORKS ORGANIZATIONAL CHART



**General Information**  
**Departmental List with Major Functions**

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The City of Grand Forks is broken down into departments for budgetary purposes. Following is a list of the departments and their major functions.

**Mayor**

City Council  
City Administrator  
Media and Public Information Services  
Community Relations  
Channel 2 Administration

**Finance & Administrative Services**

Budget  
Accounting Services  
City Clerk  
Licensing  
Insurance Services  
Special Assessments  
Utility Billing  
Grant Administration

**Information Services**

Information Technology

**Human Resources**

Employee Benefits  
Human Resources/ADA  
Unemployment Compensation  
Workers Compensation

**Assessing**

Property Valuation  
Property File Maintenance

**Engineering**

Project Administration  
Building Inspection/Permits  
Code Enforcement  
Contractor (Trade) Licensing  
Plan Review

**Police Department**

Public Safety Services  
COPS in Schools

**City Attorney**

Legal Services  
City Prosecution

**Municipal Court**

Municipal Offense Disposition

**Fire Department**

Prevention/Inspection  
Fire Suppression/EMT's

**Public Health**

Community Health  
Community Nursing  
Mosquito Control

**Planning & Zoning**

Zoning Administration  
Plan Review

**Urban Development**

Public Parking Facilities  
Community Development  
Economic Development  
Job Development Authority

**Public Works**

Street Maintenance  
Water Treatment  
Water Distribution  
Sanitary and Storm Sewer  
Wastewater Treatment  
Environmental Compliance  
Central Garage  
Sanitation Collection  
Sanitary Landfill  
Public Transportation  
Dial-A-Ride/Senior Rider Services

**General Information**  
**Citizen Involvement**

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The City of Grand Forks believes that citizens should be involved in the administration of our community. To facilitate that involvement the City utilizes a total of 30 different boards, committees and commissions made up of 260 citizen members. In addition, the City of Grand Forks at times commissions short-term task forces made up of citizens and elected officials to address particular issues within the community and recommend solutions. These include:

<b>Committee Name</b>	<b>Number of Members</b>
911 Authority Board	4
Airport Authority Board	7
Blue Ribbon Commission on Social Infrastructure	14
Board of Adjustment	6
Board of Appeals	6
Board of Health	8
Civil Service Commission	5
Community and Base Enhancement Initiative	10
Community & Campus Committee on High Risk Alcohol Use	18
Convention and Visitors Bureau	10
Downtown Design Review Board	7
Electrical Board	4
Emergency Management Board	3
Events Center Commission	8
GF Immigrant Integration Initiative	15
GF Mayor's Health and Human Services Cabinet	25
Growth Fund Committee	5
Historic Preservation Commission	11
Housing Authority Board	5
Legislative Committee	10
Library Board	5
Mayor's Cabinet on Youth	16
Mechanical Board	5
MPO Executive Police Board	8
Pension and Insurance Committee	5
Planning & Zoning Commission	13
Plumbing Board	3
Special Assessment Commission	3
Special Events	6
Youth Commission	15

**General Information (Continued)**  
**Statistical Information**

**Date of Incorporation:** February 21, 1881

**Charter Adopted:** November 30, 1970

**Number of Mayor/Commission Chairs:** 26

**Total Area:**

Year	Square Miles
2004	20.02
2005	20.36
2006	20.42
2007	20.42
2008	20.42
2009	20.42
2010	20.49
2011	20.51
2012	26.01
2013	26.09

**Demographic Information:**

Year	Population	MSA Population	Personal Income MSA (Thousands)	Per Capita Personal Income MSA
2004	51,808	98,164	2,787,593	28,397
2005	53,230	97,777	2,902,947	29,689
2006	54,083	98,266	3,087,770	31,423
2007	54,576	97,606	3,318,602	34,000
2008	55,136	98,092	3,638,905	37,097
2009	55,691	97,941	3,571,093	36,462
2010	52,838	98,602	3,753,528	38,067
2011	53,502	98,108	3,971,352	40,479
2012	54,358	98,997	4,400,909	44,455
2013	56,200	100,748	4,362,253	43,299

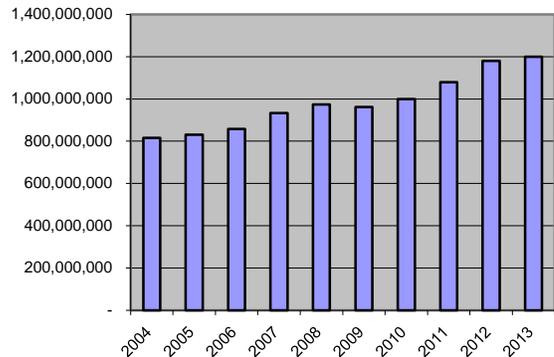
Population Information Source: Planning & Zoning Dept., City of Grand Forks  
2010 population per US Census  
MSA Information Source: Bureau of Economic Analysis, US Dept of Commerce

**Mill Levy and Valuation History:**

Year of Levy	Mill Levy	Mill Valuation
2005	117.73	\$109,890
2006	113.55	\$121,057
2007	110.86	\$130,066
2008	107.92	\$136,538
2009	107.82	\$142,210
2010	107.77	\$145,046
2011	109.07	\$148,899
2012	109.88	\$153,749
2013	109.88	\$162,851
2014	110.25	\$180,200

Information shown is based on City portion only.  
2014 mill valuation is estimated.

**Taxable Sales & Purchases:**



Collection Year	Taxable Sales	Collection Year	Taxable Sales
2004	\$816,000,000	2009	\$ 961,679,434
2005	\$830,000,000	2010	\$ 998,806,463
2006	\$857,521,263	2011	\$1,078,995,179
2007	\$933,798,844	2012	\$1,178,754,124
2008	\$973,717,114	2013	\$1,199,370,088

**Sales Tax Collections: (Cash Basis)**

Collection Year	Collection Amount <sup>(1)</sup>	Increase or Decrease over Prior Year
2004	\$13,634,153.19	9.89%
2005	\$14,080,858.16	3.28%
2006	\$14,753,185.62	4.77%
2007	\$16,220,278.41	9.94%
2008	\$16,403,510.21	1.13%
2009	\$16,428,729.67	0.15%
2010	\$16,652,184.75	1.36%
2011	\$17,510,008.25	5.15%
2012	\$19,384,384.18	10.70%
2013	\$19,637,946.94	1.31%

(1) Amounts reported are cash basis.

**General Information (Continued)**  
**Statistical Information**

**Infrastructure:**

Streets Paved (miles) .....	241.09
Paved Alleys (miles) .....	4.74
Street Lights.....	4,200
Traffic Signals .....	60
School Crossing Signals.....	25
Water Mains (miles).....	266.42
Sanitary Sewer (miles).....	175.81
Sewage Lift Stations.....	43
Storm Sewer (miles) .....	212.1
Lift Stations .....	12
Flood Stations.....	12

**Fire Protection:**

Fire Training Stations(including mobile) .....	5
Fire Stations.....	4
Aerial Trucks.....	2
Pumpers .....	6
Rescue Truck.....	1
Boats.....	3
Hazmat Vehicle.....	1
Fire Insurance Rating .....	3
Water Hydrants.....	3,000
Emergency Responses .....	4,005
Average Response Time (minutes).....	3.69

**Police Protection:**

Stations.....	2
Patrol Units (marked).....	22
Patrol Units (unmarked).....	18
Community Service Vehicles .....	3
Special Teams Vehicles .....	8
Snowmobiles .....	3
All Terrains Vehicles .....	3
Bicycles .....	13
Travel Trailers.....	2
Sworn Officers .....	82
Civilian Employees .....	11
Auxiliary Personnel.....	4
Priority 1 Call Response Time .....	3Min.27Sec.
Number of 911 Calls.....	47,385
Incidents Requiring 911 Assistance .....	72,322

**Criminal Investigations:**

Aggravated Assaults.....	87
Arson .....	3
Auto Theft .....	75
Burglaries.....	199
DUI Citations.....	292
Larceny .....	1,146
Murder .....	0
Rape .....	32
Robbery .....	26
Traffic Citations.....	9,060

**Job Development Authority:**

Buildings and Structures.....	6
Businesses Assisted.....	4
New Jobs Projected.....	61

**Culture and Recreation:**

Library .....	1
Circulation.....	771,216
Door Count.....	230,967
Events Center .....	1
Alerus Event Center Number of Events.....	496
Alerus Event Center Attendance .....	205,767
Greenway(developed acres).....	800
Boat Ramps .....	2
Bikepaths (miles) .....	41

**City-Owned Utilities:**

**Water:**

Number of Customers.....	14,312
New Connections.....	154
Average Daily Consumption (MGD) .....	7.8
Peak Daily Consumpiton (MGD).....	12.3
Storage Facilities .....	7
Storage Capacity (MGD) .....	18.5
Intake Capacity (MGD) .....	24

**Wastewater:**

Number of Customers.....	14,038
Average Daily Treatment (MGD) .....	6.87
Treatment Capacity (MGD).....	10.0

**Sanitation:**

Number of Customers.....	12,913
Collection Trucks – Side Load .....	6
Collection Trucks – Front Load.....	6
Collection Trucks – Rear Load .....	3
Collection Trucks – Roll Off .....	5
Landfill (tons) .....	91,219
Recycled Materials (tons) .....	2,923

**Public Transportation:**

**Fleet Vehicles:**

35' Bus(Diesel Electric Hybrid) .....	2
35' Bus(Diesel).....	3
29' Bus .....	2
People Mover.....	3
Senior Rider/Dial-A-Ride Vehicles.....	9

**Ridership:**

Cities Area Transit .....	364,317
Dial-A-Ride.....	33,041
Senior Rider .....	19,485

**Mosquito Control:**

Number City-Wide Sprays .....	14
Average Daily Trap Count .....	12

**Municipal Parking:**

Parking Ramps .....	2
Number of Ramp Parking Spaces .....	760

**General Information (Continued)**  
**Statistical Information**

**Major Employers:**

Altru Health System(medical) .....	4,129
GF Air Force Base (government) .....	4,127
University of North Dakota(education) <sup>(1)</sup> .....	2,850
GF School District (education) <sup>(2)</sup> .....	1,671
Valley Memorial Home (medical).....	675
LM Windpower (USA) Inc. ....	650
Amazon.com (call center).....	600
Alerus Financial(bank) <sup>(2)</sup> .....	573
City of Grand Forks(government) .....	503
Hugo's (grocery stores) <sup>(2)</sup> .....	443

(1) Does not include Student employees.  
(2) Includes full and part-time employees

**Principal Taxpayers:**

2011 Total Taxable Value \$148,898,501

Taxpayer	Taxable Assessed Value	% of Total Taxable Assessed Value
Altru Health System <sup>(1)</sup>	\$3,074,850	2.00%
Xcel Energy	\$2,250,221	1.46%
IRET Properties	\$2,060,515	1.34%
Mikkelson Consolidated Limited Partnership	\$1,782,970	1.01%
Columbia Grand Forks LLC	\$1,547,345	0.91%
INREIT Properties, LLP	\$1,402,680	0.89%
J.R. Simplot Company	\$1,365,340	0.61%
Terrace Point, LLC	\$938,200	0.61%
LM Windpower Blades (ND) Inc..	\$911,320	0.59%
WalMart Realty Company	\$793,660	0.52%
<b>Total</b>	<b>\$16,127,101</b>	<b>9.94%</b>

\*As reported in 2012 Comprehensive Annual Financial Report.  
(1) This has previously been reported as United Hospital with only a value for the property owned by the former United Hospital. United Hospital and Grand Forks Clinic integrated to become Altru Health System in 1997. Beginning in 2012, we have changed the name to Altru Health System and will be showing the full value of all property held by Altru Health System.

**Building Permits:**

Commercial Construction:

Year	Number Of Permits	Estimated Actual Value
2004	23	\$20,661,228
2005	24	\$22,548,007
2006	21	\$45,075,018
2007	21	\$30,054,857
2008	16	\$19,550,807
2009	9	\$ 9,000,586
2010	11	\$22,754,318
2011	13	\$17,467,243
2012	12	\$27,780,374
2013	28	\$44,833,375

**Residential Construction:**

Year	Number Of Units	Estimated Actual Value
2004	451	\$42,530,055
2005	470	\$46,490,061
2006	423	\$59,497,671
2007	240	\$28,242,941
2008	274	\$34,123,530
2009	263	\$36,682,942
2010	128	\$21,008,757
2011	326	\$42,319,630
2012	424	\$53,710,209
2013	984	\$110,685,427

## General Information (continued) Financial Policy

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The Grand Forks City Code, Article III, Powers of City, contains the following financial provision:

- To control its finances and fiscal affairs; to appropriate money for its purposes, and make payment of its debts and expenses; to levy and collect taxes, excises, fees, charges and special assessments for benefits conferred, for its public and proprietary functions, activities, operations, undertakings and improvements; to contract debts, borrow money, issue bonds, warrants and other evidences of indebtedness; to establish charges for any city or other services, and to establish debt and mill levy limitations, provided that the mill levies ordered imposed by the governing body on taxable property subject to ad valorem taxation shall not exceed in total the sum of levies authorized by state statutes and the constitution of cities of similar classification to that of the City of Grand Forks, however, same may be budgeted for any city purpose. The governing body shall be permitted to promulgate the city budget without regard to the specific dedications of mill levies to specific purposes as long as the total of the budget is not more than the total amount of mills authorized to be levied by a city.

In order to contribute to the goals of a fiscally sound government the following policies have been formulated:

1. All budgets will be balanced with prudent revenue estimates and available fund balances. North Dakota State law requires that the budget be balanced. To achieve a balanced budget for each fund, the total of proposed expenditures/expenses shall not exceed the total of the estimated income plus the balance carried forward, exclusive of reserves.
2. All estimates of revenue will be realistic and prudent. In no event will inflated revenue estimates be used to balance the budget.
3. Real estate property taxes applicable to the General Fund will be the lowest possible without cutting services.
4. To contribute to property tax relief, the Sales/Use Tax Fund revenue will be used to fund expenditures allowed by city ordinance in all divisions supported by property taxes.

5. The city will utilize a six-year Operational and a six-year Capital Improvement Program to plan for the future.
6. Accounting records that adhere to general accepted accounting standards will be maintained and be available to measure budget performance at all times.

### City Debt Policy

- The City of Grand Forks will not issue long-term debt to fund current operating costs.
- The City of Grand Forks will not issue GO debt in excess of state statute. State statutes limit the amount of general obligation debt a government entity may issue to five percent of its total assessed valuation.
- The city will incur long-term debt for capital improvements only, and when the improvements cannot be financed by current revenue or fund balances.
- The city will maintain a fiscally disciplined approach to debt management and protect the city's credit quality by strategically approaching the issuance of new debt by balancing the need to consume current resources with the need for future flexibility.
- The city will maintain a fiscally disciplined approach to debt management and protect the city's credit quality by strategically approaching the retirement of debt as soon as possible when resources allow by balancing the need for future flexibility and overall savings to citizens.
- The city will utilize short-term debt instruments, such as notes and lease purchase agreements only when the life of the acquired asset is longer than the repayment time frame, and is in the best interest of the citizens.
- The city will make every effort to utilize subsidized or low-cost debt instruments when available.

### Fund Balance Policy

- The city will strive to maintain unassigned fund balance at 18 percent of next year's budgeted operating expenditures in the General Fund.

## General Information (continued) Financial Policy

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- If spending unassigned fund balance in designated circumstances has reduced unassigned fund balance to a point below the minimum target level, replenishment will be made within three years.

### City Investment Policy

A brief summary of the investment policy is as follows. The City of Grand Forks Investment Policy is categorized into the following areas: Governing Authority, Scope, General Objectives, Standards of Care, Authorized Financial Institutions, Safekeeping, Authorized Investments, Investment Parameters, and Reporting.

- **Governing Authority** – The investment program shall be operated in conformance with federal, state, and other legal requirements.
- **Scope** – The City of Grand Forks will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration.
- **General Objectives** – The primary objectives, in priority order, shall be safety, liquidity, and yield.
- **Standards of Care** - Investments shall be handled with the following standards of care: prudence, ethics and conflicts of interest, and delegation of authority.
- **Authorized Financial Institutions, Depositories, and Broker/Dealers** – All shall provide the following: audited financial statements, proof of national association of securities dealers certification, proof of state registration, certification of having read, understood, and agree to comply with the City of Grand Forks investment policy, and evidence of adequate insurance coverage.
- **Safekeeping and Custody** – All trades will be executed by delivery vs. payment to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by an independent third party custodian as evidenced by safekeeping receipts in the City of Grand Forks name. Also, the internal control structure shall be designed to provide reasonable assurance that these objectives are met.

- **Suitable and Authorized Investments** – The following investments will be permitted and are defined by state and local law. North Dakota statutes authorize local governments to invest in:
  - ✓ Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress.
  - ✓ Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of type listed above.
  - ✓ Certificates of deposit fully insured by the Federal Deposit Insurance Corporation or the State, or
  - ✓ Obligations of the State.

Statutes require that all city and component unit deposits be protected by insurance, surety bond, or collateral. The market value of the collateral pledged must equal one hundred ten percent of the deposits not covered by insurance or bonds.

- **Investment Parameters** – Investments shall be diversified by: limiting investments to avoid over concentration in securities from a specific issuer (excluding government sponsored securities), limiting investment in securities that have higher credit risks, investing in securities with varying maturities, and continuously investing a portion of the portfolio in readily available funds such as money market funds to ensure appropriate liquidity in order to meet ongoing obligations.
- **Reporting** – Shall prepare an investment portfolio summary report monthly, which will include the following: listing of individual securities held, realized and unrealized gains or losses, average weighted yield to maturity, listing of investments by maturity date.

## General Information (continued) Basis of Budgeting

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In simple terms, a budget is an entity's plan for its financial resources. It is an estimate of proposed spending for a given period and the proposed means of paying for them. Two basic components of the budget are the revenue section and the expenditure section. The operating portion of the 2015 budget totals \$109 million, exclusive of transfers out.

The financial transactions of the City are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses.

An important revenue in the budget process is property tax. A property tax, more specifically called an ad valorem tax, is a tax based on the value of property. The term ad valorem is derived from the Latin phrase meaning "according to value".

In North Dakota, there are three factors for calculating the amount of property tax assessed on a piece of real estate: the value of the property, the amount of the value not subject to the tax due to exemptions, and the tax rate. Each city's Assessor's Office calculates the value of the property, taking into consideration any exemptions. The tax rates are set by the various local governments as authorized by North Dakota law.

One frequent misunderstanding is that the City of Grand Forks is responsible for all the ad valorem tax levied against properties within city limits. Other taxing entities affecting properties within the city are the Grand Forks School District, Grand Forks County, and the Grand Forks Park District. The City's portion of the mill levy for 2014 was 110.25 mills. This includes 4.33 mills allocated for the Grand Forks Regional Airport Authority. The total mills for all entities totaled 367.71. This is down from the previous year due to property tax relief given by the State.

The ad valorem tax rate is expressed in mills. A mill is a monetary unit equal to \$.001 of a dollar (one-tenth of a cent). The rate at which the tax is charged is called the millage rate. If the rate of ad valorem tax is 8 mills, the millage rate is 8 mills. This means that per dollar of taxable property value a property or ad valorem tax of \$.008 is paid.

The City utilizes the following fund types:

### Governmental Funds

General Fund – The City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special Revenue Funds – Funds used to account for revenue sources that are legally restricted for specific purposes.

Capital Project Funds – Funds used to account for the acquisition of governmental fixed assets or construction of major capital projects.

Debt Service Funds – Funds used to account for payments on debt outstanding.

Audited governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. This focus concentrates on the fund's resources available for spending currently or in the near future. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absence claims, and judgments are recorded only when the payment is due.

### Proprietary Funds

Enterprise Funds – Funds used to account for operations that are financed and operated in a manner similar to private business or where the determination of revenues earned and the cost of service are necessary for management accountability.

Internal Service Funds – Funds that provide services to other City departments on a cost reimbursement basis.

## General Information (continued) Basis of Budgeting

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### Fiduciary Funds

Trust and Agency Funds – Funds that account for the assets held by a governmental unit in a trustee capacity.

The Proprietary funds and fiduciary funds are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of the related cash flows.

The budget is prepared to be consistent with the financial reporting and generally accepted accounting principles with the following exceptions:

- Debt payments and expenses for capital assets are treated as expenses in the proprietary funds.
- Depreciation, changes in accrual for vacation and sick leave liability, and bad debt expenses are not included in the budget.

### Summary of Budget Policies

The State of North Dakota establishes certain budgeting and financial requirements for local governments. The fiscal year for cities begins January 1<sup>st</sup> and ends December 31<sup>st</sup> each year.

State Statute requires the Mayor to submit a budget to the City Council for preliminary approval on or before September tenth of each year. Once preliminary approval has been given, City Council has the authority to decrease the budget before final adoption, but cannot increase. After City Council has approved the preliminary budget, the City shall give notice that:

- The preliminary budget is on file and may be examined by anyone upon request.
- The City Council shall meet no later than October seventh for the purpose of adopting the final budget and making the annual tax levy
- The City shall hold a public session designated in the notice of hearing at which any taxpayer may appear and discuss with the City Council any item of proposed expenditures.

Notice must be published at least once, not less than seven days prior to the budget hearing.

The 2011 and 2013 legislative sessions approved additional notifications in regards to the public hearing on the budget. An additional notice is now published according to the size and content requirements set by the State. Also, beginning with the 2014 budget, an additional letter must be sent as notice of public hearing of the budget. This letter is required to be sent to those properties who's value increased 10% or greater.

Two copies of the levy and final budget must be filed with the County no later than the tenth of October.

The budget is adopted by fund and departmental basis. In addition, the City Council must appropriate revenue to be expended for each of these funds.

North Dakota State law requires that the budget be balanced. To achieve a balanced budget for each fund, the total of proposed expenditures/expenses shall not exceed the total of the estimated income plus the balance carried forward, exclusive of reserves.

If, during the year, the Director of Finance certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council may approve supplemental appropriations for the year up to the amount of the excess.

Departments may transfer budget amounts within the departments and sub-departments with the approval of the Director of Finance.

The City of Grand Forks relies on computers with sophisticated accounting and budgeting software to help with budgeting and accounting. The budget is reviewed throughout the year by personnel in the Finance Office to detect any variances that require attention. If there are items that need attention, the Finance Office is to bring them forward to the City Council. Variances in revenues are reviewed to determine their overall impact on the City's ability to provide necessary services.

### Unexpended Appropriations

Every appropriation shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered.



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FOR NOTES

**City of Grand Forks  
2015 City Budget**

**Budget Summary  
Mill Levy Comparison**

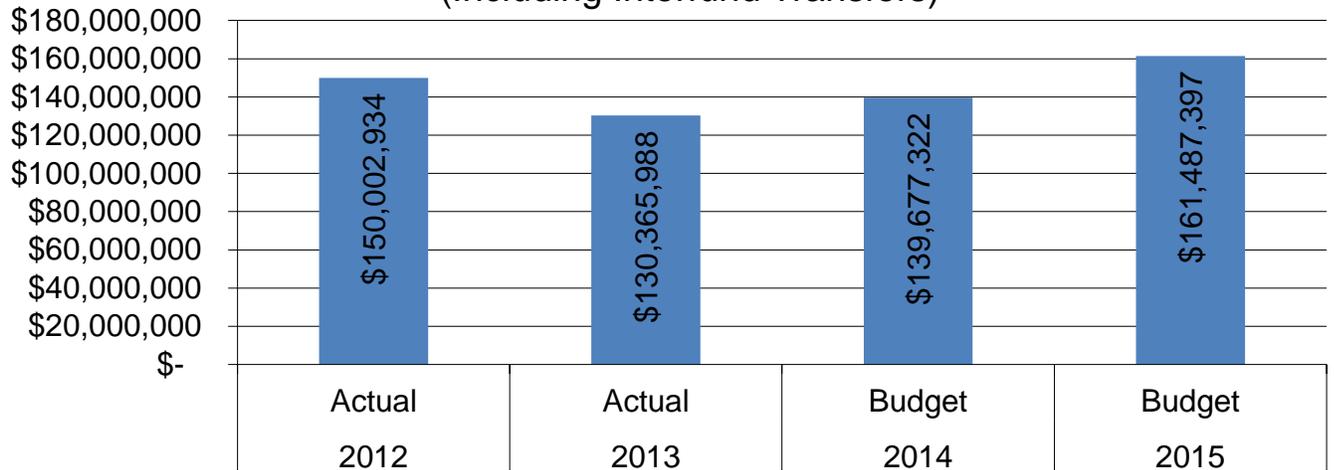
**CITY OF GRAND FORKS  
2014 - 2015  
COMPARATIVE MILL RATE  
AND REVENUE GENERATED**

	2014 ACTUAL RATE	2015 ESTIMATED RATE	INCREASE (DECREASE)	2014 REVENUE GENERATED	2015 ESTIMATED REVENUE	INCREASE (DECREASE)
1100 General Fund	75.56	70.17	(5.39)	\$ 12,262,190	\$ 12,645,519	\$ 383,329
2106 Emergency Fund	1.00	0.50	(0.50)	162,284	89,826	(72,458)
2109 Municipal Band	0.11	0.10	(0.01)	17,851	18,020	169
2121 Public Building	3.61	3.37	(0.24)	585,846	607,862	22,016
2124 Library	9.60	9.11	(0.49)	1,557,928	1,640,796	82,868
2142 City Share of Special Improvements	0.25	-	(0.25)	40,571	-	(40,571)
2145 City Special Assessments	2.57	2.68	0.11	417,070	482,035	64,965
2151 Insurance Reserve Fund	1.35	1.35	-	219,084	243,270	24,186
2157 Noxious Weed	0.02	0.02	(0.00)	3,246	3,420	174
Airport	4.33	4.11	(0.22)	702,690	740,067	37,377
5500 Public Transportation	4.81	4.78	(0.03)	780,587	861,356	80,769
5600 Dial-A-Ride	1.00	1.00	-	162,284	180,200	17,916
7202 Animal Control	0.50	0.47	(0.03)	81,142	84,191	3,049
3100 Dike Construction	5.54	5.37	(0.17)	899,054	968,139	69,085
<b>Total Mill Levy</b>	<b>110.25</b>	<b>103.02</b>	<b>(7.23)</b>	<b>\$ 17,891,827</b>	<b>\$ 18,564,702</b>	<b>\$ 672,877</b>

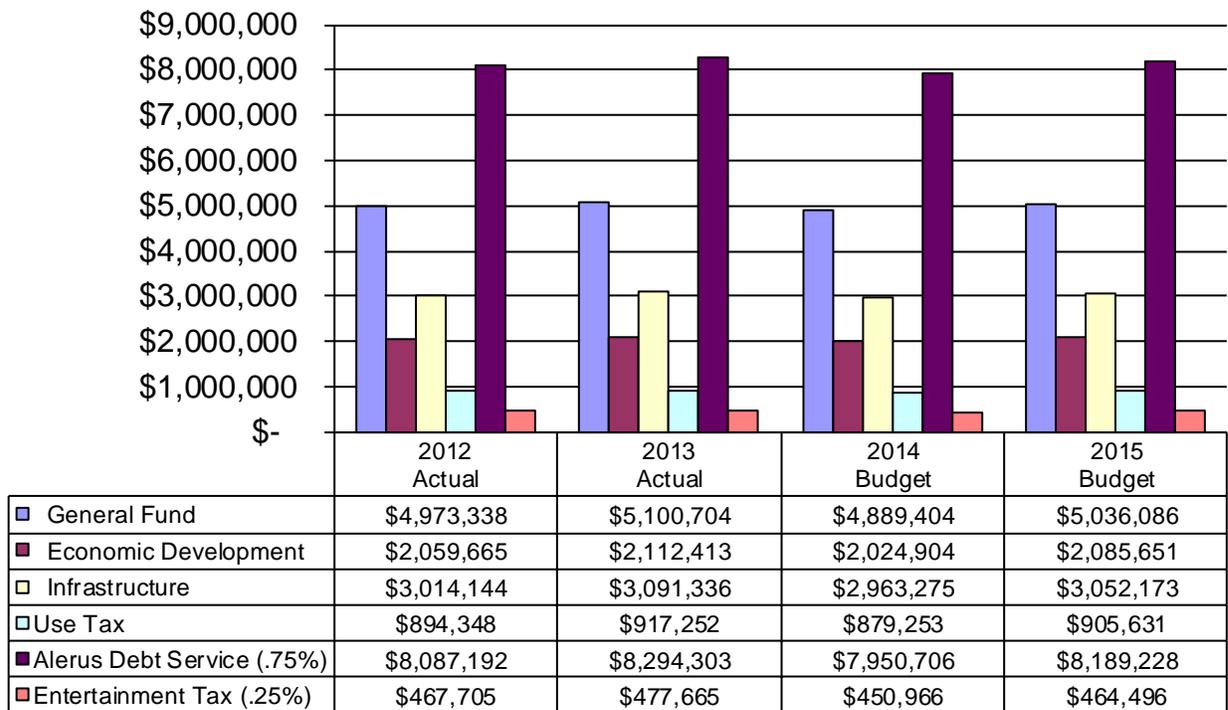
Note: 2014 Actual Rate - 1 Mill = \$162,284  
2015 Estimated Rate - 1 Mill = \$180,200  
(approximately 63.5% of this increase coming from revaluation; 36.5% from all changes excluding revaluation)

City of Grand Forks  
 2015 City Budget  
 Budget Summary (continued)  
 2012-2015 Total Actual/Budget (Including Interfund Transfers)  
 2012-2015 Sales/Use Tax Revenue

2012-2015 Total Actual/Budget  
 (Including Interfund Transfers)



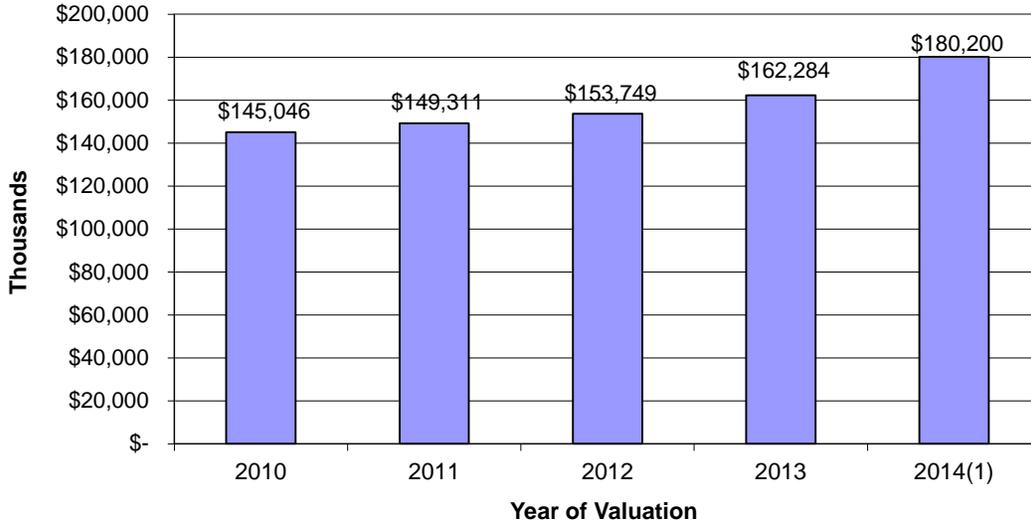
2012-2015 Sales/Use Tax Revenue



**City of Grand Forks**  
**2015 City Budget**  
**Budget Summary (continued)**  
**2010-2014 Real Property Taxable Valuation**  
**2011-2015 Property Tax Levy**

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**2010-2014 Real Property Taxable Valuation**  
**(2011-2015 Tax Levy Year)**



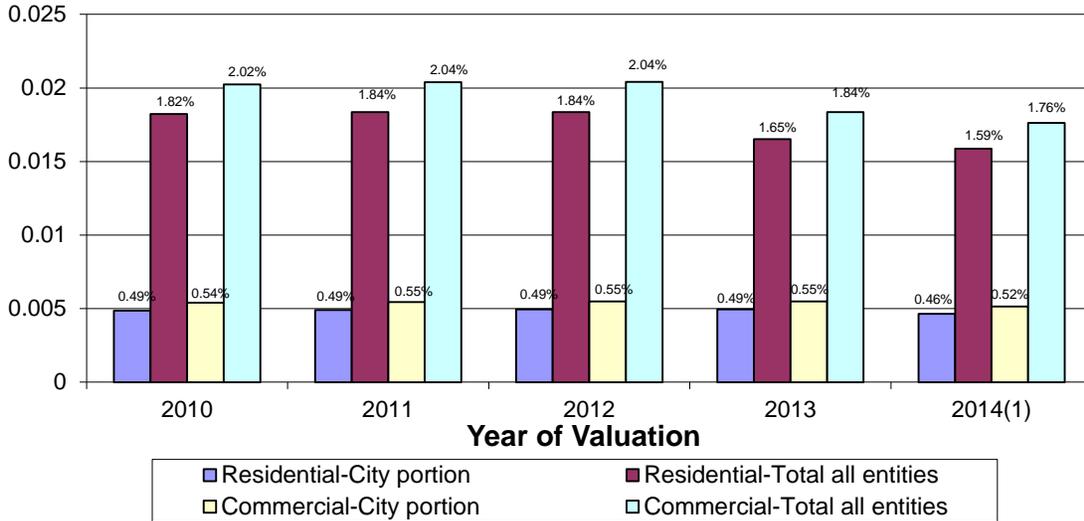
**2011-2015 Property Taxes Levied**



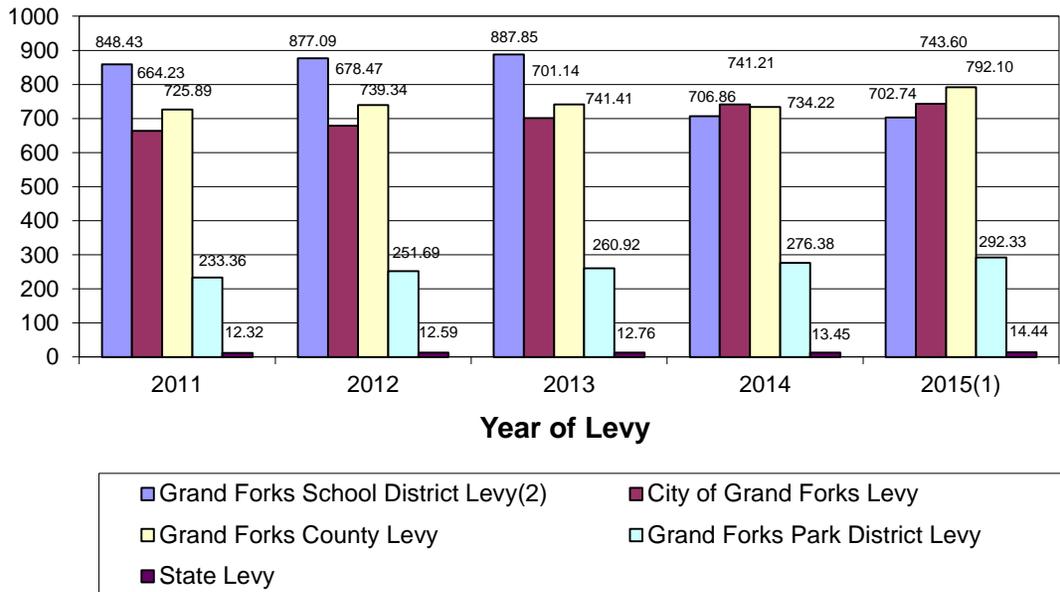
(1) These are projected values based on preliminary numbers available. Also, the city as a percent of total increases in 2014 is due to less mills levied by the school district. The State is funding the schools with an additional 50 mills, in addition to the 75 mills funded since 2009.

City of Grand Forks  
 2015 City Budget  
 Budget Summary (continued)  
 2010 - 2014 Effective Tax Rate History  
 2011 - 2015 Property Tax Burden

**Effective Tax Rate History**



**2011-2015 Property Tax Burden on Residential by Entity**



Property Tax Burden by Taxing Entity	2011	2012	2013	2014	2015(1)
Median Value of Residential(3)	\$ 136,900	\$ 139,900	\$ 141,800	\$ 149,400	\$ 160,400
Taxable Value (4.5%)	6,161	6,296	6,381	6,723	7,218
Total Mills Levied - all entities	404.83	407.81	408.10	367.71	352.62
Total Property Tax Burden	<u>\$ 2,493.96</u>	<u>\$ 2,567.37</u>	<u>\$ 2,604.09</u>	<u>\$ 2,472.11</u>	<u>\$ 2,545.21</u>

(1) These are projected values based on preliminary numbers available

(2) The State of ND increased its funding of schools beginning in 2014 by an amount equivalent to 50 mills, in addition to 75 mills funded in 2009.

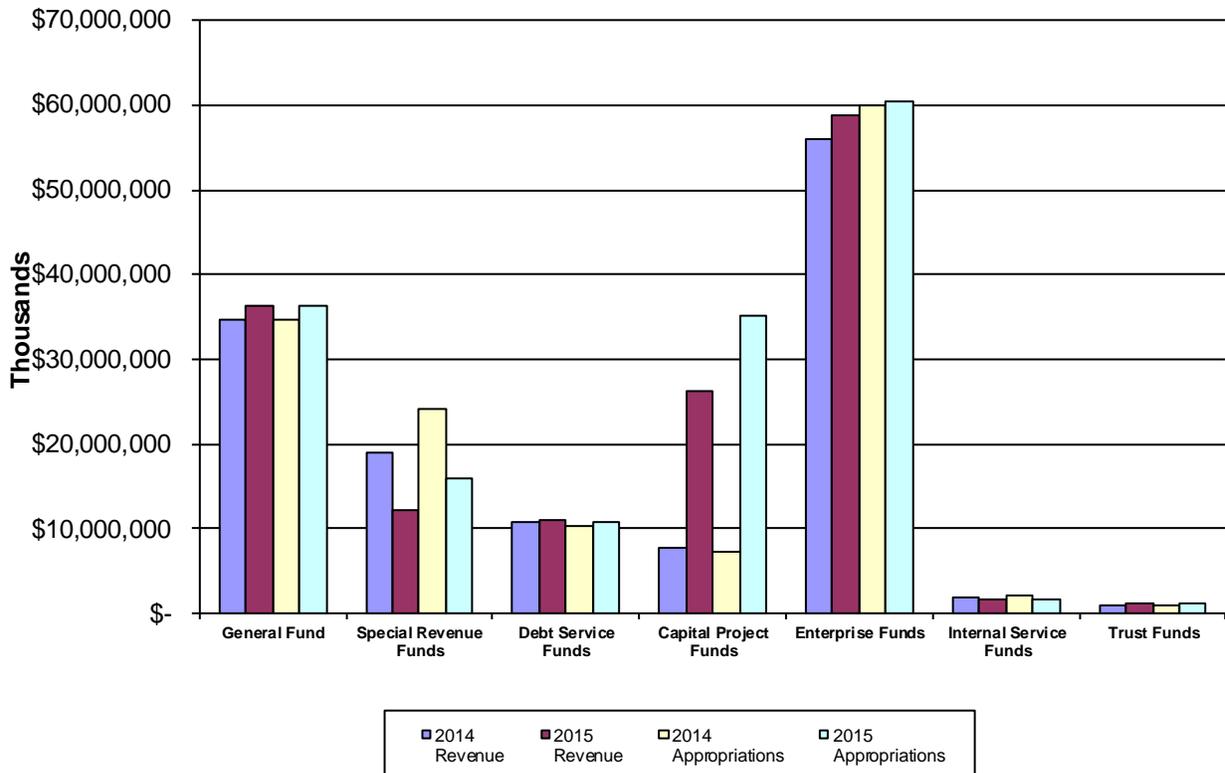
(3) Year of Valuation precedes year of levy(i.e. 2014 year of valuation for 2015 year of levy)

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2014-2015 Budget Comparison by Fund Type**

	Revenues			Appropriations/Budgets		
	2015		2015 Approved	2015		2015 Approved
	2014 Approved	Mayor's Recommended		2014 Approved	Mayor's Recommended	
<b>General Fund</b>	\$ 34,691,216	\$ 36,439,648	\$ 36,361,694	\$ 34,712,316	\$ 36,439,648	\$ 36,361,694
<b>Special Revenue Funds</b>	18,961,892	12,193,698	\$ 12,184,552	24,125,031	15,888,567	\$ 15,979,524
<b>Debt Service Funds</b>	10,723,623	11,047,321	\$ 11,047,321	10,443,816	10,738,273	\$ 10,738,273
<b>Capital Project Funds</b>	7,757,730	26,276,187	\$ 26,276,187	7,297,000	35,095,913	\$ 35,095,913
<b>Enterprise Funds</b>	55,997,276	58,873,460	\$ 58,873,460	59,920,167	60,436,406	\$ 60,436,406
<b>Internal Service Funds</b>	2,013,789	1,770,713	\$ 1,734,813	2,131,683	1,807,481	\$ 1,773,901
<b>Trust Funds</b>	1,047,309	1,103,587	\$ 1,101,686	1,047,309	1,103,587	\$ 1,101,686
<b>Total</b>	<u>\$ 131,192,835</u>	<u>\$ 147,704,614</u>	<u>\$ 147,579,713</u>	<u>\$ 139,677,322</u>	<u>\$ 161,509,875</u>	<u>\$ 161,487,397</u>

**2014-2015 Budget Comparison by Fund Type**



City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2015 Budgeted Revenues/Expenditures/Expenses by Fund Type**

Revenues	Taxes	Licenses and Permits	Inter- governmental	Charges for Goods and Services	Fines and Forfeitures
	General Fund	\$ 18,460,298	\$ 1,884,524	\$ 5,366,963	\$ 5,978,767
Special Revenue Funds	5,758,030	25,000	2,778,846	392,463	-
Debt Service Funds	978,479	-	18,390	-	-
Capital Project Funds	3,957,804	-	4,764,216	-	-
Enterprise Funds	9,695,280	60,000	5,464,103	38,540,473	-
Internal Service Funds	-	-	-	1,406,406	-
Trust Funds	1,058,191	-	1,400	-	-
<b>Total</b>	<b>\$ 39,908,082</b>	<b>\$ 1,969,524</b>	<b>\$ 18,393,918</b>	<b>\$ 46,318,109</b>	<b>\$ 857,800</b>

Expenditures	Personnel Services	Other Current	Capital Acquisition	Debt Service	Transfer Out
	General Fund	\$ 27,719,257	\$ 6,672,523	\$ 815,055	\$ -
Special Revenue Funds	4,341,814	5,018,778	3,487,450	8,403	3,123,079
Debt Service Funds	-	-	-	10,065,565	672,708
Capital Project Funds	-	520,510	31,299,559	-	3,275,844
<b>Expenses</b>					
Enterprise Funds	12,005,654	19,871,778	14,691,534	11,922,774	1,944,666
Internal Service Funds	500,064	1,053,837	220,000	-	-
Trust Funds	-	1,101,686	-	-	-
<b>Total</b>	<b>\$ 44,566,789</b>	<b>\$ 34,239,112</b>	<b>\$ 50,513,598</b>	<b>\$ 21,996,742</b>	<b>\$ 10,171,156</b>

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2015 Budgeted Revenues/Expenditures/Expenses by Fund Type (continued)**

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Interest and Investment Earnings	Special Assessments	Other Revenue	Transfers In	SRF/Bond Proceeds	Total
\$ 100,000	\$ 106,726	\$ 2,309,304	\$ 1,237,312	\$ -	\$ 36,301,694
72,053	-	446,315	2,711,845	-	12,184,552
112,823	6,704,108	-	3,233,521	-	11,047,321
173,737	177,255	-	2,228,175	14,975,000	26,276,187
369,800	82,000	3,901,501	760,303	-	58,873,460
5,000	-	323,407	-	-	1,734,813
-	-	42,095	-	-	1,101,686
<b>\$ 833,413</b>	<b>\$ 7,070,089</b>	<b>\$ 7,022,622</b>	<b>\$ 10,171,156</b>	<b>\$ 14,975,000</b>	<b>\$ 147,519,713</b>

Total
\$ 36,361,694
15,979,524
10,738,273
35,095,913
60,436,406
1,773,901
1,101,686
<b>\$ 161,487,397</b>

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2014 Budgeted Revenues/Expenditures/Expenses by Fund Type**

Revenues	Taxes	Licenses and Permits	Inter- governmental	Charges for Goods and Services	Fines and Forfeitures
	General Fund	\$ 18,244,041	\$ 1,540,004	\$ 5,090,493	\$ 5,240,119
Special Revenue Funds	9,587,304	24,000	6,458,042	363,015	-
Debt Service Funds	909,278	-	18,394	-	-
Capital Project Funds	-	-	-	-	-
Enterprise Funds	9,344,579	60,000	4,994,743	36,439,521	-
Internal Service Funds	-	-	-	1,316,176	-
Trust Funds	1,005,426	-	1,170	-	-
<b>Total</b>	<b>\$ 39,090,628</b>	<b>\$ 1,624,004</b>	<b>\$ 16,562,842</b>	<b>\$ 43,358,831</b>	<b>\$ 912,300</b>

Expenditures	Personnel Services	Other Current	Capital Acquisition	Debt Service	Transfer Out
	General Fund	\$ 26,145,077	\$ 6,611,185	\$ 889,544	\$ -
Special Revenue Funds	4,328,276	6,726,629	7,615,265	11,080	5,443,781
Debt Service Funds	-	-	-	9,748,096	695,720
Capital Project Funds	-	21,000	7,276,000	-	-
<b>Expenses</b>					
Enterprise Funds	11,552,293	20,552,705	14,126,188	12,300,729	1,388,252
Internal Service Funds	443,199	1,028,484	660,000	-	-
Trust Funds	-	1,047,309	-	-	-
<b>Total</b>	<b>\$ 42,468,845</b>	<b>\$ 35,987,312</b>	<b>\$ 30,566,997</b>	<b>\$ 22,059,905</b>	<b>\$ 8,594,263</b>

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2014 Budgeted Revenues/Expenditures/Expenses by Fund Type (continued)**

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Interest and Investment Earnings	Special Assessments	Other Revenue	Transfers In	SRF/Bond Proceeds	Total
\$ 100,000	\$ 165,809	\$ 2,285,636	\$ 1,112,814	\$ -	\$ 34,691,216
207,325	-	569,058	1,753,148	-	18,961,892
103,517	6,332,649	-	3,359,785	-	10,723,623
18,323	2,825	-	761,582	6,975,000	7,757,730
409,806	103,250	3,438,443	1,206,934	-	55,997,276
5,000	-	292,613	400,000	-	2,013,789
-	-	40,713	-	-	1,047,309
<b>\$ 843,971</b>	<b>\$ 6,604,533</b>	<b>\$ 6,626,463</b>	<b>\$ 8,594,263</b>	<b>\$ 6,975,000</b>	<b>\$ 131,192,835</b>

Total
\$ 34,712,316
24,125,031
10,443,816
7,297,000
59,920,167
2,131,683
1,047,309
<b>\$ 139,677,322</b>

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2013 Actual Revenues/Expenditures/Expenses by Fund Type**

Revenues	Taxes	Licenses and Permits	Inter- governmental	Charges for Goods and Services	Fines and Forfeitures
General Fund	\$ 17,562,416	\$ 2,219,434	\$ 5,420,555	\$ 5,468,573	\$ 773,871
Special Revenue Funds	9,439,788	24,320	9,977,709	404,803	22,036
Debt Service Funds	817,882	-	18,475	-	-
Capital Project Funds	-	-	-	-	-
Enterprise Funds	9,156,935	203,660	3,113,545	36,076,884	-
Internal Service Funds	-	-	-	1,338,437	-
Trust Funds	1,244,702	-	1,671	-	-
<b>Total</b>	<b>\$ 38,221,723</b>	<b>\$ 2,447,414</b>	<b>\$ 18,531,955</b>	<b>\$ 43,288,697</b>	<b>\$ 795,907</b>

Expenditures	Personnel Services	Other Current	Capital Acquisition	Debt Service	Transfer Out
General Fund	\$ 24,864,780	\$ 5,988,106	\$ 1,045,644	\$ -	\$ 3,918,443
Special Revenue Funds	3,859,513	5,758,371	3,497,676	13,678	6,235,681
Debt Service Funds	-	70,672	-	10,093,517	1,344,283
Capital Project Funds	-	30,073	11,122,085	-	58,250
<b>Expenses</b>					
Enterprise Funds	10,516,166	18,764,101	7,753,335	13,498,659	1,351,433
Internal Service Funds	419,662	1,030,797	168,176	-	7,900
Trust Funds	-	1,286,686	-	-	-
<b>Total</b>	<b>\$ 39,660,121</b>	<b>\$ 32,928,806</b>	<b>\$ 23,586,916</b>	<b>\$ 23,605,854</b>	<b>\$ 12,915,990</b>

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2013 Actual Revenues/Expenditures/Expenses by Fund Type (continued)**

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Interest and Investment Earnings	Special Assessments	Other Revenue	Transfers In	SRF/Bond Proceeds	Total
\$ 19,253	\$ 345,599	\$ 2,483,748	\$ 1,185,364	\$ -	\$ 35,478,813
(61,532)	-	1,148,151	3,915,684	-	24,870,959
(82)	8,113,840	-	4,026,863	-	12,976,978
353,431	13,776	55,178	2,015,594	9,360,000	11,797,979
202,100	627,450	3,734,591	1,772,485	17,413	54,905,063
(1,902)	-	292,134	-	-	1,628,669
1,015	-	38,370	-	-	1,285,758
<b>\$ 512,283</b>	<b>\$ 9,100,665</b>	<b>\$ 7,752,172</b>	<b>\$ 12,915,990</b>	<b>\$ 9,377,413</b>	<b>\$ 142,944,219</b>

Total
\$ 35,816,973
19,364,919
11,508,472
11,210,408
-
51,883,694
1,626,535
1,286,686
<b>\$ 132,697,687</b>

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2012 Actual Revenues/Expenditures/Expenses by Fund Type**

---

<b>Revenues</b>	<b>Taxes</b>	<b>Licenses and Permits</b>	<b>Inter- governmental</b>	<b>Charges for Goods and Services</b>	<b>Fines and Forfeitures</b>
General Fund	\$ 17,093,516	\$ 1,806,907	\$ 5,154,994	\$ 5,216,198	\$ 936,279
Special Revenue Funds	9,378,515	24,020	10,051,771	492,639	22,356
Debt Service Funds	813,235	-	18,312	-	-
Capital Project Funds	-	-	9,579	-	-
Enterprise Funds	8,923,239	120,969	2,001,118	33,594,085	-
Internal Service Funds	-	-	-	1,186,765	-
Trust Funds	1,171,765	1,649	-	-	-
<b>Total</b>	<b>\$ 37,380,270</b>	<b>\$ 1,953,545</b>	<b>\$ 17,235,774</b>	<b>\$ 40,489,687</b>	<b>\$ 958,635</b>

<b>Expenditures</b>	<b>Personnel Services</b>	<b>Other Current</b>	<b>Capital Acquisition</b>	<b>Debt Service</b>	<b>Transfer Out</b>
General Fund	\$ 23,365,556	\$ 4,934,095	\$ 789,501	\$ -	\$ 2,176,926
Special Revenue Funds	3,948,395	6,909,948	4,467,274	16,200	4,953,520
Debt Service Funds	-	20,000	-	35,570,548	2,475,456
Capital Project Funds	-	3,027	9,719,362	-	208,084
<b>Expenses</b>					
Enterprise Funds	10,387,799	16,177,878	7,929,484	12,306,015	1,031,697
Internal Service Funds	393,950	770,656	126,152	-	8,268
Trust Funds	-	1,313,143	-	-	-
<b>Total</b>	<b>\$ 38,095,700</b>	<b>\$ 30,128,747</b>	<b>\$ 23,031,773</b>	<b>\$ 47,892,763</b>	<b>\$ 10,853,951</b>

City of Grand Forks  
2015 City Budget

**Budget Summary (continued)**  
**2012 Actual Revenues/Expenditures/Expenses by Fund Type (continued)**

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Interest and Investment Earnings	Special Assessments	Other Revenue	Transfers In	SRF/Bond Proceeds	Total
\$ 201,791	\$ 326,655	\$ 2,263,436	\$ 112,325	\$ -	\$ 33,112,101
371,668	-	1,550,075	1,381,323	-	23,272,367
337,957	7,127,837	120,948	5,183,863	2,120,166	15,722,318
386,594	12,654	3,584	2,700,873	6,998,786	10,112,070
434,042	206,603	4,151,958	1,421,117	48,688	50,901,819
6,313	-	309,404	-	-	1,502,482
1,907	-	37,327	-	-	1,212,648
<b>\$ 1,740,272</b>	<b>\$ 7,673,749</b>	<b>\$ 8,436,732</b>	<b>\$ 10,799,501</b>	<b>\$ 9,167,640</b>	<b>\$ 135,835,805</b>

Total
\$ 31,266,078
20,295,337
38,066,004
9,930,473
-
47,832,873
1,299,026
1,313,143
<b>\$ 150,002,934</b>

**City of Grand Forks  
2015 City Budget**

**Budget Summary (continued)  
2012-2015 Actual/Budgeted Revenues/Expenditures/Expenses**

**2012 - 2015 Totals by Classification**

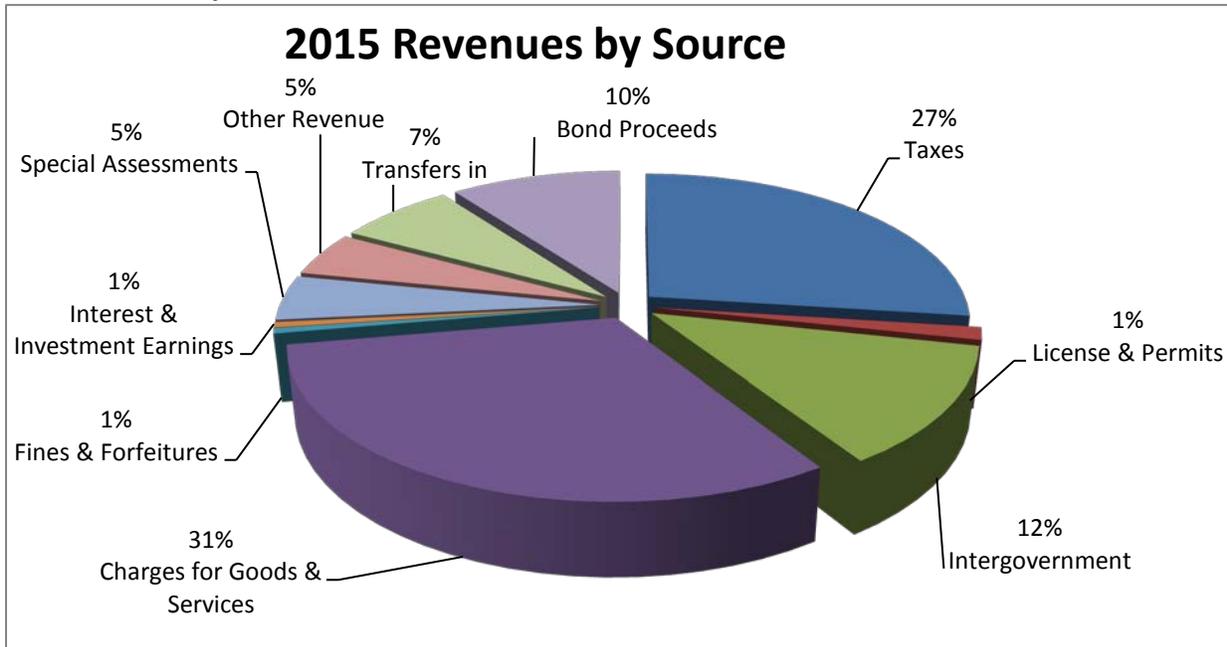
	2012	2013	2014	2015
	Actual	Actual	Budgeted	Budgeted
<b>Revenues</b>				
Taxes	\$ 37,380,270	\$ 38,221,723	\$ 39,090,628	\$ 39,908,082
Licenses and Permits	1,953,545	2,447,414	1,624,004	1,969,524
Intergovernmental	17,235,774	18,531,955	16,562,842	18,393,918
Charges for Goods and Services	40,489,687	43,288,697	43,358,831	46,318,109
Fines and Forfeitures	958,635	795,907	912,300	857,800
Interest and Investment Earnings	1,740,272	512,283	843,971	833,413
Special Assessments	7,673,749	9,100,665	6,604,533	7,070,089
Other Revenue	8,436,732	7,752,172	6,626,463	7,022,622
Transfers In	10,799,501	12,915,990	8,594,263	10,171,156
SRF/Bond Proceeds	9,167,640	9,377,413	6,975,000	14,975,000
<b>Total</b>	<b>\$ 135,835,805</b>	<b>\$ 142,944,219</b>	<b>\$ 131,192,835</b>	<b>\$ 147,519,713</b>
<b>Expenditures/Expenses</b>				
Personnel Services	\$ 38,095,700	\$ 39,660,121	\$ 42,468,845	\$ 44,566,789
Other Current	30,128,747	32,928,806	35,987,312	34,239,112
Capital Acquisition	23,031,773	23,586,916	30,566,997	50,513,598
Debt Service	47,892,763	23,605,854	22,059,905	21,996,742
Transfers Out	10,853,951	12,915,990	8,594,263	10,171,156
<b>Total</b>	<b>\$ 150,002,934</b>	<b>\$ 132,697,687</b>	<b>\$ 139,677,322</b>	<b>\$ 161,487,397</b>

**2012 - 2015 Totals by Fund Type**

	2012	2013	2014	2015
	Actual	Actual	Budgeted	Budgeted
<b>Revenues</b>				
General Fund	\$ 33,112,101	\$ 35,478,813	\$ 34,691,216	\$ 36,301,694
Special Revenue Funds	23,272,367	24,870,959	18,961,892	12,184,552
Debt Service Funds	15,722,318	12,976,978	10,723,623	11,047,321
Capital Project Funds	10,112,070	11,797,979	7,757,730	26,276,187
Enterprise Funds	50,901,819	54,905,063	55,997,276	58,873,460
Internal Service Funds	1,502,482	1,628,669	2,013,789	1,734,813
Trust Funds	1,212,648	1,285,758	1,047,309	1,101,686
<b>Total</b>	<b>\$ 135,835,805</b>	<b>\$ 142,944,219</b>	<b>\$ 131,192,835</b>	<b>\$ 147,519,713</b>
<b>Expenditures</b>				
General Fund	\$ 31,266,078	\$ 35,816,973	\$ 34,712,316	\$ 36,361,694
Special Revenue Funds	20,295,337	19,364,919	24,125,031	15,979,524
Debt Service Funds	38,066,004	11,508,472	10,443,816	10,738,273
Capital Project Funds	9,930,473	11,210,408	7,297,000	35,095,913
<b>Expenses</b>				
Enterprise Funds	47,832,873	51,883,694	59,920,167	60,436,406
Internal Service Funds	1,299,026	1,626,535	2,131,683	1,773,901
Trust Funds	1,313,143	1,286,686	1,047,309	1,101,686
<b>Total</b>	<b>\$ 150,002,934</b>	<b>\$ 132,697,687</b>	<b>\$ 139,677,322</b>	<b>\$ 161,487,397</b>

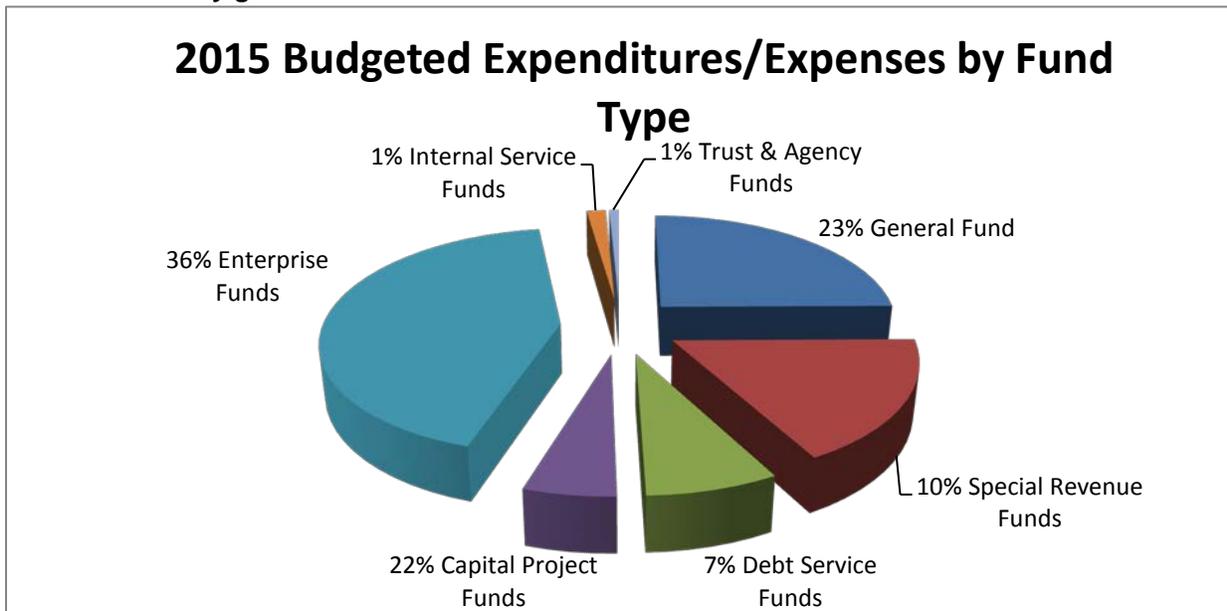
**Budget Summary (continued)**  
**2015 Budgeted Revenues by Source and Expenditures/Expenses by Fund Type**

Where the money comes from...



**Total Revenues - \$147,519,713**

Where the money goes...



**Total Expenditures/Expenses - \$161,487,397**

**City of Grand Forks  
2015 City Budget  
Budget Summary  
2014-2015 Budget comparison by Fund Type/Category**

	<b>Salaries</b>			<b>Fringe Benefits</b>		
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>% Increase (Decrease)</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>% Increase (Decrease)</u>
<b>GENERAL FUND</b>						
<b>GENERAL GOVERNMENT</b>						
Assessor	\$ 442,450	\$ 523,209	18.25%	\$ 205,924	\$ 234,420	13.84%
Attorney	-	-		-	-	0.00%
Finance & Administrative Services	820,105	821,310	0.15%	305,848	311,400	1.82%
Planning & Zoning	284,057	269,876	-4.99%	85,474	73,619	-13.87%
City Hall	79,722	98,858	24.00%	28,001	30,791	9.96%
Information Technology	607,003	612,898	0.97%	251,167	267,431	6.48%
Engineering	1,341,747	1,445,435	7.73%	516,186	569,513	10.33%
Inspections	740,524	860,127	16.15%	292,920	355,077	21.22%
Mayor & Council	219,050	282,702	29.06%	60,722	64,193	5.72%
City Administrator	178,470	195,129	9.33%	85,682	102,694	19.85%
Public Information Center	149,284	127,276	-14.74%	47,478	54,001	13.74%
Miscellaneous	466,249	657,816	41.09%	243,000	250,791	3.21%
Human Resources	452,006	552,870	22.31%	165,712	185,486	11.93%
<b>HEALTH &amp; WELFARE</b>						
Health	812,324	853,774	5.10%	353,804	375,124	6.03%
4510 Nursing Fees	212,960	262,968	23.48%	62,770	76,425	21.75%
4560 Education Classes	-	-	0.00%	-	-	0.00%
4570 Local Health Svcs	76,442	102,393	33.95%	17,378	31,234	79.73%
4580 Wellness Program	29,000	29,400	1.38%	5,505	5,600	1.73%
<b>PUBLIC SAFETY</b>						
Fire	4,073,962	4,242,137	4.13%	1,722,914	1,788,763	3.82%
Municipal Court	197,983	207,851	4.98%	74,277	76,951	3.60%
Police	5,748,921	5,831,329	1.43%	2,177,424	2,255,805	3.60%
PD40 Police Building	88,473	87,090	-1.56%	50,804	48,379	-4.77%
PD60 Training & Evidence Facility	-	-	0.00%	-	-	0.00%
Emergency Program Management	-	-	0.00%	-	-	0.00%
Public Safety Training Center	-	-	0.00%	-	-	0.00%
<b>HIGHWAYS AND STREETS</b>						
Street	<u>1,674,021</u>	<u>1,754,637</u>	<u>4.82%</u>	<u>697,334</u>	<u>742,475</u>	<u>6.47%</u>
<b>Total General Fund</b>	<b>18,694,753</b>	<b>19,819,085</b>	<b>6.01%</b>	<b>7,450,324</b>	<b>7,900,172</b>	<b>6.04%</b>
<b>SPECIAL REVENUE FUNDS</b>						
<b>GENERAL GOVERNMENT</b>						
General Fund Stabilization & Loan Fund	-	-	0.00%	-	-	0.00%
Public Building	-	-	0.00%	-	-	0.00%
City's Share Special Improvements	-	-	0.00%	-	-	0.00%
City Special Assessments	-	-	0.00%	-	-	0.00%
Insurance Reserve	-	-	0.00%	-	-	0.00%
General Sick Leave	150,000	150,000	0.00%	11,475	11,475	0.00%
Infrastructure	-	-	0.00%	-	-	0.00%
Community Development	295,127	177,290	-39.93%	77,795	54,910	-29.42%
<b>HEALTH &amp; WELFARE</b>						
Health Grants	559,037	616,237	10.23%	188,525	205,513	9.01%
Noxious Weed	-	-	0.00%	-	-	0.00%
<b>PUBLIC SAFETY</b>						
PSAP Communication Center	968,059	966,168	-0.20%	345,096	372,141	7.84%
E-911 System	-	-	0.00%	-	-	0.00%
Emergency Levy	-	-	0.00%	-	-	0.00%
Police Grants	-	-	0.00%	-	-	0.00%
<b>ECONOMIC DEVELOPMENT</b>						
Economic Development	65,000	65,000	0.00%	5,000	5,000	0.00%
<b>CULTURE AND RECREATION</b>						
Municipal Band	-	-	0.00%	-	-	0.00%
Public Library	1,153,584	1,217,206	5.52%	399,405	447,187	11.96%
Library Capital Maintenance	-	-	0.00%	-	-	0.00%
Community Enhancement	-	-	0.00%	-	-	0.00%
Special Grants	44,035	45,365	3.02%	8,220	8,322	1.24%
<b>HIGHWAYS AND STREETS</b>						
Highway Users Tax Distribution	-	-	0.00%	-	-	0.00%
<b>Total Special Revenue Funds</b>	<b>3,234,842</b>	<b>3,237,266</b>	<b>0.07%</b>	<b>1,035,516</b>	<b>1,104,548</b>	<b>6.67%</b>

**City of Grand Forks  
2015 City Budget  
Budget Summary  
2014-2015 Budget comparison by Fund Type/Category**

	<b>Salaries</b>			<b>Fringe Benefits</b>		
<b>ENTERPRISE FUNDS</b>						
Santitation Utility	1,814,500	1,870,898	3.11%	840,075	877,270	4.43%
Wastewater Utility	1,237,771	1,194,268	-3.51%	489,484	510,323	4.26%
Waterworks Utility	1,595,105	1,605,274	0.64%	807,641	835,593	3.46%
Stormwater Utility	304,856	371,970	22.01%	128,567	144,537	12.42%
Public Transportation	962,054	987,239	2.62%	377,219	416,172	10.33%
Dial-A-Ride	135,782	141,363	4.11%	50,865	52,250	2.72%
Alerus	2,236,814	2,277,834	1.83%	-	-	0.00%
Mosquito	241,405	245,431	1.67%	52,038	52,412	0.72%
Job Development Authority	205,861	324,808	57.78%	66,093	70,981	7.40%
Municipal Parking	4,350	22,140	408.97%	1,813	4,891	169.77%
<b>Total Enterprise Funds</b>	<b>8,738,498</b>	<b>9,041,225</b>	<b>3.46%</b>	<b>2,813,795</b>	<b>2,964,429</b>	<b>5.35%</b>
<b>INTERNAL SERVICE FUNDS</b>						
Computer Service Fund	-	-	0.00%	-	-	0.00%
Central Garage	270,267	314,526	16.38%	136,425	147,661	8.24%
Central Purchasing	-	-	0.00%	-	-	0.00%
Public Works Facility	27,020	27,960	3.48%	9,487	9,917	4.53%
<b>Total Internal Service Funds</b>	<b>297,287</b>	<b>342,486</b>	<b>15.20%</b>	<b>145,912</b>	<b>157,578</b>	<b>8.00%</b>
<b>TRUST &amp; AGENCY FUNDS</b>						
Convention & Visitors Bureau	-	-	0.00%	-	-	0.00%
Animal Control	-	-	0.00%	-	-	0.00%
<b>Total Trust &amp; Agency Funds</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total Operating Budget</b>	<b>30,965,380</b>	<b>32,440,062</b>	<b>4.76%</b>	<b>11,445,547</b>	<b>12,126,727</b>	<b>5.95%</b>
<b>CAPITAL PROJECTS FUNDS</b>						
PERM FLOOD PROTECTION - PUBLIC WORKS						
Wastewater Capital Projects (4202)	-	-	0.00%	-	-	0.00%
Bridge Repair/Rehab (4122)	-	-	0.00%	-	-	0.00%
GENERAL GOVERNMENT						
Capital Replacement Fund (4800)	-	-	0.00%	-	-	0.00%
Sidewalk Repair (4891)	-	-	0.00%	-	-	0.00%
2014 Special Assessment Project (4914)	-	-	0.00%	-	-	0.00%
2015 Special Assessment Project (4915)	-	-	0.00%	-	-	0.00%
Nuisance Abatement (4999)	-	-	0.00%	-	-	0.00%
HIGHWAYS & STREETS						
Street/Infrastructure Fund (4815)	-	-	0.00%	-	-	0.00%
CULTURE AND RECREATION						
Bikeway Capital Projects (4108)	-	-	0.00%	-	-	0.00%
<b>Total Capital Projects Funds</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>DEBT SERVICE FUNDS</b>						
PUBLIC SAFETY						
3118 GO Bonds - 2006B Public Bldg Bonds	-	-	0.00%	-	-	0.00%
3119 GO Bonds - 2007A Public Bldg Bonds	-	-	0.00%	-	-	0.00%
PERM FLOOD PROTECTION - PUBLIC WORKS						
3120 GO Bonds - 2008B Dike Refunding Bon	-	-	0.00%	-	-	0.00%
3121 GO Bonds - 2011E Dike Bonds	-	-	0.00%	-	-	0.00%
Debt Service Refundings	-	-	0.00%	-	-	0.00%
3805 Sales Tax Res Rev Bond - 2011A (Was	-	-	0.00%	-	-	0.00%
3806 Sales Tax Res Rev Bond - 2011F (Was	-	-	0.00%	-	-	0.00%
ECONOMIC DEVELOPMENT						
3209 Tax Increment - American Woods	-	-	0.00%	-	-	0.00%
3804 Sales Tax Res Rev Bond(Cirrus) - 2007	-	-	0.00%	-	-	0.00%
3898 Corporate Center Bond	-	-	0.00%	-	-	0.00%
<b>Total Debt Service Funds</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>GRAND TOTALS</b>	<b>\$ 30,965,380</b>	<b>\$ 32,440,062</b>	<b>4.76%</b>	<b>\$ 11,445,547</b>	<b>\$ 12,126,727</b>	<b>5.95%</b>

City of Grand Forks  
 2015 City Budget  
 Budget Summary  
 2014-2015 Budget comparison by Fund Type/Category

	<u>Maintenance &amp; Operations</u>			<u>Capital Outlay</u>		
	2014	2015	%	2014	2015	%
	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Budget</u>	<u>Budget</u>	<u>(Decrease)</u>
<b>GENERAL FUND</b>						
<u>GENERAL GOVERNMENT</u>						
Assessor	\$ 45,897	\$ 57,187	24.60%	\$ -	\$ -	0.00%
Attorney	255,900	261,250	2.09%	-	-	0.00%
Finance & Administrative Services	86,843	87,020	0.20%	-	-	0.00%
Planning & Zoning	22,450	22,720	1.20%	-	-	0.00%
City Hall	204,812	217,347	6.12%	-	1,500	100.00%
Information Technology	67,950	30,650	-54.89%	-	-	0.00%
Engineering	230,095	242,867	5.55%	52,100	72,600	39.35%
Inspections	76,409	97,859	28.07%	6,500	9,000	38.46%
Mayor & Council	116,780	127,705	9.36%	-	-	0.00%
City Administrator	11,053	18,053	63.33%	-	-	0.00%
Public Information Center	44,420	46,550	4.80%	6,000	6,000	0.00%
Miscellaneous	1,620,040	1,588,272	-1.96%	-	-	0.00%
Human Resources	116,780	131,115	12.28%	-	-	0.00%
<u>HEALTH &amp; WELFARE</u>						
Health	80,612	84,135	4.37%	-	-	0.00%
4510 Nursing Fees	95,770	89,480	-6.57%	-	-	0.00%
4560 Education Classes	8,200	5,400	-34.15%	-	-	0.00%
4570 Local Health Svcs	45,949	57,336	24.78%	724	-	0.00%
4580 Wellness Program	3,495	3,000	-14.16%	-	-	0.00%
<u>PUBLIC SAFETY</u>						
Fire	380,053	379,298	-0.20%	29,000	44,000	51.72%
Municipal Court	372,981	377,361	1.17%	-	-	0.00%
Police	1,005,367	996,250	-0.91%	394,720	286,455	-27.43%
PD40 Police Building	173,987	180,328	3.64%	-	-	0.00%
PD60 Training & Evidence Facility	16,819	17,018	1.18%	-	-	0.00%
Emergency Program Management	48,108	48,108	0.00%	-	-	0.00%
Public Safety Training Center	64,584	69,783	8.05%	500	500	0.00%
<u>HIGHWAYS AND STREETS</u>						
Street	1,415,831	1,436,431	1.45%	400,000	395,000	-1.25%
<b>Total General Fund</b>	<b>6,611,185</b>	<b>6,672,523</b>	<b>0.93%</b>	<b>889,544</b>	<b>815,055</b>	<b>-8.37%</b>
<b>SPECIAL REVENUE FUNDS</b>						
<u>GENERAL GOVERNMENT</u>						
General Fund Stabilization & Loan Fund	-	-	0.00%	-	-	0.00%
Public Building	40,219	41,208	2.46%	120,000	3,136,700	2513.92%
City's Share Special Improvements	10,891	-	-100.00%	-	-	0.00%
City Special Assessments	474,454	476,364	0.40%	-	-	0.00%
Insurance Reserve	278,175	300,250	7.94%	-	-	0.00%
General Sick Leave	-	-	0.00%	-	-	0.00%
Infrastructure	169,402	-	-100.00%	1,030,000	-	-100.00%
Community Development	1,819,254	1,185,008	-34.86%	-	-	0.00%
<u>HEALTH &amp; WELFARE</u>						
Health Grants	102,887	277,967	170.17%	-	-	0.00%
Noxious Weed	3,257	3,420	5.00%	-	-	0.00%
<u>PUBLIC SAFETY</u>						
PSAP Communication Center	48,675	50,470	3.69%	7,000	3,000	-57.14%
E-911 System	510,456	516,740	1.23%	62,500	72,500	16.00%
Emergency Levy	129,183	55,847	-56.77%	-	-	0.00%
Police Grants	302,785	255,220	-15.71%	-	-	0.00%
<u>ECONOMIC DEVELOPMENT</u>						
Economic Development	900,430	915,594	1.68%	-	-	0.00%
<u>CULTURE AND RECREATION</u>						
Municipal Band	18,174	18,355	1.00%	-	-	0.00%
Public Library	772,695	704,950	-8.77%	260,500	274,500	5.37%
Library Capital Maintenance	663,500	40,000	-93.97%	-	-	0.00%
Community Enhancement	-	-	0.00%	-	-	0.00%
Special Grants	177,365	177,385	0.01%	750	750	0.00%
<u>HIGHWAYS AND STREETS</u>						
Highway Users Tax Distribution	841,948	-	-100.00%	5,655,312	-	-100.00%
<b>Total Special Revenue Funds</b>	<b>7,263,750</b>	<b>5,018,778</b>	<b>-30.91%</b>	<b>7,136,062</b>	<b>3,487,450</b>	<b>-51.13%</b>

**City of Grand Forks  
2015 City Budget  
Budget Summary  
2014-2015 Budget comparison by Fund Type/Category**

	<b>Maintenance &amp; Operations</b>			<b>Capital Outlay</b>		
<b>ENTERPRISE FUNDS</b>						
Santitation Utility	3,967,980	4,001,711	0.85%	1,548,000	1,606,000	3.75%
Wastewater Utility	3,198,700	3,437,383	7.46%	725,000	1,626,000	124.28%
Waterworks Utility	4,439,586	4,578,992	3.14%	3,138,300	6,967,425	122.01%
Stormwater Utility	1,194,149	1,351,084	13.14%	224,000	304,000	35.71%
Public Transportation	780,654	815,268	4.43%	485,000	894,739	84.48%
Dial-A-Ride	597,830	613,110	2.56%	2,157,650	195,776	-90.93%
Alerus	2,324,384	2,655,193	14.23%	4,494,000	2,710,594	-39.68%
Mosquito	399,432	411,911	3.12%	34,000	119,000	250.00%
Job Development Authority	3,408,820	1,695,117	-50.27%	1,189,320	154,000	-87.05%
Municipal Parking	241,170	312,009	29.37%	130,918	114,000	-12.92%
<b>Total Enterprise Funds</b>	<b>20,552,705</b>	<b>19,871,778</b>	<b>-3.31%</b>	<b>14,126,188</b>	<b>14,691,534</b>	<b>4.00%</b>
<b>INTERNAL SERVICE FUNDS</b>						
Computer Service Fund	149,950	186,370	24.29%	225,000	155,000	-31.11%
Central Garage	592,734	571,567	-3.57%	35,000	65,000	85.71%
Central Purchasing	9,000	9,000	0.00%	-	-	0.00%
Public Works Facility	276,800	286,900	3.65%	400,000	-	-100.00%
<b>Total Internal Service Funds</b>	<b>1,028,484</b>	<b>1,053,837</b>	<b>2.47%</b>	<b>660,000</b>	<b>220,000</b>	<b>-66.67%</b>
<b>TRUST &amp; AGENCY FUNDS</b>						
Convention & Visitors Bureau	924,000	974,000	5.41%	-	-	0.00%
Animal Control	123,309	127,686	3.55%	-	-	0.00%
<b>Total Trust &amp; Agency Funds</b>	<b>1,047,309</b>	<b>1,101,686</b>	<b>5.19%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total Operating Budget</b>	<b>36,503,433</b>	<b>33,718,602</b>	<b>-7.63%</b>	<b>22,811,794</b>	<b>19,214,039</b>	<b>-15.77%</b>
<b>CAPITAL PROJECTS FUNDS</b>						
PERM FLOOD PROTECTION - PUBLIC WOI						
Wastewater Capital Projects (4202)	-	-	0.00%	2,000,000	5,000,000	150.00%
Bridge Repair/Rehab (4122)	-	-	0.00%	30,000	50,000	66.67%
GENERAL GOVERNMENT						
Capital Replacement Fund (4800)	-	-	0.00%	16,000	-	-100.00%
Sidewalk Repair (4891)	-	-	0.00%	50,000	50,000	0.00%
2014 Special Assessment Project (4914)	-	-	0.00%	5,000,000	-	-100.00%
2015 Special Assessment Project (4915)	-	-	0.00%	-	10,000,000	100.00%
Nuisance Abatement (4999)	21,000	11,000	-47.62%	-	-	0.00%
HIGHWAYS & STREETS						
Street/Infrastructure Fund (4815)	-	509,510	100.00%	-	16,049,559	100.00%
CULTURE AND RECREATION						
Bikeway Capital Projects (4108)	-	-	0.00%	180,000	150,000	-16.67%
<b>Total Capital Projects Funds</b>	<b>21,000</b>	<b>520,510</b>	<b>2378.62%</b>	<b>7,276,000</b>	<b>31,299,559</b>	<b>330.18%</b>
<b>DEBT SERVICE FUNDS</b>						
PUBLIC SAFETY						
3118 GO Bonds - 2006B Public Bldg Bonds	-	-	0.00%	-	-	0.00%
3119 GO Bonds - 2007A Public Bldg Bonds	-	-	0.00%	-	-	0.00%
PERM FLOOD PROTECTION - PUBLIC WOI						
3120 GO Bonds - 2008B Dike Refunding Bon	-	-	0.00%	-	-	0.00%
3121 GO Bonds - 2011E Dike Bonds	-	-	0.00%	-	-	0.00%
Debt Service Refundings	-	-	0.00%	-	-	0.00%
3805 Sales Tax Res Rev Bond - 2011A (Was	-	-	0.00%	-	-	0.00%
3806 Sales Tax Res Rev Bond - 2011F (Was	-	-	0.00%	-	-	0.00%
ECONOMIC DEVELOPMENT						
3209 Tax Increment - American Woods	-	-	0.00%	-	-	0.00%
3804 Sales Tax Res Rev Bond(Cirrus) - 2007	-	-	0.00%	-	-	0.00%
3898 Corporate Center Bond	-	-	0.00%	-	-	0.00%
<b>Total Debt Service Funds</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>GRAND TOTALS</b>	<b>\$ 36,524,433</b>	<b>\$ 34,239,112</b>	<b>-6.26%</b>	<b>\$ 30,087,794</b>	<b>\$ 50,513,598</b>	<b>67.89%</b>

**City of Grand Forks  
2015 City Budget  
Budget Summary  
2014-2015 Budget comparison by Fund Type/Category**

	<u>Debt Service</u>			<u>Operating Transfers</u>		
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>% Increase (Decrease)</u>	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>% Increase (Decrease)</u>
<b><u>GENERAL FUND</u></b>						
<b>GENERAL GOVERNMENT</b>						
Assessor	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Attorney	-	-	0.00%	-	-	0.00%
Finance & Administrative Services	-	-	0.00%	-	-	0.00%
Planning & Zoning	-	-	0.00%	-	-	0.00%
City Hall	-	-	0.00%	-	-	0.00%
Information Technology	-	-	0.00%	-	-	0.00%
Engineering	-	-	0.00%	27,174	29,799	9.66%
Inspections	-	-	0.00%	14,748	14,816	0.46%
Mayor & Council	-	-	0.00%	-	-	0.00%
City Administrator	-	-	0.00%	-	-	0.00%
Public Information Center	-	-	0.00%	-	-	0.00%
Miscellaneous	-	-	0.00%	769,928	822,084	6.77%
Human Resources	-	-	0.00%	-	-	0.00%
<b>HEALTH &amp; WELFARE</b>						
Health	-	-	0.00%	3,500	3,500	0.00%
4510 Nursing Fees	-	-	0.00%	-	-	0.00%
4560 Education Classes	-	-	0.00%	-	-	0.00%
4570 Local Health Svcs	-	-	0.00%	-	-	0.00%
4580 Wellness Program	-	-	0.00%	-	-	0.00%
<b>PUBLIC SAFETY</b>						
Fire	-	-	0.00%	251,160	284,660	13.34%
Municipal Court	-	-	0.00%	-	-	0.00%
Police	-	-	0.00%	-	-	0.00%
PD40 Police Building	-	-	0.00%	-	-	0.00%
PD60 Training & Evidence Facility	-	-	0.00%	-	-	0.00%
Emergency Program Management	-	-	0.00%	-	-	0.00%
Public Safety Training Center	-	-	0.00%	-	-	0.00%
<b>HIGHWAYS AND STREETS</b>						
Street	-	-	0.00%	-	-	0.00%
<b>Total General Fund</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>1,066,510</b>	<b>1,154,859</b>	<b>8.28%</b>
<b><u>SPECIAL REVENUE FUNDS</u></b>						
<b>GENERAL GOVERNMENT</b>						
General Fund Stabilization & Loan Fund	-	-	0.00%	158,374	143,637	-9.31%
Public Building	-	-	0.00%	402,281	397,468	-1.20%
City's Share Special Improvements	-	-	0.00%	37,691	9,200	-75.59%
City Special Assessments	-	-	0.00%	25,000	25,000	0.00%
Insurance Reserve	-	-	0.00%	-	-	0.00%
General Sick Leave	-	-	0.00%	-	-	0.00%
Infrastructure	-	-	0.00%	1,961,710	-	-100.00%
Community Development	-	-	0.00%	-	-	0.00%
<b>HEALTH &amp; WELFARE</b>						
Health Grants	-	-	0.00%	-	20,000	100.00%
Noxious Weed	-	-	0.00%	-	-	0.00%
<b>PUBLIC SAFETY</b>						
PSAP Communication Center	-	-	0.00%	-	-	0.00%
E-911 System	11,080	8,403	-24.16%	349,001	296,320	-15.09%
Emergency Levy	-	-	0.00%	40,713	381,634	837.38%
Police Grants	-	-	0.00%	-	-	0.00%
<b>ECONOMIC DEVELOPMENT</b>						
Economic Development	-	-	0.00%	929,288	1,849,820	99.06%
<b>CULTURE AND RECREATION</b>						
Municipal Band	-	-	0.00%	-	-	0.00%
Public Library	-	-	0.00%	300,000	-	-100.00%
Library Capital Maintenance	-	-	0.00%	-	-	0.00%
Community Enhancement	-	-	0.00%	-	-	0.00%
Special Grants	-	-	0.00%	-	-	0.00%
<b>HIGHWAYS AND STREETS</b>						
Highway Users Tax Distribution	-	-	0.00%	1,239,723	-	-100.00%
<b>Total Special Revenue Funds</b>	<b>11,080</b>	<b>8,403</b>	<b>-24.16%</b>	<b>5,443,781</b>	<b>3,123,079</b>	<b>-42.63%</b>

**City of Grand Forks  
2015 City Budget  
Budget Summary  
2014-2015 Budget comparison by Fund Type/Category**

	<u>Debt Service</u>			<u>Operating Transfers</u>		
<b>ENTERPRISE FUNDS</b>						
Santitation Utility	951,439	942,789	-0.91%	120,000	-	-100.00%
Wastewater Utility	3,291,638	3,331,863	1.22%	178,269	59,452	-66.65%
Waterworks Utility	1,841,942	1,860,219	0.99%	120,000	-	-100.00%
Stormwater Utility	522,463	516,880	-1.07%	40,000	-	-100.00%
Public Transportation	-	-	0.00%	-	-	0.00%
Dial-A-Ride	-	-	0.00%	-	-	0.00%
Alerus	4,610,000	4,607,400	-0.06%	-	-	0.00%
Mosquito	114,057	111,294	-2.42%	-	-	0.00%
Job Development Authority	969,190	552,329	-43.01%	929,983	1,885,214	102.71%
Municipal Parking	-	-	0.00%	-	-	0.00%
<b>Total Enterprise Funds</b>	<b>12,300,729</b>	<b>11,922,774</b>	<b>-3.07%</b>	<b>1,388,252</b>	<b>1,944,666</b>	<b>40.08%</b>
<b>INTERNAL SERVICE FUNDS</b>						
Computer Service Fund	-	-	0.00%	-	-	0.00%
Central Garage	-	-	0.00%	-	-	0.00%
Central Purchasing	-	-	0.00%	-	-	0.00%
Public Works Facility	-	-	0.00%	-	-	0.00%
<b>Total Internal Service Funds</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>TRUST &amp; AGENCY FUNDS</b>						
Convention & Visitors Bureau	-	-	0.00%	-	-	0.00%
Animal Control	-	-	0.00%	-	-	0.00%
<b>Total Trust &amp; Agency Funds</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>Total Operating Budget</b>	<b>12,311,809</b>	<b>11,931,177</b>	<b>-3.09%</b>	<b>7,898,543</b>	<b>6,222,604</b>	<b>-21.22%</b>
<b>CAPITAL PROJECTS FUNDS</b>						
PERM FLOOD PROTECTION - PUBLIC WOI						
Wastewater Capital Projects (4202)	-	-	0.00%	-	-	0.00%
Bridge Repair/Rehab (4122)	-	-	0.00%	-	-	0.00%
GENERAL GOVERNMENT						
Capital Replacement Fund (4800)	-	-	0.00%	-	-	0.00%
Sidewalk Repair (4891)	-	-	0.00%	-	-	0.00%
2014 Special Assessment Project (4914)	-	-	0.00%	-	-	0.00%
2015 Special Assessment Project (4915)	-	-	0.00%	-	-	0.00%
Nuisance Abatement (4999)	-	-	0.00%	-	-	0.00%
HIGHWAYS & STREETS						
Street/Infrastructure Fund (4815)	-	-	0.00%	-	3,275,844	100.00%
CULTURE AND RECREATION						
Bikeway Capital Projects (4108)	-	-	0.00%	-	-	0.00%
<b>Total Capital Projects Funds</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>3,275,844</b>	<b>100.00%</b>
<b>DEBT SERVICE FUNDS</b>						
PUBLIC SAFETY						
3118 GO Bonds - 2006B Public Bldg Bonds	116,219	113,419	-2.41%	-	-	0.00%
3119 GO Bonds - 2007A Public Bldg Bonds	287,062	285,049	-0.70%	-	-	0.00%
PERM FLOOD PROTECTION - PUBLIC WOI						
3120 GO Bonds - 2008B Dike Refunding Bon	713,925	702,550	-1.59%	256,700	262,600	2.30%
3121 GO Bonds - 2011E Dike Bonds	256,700	262,600	2.30%	-	-	0.00%
Debt Service Refundings	6,142,204	6,475,903	5.43%	439,020	410,108	-6.59%
3805 Sales Tax Res Rev Bond - 2011A (Was	446,350	433,950	-2.78%	-	-	0.00%
3806 Sales Tax Res Rev Bond - 2011F (Was	925,950	934,150	0.89%	-	-	0.00%
ECONOMIC DEVELOPMENT						
3209 Tax Increment - American Woods	-	-	0.00%	-	-	0.00%
3804 Sales Tax Res Rev Bond(Cirrus) - 2007	318,771	317,029	-0.55%	-	-	0.00%
3898 Corporate Center Bond	540,915	540,915	0.00%	-	-	0.00%
<b>Total Debt Service Funds</b>	<b>9,748,096</b>	<b>10,065,565</b>	<b>3.26%</b>	<b>695,720</b>	<b>672,708</b>	<b>-3.31%</b>
<b>GRAND TOTALS</b>	<b>\$ 22,059,905</b>	<b>\$ 21,996,742</b>	<b>-0.29%</b>	<b>\$ 8,594,263</b>	<b>\$ 10,171,156</b>	<b>18.35%</b>

**City of Grand Forks  
2015 City Budget  
Budget Summary  
2014-2015 Budget comparison by Fund Type/Category**

**Grand Total**

	2014 <u>Budget</u>	2015 <u>Budget</u>	% Increase <u>(Decrease)</u>
<b>GENERAL FUND</b>			
<b>GENERAL GOVERNMENT</b>			
Assessor	\$ 694,271	\$ 814,816	17.36%
Attorney	255,900	261,250	2.09%
Finance & Administrative Services	1,212,796	1,219,730	0.57%
Planning & Zoning	391,981	366,215	-6.57%
City Hall	312,535	348,496	11.51%
Information Technology	926,120	910,979	-1.63%
Engineering	2,167,302	2,360,214	8.90%
Inspections	1,131,101	1,336,879	18.19%
Mayor & Council	396,552	474,600	19.68%
City Administrator	275,205	315,876	14.78%
Public Information Center	247,182	233,827	-5.40%
Miscellaneous	3,099,217	3,318,963	7.09%
Human Resources	734,498	869,471	18.38%
<b>HEALTH &amp; WELFARE</b>			
Health	1,250,240	1,316,533	5.30%
4510 Nursing Fees	371,500	428,873	15.44%
4560 Education Classes	8,200	5,400	-34.15%
4570 Local Health Svcs	140,493	190,963	35.92%
4580 Wellness Program	38,000	38,000	0.00%
<b>PUBLIC SAFETY</b>			
Fire	6,457,089	6,738,858	4.36%
Municipal Court	645,241	662,163	2.62%
Police	9,326,432	9,369,839	0.47%
PD40 Police Building	313,264	315,797	0.81%
PD60 Training & Evidence Facility	16,819	17,018	1.18%
Emergency Program Management	48,108	48,108	0.00%
Public Safety Training Center	65,084	70,283	7.99%
<b>HIGHWAYS AND STREETS</b>			
Street	4,187,186	4,328,543	3.38%
<b>Total General Fund</b>	<b>34,712,316</b>	<b>36,361,694</b>	<b>4.75%</b>
<b>SPECIAL REVENUE FUNDS</b>			
<b>GENERAL GOVERNMENT</b>			
General Fund Stabilization & Loan Fund	158,374	143,637	-9.31%
Public Building	562,500	3,575,376	535.62%
City's Share Special Improvements	48,582	9,200	-81.06%
City Special Assessments	499,454	501,364	0.38%
Insurance Reserve	278,175	300,250	7.94%
General Sick Leave	161,475	161,475	0.00%
Infrastructure	3,161,112	-	-100.00%
Community Development	2,192,176	1,417,208	-35.35%
<b>HEALTH &amp; WELFARE</b>			
Health Grants	850,449	1,119,717	31.66%
Noxious Weed	3,257	3,420	5.00%
<b>PUBLIC SAFETY</b>			
PSAP Communication Center	1,368,830	1,391,779	1.68%
E-911 System	933,037	893,963	-4.19%
Emergency Levy	169,896	437,481	157.50%
Police Grants	302,785	255,220	-15.71%
<b>ECONOMIC DEVELOPMENT</b>			
Economic Development	1,899,718	2,835,414	49.25%
<b>CULTURE AND RECREATION</b>			
Municipal Band	18,174	18,355	1.00%
Public Library	2,886,184	2,643,843	-8.40%
Library Capital Maintenance	663,500	40,000	-93.97%
Community Enhancement	-	-	0.00%
Special Grants	230,370	231,822	0.63%
<b>HIGHWAYS AND STREETS</b>			
Highway Users Tax Distribution	7,736,983	-	-100.00%
<b>Total Special Revenue Funds</b>	<b>24,125,031</b>	<b>15,979,524</b>	<b>-33.76%</b>

**City of Grand Forks  
2015 City Budget  
Budget Summary  
2014-2015 Budget comparison by Fund Type/Category**

**Grand Total**

<b>ENTERPRISE FUNDS</b>			
Santitation Utility	9,241,994	9,298,668	0.61%
Wastewater Utility	9,120,862	10,159,289	11.39%
Waterworks Utility	11,942,574	15,847,503	32.70%
Stormwater Utility	2,414,035	2,688,471	11.37%
Public Transportation	2,604,927	3,113,418	19.52%
Dial-A-Ride	2,942,127	1,002,499	-65.93%
Alerus	13,665,198	12,251,021	-10.35%
Mosquito	840,932	940,048	11.79%
Job Development Authority	6,769,267	4,682,449	-30.83%
Municipal Parking	378,251	453,040	19.77%
<b>Total Enterprise Funds</b>	<b>59,920,167</b>	<b>60,436,406</b>	<b>0.86%</b>
<b>INTERNAL SERVICE FUNDS</b>			
Computer Service Fund	374,950	341,370	-8.96%
Central Garage	1,034,426	1,098,754	6.22%
Central Purchasing	9,000	9,000	0.00%
Public Works Facility	713,307	324,777	-54.47%
<b>Total Internal Service Funds</b>	<b>2,131,683</b>	<b>1,773,901</b>	<b>-16.78%</b>
<b>TRUST &amp; AGENCY FUNDS</b>			
Convention & Visitors Bureau	924,000	974,000	5.41%
Animal Control	123,309	127,686	3.55%
<b>Total Trust &amp; Agency Funds</b>	<b>1,047,309</b>	<b>1,101,686</b>	<b>5.19%</b>
<b>Total Operating Budget</b>	<b>121,936,506</b>	<b>115,653,211</b>	<b>-5.15%</b>
<b>CAPITAL PROJECTS FUNDS</b>			
PERM FLOOD PROTECTION - PUBLIC WOI			
Wastewater Capital Projects (4202)	2,000,000	5,000,000	150.00%
Bridge Repair/Rehab (4122)	30,000	50,000	66.67%
GENERAL GOVERNMENT			
Capital Replacement Fund (4800)	16,000	-	-100.00%
Sidewalk Repair (4891)	50,000	50,000	0.00%
2014 Special Assessment Project (4914)	5,000,000	-	-100.00%
2015 Special Assessment Project (4915)	-	10,000,000	100.00%
Nuisance Abatement (4999)	21,000	11,000	-47.62%
HIGHWAYS & STREETS			
Street/Infrastructure Fund (4815)	-	19,834,913	
CULTURE AND RECREATION			
Bikeway Capital Projects (4108)	180,000	150,000	-16.67%
<b>Total Capital Projects Funds</b>	<b>7,297,000</b>	<b>35,095,913</b>	<b>380.96%</b>
<b>DEBT SERVICE FUNDS</b>			
PUBLIC SAFETY			
3118 GO Bonds - 2006B Public Bldg Bonds	116,219	113,419	-2.41%
3119 GO Bonds - 2007A Public Bldg Bonds	287,062	285,049	-0.70%
PERM FLOOD PROTECTION - PUBLIC WOI			
3120 GO Bonds - 2008B Dike Refunding Bon	970,625	965,150	-0.56%
3121 GO Bonds - 2011E Dike Bonds	256,700	262,600	2.30%
Debt Service Refundings	6,581,224	6,886,011	4.63%
3805 Sales Tax Res Rev Bond - 2011A (Was	446,350	433,950	-2.78%
3806 Sales Tax Res Rev Bond - 2011F (Was	925,950	934,150	0.89%
ECONOMIC DEVELOPMENT			
3209 Tax Increment - American Woods	-	-	0.00%
3804 Sales Tax Res Rev Bond(Cirrus) - 2007	318,771	317,029	-0.55%
3898 Corporate Center Bond	540,915	540,915	0.00%
<b>Total Debt Service Funds</b>	<b>10,443,816</b>	<b>10,738,273</b>	<b>2.82%</b>
<b>GRAND TOTALS</b>	<b>\$ 139,677,322</b>	<b>\$ 161,487,397</b>	<b>15.61%</b>

**City of Grand Forks  
2015 City Budget**

**Budget Summary (continued)  
Projected Changes in Fund Balance**

	Budgeted Revenue	Projected Beginning Cash 1/1/2015	Total Available Funds	Expenditures	Projected Ending Cash Balance 1/1/2016
<b><u>GENERAL FUND</u></b>					
1100 General Fund	\$ 36,301,694	\$ 6,600,000	\$ 42,961,694	\$ 36,361,694	\$ 6,600,000
Use of Department Carryover		60,000			
<b><u>SPECIAL REVENUE FUNDS</u></b>					
General Government					
2101 General Fund Stabilization & Loan Fund	7,100	710,000	717,100	143,637	573,463
2121 Public Buildings	959,778	2,804,610	3,764,388	3,575,376	189,012
2142 City Share Special Improvements	-	9,200	9,200	9,200	-
2145 City Special Assessments	499,506	45,000	544,506	501,364	43,142
2151 Insurance Reserve	300,250	-	300,250	300,250	-
2154 General Sick Leave	2,943	294,379	297,322	161,475	135,847
2199 Community Development Health and Welfare	1,045,023	650,000	1,695,023	1,417,208	277,815
2146 Health Grants	1,119,717	-	1,119,717	1,119,717	-
2157 Noxious Weed Control	3,420	-	3,420	3,420	-
Public Safety					
2104 PSAP Communication Center	1,342,469	249,927	1,592,396	1,391,779	200,617
2105 E-911 System	783,306	430,602	1,213,908	893,963	319,945
2106 Emergency	98,576	560,000	658,576	437,481	221,095
2170 Police Grants	255,220	-	255,220	255,220	-
Economic Development					
2163 Economic Development	3,120,371	1,532,642	4,653,013	2,835,414	1,817,599
Culture and Recreation					
2109 Municipal Band	18,355	3,000	21,355	18,355	3,000
2124 Public Library	2,395,696	600,000	2,995,696	2,643,843	351,853
2127 Public Library Capital Maint.	1,000	500,000	501,000	40,000	461,000
2139 Special Grants	231,822	-	231,822	231,822	-
<b>Total Special Revenue Funds</b>	<b>12,184,552</b>	<b>8,389,360</b>	<b>20,573,912</b>	<b>15,979,524</b>	<b>4,594,388</b>
<b><u>ENTERPRISE FUNDS</u></b>					
5100 Sanitation	9,657,328	450,000	10,107,328	9,298,668	808,660
5200 Wastewater	9,961,576	1,000,000	10,961,576	10,159,289	802,287
5300 Waterworks	13,811,991	3,800,000	17,611,991	15,847,503	1,764,488
5400 Stormwater	2,663,040	750,000	3,413,040	2,688,471	724,569
5500 Public Transportation	2,933,445	750,000	3,683,445	3,113,418	570,027
5600 Dial-A-Ride	1,002,114	200,000	1,202,114	1,002,499	199,615
5700 Alerus Center	13,338,557	1,195,910	14,534,467	12,251,021	2,283,446
5800 Mosquito Control	855,000	168,000	1,023,000	940,048	82,952
5996 Job Development Authority	4,197,369	6,341,539	10,538,908	4,682,449	5,856,459
5997 Parking Lots	453,040	-	453,040	453,040	-
<b>Total Enterprise Funds</b>	<b>58,873,460</b>	<b>14,655,449</b>	<b>73,528,909</b>	<b>60,436,406</b>	<b>13,092,503</b>
<b><u>INTERNAL SERVICE FUNDS</u></b>					
6101 Computer Service Fund	241,850	275,000	516,850	341,370	175,480
6102 Central Garage	1,160,556	-	1,160,556	1,098,754	61,802
6103 Central Purchasing	9,000	-	9,000	9,000	-
6104 Public Works Facility	323,407	80,000	403,407	324,777	78,630
<b>Total Internal Service</b>	<b>1,734,813</b>	<b>355,000</b>	<b>2,089,813</b>	<b>1,773,901</b>	<b>315,912</b>
<b><u>TRUST &amp; AGENCY FUNDS</u></b>					
7201 Convention & Visitors Bureau	974,000	-	974,000	974,000	-
7202 Animal Control	127,686	-	127,686	127,686	-
<b>Total Trust &amp; Agency</b>	<b>1,101,686</b>	<b>-</b>	<b>1,101,686</b>	<b>1,101,686</b>	<b>-</b>
<b>Total Operating Budget</b>	<b>110,196,205</b>	<b>29,999,809</b>	<b>140,256,014</b>	<b>115,653,211</b>	<b>24,602,803</b>

**City of Grand Forks  
2015 City Budget**

**Budget Summary (continued)  
Projected Changes in Fund Balance**

	Budgeted Revenue	Projected Beginning Cash 1/1/2015	Total Available Funds	Expenditures	Projected Ending Cash Balance 1/1/2016
<b><u>CAPITAL PROJECT FUNDS</u></b>					
Permanent Flood Protection - Public Works					
4122 Bridge Repair/Rehab	316,958	1,695,832	2,012,790	50,000	1,962,790
4154 Flood Protection Capital Mtce	161,436	-	161,436	-	161,436
4202 Wastewater Capital Proj	5,000,000	-	5,000,000	5,000,000	-
4800 Capital Replacement Fund	332,775	-	332,775	-	332,775
4815 Street/Infrastructure Fund	10,244,538	15,261,753	25,506,291	19,834,913	5,671,378
4891 Sidewalk Repair	50,000	-	50,000	50,000	-
4915 2015 Special Assessment Proj	10,000,000	-	10,000,000	10,000,000	-
4999 Nuisance Abatements Culture and Recreation	16,520	70,177	86,697	11,000	75,697
4108 Bikeway Capital Project	153,960	310,127	464,087	150,000	314,087
<b>Total Capital Projects</b>	<b>26,276,187</b>	<b>17,337,889</b>	<b>43,614,076</b>	<b>35,095,913</b>	<b>8,518,163</b>
<b><u>DEBT SERVICE FUNDS</u></b>					
Public Safety					
3118 2006B GO Public Bldg Bonds	113,419	-	113,419	113,419	-
3119 2007A GO Public Bldg Bonds	284,094	4,570	288,664	285,049	3,615
Permanent Flood Protection - Public Works					
3120 2008B GO Dike Refunding Bond	986,529	-	986,529	965,150	21,379
3121 2011E GO Dike Refunding Bond	262,600	-	262,600	262,600	-
<b>Total General Obligation</b>	<b>1,646,642</b>	<b>4,570</b>	<b>1,651,212</b>	<b>1,626,218</b>	<b>24,994</b>
<b><u>Tax Increment</u></b>					
Economic Development					
3204 1986A Tax Incr. - Norby's	-	(95,960)	(95,960)	-	(95,960)
3209 1993G Tax Incr. - American Woods	10,340	(13,750)	(3,410)	-	(3,410)
<b>Total Tax Increment</b>	<b>10,340</b>	<b>(109,710)</b>	<b>(99,370)</b>	<b>-</b>	<b>(99,370)</b>
Permanent Flood Protection - Public Works					
3400 Debt Service - Refundings	7,163,297	11,113,306	18,276,603	6,886,011	11,390,592
<b><u>Revenue Bonds</u></b>					
Permanent Flood Protection - Public Works					
3805 2011A Sales Tax Res Rev Bond	433,444	49,446	482,890	433,950	48,940
3806 2011F Sales Tax Res Rev Bond	933,248	9,840	943,088	934,150	8,938
Economic Development					
3804 2007C Sales Tax Res Rev Bond - Cirrus	316,203	17,414	333,617	317,029	16,588
3898 Corporate Center Bonds	540,915	-	540,915	540,915	-
<b>Total Revenue Bonds</b>	<b>2,223,810</b>	<b>76,700</b>	<b>2,300,510</b>	<b>2,226,044</b>	<b>74,466</b>
<b><u>Warrants</u></b>					
Permanent Flood Protection - Public Works					
3998 Sidewalk Warrants	3,232	323,227	326,459	-	326,459
<b>Total Debt Service</b>	<b>11,047,321</b>	<b>11,408,093</b>	<b>22,455,414</b>	<b>10,738,273</b>	<b>11,717,141</b>
<b>GRAND TOTAL</b>	<b>\$ 147,519,713</b>	<b>\$ 58,805,791</b>	<b>\$ 206,325,504</b>	<b>\$ 161,487,397</b>	<b>\$ 44,838,107</b>

## Budget Summary (continued) Financial Forecasts

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### Financial Forecasts

As you page through this budget document, you will find a projection of revenues and expenses for each fund. The financial forecasts predict the future based on the past. The years 2015 through 2020 are based on these estimates. We know that variances will occur over the six-year period. The goal is to project what will occur based on historical data.

### General Fund

#### Revenues:

Over half of the General Fund's revenue is generated by taxation; property tax produces the most revenue. Increases in real estate taxes are derived from growth in the tax base due to new construction and increases in valuation. Growth in the tax base has averaged 7.72 percent over the past ten years. Our projections are based on a 5.5 to 5.79 percent growth rate from the increase in the tax base.

The sales tax is 14 percent of General Fund revenue and is obtained from the 1.75 percent tax on retail and other sales. The one percent portion of the sales tax is used for general governmental operations, infrastructure and economic development. The .75 percent tax is restricted for construction, acquisition and/or leasing of a multi-use Alerus Center and related infrastructure. The rolling 12 month increase in sales tax collections as of December 2010 was 10 percent. 2014 collections are coming in well, and currently up about 3.2 percent over 2013. We have projected a 3 percent increase in this revenue stream for 2015, and a conservative 3 percent increase in years 2016 through 2020. This percentage projection could increase or decrease in the years to come as we analyze sales tax trends and the economy.

License and permit fees have seen good growth in the past years. License and permit fees will be reviewed annually, and increase each year based on the cost of living. There are no increase in permit or license fees in 2015. We have seen good building activity in 2013 and 2014. We are budgeting an \$344,520 increase in 2015 for this revenue stream due to the strong growth in building activity. Our future projections are a conservative 1.5 percent increase per year.

Intergovernmental revenue is heavily dependent on the availability of grants, both state and federal. Grants that are for special or one-time projects are usually accompanied by an expenditure/expense and the impact on long-term projections is minimal due to the random nature of these items. Other non-grant intergovernmental revenue from the state, like state aid, is estimated to grow at a rate of 3 percent per year. North Dakota is doing very well as a state, and this has been reflected in the

amount of state aid we are receiving. This trend is expected to continue through our 6 year projection. Cities and towns share in a portion of the 5 percent Sales Tax collected by the State. Four tenths of one percent is allocated to cities and towns in North Dakota.

Charges for goods and services revenue have not grown significantly in the past. Any increase in revenue is generated mostly by a population increase, as in fees charged at the City/County health department. The health department charges minimal fees for services, as the services should be available to as many citizens and visitors as possible. We also receive funds from the County for their share of expenses for our health department. As their expenses increase, we project a corresponding increased share from the County.

Interest and investment earnings revenue is dependent upon the rate of return and the amount invested. The investment policy specifies that safety is the foremost objective on the investment. The average maturity of investments shall be an average of five years or less, while maintaining sufficient levels of cash to meet operating requirements. Projecting returns over the next six years is not an easy task. For future projections of interest in the General Fund, we are estimating holding steady for the first three years and have assumed a small increase thereafter as rates are assumed to begin to rise.

#### Expenditures:

Personnel services expenditures are the largest portion of expenditures within the General Fund. A 3.72 percent average salary increase is included in the 2015 budget. Our 2016 to 2020 projections are based on a 3 percent salary increase per year. Health care costs have increased greatly over the recent years. The premium is adjusted every two years, and the 2015 budget includes a premium increase of 14 percent. Our projections include an 8 percent annual increase in health insurance. The City's contribution to the defined benefit pension plan has also increased in the most recent years, as the City pays for an unfunded liability. This is not expected to increase in the projected years, as we are at a level of funding that puts the city on course to bring the plan fully funded. As the projected required contributions decrease, we plan to keep the higher level of funding to accelerate our fully funded status. The City's defined benefit pension plan is a closed plan, as any new hires belong to the NDPERS defined benefit pension plan. No change is budgeted for the NDPERS plan in 2015, after the State passed legislation requiring an increase of 2 percent; 1 percent coming from the employer, and 1 percent from the employee in years 2012, 2013 and 2014.

**Budget Summary (continued)  
Financial Forecasts**

**Special Revenue Funds**

Special Revenue Funds are limited by the nature of their source of revenue. The City operates with several Special Revenue Funds.

The General Fund Loan & Stabilization Fund was set up to stabilize property tax impact by funding one-time items that could cause upward movement in tax burden. The 2015 budget includes a \$90,957 transfer to the General Fund, and a \$52,680 transfer to the Insurance Reserve Fund. These transfers will only be made if needed. This fund has also been used to fund a portion of contributions to the defined benefit pension. No transfer is budgeted in 2015.

The PSAP Fund accounts for the activity at the Public Safety Answering Point. The City, County, and the University of North Dakota all share in this expense. The most significant portion of the budget is personnel. The projection includes a 3 percent annual increase for the years 2016 through 2020.

The E-911 Fund accounts for our 911 system. Fees received through a telephone surcharge are allocated to this fund. A loan was taken from the City's water fund to internally finance a recent building expansion. The projection includes payment back to the water fund over a 7-year period with annual payments of \$99,100. We are seeing revenue drop off in the area of fees generated from hard lines. This is being monitored as we look at this in conjunction with the fees from wireless phones as well as other factors to see if an increase in the fee needs to be brought forward for a vote of the people.

The Emergency Levy Fund provides a funding source in event of an emergency. One mill is allocated to this fund. The projection is tied to the valuation increases used for projection purposes, which range from 5.5 to 5.79 percent annually.

A small portion of property taxes also goes to fund the city's band. These projections are also tied to the projected 5.5 to 5.79 percent annual increase in property taxes.

The Public Building Fund is used to receive and disburse funds provided by a specific tax levy for building repair and construction. The projection includes bond payments for the 2006B GO Public Building Bond and 2007A GO Public Safety Building Bond. This will be the funding source of energy efficiency building projects that the city is looking at in conjunction with other priority building needs. A more detailed summary of this fund follows in the CIP section of the budget.

The Library fund also receives a portion of the tax collections to fund the City's Public Library. The Property tax collections are projected based on the 5 to 5.79 percent projected annual increase as stated earlier.

Salaries are projected to increase at a rate of 3 percent per year. The Library has been a point of discussion as the building is in need of repair. This will continue to be discussed with city leaders to work toward a workable solution.

The City Share of Special Improvement and City Special Assessment Funds use a specific levy for payment of the city's share of special improvements, and the special assessments on city property, respectively. The 2015 budget closes out the City Share of Special Assessment Improvement Fund to the City Special Assessment Fund. The city share of projects will be funded within the newly created Street/Infrastructure Capital Project Fund through use of the highway user tax and infrastructure sales tax.

The Health Grant Fund accounts for State and Federal grants received by the Health Department. There is no real effect for projection purposes, since the revenue will match any expenses budgeted for future years.

The Insurance Reserve Fund accounts for a portion of the tax levy used to pay the insurance premium to North Dakota Insurance Reserve Fund for general liability. The North Dakota Insurance Reserve Fund (NDRF) has been able to pass on reimbursements in the past to help offset the cost of premiums. The NDRF cannot guarantee these reimbursements will happen. The 2015 Budget includes a transfer from the Loan & Stabilization Fund. This transfer will only be made as needed. Projections include small transfers from the Loan & Stabilization Fund annually in an effort to prevent property tax increases. This will be reviewed annually.

The General Sick Leave Fund is used to receive and disburse funds for the accumulation of sick leave. Any excess budgeted sick leave in the General Fund at year end is transferred into the General Sick Leave fund to build a balance to meet future needs.

The Noxious Weed Control Funds are used for destruction of all known weeds within the City of Grand Forks. A small portion of the tax levy is allocated for this purpose. Projected expenses are expected to hold steady.

The Economic Development Fund is derived from a portion the City's one-cent sales tax dedicated to economic development activities. As stated earlier, we are projecting a 3 percent increase in sales tax in 2015, as well as a 3 percent increase per year thereafter.

The Police Grant Fund accounts for grants received by the Police Department. The 2015 budget includes no officers supported by grants, as the final police officer that had been funded with grant money, is now completely funded within the General Fund.

The final Special Revenue Fund is the Community Development Fund. This fund accounts primarily for Community Development Block Grant (CDBG) and HOME

**Budget Summary (continued)  
Financial Forecasts**

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Investment Partnership Program funds provided by the US Department of Housing and Urban Development (HUD), along with other miscellaneous programs administered by the Office of Urban Development.

**Capital Project Funds**

Capital Project Funds are used to account for the construction of major capital projects as they arise.

A Capital Project Fund for the bridge repair/rehab has been set up for a project with a projected construction date yet to be determined. This money will be used for the Washington Underpass, Sorlie Bridge, or Kennedy Bridge depending on the priorities set by the NDDOT. Funds are being allocated to this fund annually from the City's infrastructure fund to accumulate sufficient funds by the year of construction.

The Sidewalk Repair Capital Project Fund accounts for annual sidewalk repair projects. Highway user funds of \$50,000 are utilized annually for sidewalks.

The 2015 Budget includes an additional capital project fund for street and infrastructure projects. This combines the previous Highway User Tax and Infrastructure Special Revenue Funds. We feel this is the right shift in categorization, as most of the highway user and infrastructure sales tax dollars are used for capital projects.

Also, each year, a new capital project fund is set up for the year's special assessment projects. There is no future impact, since the annual expense is offset by a special assessment bond to be paid by the residents who receive benefit.

The Nuisance Abatement Capital Project Fund accounts for the costs of clean up projects within City limits. This is for items such as long grass, weed cutting, and snow removal on private property in the case where the owner fails to comply with City Ordinance. These costs are recovered by special assessing the charges against those properties.

**Enterprise Funds**

The City of Grand Forks operates the following utility funds: Sanitation, Wastewater, Water, and Stormwater. All these funds assume a 1 percent growth factor on the user utility fees based on population growth. The following rate increases are included in the 2015 budget: Water includes a 7 percent increase; Wastewater includes 5 percent rate increase; Sanitation includes a 4 percent increase; and stormwater projects a 5 percent increase for stormwater, and 0 percent for flood protection. A 3.72 percent increase in 2015 and 3 percent annual increase thereafter is projected in salaries. Health insurance is projected to increase at a rate of 16 percent every other year. Electricity and building heat are projected to

increase 10 percent annually. Most of the other operations are projected to increase at a rate of 3 percent per year. User utility rates are projected to increase according to the needs. These projections will be reviewed annually to try and minimize the impact to citizens. Along with streets, we continue to work with our legislative leaders to secure funding for projects, including the Water Treatment Plant. A more detailed summary of Capital related items will be found in the CIP section of the budget document.

The Public Transportation and Dial-A-Ride Funds account for activity associated with public transportation system for the Grand Forks area. Projections include capital items such as replacement of busses and maintenance equipment, and building rehab. Personnel costs are estimated to increase 3.72 percent in 2015, and 3 percent thereafter. Other operations are estimated at a 3 percent annual increase, with the exception of utilities, which is estimated at 10 percent increase per year. A large portion of the revenue is Federal dollars. These funds also receive a portion of the tax levy. Public Transportation receives 4.78 mills and Dial-A-Ride receives 1 mill.

The Alerus Center Fund accounts for the operation and maintenance of the Alerus Center, which is a multi-purpose sports and entertainment stadium and convention center. There is a .75 percent tax collected, which is restricted for construction, acquisition and/or leasing of a multi-use Alerus Center and related infrastructure. The projection includes a portion of the sales tax allocated to cover the cost of the debt service related to the facility, along with needed capital expenditures. We will also be setting aside a portion of these excess sales tax dollars to fund future capital needs, as this sales tax sunsets when the debt service is retired, which is set for 2029. There is also a separate .25 percent food, beverage & lodging tax collected that is used toward Alerus Center operations. Sales tax is projected to increase 3 percent for 2015, and then projected with a 3 percent annual increase thereafter.

The Job Development Authority (JDA) Fund's portfolio services many loans as aide to developing or expanding businesses. The JDA also owns several buildings that are located primarily in the Industrial park and downtown. The projections account for this activity.

The Municipal Parking System offers parking to patrons of downtown businesses. Projections include parking fees collected from area downtown businesses, management fees from Grand Forks County, fees for reserved parking spaces, and fines for parking violations.

**Internal Service Funds**

The operational costs in the internal service funds determine the rates charged to the City departments. The Computer Service Fund is operating at a sufficient level and no increases are projected.

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**Budget Summary (continued)  
Financial Forecasts**

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The Central Garage Fund projects increases in their operations in the area of personnel. These projected increases have been passed on to the departments that use their services.

The Central Purchasing Fund is projected to remain steady.

The Public Works Facility Fund accounts for the costs of operating and maintaining the City's combined Public Works Facility. The projected increases in building related expenses are passed on to the departments that utilize the building through a rental fee.

**Trust & Agency Funds**

There are two funds that fall into this category: Convention & Visitor's Bureau and Animal Control.

The Convention and Visitor's Bureau is used to account for the receipt of a motel tax and the disbursement of these funds for the Bureau's use.

The Animal Control fund receives a .5 mill portion of the property tax collected, along with the value of .25 mills, contributed from the General Fund. There is no real effect to this fund for projection purposes, as the projected revenues increase, so does the corresponding expense.



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2015 City Budget**

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## Departmental Summaries (continued) Citywide Goals and Objectives

The mission of the City of Grand Forks is to be responsive, transparent and efficient, and to provide the services and promote the environment that helps the city lead the community in upholding **The Grand Forks Promise: “All individuals and businesses have the opportunity to grow”**.

Through budget and practice, the city makes quantifiable and measurable commitments to be responsive, transparent and efficient and to excel in the five Grand Forks Promise pillar areas:

- 1) A safe environment
- 2) An affordable & competitive place to live & do business
- 3) A commitment to our youth
- 4) Opportunities to be engaged
- 5) Rich cultural & healthy experiences

The following goals, expectations and methods illustrate measurable ways to focus on and achieve our vision.

### Responsive, Transparent and Efficient

#### Goal1(a): Be Responsive to our customers

The city will demonstrate through its interactions with its diverse customers and partners an attentiveness to their expectations and concerns and will empower employees, divisions and departments the flexibility to respond effectively.

- Empower individuals and teams with leadership training and mentorship
- Focus on interdepartmental teams and collaborative approaches to seek innovative solutions
- Adopt new technology and practices including open data and interactive website applications
- Establish a comprehensive communications strategy to help all city staff and leaders be the most effective team members and ambassadors

#### Goal 1(b): Be transparent in doing the city’s business

Good government requires trust. Building and maintaining trust is an intentional action made by an organization, its leaders, departments and individuals.

- Maintain publication of city meetings
- Continue to adopt new ways to promote budget transparency and understanding

- Publish print and electronic information on city business, programs and policies.
- Follow ND Open Records/Open Meetings laws

#### Goal 1(c): Continually strive to be the most efficient in delivering the services our customers expect

- Continue to focus budget process on providing most effective and efficient services the city’s constituents expect
- Look for innovative and cross-departmental collaborations
- Research and implement ways to measure, track, report and ultimately improve efficiency of service delivery
- Monitor service satisfaction and respond appropriately to concerns

### A safe environment

#### Goal 2(a): Ensure public safety

Public safety is the foremost responsibility of government and the highest expectation of citizens. These services must be consistent, fair and accountable. They must focus on preparedness of responders, prevention education of the public and exceptional response. In order to effectively implement these services, the city must ensure public safety entities have appropriate resources:

- Provide adequate resources for police, fire, 911 answering point and health functions
- Provide opportunities for up-to-date training
- Proceed with Police Department accreditation
- Ensure effective and most up to date communications systems for first responders
- Continue budgeting and planning for south-end fire station
- Prioritize health issues such as west nile, H1N1 and other communicable diseases
- Inform the public, through multiple methods, about community emergency response plans

#### Goal 2(b): Promote partnerships within the organization and between other entities.

Partnerships must be fostered and strengthened through planning, communication and training:

- Partner with local, regional and state partners in coordinated disaster/emergency response, including emergency management and communications

**Departmental Summaries (continued)**  
**Citywide Goals and Objectives**

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- Enter into and keep current memorandums of understanding and memorandums of agreement with regional/state first responders
- Continue partnership with GF Air Force Base, specifically involving Community Partnership (331) Initiatives
- Partner with community entities to provide necessary services for individual, family and community safety.

**Goal 2(c): Plan for long-term safety**

Long-term safety plans provide assurance to both residents and businesses, which results in greater ability to invest in our community.

- Properly maintained flood protection system
- Plan for provision of core public safety response and operations through capital and personnel budgeting
- Develop metrics and include processes that will benchmark services and routinely measure effectiveness

**An affordable & competitive place to live & do business**

**Goal 3(a): Deliver excellent services at a good value**

The public entrusts the city to provide expected services at a reasonable cost – with transparency and openness. Those services begin with policies adopted by the Mayor and City Council, and are carried out through the City Administrator and Department Heads. Emphasis is placed on properly funding services and delivering them efficiently:

- Support the pay for performance plan through policy, administrative actions and funding
- Review all City department staffing and services annually through the budgeting process
- Engage policy makers, administration and the public in an open and inclusive budget to minimize any increases and optimize savings
- Empower all employees to provide the highest levels of service
- Provide accessibility for the public to voice questions and concerns about services to ensure expectations are understood and met

**Goal 3(b): Fuel a thriving economy with partnerships and business-favorable policies**

City government will work as a catalyst to business and industrial growth to promote a job creation and

commercial development. It will also partner with other community, state, regional and federal entities to promote economic opportunities. The city can help create a strong business climate with the right policies, regulations and practices:

- Continue to dedicate a portion of sales tax to economic development
- Work with key partners including the Grand Forks Region Economic Development Corporation, Grand Forks County, The Chamber, UND and Federal and State partners on coordinated economic development efforts, including making Strategic Infrastructure Investments to encourage forward thinking development
- Focus on strategic growth areas, including the Grand Sky and UAS, the Aerospace and Data sectors, and the health and value-added agriculture industries
- Continue to develop tools such as market investment opportunity analyses in strategic geographical areas and cultural sectors
- Research best practices in proactive business development such as development authorities that have success in other regions
- Leverage existing resources and assets including existing businesses, a well-educated workforce and excellent quality of life to strengthen, expand and attract business
- Continue to promote Grand Forks as a Destination City, working with the Greater Grand Forks Convention and Visitor's Bureau and other local and state partners to promote tourism
- Continue city leadership and financial support of Grand Forks Air Force Base-related activities and the Base Realignment Impact Committee (BRIC) efforts to maximize opportunities
- Capitalize on proximity to the Canadian border as the entry point for expanding Canadian business

**Goal 3(c): Promote Housing Opportunities for All**

The city is a catalyst for many housing opportunities. It works with local, state and federal partners to provide everything from emergency housing and assisted living to affordable rentals and first-time homeownership. Particular attention is also paid to neighborhoods and community areas that promote a high quality of living for families and the workforce:

- Continue building upon the recommendations of the Blue Ribbon Commission on Housing,

## Departmental Summaries (continued) Citywide Goals and Objectives

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including strong partnerships with entities such as the GF Housing Authority, State housing entities, HUD and the private building sector

- Explore more innovative approaches like the Mayor's Urban Neighborhood Initiative (MUNI)
- Continue the work of the Homeless Coalition
- Develop plans to implement Long-term or Maturing Population Housing
- Develop partnerships to address potential UND/Near UND neighborhood issues
- Update rental codes and landlord/tenant issues

### **Goal 3(d): Prioritize sustainable infrastructure planning and maintenance**

The City of Grand Forks provides for orderly and consistent growth in the community for all sectors. The city is accountable for long-range planning for vital services such as transportation and affordable utilities infrastructure like water and wastewater. The city has taken a leadership role in sustainability – looking after the long term maintenance of economic, social and environmental well-being, while also encouraging commercial and education opportunities in developing energy sectors.

- Review and amend planning codes to ensure consistency with overall land-use goals
- Continue to develop asset management practices and long-term infrastructure plan
- Promote Transportation Oriented Development (TOD) as viable way to provide mixed housing and retail developments, urban vibrancy, neighborhood development and multi-modal transportation
- Continue to dedicate sales tax for strategic infrastructure investment
- Investigate and implement innovative solutions to meet regulatory requirements and minimize negative effects to positive development
- Use Six Year Plan to budget and prepare for future infrastructure
- Plan for large projects such as a Wastewater Treatment Facility and to develop partnerships and budgets to assure effective completion
- Seek federal and state partnerships to implement actions that promote sustainability
- Lead by example on energy efficient use and effective resource management
- Conduct public education on what the city is doing to promote responsible land use
- Support Sustainability Program and strengthen partnerships with UND, EERC, State Energy Office and Congressional Delegation

## A commitment to our youth

### **Goal 4(a): Demonstrate leadership on youth issues**

The City will continue to take leadership roles in promoting positive environments and opportunities for young people. It will strive to mitigate or eliminate detrimental impacts to Grand Forks youth.

- Continue partnering with School District on Grand Forks Youth Commission and YORS
- Continue leadership and supportive roles in the Safer Tomorrows Coalition to end or mitigate childhood exposure to violence
- Communicate Grand Forks' recognition – six times in a row – as one of the 100 Best Communities for Young People by the America's Promise Alliance
- Continue to champion child safety issues like safe visitation, increased awareness and response to domestic violence, particularly involving children
- Facilitate engagement of young people in community issues through channels like the Youth Commission

### **Goal 4(b): Support partners on youth issues**

There are many, many organizations, entities and individuals working to improve the conditions, opportunities and environment for young people. From health and wellness to leadership and engagement opportunities, the Grand Forks Community is full of people dedicated to a bright future for our children. The City has a major role in finding ways to support these entities in the appropriate way:

- When working with community partners – on any issue – consider the impact to young people
- Continue communications and relationships with local non-profits and taxing entities to foster a collaborative effort in supporting our children
- Continue to focus on ways to support a healthy culture, including the reduction of alcohol and drug abuse
- Continue championing special events and arts events that provide positive youth and family opportunities

**Departmental Summaries (continued)**  
**Citywide Goals and Objectives**

**Opportunities to be engaged**

**Goal 5(a): Build community engagement through broad-based partnerships**

The key to an effective government is accessibility and accountability by the public. Traditional media will be employed along with the internet and social media to most effectively engage all populations. The city will focus on productively creating a customer service-oriented culture and ensuring communication is clear, consistent and reliable.

- Continue emphasizing the value of an informed & educated public and accessible government.
- Continue regular meetings with leadership of partners including UND, County, Parks, Schools and Airport
- Continue emphasis on regular communication and continuous relationship between city and state and federal offices
- Convey goals and practices clearly through State of the City address

**Goal 5(b): Promote diverse opportunities for citizen engagement**

Citizens must be active and involved in city committees and community boards. Involvement must be promoted, acknowledged and appreciated.

- Seek and support innovative efforts like social media campaigns, hackathons and 1 Million Cups
- Provide print and electronic material and options to be informed and engaged
- Adopt a communication plan to effectively communicate on all levels
- Continue to publish opportunities to participate in city committees
- Maintain files of interested parties and follow up when openings appear
- Treat volunteer members with respect and celebrate contributions made

**Rich cultural & health experiences**

**Goal 6(a): Promote an inclusive community and high quality of life for all populations**

The city must continue to balance the needs of diverse populations when planning for future growth. All community members deserve respect, a place in our community, and the opportunities to build a future for themselves and their families. The city can

provide tangible support and leadership to achieve and sustain an inclusive community.

- Ensure vital services like public transit (CAT) meet expectations, including access, reliability and cost effectiveness
- Support United Way and partnerships with Non-Profits to maximize efforts to address vulnerable populations and those in need in our community
- Continue Grand Forks Immigrant Integration Initiative efforts and activities
- Respect all views, including existing and new residents, and tolerate open dialogue
- Provide leadership and assist with developing resources to welcome and effectively incorporate New Americans to the community
- Engage community partners – individuals and non-profits – in dialogue about community needs and opportunities including major issues like the Grand Forks Public Library.
- Continue the Youth Commission, Mayor’s Cabinet on Young People and UND Student Government coordination

**Goal 6(b): Promote health and recreation**

Grand Forks is a healthy and active community and its residents have demonstrated an appreciation and demand for ongoing healthy opportunities. The city will provide leadership in the issues of recreational opportunities and overall community health and supports facilities, programming and resources in a variety of ways from community partnerships with other non-profits, promotion of participatory athletic events and continued investment/management in amenities like the Greenway.

- Support Grand Forks Public Health department
- Build on success of Bicycle Friendly activities and strong multi-modal developments to increase healthy and fun recreational opportunities
- Encourage community wide solutions from threats to healthy choices and environment
- Support ongoing Greenway operations and maintenance, including programs
- Consider pilot projects and promote public-private partnerships to create and sustain new events and programs

**Goal 6(c): Support special events and the organizations that hold them**

Special events compose a large part of the community’s quality of life by providing

**Departmental Summaries (continued)**  
**Citywide Goals and Objectives**

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entertainment options and validating individual, neighborhood and specific demographic interests. The city is in a role to support but not necessarily initiate or manage special events. Implicit in this role is providing guidance and resources.

- Engage community partners in the focusing of available resources for effective and strategic support of special events, arts, culture and overall community vibrancy
- Foster strong partnership with organizations and efforts that emphasize the arts (NOVAC, Public Arts Commission (PAC), UND, Artist in Residence, ArtFest, etc.), recreation (Park District, Wellness Center, Altru, etc.) and special events (Special Events fund and administration)

**Goal 6(d): Preserve and promote an historic, cultural and innovative Spirit**

Government, working with community partners, is a catalyst for preserving and promoting the historic character and innovative spirit of community and business development. Our neighborhoods are the key to our quality of life. The City will provide incentives and encouragement for arts and special events that yield diverse new ideas. It will encourage programs and partnerships to champion the continued development of non-traditional approaches.

- Support/partner with programs like GGF Young Professionals and efforts like the Downtown Development Association and NV360 Community Visioning
- Focus resources, including economic development funding, on strategically creating vibrant offerings and districts in the community
- Prioritize partnerships with UND and strive to be recognized as the best college town in the region
- Continue citywide Renaissance Zone projects
- Support the Historic Preservation Commission recommendations and actions
- Emphasize neighborhoods (MUNI) as critical components of the community and provide for planning and resources to strengthen them
- Continue Sister City efforts, reinforcing support for diversity, educational opportunities, and openness to different peoples, cultures and ideas and to foster the world-view necessary for next generation business



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FOR NOTES

**Departmental Summaries**  
**General Fund**

**Mission Statement**

To account for all financial resources of the City, except those that are to be accounted for in another fund.

**Program Description**

The General Fund is the City's primary operating fund. It accounts for all financial resources of the city, except those that are required to be accounted for in another fund. Most of the current day-to-day operations of the governmental units are financed from this fund. Revenues for the General Fund come from a variety of sources. The largest revenue source is taxes, which includes sales and property taxes. Other revenue sources include licenses and permit fees, intergovernmental revenue, charges for services, and fines & forfeitures.

**2015 Objectives**

Track sales tax collections throughout the year to see what may be a trend. If a downward trend ever arises, make recommendations to the Mayor and Administration to put more than normal restrictions on expenditures from the current adopted budget.

Track all revenue to see trends for better accuracy in budgeting projections.

Maintain affordable property tax rates for the citizens of Grand Forks for General Fund operations.

Continue to plan for additional fire station to serve the Southeast Quadrant of the city and its operational impact when the station is projected to come online in 2016.

Maintain a fire response time of within 4 minutes, 90% of the time.

Maintain a resident ratio of between 1.3 and 1.4 sworn police officers per 1,000 residents.

Summary	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
<b>Revenues</b>					
Property Tax	\$ 12,099,129	\$ 12,444,930	\$ 13,333,637	\$ 13,723,123	\$ 13,404,212
Sales Tax	4,973,338	5,100,704	4,889,404	5,036,086	5,036,086
Other Tax	21,049	16,782	21,000	20,000	20,000
License & Permits	1,806,907	2,219,434	1,540,004	1,884,524	1,884,524
Intergovernmental	5,154,994	5,420,555	5,090,493	5,276,963	5,366,963
Charges for Services	5,216,198	5,468,573	5,240,119	5,978,767	5,978,767
Special Assessments	326,655	345,599	165,809	106,726	106,726
Fines & Forfeitures	936,279	773,871	912,300	857,800	857,800
Interest	201,791	19,253	100,000	100,000	100,000
Other Revenue	2,263,436	2,483,748	2,285,636	2,309,304	2,309,304
Transfers In	112,325	1,185,364	1,112,814	1,146,355	1,237,312
Cash Carryover - budget	-	-	6,021,100	6,600,000	6,660,000
<b>Totals</b>	<b>\$ 33,112,101</b>	<b>\$ 35,478,813</b>	<b>\$ 40,712,316</b>	<b>\$ 43,039,648</b>	<b>\$ 42,961,694</b>
<b>Expenditures by Function(1)</b>					
General Government	8,813,035	9,760,209	11,032,810	12,009,931	11,964,617
Health & Welfare	1,733,579	1,945,535	1,804,933	1,976,269	1,976,269
Public Safety	14,923,621	16,146,262	16,620,877	17,270,046	17,237,406
Highway & Streets	3,618,917	4,046,524	4,187,186	4,328,543	4,328,543
Transfer Out(2)	2,176,926	3,918,443	1,066,510	854,859	854,859
<b>Totals</b>	<b>\$ 31,266,078</b>	<b>\$ 35,816,973</b>	<b>\$ 34,712,316</b>	<b>\$ 36,439,648</b>	<b>\$ 36,361,694</b>
<b>Director: Maureen Storstad</b>					

(1) A further breakout of expenses by department follows in this section.

(2) The 2013 transfer out is primarily to the Public Building Fund for construction of the new SE Fire Station. 2012 actual includes \$1,517,539 transfer of capital reserve to capital replacement fund.

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries  
General Fund**

<b>Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Property Tax	14,899,532	15,698,410	16,539,913	17,428,541	18,346,599
Sales/Other Tax	5,207,169	5,362,784	5,523,067	5,688,159	5,858,204
License & Permits	1,908,022	1,931,908	1,956,191	2,001,018	2,047,156
Intergovernmental	5,505,413	5,648,062	5,795,037	5,946,471	6,102,500
Charges for Services	6,149,165	6,188,219	6,365,863	6,541,211	6,731,772
Special Assessments	3,125	3,034	2,943	2,853	2,762
Fines & Forfeitures	863,878	870,017	876,217	882,479	888,804
Interest	100,000	100,000	125,000	150,000	150,000
Other Revenue	2,417,021	2,530,192	2,649,109	2,774,079	2,905,428
Transfers In	1,163,043	1,198,443	1,234,968	1,297,663	1,336,498
(Reserve)/Use of Reserve for SE Fire Stati	848,442	373,439	310,352	133,393	-
Cash Carryover - budget	6,600,000	6,435,602	6,258,772	6,068,753	5,817,391
<b>Totals</b>	<b>\$ 45,664,810</b>	<b>\$ 46,340,110</b>	<b>\$ 47,637,432</b>	<b>\$ 48,914,620</b>	<b>\$ 50,187,114</b>
<b>Expenditures by Function(1)</b>					
General Government	12,516,115	12,894,355	13,500,187	14,144,516	14,729,022
Health & Welfare	2,020,960	2,063,256	2,107,377	2,153,420	2,204,990
Public Safety(2)	19,343,601	19,610,563	20,274,702	20,930,384	21,796,391
Highway & Streets	4,467,487	4,608,488	4,757,413	4,914,858	5,081,469
Transfers Out(3)	881,045	904,676	929,000	954,051	979,852
<b>Totals</b>	<b>\$ 39,229,208</b>	<b>\$ 40,081,338</b>	<b>\$ 41,568,679</b>	<b>\$ 43,097,229</b>	<b>\$ 44,791,724</b>

(1) A further breakout of expenses by department follows in this section.

(2) Increase in Public Safety Function in 2016 due to operational impact of SE Fire Station in 2016.

(3) The transfer out is to PSAP for the City's portion of PSAP expenses as well as transfer of capital reserve dollars to capital replacement fund.

**Departmental Summaries (continued)**  
**General Fund – General Government - Assessing**

**Mission Statement**

To administer the City's assessment program in a manner that assures public confidence in the accuracy, efficiency, and fairness of the assessment process.

Assess newly constructed buildings and remodeled buildings at the correct level of assessment. Have all new or remodeled buildings assessed according to their values as of February 1<sup>st</sup> of each year.

Reappraise existing property on a rotating basis – approximately every 8-10 years.

**Program Description**

The Assessing Department is responsible for locating, listing, and valuing all taxable property within the City of Grand Forks and determining which properties qualify for exemption. The department is also responsible for preparing the annual assessment roll, which is the basis for taxation for local government.

Maintain an Assessment Ratio between 90% and 100% of what properties are selling for, as required by the State Board of Equalization.

Maintain a Coefficient of Dispersion between 10.0 and 20.0, which the State Tax Department regards as acceptable quality for assessments.

**2015 Objectives**

Insure that costs of local government funded by property taxes are equitably distributed while promoting the public good.

Maintain a Price Related Differential between .95 and 1.05 which experts believe to be a reasonable range for assessment purposes.

Strive to use technology to gain speed, efficiency, and a better product in the assessment of property.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Coefficient of Dispersion - Residential	6.165	6.204	5.759	6.100	7.270
Coefficient of Dispersion - Commercial	9.512	19.337	10.994	14.195	17.824
Price-Related Differential - Residential	1.008	1.004	1.007	1.004	1.009
Price-Related Differential - Commercial	0.997	1.108	0.995	1.078	1.070
Percent Assessed by February 1	100.0%	100.0%	100.0%	100.0%	100.0%
Percentage of Properties Re-appraised	6.0%	5.8%	6.8%	12.1%	6.4%

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 621,455	\$ 597,216	\$ 648,374	\$ 757,629	\$ 757,629
Mtce & Operations	28,782	29,500	45,897	57,187	57,187
Capital	-	19,998	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 650,237</b>	<b>\$ 646,714</b>	<b>\$ 694,271</b>	<b>\$ 814,816</b>	<b>\$ 814,816</b>

**Director: John Herz**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - Assessing

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 782,930	\$ 808,912	\$ 836,057	\$ 864,432	\$ 894,103
Mtce Operations	57,747	58,313	58,886	59,465	60,051
Capital	40,000	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 880,677</b>	<b>\$ 867,225</b>	<b>\$ 894,943</b>	<b>\$ 923,897</b>	<b>\$ 954,154</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
City Assessor	1.00	1.00	1.00	1.00	1.00
Deputy City Assessor	1.00	1.00	1.00	1.00	1.00
Real Estate Appraiser, Senior	3.00	4.00	4.00	2.00	3.00
Real Estate Appraiser	1.00	-	-	2.00	2.00
Assessing Specialist	-	-	-	-	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	-
Total Classified(Permanent)	7.00	7.00	7.00	7.00	8.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>8.00</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - City Attorney**

**Mission Statement**

To serve in an advisory capacity to the Mayor, City Council, and City Departments, providing legal representation and opinions on matters affecting the City of Grand Forks to result in the outcome that is in the best interest of the City of Grand Forks. To prosecute violators of City ordinances and codes.

**Program Description**

The City Attorney is nominated by the Mayor and confirmed by the City Council. The City's legal services are currently contracted through Swanson & Warcup, LTD, with Howard Swanson serving as City Attorney. Mr. Swanson has served as the City Attorney since 1984.

The office of the City Attorney advocates for and protects the legal interests of the City of Grand Forks by representing the City in civil litigation, criminal misdemeanor and infraction prosecution, arbitration, mediation, as well as administrative and legislative matters. We provide accurate, high

quality, legal advice and professional opinions to the Mayor, City Council, City departments, boards, authorities, and commissions.

The City Attorney advises the City on other legal matters such as insurance review and analysis, collection proceedings on behalf of the City, and real estate matters, including drafting and reviewing documents, negotiations, and closing transactions. Additionally, the Attorney's Office researches and drafts ordinances and resolutions, maintains and revises the City Code as needed, and negotiates, reviews, and drafts contracts and agreements, miscellaneous documents, and franchise agreements.

**2015 Objectives**

To provide timely legal advice and representation on all matters relevant to the business of the City of Grand Forks.

Department Summary	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
<b>Expenditures</b>					
Maintenance & Operations	\$ 310,231	\$ 246,331	\$ 255,900	\$ 261,250	\$ 261,250
Capital	-	-	-	-	-
<b>Totals</b>	<u>\$ 310,231</u>	<u>\$ 246,331</u>	<u>\$ 255,900</u>	<u>\$ 261,250</u>	<u>\$ 261,250</u>
<b>Director: Howard Swanson</b>					

Department Summary	2016	2017	2018	2019	2020
	Projected Budget				
<b>Expenditures</b>					
Mtce Operations	\$ 261,250	\$ 264,253	\$ 267,295	\$ 270,378	\$ 273,503
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 261,250</u>	<u>\$ 264,253</u>	<u>\$ 267,295</u>	<u>\$ 270,378</u>	<u>\$ 273,503</u>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
General Fund – General Government - Finance**

**Mission Statement**

To Provide to City Council, the Mayor, and departments accurate budgeting, accounting, and reporting of the City's financial resources. Preserve and maintain accurate legislative documents. Also, Finance will help strengthen the financial integrity of the City by developing a financial plan, which produces information to support effective decision making.

**Program Description**

Finance administers the City's centralized financial activities including the functions of accounting, financial reporting, payment and receipt processing, treasury services, investing, budgeting, debt management, bid processing, grant and insurance administration and risk management, utility billing, special assessments, city clerk, elections, records management, and capital assets.

**2015 Objectives**

Obtain the Certificate of Achievement for the City's Comprehensive Annual Financial Report from Government Finance Officers Association (GFOA).

Obtain the Distinguished Budget Presentation award from GFOA.

Continue to educate council members and public on the financial conditions of the city, stress the importance of long-term planning, and look at the long-term impacts on the city finances and operations when making decisions.

Implement Government Accounting Standard Board's (GASB's) newly issued Statements in a timely manner to meet Government Accounting Auditing and Financial Reporting (GAAFR) standards.

Evaluate, update and implement fully integrated financial management software using state of the art technology that allows for electronic workflows, enhances application functionality, improves operational efficiencies of business processes, and is more interactive and user friendly.

Utilize OpenGov to demonstrate accountability and transparency by providing access to financial information via the intranet and internet to all city departments, business community, and the citizens of Grand Forks.

Enhance and reinforce the effectiveness of internal controls over accounting and financial reporting.

Continually redefine and streamline processes by using new technology to make the financial operations more efficient and effective.

Achieve a competitive rate of return for the City's pooled cash resources while maintaining the city's primary objectives of ensuring safety of principal and maintaining liquidity.

Continue to improve our customer service and responsiveness to those seeking to conduct financial transactions with the City.

Publish the City's Budget and CAFR on the City's website to promote communication with the citizens of Grand Forks.

Seek optimum financing structure to mitigate expenses and debt service costs, while reinforcing our solid standing with credit rating agencies and maintain or improve Grand Forks excellent bond rating.

Preserve, maintain, and publish legislative and legal documents that are accurate and in accordance with applicable laws to enhance City operational efficiency.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Alcohol Beverage Licenses	73	74	80	82	86
Moody's Bond Rating	Aa3	Aa2	Aa2	Aa2	Aa2
Avg number-checks per month	854	876	844	869	869
Avg number-water meters read monthly	13,789	13,921	14,084	14,000	14,000
Percent of Utility accounts collected within 30 Days	87%	88%	86%	90%	90.19%

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,042,776	\$ 1,067,798	\$ 1,125,953	\$ 1,132,710	\$ 1,132,710
Mtce & Operations	79,190	84,003	86,843	87,020	87,020
Capital	5,678	2,447	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,127,644</b>	<b>\$ 1,154,248</b>	<b>\$ 1,212,796</b>	<b>\$ 1,219,730</b>	<b>\$ 1,219,730</b>

**Director: Maureen Storstad**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - Finance

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,169,810	\$ 1,207,564	\$ 1,246,916	\$ 1,287,947	\$ 1,330,748
Mtce Operations	87,866	88,723	89,589	90,467	91,354
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,257,676</b>	<b>\$ 1,296,287</b>	<b>\$ 1,336,505</b>	<b>\$ 1,378,414</b>	<b>\$ 1,422,102</b>

<b>Staffing Chart</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>
	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Finance & Admin Svcs Director	1.00	1.00	1.00	1.00	1.00
Asst Fin & Admin Svcs Director	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	-
Special Assessment Coordinator	-	-	-	-	1.00
Budget Officer	1.00	1.00	1.00	1.00	1.00
Grant Accountant, Sr.	-	-	0.15	0.15	-
Accountant	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	-	-	1.00
Accounting Specialist	3.00	3.00	3.00	3.00	3.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	-
Accounting Technician	4.00	4.00	3.00	3.00	3.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	15.00	15.00	14.15	14.15	14.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>15.00</b>	<b>15.00</b>	<b>14.15</b>	<b>14.15</b>	<b>14.00</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - Planning & Zoning**

**Mission Statement**

To provide guidance for the growth and change which is occurring in the City of Grand Forks, while maintaining the high quality of life the City of Grand Forks already enjoys.

**Program Description**

The Planning & Zoning Department is responsible for reviewing and recommending updates to the Land Use Plan which serves as the “road map” for growth and development of the City. It provides direction for the location of residential, commercial, industrial, schools, parks, recreation and road developments. The 2040 Land Use Plan was adopted in 2011.

The Planning & Zoning Department coordinates the activities of a number of boards, commissions and committees that shape the growth of our community. They include: Planning & Zoning Commission, Downtown Design Review Board, Land Use Subcommittee, Land Development Code Review Committee, Sign Sub Committee, and Park Dedication Committee.

In addition, the Planning & Zoning Department continues to maintain partnerships with the citizens of Grand Forks, Economic Development Corporation, Chamber of Commerce, University of North Dakota, Grand Forks Park and School Districts, and Metropolitan Planning Organization, with a goal of maintaining and improving the quality of life and economic base in the community.

**2015 Objectives**

The Land Use Plan is updated every five years. This year we will begin the process of updating the document. Special consideration during this update will be given to the downtown area, UND fringe areas, and industrial development. Planning is also being done in new areas west of the Interstate as well as in the JR’s PUD development and Crary’s PUD development.

Continue the process of providing citizen information on development information including zoning changes. In addition the department will start an intern program in 2015.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Amendments, and Site Plans Reviewed	18	20	30	30	56
Conventional & Planned Unit Developments Rezoning	2	6	7	12	20
Number of annexations	5	4	10	7	9
Total acres annexed	37.99	39.00	129.69	3,518.73	127.34
Number of Plats and Replats	13	24	17	13	37

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 338,589	\$ 351,917	\$ 369,531	\$ 343,495	\$ 343,495
Mtce & Operations	22,788	20,660	22,450	22,720	22,720
Capital	391	4,801	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 361,768</b>	<b>\$ 377,378</b>	<b>\$ 391,981</b>	<b>\$ 366,215</b>	<b>\$ 366,215</b>
<b>Director: Brad Gengler</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - Planning & Zoning

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected Budget				
<b>Expenditures</b>					
Contracted Personnel Services	\$ 354,317	\$ 365,193	\$ 376,457	\$ 388,129	\$ 400,223
Mtce Operations	22,917	23,218	23,528	23,841	24,160
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 377,234</b>	<b>\$ 388,411</b>	<b>\$ 399,985</b>	<b>\$ 411,970</b>	<b>\$ 424,383</b>

Staffing Chart	Appropriated Positions				
	2011	2012	2013	2014	2015
Director***	1.00	1.00	1.00	1.00	0.75
Deputy Director - Planning	-	-	-	1.00	0.75
Deputy Director - Community Development	-	-	-	-	0.10
Planner, Senior	2.00	1.00	1.00	1.00	-
Planner	1.00	1.00	1.00	-	1.30
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	-
Total Classified(Permanent)	4.00	3.00	3.00	3.00	2.15
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	1.00	1.00	1.00	1.00	0.75
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>2.90</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - City Hall**

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**Mission Statement**

Provide a safe and secure facility for employees of City Government and the citizens conducting business and attending meetings at this location. Also, manage the facility in a cost-efficient and effective manner.

City Hall staff works to ensure that the facility is a safe, clean and secure facility for those that work or conduct business within the building and surrounding grounds and parking lots.

**2015 Objectives**

To continue proper maintenance of the facilities and their grounds in order to maximize their use and minimize costly repairs.

**Program Description**

City Hall serves as home to the Mayor, City Administrator, Public Information Center, Finance and Administrative Services, Human Resources, Engineering and Inspections, Planning & Community Development, Assessing, Information Systems and several public meeting rooms.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Expenditures</b>					
Personnel Services	\$ 76,117	\$ 103,246	\$ 107,723	\$ 129,649	\$ 129,649
Mtce & Operations	182,576	184,347	204,812	217,347	217,347
Capital	42,764	1,377	-	1,500	1,500
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 301,457</u>	<u>\$ 288,970</u>	<u>\$ 312,535</u>	<u>\$ 348,496</u>	<u>\$ 348,496</u>
<b>Director: Daryl Hovland</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - City Hall

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 134,258	\$ 138,942	\$ 143,828	\$ 148,930	\$ 154,255
Mtce Operations	233,295	250,703	269,712	290,476	313,171
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 367,553</b>	<b>\$ 389,645</b>	<b>\$ 413,540</b>	<b>\$ 439,406</b>	<b>\$ 467,426</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Building Maintenance, Lead	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	2.00	2.00	2.00	2.00	2.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - Information Technology**

**Mission Statement**

To ensure that users of the City's technology are able to acquire, use, and apply the technology to become more efficient and effective.

- Provide ongoing reviews, analysis and recommendations for information and/or data solutions to improve the efficiency of City departments.

**Program Description**

The Information Technology department provides the following services to the City:

- 24 hour, 365 days per year operation of the City's network.
- Establish hardware/software standards and provide technical support.
- Establish telecommunications standards and assist in the acquisition of products, services, and control of costs.

**2015 Objectives**

To continue working with departments on consolidation of databases and education as to what databases are available in order to eliminate duplication and increase efficiency and availability of information.

Work with departments to discover their mobility needs and then assist them in meeting those needs.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Number of Mobile Devices	N/A	N/A	14	33	40

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 792,842	\$ 835,607	\$ 858,170	\$ 880,329	\$ 880,329
Mtce & Operations	58,364	58,219	67,950	66,550	30,650
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 851,206</b>	<b>\$ 893,826</b>	<b>\$ 926,120</b>	<b>\$ 946,879</b>	<b>\$ 910,979</b>
<b>Director: Roxanne Fiala</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - Information Technology

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 909,599	\$ 939,174	\$ 970,062	\$ 1,002,336	\$ 1,036,072
Mtce Operations	31,017	31,392	31,774	32,162	32,558
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 940,616</b>	<b>\$ 970,566</b>	<b>\$ 1,001,836</b>	<b>\$ 1,034,498</b>	<b>\$ 1,068,630</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Information Services Director	1.00	1.00	1.00	1.00	1.00
Assistant Information Services Director	1.00	1.00	1.00	1.00	-
Information Technology Manager	-	-	-	-	1.00
IT Service and Solutions Manager	-	-	-	-	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	-
Programmer Analyst, Senior	3.00	3.00	3.00	3.00	2.00
Programmer Analyst	-	-	-	-	1.00
Network Administrator	1.00	1.00	1.00	1.00	1.00
IT Specialist	-	-	2.00	2.00	1.00
IT Technician	2.00	2.00	-	-	1.00
Total Classified(Permanent)	9.00	9.00	9.00	9.00	9.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - Engineering**

**Mission Statement**

To provide efficient and effective management of the public infrastructure in a manner that promotes the health and safety of people within the community.

**Program Description**

The Engineering Department provides the professional support services for the City infrastructure system. The Department is responsible for managing the public infrastructure to promote the health and safety of Grand Forks residents. The department works with many local, state and federal agencies, as well as engaging consultants and contractors as needed, in order to meet the needs and minimize the financial impact to the community.

In addition, the electrical division is responsible for the on-going operation and maintenance of the city's electrical/electronic systems. Those systems include 60 signalized intersections, 42 sewage lift stations, 12 storm lift stations, 12 flood lift stations, 25 flashing crosswalk beacons, more than 4,800 street lights, 14 civil defense sirens, 4 SCADA Systems, 20 city buildings, the water treatment plant and the wastewater treatment plant. Engineering activities include infrastructure inspections, studies, analysis, surveys, design, planning, CIP

development and coordination with citizens, local, state and federal agencies. Electrical activities include inspections, repair, emergency response, construction, planning and coordination.

**2015 Objectives**

To work with other City departments to preserve and maintain the public infrastructure.

Provide administration, project management, and construction services for CIP projects for all departments of the City to assure that the projects are completed within the established budgets and timeframes as set forth by the respective departments.

To prevent flood damage to the City's infrastructure while protecting private property to the extent possible.

To provide accurate and timely land and infrastructure mapping.

To maintain safe and reliable street light and traffic signals throughout the City.

To ensure the continuous electrical capability of the City's pumping stations and facilities.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Flood fight plan % complete by March 15	98%	98%	98%	98%	98%
Infrastructure damage due to flooding	\$0	\$0	\$0	\$0	\$0
% of plats with enginnering comments by the time Planning & Zoning Commission meets	n/a	n/a	n/a	n/a	99%
Infrastructure data updated by March 15	95%	95%	95%	95%	85%

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,645,124	\$ 1,712,112	\$ 1,857,933	\$ 2,014,948	\$ 2,014,948
Mtce & Operations	180,902	181,655	230,095	247,867	242,867
Capital	52,804	44,725	52,100	72,600	72,600
Debt Service	-	-	-	-	-
Transfers Out(1)	-	31,732	27,174	29,799	29,799
<b>Totals</b>	<b>\$ 1,878,830</b>	<b>\$ 1,970,224</b>	<b>\$ 2,167,302</b>	<b>\$ 2,365,214</b>	<b>\$ 2,360,214</b>

**Director: Allen Grasser**

(1) transfer out to capital replacement fund

City of Grand Forks  
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Departmental Summaries (continued)  
General Fund – General Government - Engineering

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 2,080,902	\$ 2,148,750	\$ 2,219,538	\$ 2,293,423	\$ 2,370,573
Mtce Operations	249,480	256,469	263,864	271,699	280,011
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out(1)	51,075	34,032	34,362	34,410	34,479
<b>Totals</b>	<b>\$ 2,381,457</b>	<b>\$ 2,439,251</b>	<b>\$ 2,517,764</b>	<b>\$ 2,599,532</b>	<b>\$ 2,685,063</b>

(1) transfer to capital replacement fund

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
City Engineer***	1.00	1.00	1.00	1.00	1.00
Asst. City Engineer	2.00	2.00	2.00	2.00	2.00
Civil Engineer, Principal	1.00	1.00	1.00	2.00	2.00
Civil Engineer, Principal (Traffic Eng)	1.00	1.00	1.00	1.00	1.00
Civil Engineer, Senior	1.00	1.00	3.00	3.00	2.00
City Electrician	1.00	1.00	-	-	-
Electrical Division Manager	-	-	1.00	1.00	1.00
Engineering/IT GIS Specialists	-	-	-	-	1.00
Civil Engineer	2.00	2.00	1.00	-	1.00
Civil Engineering Specialist	1.00	1.00	2.00	3.00	3.00
Master Electrician	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Civil Engineering Technician	4.00	4.00	2.00	2.00	1.00
Electrical Technician	1.00	1.00	1.00	1.00	1.00
Administrative Special, Senior	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	-	1.00	1.00
Civil Engineering Technician**	-	-	-	-	1.00
Survey Technician*	0.40	0.40	0.40	0.40	0.40
Traffic Signal Painter*	0.20	0.20	0.20	0.20	0.20
MS4 Inspector*	0.50	0.50	0.50	0.50	0.50
Office Specialist**	0.75	0.75	0.75	-	-
Total Classified(Permanent)	17.00	17.00	17.00	19.00	19.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	1.00	1.00	1.00	1.00	1.00
Total Non-Classified(Project/Grant)**	-	-	-	-	1.00
Total Non-Classified(Seasonal)*	1.85	1.85	1.85	1.10	1.10
<b>Total FTE</b>	<b>19.85</b>	<b>19.85</b>	<b>19.85</b>	<b>21.10</b>	<b>22.10</b>

**Departmental Summaries (continued)  
General Fund – General Government – Inspections**

**Mission Statement**

To assure the health, safety and welfare of citizens by developing, adopting, and enforcing rules and regulations identified in ordinances and codes of the City of Grand Forks.

**Program Description**

The Building Inspections Department oversees the construction, repair, and remodeling of buildings within the City of Grand Forks and its extraterritorial area. Other duties include: the enforcement of floodplain management regulations, and rental inspection program, collection of sewer connection and tapping fees, and code enforcement of issues and all other pertinent codes.

The Building Inspections Department has been a participant in the Community Rating System program offered by the National Flood Insurance Program since its inception in 1990. Through participation in the CRS program the City has attained a rating of 5, which results in a 25% discount on flood insurance premiums for citizens. The City of Grand Forks is also one of the only cities in North Dakota that holds a Building Code Effectiveness Grading Schedule (BCEGS) rating that helps lower building insurance rates for its citizens.

The 2013 construction season was a great year for construction and is only a start of significant activity to come in 2014 & 2015. The number of housing units constructed in 2013 was nine-hundred, eighty-four (984) compared to 2012 where four hundred, twenty-four (424) were constructed. These numbers continue to increase as witnessed by the three hundred, twenty-six (326) in 2011 and one hundred, twenty-seven (127) in 2010. Also, other construction numbers for various categories were up for the year. The total value of construction for 2013 was \$212,067,083 which was up from 2012's construction value of \$127,729,350. The revenue for 2013 was \$1,655,037.10 compared to \$1,179,851.45 in 2012. To give some reference to these numbers the average of the past 10 year's revenue is only \$1,015,526.70. These numbers indicated that the department is covering 150% of its expenses. This is important because the department accomplishes activities that do not have fees associates with them. The Department continues to be very conservative in the use of City resources.

The Department was once again involved in the Green 3 Grand Forks Initiative, the Green Service Committee and the city staffed, Green Team committee. The Department's involvement is important because of the close link and knowledge the Building Inspection staff has to building construction and energy programs. The department implemented the first energy codes

for the City of Grand Forks. All of these steps are prudent for the City's commitment to do whatever can be done to improve the use of energy and conservation where possible. This year the department increased its involvement by being an instrumental part of reviewing City owned buildings.

The Building Inspection Department as always was involved in the asbestos and lead abatement programs for the city owned buildings. The Department continued this year to review, permit and inspect storm water/erosion control permits and to work with other city departments on various programs such as the FOG program (Fats, Oils, and Grease), Green and Energy Programs.

**2015 Objectives**

To take a close look at the structure of the Department and its staff and duties, in this ever evolving building environment.

To develop a more comprehensive building maintenance program for city owned buildings in order to establish better budgeting for large maintenance items. Along with maintenance item this program will have an emphasis on cost saving and green issues.

To continually work on developing procedures and processes that will improve relationships with other departments and the public.

Staff continues to increase our education on the LEED (Leadership in Energy and Environment Design) certification and other "Green" technologies. To assist other city departments and the public with energy efficiency, green programs, FOG (Fats, Oils and Grease), and storm water programs.

To maintain the Community Rating System (CRS) excellent rating of 5, which gives citizens a 25% discount on flood insurance premiums. To evaluate the City's participation in this program because of the completion of the permanent flood protection project.

To maintain or improve the Building Code Effectiveness Grading Schedule (BCEGS) rating for the City and its jurisdiction.

To work with the Information Technology Department to continue scanning older documents to implement a new computer platform which will be more efficient and effective in service to the public and to improve technology in the field through the use of handheld computer systems.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
CRS Rating	5	5	5	5	5
Average Miles Per Month Mechanical Inspections	498	504	643	646	695
Average Miles Per Month Sign Permits	22	34	178	132	142
Building Permits Issued	1,524	1,682	1,480	1,506	1,579
Value of Permits Issued	\$80,847,912	\$82,175,820	\$144,053,797	\$127,729,530	\$212,067,083

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
General Fund – General Government – Inspections**

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 932,845	\$ 967,069	\$ 1,033,444	\$ 1,215,204	\$ 1,215,204
Mtce & Operations	50,905	83,358	76,409	101,639	97,859
Capital	14,069	15,172	6,500	9,000	9,000
Debt Service	-	-	-	-	-
Transfers Out(1)	-	20,209	14,748	14,816	14,816
<b>Totals</b>	<b>\$ 997,819</b>	<b>\$ 1,085,808</b>	<b>\$ 1,131,101</b>	<b>\$ 1,340,659</b>	<b>\$ 1,336,879</b>
<b>Director: Allen Grasser</b>					
<b>Building &amp; Zoning Administrator: Bev Collings</b>					
(1) transfer to capital replacement fund					

<b>Projection</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Department Summary</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget3</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,254,499	\$ 1,129,396	\$ 1,164,459	\$ 1,200,995	\$ 1,239,081
Mtce Operations	97,420	104,174	104,216	111,498	112,116
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out(1)	16,573	17,271	16,551	16,602	16,602
<b>Totals</b>	<b>\$ 1,368,492</b>	<b>\$ 1,250,841</b>	<b>\$ 1,285,226</b>	<b>\$ 1,329,095</b>	<b>\$ 1,367,799</b>
(1) transfer to capital replacement fund					

<b>Staffing Chart</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>
	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Building & Zoning Adminsitrator	1.00	1.00	1.00	1.00	1.00
Building Inspector, Senior	2.00	2.00	2.00	2.00	2.00
Building Trade Inspector	3.00	3.00	3.00	3.00	4.00
Building Inspector, Senior**	-	-	-	-	1.00
Building Trade Inspector **	-	-	-	-	1.00
Building Inspector	3.00	3.00	3.00	3.00	2.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	-
Administrative Specialist	1.00	1.00	1.00	1.00	-
Permit Technician, Senior	-	-	-	-	1.00
Permit Technician	-	-	-	-	1.00
Electrical Inspector*	0.50	0.50	0.50	0.50	0.50
Total Classified(Permanent)	11.00	11.00	11.00	11.00	11.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	2.00
Total Non-Classified(Seasonal)*	0.50	0.50	0.50	0.50	0.50
<b>Total FTE</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>13.50</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - Mayor & Council**

**Mission Statement**

To administer and implement the policies established by the Mayor and City Council including ensuring that we are representing the best interests of our citizens, providing services that are effective and efficient, and working to preserve the excellent quality of life in Grand Forks.

The Mayor's Office provides administrative and technical support to the Mayor and City Council Members. This assistance includes facilitating communication between the public and other governmental units, responding to citizen inquiries, researching complex policy and personnel issues, and helping ensure that the functions and duties required of the Mayor are accomplished.

**Program Description**

The Mayor is an elected position serving a four-year term. The Mayor presides at meetings of the City Council, makes appointments to various boards and commissions, delivers an annual State of the City address, maintains relationships with a variety of other governmental and civic groups, and works with staff to ensure the efficient and effective operation of the City of Grand Forks.

**2015 Objectives**

To assist the Mayor and City Council in working together to preserve and promote Grand Forks as a safe, attractive, prosperous and desirable community.

City Council Members are elected to four-year terms, one from each of the seven wards of the City. In addition to attending City Council and Committee of the Whole meetings, Council Members also serve on a variety of other committees, commissions and task forces throughout their term. They serve as a point of contact to address concerns of the citizens in their ward and to work together to create policies in the best interest of the citizens of Grand Forks. The City Council also approves the annual operating budget and capital improvements plan, determines the tax rate and adopts ordinances, resolutions and sets policies.

Work closely with the Public Information Center and other departments to champion and communicate The Grand Forks Promise to internal and external audiences to build awareness and a team approach to meeting it.

To facilitate a culture of innovation and an inter-departmental effort to ensure the highest level of responsiveness, teamwork and effectiveness possible.

To construct a budget that reflects efficiency and quality of service for the citizens of Grand Forks.

To promote positive relationships region-wide.

To encourage citizen engagement and involvement in the City through traditional and through new and innovative ways.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
General Fund Mill Levy(1)	73.34	73.26	73.22	74.43	75.30
Appointments to Boards/Commissions	227	227	227	227	260
(1) General Fund Mill levy for 2014 is 75.56 and 2015 is 70.17.					
<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
<b>Expenditures</b>			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
Personnel Services	\$ 249,569	\$ 266,687	\$ 279,772	\$ 346,895	\$ 346,895
Mtce & Operations	127,752	132,469	116,780	127,705	127,705
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	11,500	-	-	-	-
<b>Totals</b>	<b>\$ 388,821</b>	<b>\$ 399,156</b>	<b>\$ 396,552</b>	<b>\$ 474,600</b>	<b>\$ 474,600</b>
<b>Director: Mayor Michael R. Brown</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - Mayor & Council

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected Budget				
<b>Expenditures</b>					
Personnel Services	\$ 359,160	\$ 371,650	\$ 384,647	\$ 398,179	\$ 412,271
Mtce Operations	130,906	134,200	137,590	141,079	144,670
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 490,066</b>	<b>\$ 505,850</b>	<b>\$ 522,237</b>	<b>\$ 539,258</b>	<b>\$ 556,941</b>

Staffing Chart	Appropriated Positions				
	2011	2012	2013	2014	2015
Mayor*****	1.00	1.00	1.00	1.00	1.00
Alderman *****	7.00	7.00	7.00	7.00	7.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Community Govt. Relations Officer***	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	1.00	1.00	1.00	1.00	1.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	1.00	1.00	1.00	1.00	1.00
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
Total Non-Classified (Elected)*****	8.00	8.00	8.00	8.00	8.00
<b>Total FTE</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

**Departmental Summaries (continued)  
General Fund – General Government - City Administrator**

**Mission Statement**

To achieve objectives through and with others to meet the goals of the City of Grand Forks. These goals are accomplished with versatility and teamwork while promoting communication, encouraging team building, and individual empowerment.

training, technology, equipment, facilities and ensuring employees are given the best tools to do their job.

To enhance the work environment and promote employee excellence by encouraging employee involvement in community activities, maintaining an active safety program, and continuing to implement a customer commitment program.

**Program Description**

The purpose of the City Administrator's office is to provide support to the Mayor and members of the City Council to enable them to concentrate on policy matters. The City Administrator provides administrative direction to the city departments and coordinates the establishment of goals and objectives for each department and monitors progress toward accomplishing them.

To provide and maintain first rate infrastructure, and community facilities by identifying assets and inventory and developing a long-range plan to ensure a sufficient budget for long-term infrastructure and facility maintenance.

The City Administrator facilitates intergovernmental relationships with the County, Park, School, State and other agencies at all levels of government.

Attract and retain a prosperous business community, understanding the concerns of that community and the importance of the University and the non-profit sector to the economic vitality of the City.

The City Administrator's responsibilities include providing executive leadership, defining the culture of the organization, providing strategic leadership, organizational management, resource and service management, administrative oversight, being a spokesperson for the City, policy facilitation, being a liaison, and negotiator for the City.

To improve intergovernmental relationships, by continuing to find a new or improved means to communicate with the public to gather more citizen input and make municipal government more open and accessible. Work to improve communication among the public, city boards/commission, administration, and Council. Sustain efforts to preserve transparent and openness with the City Council, employees and the public.

**2015 Objectives**

To motivate all city staff to expand their performance levels by optimizing workforce effectiveness through

Assume a leadership role in regional issues of primary importance to Grand Forks.

Department Summary	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
<b>Expenditures</b>					
Personnel Services	\$ 251,821	\$ 302,016	\$ 264,152	\$ 307,423	\$ 297,823
Mtce & Operations	28,399	9,891	11,053	18,053	18,053
Capital	-	918	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 280,220</u>	<u>\$ 312,825</u>	<u>\$ 275,205</u>	<u>\$ 325,476</u>	<u>\$ 315,876</u>
<b>Director: Todd Feland</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - City Administrator

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 307,280	\$ 316,707	\$ 326,537	\$ 336,789	\$ 347,488
Mtce Operations	18,228	18,406	18,585	18,767	18,950
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 325,508</b>	<b>\$ 335,113</b>	<b>\$ 345,122</b>	<b>\$ 355,556</b>	<b>\$ 366,438</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
City Administrator***	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	1.00	1.00	1.00	1.00	1.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	1.00	1.00	1.00	1.00	1.00
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
General Fund – General Government - Public Information Center**

**Mission Statement**

The mission of the Grand Forks Public Information Center is to support the mission of the City of Grand Forks through strong communication and to protect the City's Identity, or how it and its values are understood by all its stakeholders.

**Program Description**

The Public Information Center provides a broad range of services to the City, including:

- Serve as a department of support by supporting internal city departments with communication best practices and helping share information with the City's various audiences.
- Serve as a trusted and reliable resource for the City's constituents to seek and obtain information about the City its processes, and its services.
- Identify audiences and outreach communication channels with which to target proactive and responsive information.
- Protect the City Identity.
- Work with other organizations on the Community Brand, or the image of overall Grand Forks area.
- Maintain the technical resources and the working knowledge of communication technology and best practices to competently perform departmental functions.
- Anticipate and plan for changes in strategies and actions to best perform departmental and overall organizational functions.

**2015 Objectives**

To continue to provide effective, efficient, accurate and timely information to the public.

To continue working with the Mayor's Office on a communications plan that will detail how communications can best be used to support the organization, its employees, and its various customers and stakeholders.

To increase the use of on-line or digital tools and strategies to promote dialogue, disseminate information and to encourage feedback.

To work even more closely with City departments and employees as a department of support.

To research best practices in other communities and develop thoughtful implementation strategies to benefit Grand Forks

To respond to citizen inquiries within the workday call was received.

To develop a strong working knowledge of existing and potential communication tools, software, programs, etc. and to catalog this knowledge for sharing within and outside the department.

To continue enhancement of GFTV Cable Channel 2.

To revise and expand City Calendar sponsorship and distribution.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Sponsors per Council meeting	13	9	10	14	13
Annual Revenue Generated	\$5,898	\$9,845	\$7,325	\$11,590	\$10,835
Calls per Month	1,600	1,600	1,600	1,600	1,600
Web site hits (avg monthly)	18,333	21,500	33,200	20,200	22,098
Implementation of Communication Plan	87%	87%	89%	90%	90%

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 161,288	\$ 176,061	\$ 196,762	\$ 181,277	\$ 181,277
Mtce & Operations	39,234	38,579	44,420	46,550	46,550
Capital	1,018	6,339	6,000	6,000	6,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 201,540</b>	<b>\$ 220,979</b>	<b>\$ 247,182</b>	<b>\$ 233,827</b>	<b>\$ 233,827</b>

**Director: Pete Haga**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - Public Information Center

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 188,770	\$ 196,399	\$ 204,410	\$ 212,823	\$ 221,666
Mtce Operations	47,871	49,233	50,634	52,079	53,566
Capital	34,000	23,000	10,000	23,500	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 270,641</b>	<b>\$ 268,632</b>	<b>\$ 265,044</b>	<b>\$ 288,402</b>	<b>\$ 275,232</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Communication Specialist**	-	-	-	-	1.00
Public Informaiton Officer	1.00	1.00	1.00	1.00	-
Communications Specialist	1.50	1.50	1.50	1.70	1.50
Total Classified(Permanent)	2.50	2.50	2.50	2.70	1.50
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	1.00
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.70</b>	<b>2.50</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - Miscellaneous**

**Mission Statement**

To account for expenses that are not directly attributable to one specific department.

**Program Description**

The Miscellaneous Department in the General Fund is used to account for expenses that are not directly related to the activities of a specific department. Items typically accounted for in this fund include utility and maintenance costs for street lights and traffic signals, workers compensation for general fund employees, life insurance for general fund retirees, and a contingency for the General Fund for possible unknown expenditures. There

has also been a budgeted transfer to the Public Safety Answering Point for the city share of the service they provide. The 2015 budget includes a shift, as we have moved this expense to the police department budget. We have determined this is more accurately accounted for within the public safety function of the General Fund.

**2015 Objectives**

To review utility bills to ensure that the city is receiving the appropriate rate and being charged for the appropriate locations.

To review annually the City's share of costs for the Public Safety Answering Point.

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services(1)	\$ 129,244	\$ 229,836	\$ 709,249	\$ 908,607	\$ 908,607
Mtce & Operations	626,985	1,302,207	1,620,040	1,588,906	1,588,272
Capital	89,295	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out(2)	2,165,426	3,649,038	769,928	-	-
<b>Totals</b>	<b>\$ 3,010,949</b>	<b>\$ 5,181,081</b>	<b>\$ 3,099,217</b>	<b>\$ 2,497,513</b>	<b>\$ 2,496,879</b>
<b>Director: Maureen Storstad</b>					
(1) Reflects funds set aside for wage increases for all general fund departments that can not be allocated at this time. A budget transfer is completed during the year when department salaries are known.					
(2) The 2013 transfer out is primarily to the Public Building Fund for construction of the new SE Fire Station. 2012 includes \$1,517,539 transfer of capital reserve to the capital replacement fund.					

<b>Projection</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Department Summary</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,014,803	\$ 266,064	\$ 1,408,779	\$ 1,587,209	\$ 1,726,173
Mtce Operations	1,683,286	2,730,215	1,893,803	2,011,684	2,137,798
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 2,698,089</b>	<b>\$ 2,996,279</b>	<b>\$ 3,302,582</b>	<b>\$ 3,598,893</b>	<b>\$ 3,863,971</b>

**Departmental Summaries (continued)**  
**General Fund – General Government - Human Resources**

**Mission Statement**

To provide strategic and technical advice and support to all city departments in recruitment and selection, compensation and benefits, employee and organizational development, and employee relations so that the goals and objectives of the City may be achieved.

To respond to all employee inquiries accurately and in a timely manner.

To continue to advise and assist departments in planning, developing, implementing, administering and performing ongoing evaluation of their personnel needs to ensure the philosophy of executive and legislative leaders' goals and objectives are met.

**Program Description**

The Human Resources department has six employees who oversee eleven main program items: compensation and benefits, employee relations, staffing and recruitment, strategic planning, employee and supervisory training, regulatory compliance, investigation and recommendations on employee complaints, grievances and disciplinary matters, safety and wellness, and miscellaneous HR special programs.

To maintain a compensation and benefits plan that is affordable and competitive.

To reduce the frequency and severity of injuries, thereby achieving a WSI discount on premiums.

To conduct employee training and development programs that will increase the efficiency and effectiveness of City employees and will allow for possible succession planning.

The department also serves as secretary for the Civil Service Commission which consists of five members appointed by the Mayor and confirmed by City Council.

To maintain the Safety Manual and conduct monthly safety meetings with representatives from each department with the goal of reducing the severity and frequency of workplace injuries.

**2015 Objectives**

To attract and retain the best qualified people in a tight labor market.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Percentage of salary line increase overall (City Council goal is to maintain 100% of defined market midpoint)	3.45%	3.36%	1.72%	2.34%	2.71%
Number of New Hires	28.00	30.00	30.00	42.00	52.00
Number Retired	15.00	11.00	15.00	14.00	15.00
Number Resigned	13.00	17.00	26.00	24.00	30.00
Number Terminated	2.00	-	2.00	3.00	-
Number Deceased	-	-	-	-	2.00

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 513,970	\$ 566,162	\$ 617,718	\$ 728,756	\$ 738,356
Mtce & Operations	105,285	113,414	116,780	131,115	131,115
Capital	9,984	4,072	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 629,239</b>	<b>\$ 683,648</b>	<b>\$ 734,498</b>	<b>\$ 859,871</b>	<b>\$ 869,471</b>
<b>Director: Daryl Hovland</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – General Government - Human Resources

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 760,938	\$ 784,210	\$ 808,405	\$ 833,568	\$ 859,746
Mtce Operations	132,916	134,751	136,621	138,526	140,468
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 893,854</b>	<b>\$ 918,961</b>	<b>\$ 945,026</b>	<b>\$ 972,094</b>	<b>\$ 1,000,214</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Compensation & Benefit Administrator	1.00	1.00	1.00	1.00	1.00
Human Resource Generalist	2.00	2.00	2.00	1.00	-
Human Resource Generalist, Senior	-	-	-	2.00	3.00
Human Resources Specialist	1.00	1.00	1.00	1.00	1.00
Human Resources Technician**	-	-	-	-	1.00
Human Resource Intern*	-	-	-	-	-
<b>Total Classified(Permanent)</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	1.00
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>7.00</b>

**Departmental Summaries (continued)**  
**General Fund – Health and Welfare - Health**

**Mission Statement**

To serve the community by promoting healthy lifestyles, preventing disease, responding to infectious disease outbreaks and emergencies, protecting the environment, and assuring accessibility to health services for citizens in the City and County of Grand Forks.

**Program Description**

The Grand Forks Health Department was established in 1894 (first public health unit in North Dakota), and it has been operating as a combined City and County department since 1981. The programs and services include community services (injury prevention, nuisance investigation, food inspections, indoor air quality, and emergency response), health services (immunizations, home visits, health screening, and the correctional facility), disease prevention (disease investigation, HIV/AIDS testing, rabies investigations, tuberculosis surveillance and case management), along with health promotion (education, worksite wellness, tobacco prevention, food manager classes). The department partners with federal and state organizations through grants to provide funding for many health programs.

The Health Department also prepares for an emergency situation by conducting exercises and responding to emergency situations that affect the community.

**2015 Objectives**

To protect the citizens from diseases through immunizations, food service inspections, and mosquito control. To continue improving emergency response capability, and to provide effective community education and services including school programs to encourage healthy eating, exercise and discourage the use of tobacco, alcohol and drugs.

To provide satisfactory customer service with a goal of at least a 90% satisfaction rate.

To inspect all restaurants twice a year and attain an average rating score of 91%.

To inspect and sample all pool facilities twice a year, and attain 95% rate of pool samples free of coliform bacteria.

To investigate and resolve all complaints, with a goal of investigation within 24 hours and resolution within 30 calendar days.

To maintain at least a 90% age-appropriate immunizations rate for Public Health Department two year-olds.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Customer Service Satisfaction Rate	99.00%	98.50%	96.00%	98.50%	100.00%
Complaints investigated within 24 hours	99.10%	99.75%	99.20%	100.00%	99.85%
Complaints resolved within 30 days	97.68%	98.33%	97.35%	97.48%	94.33%
Percent of pools coliform free	94.15%	96.90%	97.05%	98.55%	97.10%
Average restaurant inspection rating	92.65%	93.68%	92.50%	92.48%	92.63%
Age appropriate immunization rate for 2 year-olds	60.00%	59.00%	68.00%	66.00%	66.00%

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,098,820	\$ 1,157,551	\$ 1,166,128	\$ 1,228,898	\$ 1,228,898
Mtce & Operations	62,515	67,392	80,612	84,135	84,135
Capital	15,210	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out(1)	-	3,500	3,500	3,500	3,500
<b>Totals</b>	<b>\$ 1,176,545</b>	<b>\$ 1,228,443</b>	<b>\$ 1,250,240</b>	<b>\$ 1,316,533</b>	<b>\$ 1,316,533</b>
<b>Director: Don Shields</b>					
(1) transfer to capital replacement fund					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – Health and Welfare - Health

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,268,752	\$ 1,309,680	\$ 1,352,400	\$ 1,397,011	\$ 1,443,614
Mtce Operations	85,472	86,840	88,241	89,673	94,640
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out(1)	3,500	3,500	3,500	3,500	3,500
<b>Totals</b>	<b>\$ 1,357,724</b>	<b>\$ 1,400,020</b>	<b>\$ 1,444,141</b>	<b>\$ 1,490,184</b>	<b>\$ 1,541,754</b>

(1) transfer to capital replacement fund

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Public Health Director	1.00	1.00	1.00	1.00	1.00
Nursing & Nutrition Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Health Supervisor	1.00	1.00	1.00	1.00	1.00
Public Health Team Leader	2.00	2.00	2.00	2.00	2.60
Environmental Health Specialist, Senior	3.00	3.00	3.00	3.00	3.00
Public Health Nurse	3.00	3.00	3.00	3.00	3.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	13.00	13.00	13.00	13.00	13.60
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.60</b>

**Departmental Summaries (continued)**  
**General Fund – Health and Welfare - Health Grant 4510 Nursing Fees**

**Mission Statement**

To provide disease protection, health services, and health promotion activities to citizens in Grand Forks County.

**Program Description**

The Disease Prevention Team, Health Services Team, Family Health Team and Health Promotion Team within the Nursing and Nutrition Branch provide preventive health services to residents of the City and County of Grand Forks. These programs and services, which are partially funded by the Nursing Revenue Budget (4510), include nursing services in the office; home visits, a child safety seat program; smoking cessation interventions; HIV/AIDS testing, tuberculosis (TB) testing, TB

surveillance, TB case management; and nursing services to inmates at the Grand Forks Correctional Center.

**2015 Objectives**

To achieve a 90% age-appropriate immunization rate for Grand Forks County 2 year-old children.

To increase the effectiveness of HIV/AIDS counseling to reduce the incidence of HIV infection. Provide 100% client satisfaction with client centered-counseling.

To achieve a 100% treatment completion compliance rate for all GF County residents with latent TB infection.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Age appropriate immunization rate for 2 year-olds(1)	60.00%	59.00%	68.00%	66.00%	66.00%
Satisfactory HIV/AIDS Client Counseling	100.00%	100.00%	100.00%	100.00%	100.00%
Achieve 100% TB Treatment Completion	79.00%	79.00%	70.00%	78.00%	77.00%

	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 251,189	\$ 376,407	\$ 275,730	\$ 339,393	\$ 339,393
Mtce & Operations	81,125	157,548	95,770	89,480	89,480
Capital	510	405	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 332,824</b>	<b>\$ 534,360</b>	<b>\$ 371,500</b>	<b>\$ 428,873</b>	<b>\$ 428,873</b>
<b>Director: Don Shields</b>					

City of Grand Forks  
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Departmental Summaries (continued)  
General Fund – Health and Welfare - Health Grant 4510 Nursing Fees

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 339,393	\$ 339,393	\$ 339,393	\$ 339,393	\$ 339,393
Mtce Operations	89,480	89,480	89,480	89,480	89,480
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 428,873</b>				

<b>Staffing Chart(1)</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Team Leader(1)	0.40	0.40	0.60	0.65	0.65
Public Health Nurse (1)	3.00	3.00	2.15	2.40	2.40
Admin Specialist *	0.40	0.40	-	1.45	1.45
Total Classified(Permanent)	3.40	3.40	2.75	3.05	3.05
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	0.40	0.40	-	1.45	1.45
<b>Total FTE</b>	<b>3.80</b>	<b>3.80</b>	<b>2.75</b>	<b>4.50</b>	<b>4.50</b>

(1) The change in these positions is not due to additional positions, but rather from a shift in funding for these positions from the General Fund through fees and Health Grant Fund.

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
General Fund – Health and Welfare - Health Grant 4560 Education Classes**

**Mission Statement**

To provide disease prevention educational services to food service managers in Grand Forks County.

services include food service class education and training to food service professionals. Revenue comes from businesses and private individuals that attend the courses held throughout the year.

**Program Description**

The Health Department operates under four branches/divisions including Environmental Health, Mosquito Control, Nursing/Nutrition, and Administrative. In addition, there are teams providing programs and services within each branch. The Environmental Health Team operating under the Environmental Health branch using Education Class revenue provides disease prevention educational health services to residents of the City and County of Grand Forks. These programs and

**2015 Objectives**

To prevent food borne disease by educating food service workers while inspecting all food facilities in the community twice yearly.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Inspect all restaurants twice yearly	99.50%	99.50%	99.75%	99.50%	99.50%

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -		\$ -
Mtce & Operations	4,684	5,200	8,200	5,400	5,400
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 4,684</b>	<b>\$ 5,200</b>	<b>\$ 8,200</b>	<b>\$ 5,400</b>	<b>\$ 5,400</b>

**Director: Don Shields**

<b>Projection</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Department Summary</b>					
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	5,400	5,400	5,400	5,400	5,400
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 5,400</b>				

**Departmental Summaries (continued)**  
**General Fund – Health and Welfare - Health Grant 4570 Local Health Services**

**Mission Statement**

To provide essential public health services to Grand Forks City and County residents by promoting healthy lifestyles, preventing disease, responding to infectious disease outbreaks and emergencies, protecting the environment, and assuring accessibility to health services for citizens in the City and County of Grand Forks

emergency response, throughout the City and County of Grand Forks.

A portion of this grant funding, as provided by the North Dakota Center for Tobacco Prevention and Control, is used to assess clients for tobacco use. Clients who use tobacco products are offered resources to help them quit.

**Program Description**

The Health Department has four branches including Administrative, Environmental Health, Mosquito Control and Nursing/Nutrition. In addition, there are teams providing programs and services within each branch. The public health teams using Local Health Services grant revenue provides programs and services to encompass health promotion, disease prevention, and

**2015 Objectives**

To provide satisfactory customer service with a goal of at least a 90% satisfaction rate.

At least 90% of the persons in public health client based programs are assessed for tobacco use and secondhand tobacco smoke exposure.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Provide Satisfactory Customer Service	99.00%	99.00%	96.00%	98.50%	100.00%
Assess 90% of clients for Tobacco use and offer resources to quit	N/A	84%	97.80%	91.40%	96.60%

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 108,727	\$ 88,905	\$ 93,820	\$ 133,627	\$ 133,627
Mtce & Operations	73,378	55,433	45,949	57,336	57,336
Capital	2,648	2,199	724	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 184,753</b>	<b>\$ 146,537</b>	<b>\$ 140,493</b>	<b>\$ 190,963</b>	<b>\$ 190,963</b>
<b>Director: Don Shields</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – Health and Welfare - Health Grant 4570 Local Health Services

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 133,627	\$ 133,627	\$ 133,627	\$ 133,627	\$ 133,627
Mtce Operations	57,336	57,336	57,336	57,336	57,336
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 190,963</b>				

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Public Health Nurse	0.65	0.65	0.70	0.75	0.40
Office Specialist	0.50	0.50	-	-	-
Regional Env. Health Specialist Sr.	0.25	0.25	-	-	-
Environmental Health Specialist	-	-	-	-	0.65
Administrative Specialist	-	-	-	1.75	1.75
Administrative Specialist*	0.10	0.10	0.10	0.10	0.08
Public Health Nurse *	-	-	-	0.08	-
Total Classified(Permanent)	1.40	1.40	0.70	2.50	2.80
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	0.10	0.18	0.08
<b>Total FTE</b>	<b>1.40</b>	<b>1.40</b>	<b>0.80</b>	<b>2.68</b>	<b>2.88</b>

**Departmental Summaries (continued)**  
**General Fund – Health and Welfare - Health Grant 4580 Wellness Program**

**Mission Statement**

The intent of the Wellness Program is to create a culture of wellness and to prevent chronic disease by offering programs, services, and resources to city and county employees and their families.

Services offered to employees include: quarterly newsletters, wellness challenges and presentations; tobacco cessation services; Weight Watchers at work; flu shots; annual wellness fair; Blue Cross Blue Shield MyHealth Center; Health Club Credit Program; lactation support program; exercise incentive for county employees; and bonus vacation hours for city employees.

**Program Description**

The Health Department has four branches: Administrative, Environmental Health, Mosquito Control and Nursing/Nutrition. The Nursing and Nutrition branch has four teams with wellness programs under the Health Promotion Team. The wellness program funding includes 48% from the City, 32% from the County, as well as revenue from other grants and wellness opportunities.

**2015 Objectives**

To improve the health of Grand Forks City and County employees – achieving a target goal of positively influencing lifestyle behaviors in at least 90% of wellness program attendees.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Positively influence lifestyle behaviors	84.6%	84.0%	84.0%	73.0%	93.0%

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 28,013	\$ 28,905	\$ 34,505	\$ 35,000	\$ 35,000
Mtce & Operations	6,760	5,590	3,495	3,000	3,000
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 34,773</b>	<b>\$ 34,495</b>	<b>\$ 38,000</b>	<b>\$ 38,000</b>	<b>\$ 38,000</b>

**Director: Don Shields**

City of Grand Forks  
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Departmental Summaries (continued)  
General Fund – Health and Welfare - Health Grant 4580 Wellness Program

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Mtce Operations	3,000	3,000	3,000	3,000	3,000
Capital					
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 38,000</b>				

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Public Health Dietician	0.40	0.40	0.40	0.40	0.40
Total Classified(Permanent)	0.40	0.40	0.40	0.40	0.40
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>

**Departmental Summaries (continued)**  
**General Fund – Public Safety - Fire**

**Mission Statement**

To Lessen the Impact...By Meeting the Need...In a Neighborly Way.

**Program Description**

The Grand Forks Fire Department provides fire protection, emergency medical and rescue service, hazardous materials response, and disaster control to all persons and property within our jurisdiction.

In 2014, the Grand Forks Fire Department(GFFD) received a 2 rating from the Insurance Services Office (ISO). This achievement puts GFFD one of 750 fire departments nationwide to hold this rating. The department will continue to work towards a Class 1 rating. The addition of Station 5 and 12 personnel will bring us closer to that goal.

The Department is committed to providing the best possible training to both our new recruits and to our experienced firefighters. This is accomplished through a variety of methods, including our new training facility and drill tower, which has further enhanced our training capabilities, not only for our personnel, but also for regional departments.

**2015 Objectives**

To meet the national standard of less than 5 minutes response times, 90% of the time, to all calls for service.

To further develop our regional Chemical/Biological/Radiological/Nuclear/Explosive Devices (CBRNE) and Technical Response Team.

To provide training opportunities for personnel that will ensure that they are fully trained to protect the City of Grand Forks.

To reduce the number of fire alarms by 2%.

To strive to inspect 100% of permitted and 85% of non-permitted occupancies.

To determine trends in recurring fire code violations and work with building owners with a goal that 90% of violations will be resolved prior to inspection.

To further develop public fire education as a fire prevention tool to the citizens of Grand Forks.

To prepare additional personnel to open Station 5 through a Fire Academy.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Average response time (in minutes)	3.95	3.89	4.01	3.61	3.52
Number of fire alarms	516	535	632	594	671
ISO Fire Insurance Rating	3	3	3	3	2
# Fire Code Inspections	1367	1289	931	1001	897
Avg # violations found per building	2.60	2.34	3.20	3.45	2.74

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 5,322,514	\$ 5,664,769	\$ 5,796,876	\$ 6,030,900	\$ 6,030,900
Mtce & Operations	330,574	281,929	380,053	390,938	379,298
Capital	25,052	62,330	29,000	44,000	44,000
Debt Service	-	-	-	-	-
Transfers Out(1)	-	213,964	251,160	284,660	284,660
<b>Totals</b>	<b>\$ 5,678,140</b>	<b>\$ 6,222,992</b>	<b>\$ 6,457,089</b>	<b>\$ 6,750,498</b>	<b>\$ 6,738,858</b>
<b>Director: Pete O'Neill</b>					
(1) transfer to capital replacement fund					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – Public Safety - Fire

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services(1)	\$ 7,314,662	\$ 7,565,308	\$ 7,827,290	\$ 8,101,242	\$ 8,387,841
Mtce Operations	451,286	475,671	501,898	530,132	560,553
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out(2)	731,780	352,975	340,095	285,260	405,260
<b>Totals</b>	<b>\$ 8,497,728</b>	<b>\$ 8,393,954</b>	<b>\$ 8,669,283</b>	<b>\$ 8,916,634</b>	<b>\$ 9,353,654</b>

(1) In 2016, add 12 firefighters to staff new southeast fire station  
(2) transfer to capital replacement fund

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Fire Chief***	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	-	-	-
Fire Battalion Chief	3.00	3.00	4.00	4.00	4.00
Fire Training Officer	1.00	1.00	1.00	1.00	1.00
Fire Captain	12.00	12.00	12.00	12.00	12.00
Fire Marshal	3.00	3.00	3.00	3.00	3.00
Fire Apparatus Specialist	12.00	12.00	12.00	12.00	12.00
Firefighter, Senior	15.00	15.00	18.00	18.00	19.00
Firefighter(1)	15.00	15.00	12.00	12.00	11.00
Fleet Maintenance Mechanic, Lead	-	1.00	1.00	1.00	1.00
Fleet Maintenance Mechanic	1.00	-	-	-	-
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	1.00	1.00	1.00
Office Specialist, Senior	1.00	1.00	-	-	-
Total Classified(Permanent)	65.00	65.00	65.00	65.00	65.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	1.00	1.00	1.00	1.00	1.00
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>66.00</b>	<b>66.00</b>	<b>66.00</b>	<b>66.00</b>	<b>66.00</b>

(1) The City is projecting 12 new firefighters in 2016 after completion of new SouthEast Fire Station in 2015.

**Departmental Summaries (continued)**  
**General Fund – Public Safety - Municipal Court**

**Mission Statement**

To adjudicate ordinance violation cases impartially such that the legal rights of individuals are safeguarded while the quality of life of the community is enhanced.

**Program Description**

Municipal Court has jurisdiction over municipal crimes and traffic cases. Most of the caseload of Municipal Court consists of non-criminal or administrative traffic cases; however 36% of the cases in 2013 were criminal. Although criminal cases normally are composed of only 34% to 40% of the caseload in Municipal Court and they require more time and resources for their disposition than non-criminal cases.

Municipal Court will continue to be sensitive and responsive to those coming in contact with the department working toward effective communication, responding to citizen inquires, and ensuring that the functions of the department are carried out in a professional and efficient manner.

**2015 Objectives**

To stay abreast of legislative and local law changes.

To protect the rights of defendants and to adjudicate cases in accordance with applicable laws.

To remain in compliance with Section 4 of the recommended minimum standards for municipal courts in North Dakota pursuant to Administrative Rule 30.

To provide expeditious, fair, unbiased, and reliable adjudication of cases.

To eliminate unnecessary paperwork and streamline records by advancing into the new age of technology.

To provide accountability for public resources.

To continue to update and keep current a comprehensive department website which will give needed information for the public and help direct them to the proper agencies.

To evaluate and remain current in regard to safety and security in the court room as well as in the office which is specific for court personnel.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Cases tried within 90 days on intake	94%	94%	100%	95%	95%
Collections posted within 24 hours	100%	100%	100%	100%	100%
*excluding fines					

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
	<b>Budget</b>	<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 240,687	\$ 256,046	\$ 272,260	\$ 284,802	\$ 284,802
Mtce & Operations	347,741	353,292	372,981	377,361	377,361
Capital	3,365	3,118	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 591,793</b>	<b>\$ 612,456</b>	<b>\$ 645,241</b>	<b>\$ 662,163</b>	<b>\$ 662,163</b>
<b>Director: Judge Alvin O. Boucher</b>					

City of Grand Forks  
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Departmental Summaries (continued)  
General Fund – Public Safety - Municipal Court

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 293,468	\$ 302,602	\$ 312,118	\$ 322,034	\$ 332,371
Mtce Operations	384,405	391,594	398,928	406,411	414,046
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 677,873</b>	<b>\$ 694,196</b>	<b>\$ 711,046</b>	<b>\$ 728,445</b>	<b>\$ 746,417</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Municipal Judge*****	1.00	1.00	1.00	1.00	1.00
Clerk of Court	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	2.00	2.00	2.00	2.00	2.00
Temporary Judge*	0.10	0.10	0.10	0.10	0.10
Custodian*	0.10	0.10	0.10	0.10	0.10
Office Specialist*	0.10	0.10	0.10	0.10	0.10
Total Classified(Permanent)	3.00	3.00	3.00	3.00	3.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	0.30	0.30	0.30	0.30	0.30
Total Non-Classified(Elected Official)*****	1.00	1.00	1.00	1.00	1.00
<b>Total FTE</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
General Fund – Public Safety - Police**

**Mission Statement**

The Grand Forks Police Department, in partnership with a diverse community, is dedicated to upholding the highest professional standards in order to equitably serve and protect all individuals with respect and dignity.

**Program Description**

The Police Department provides a high level of public safety services to city residents, the University of North Dakota community, and international visitors. In a spirit of innovation, professionalism, and attention to detail the department's employees responded to approximately 43,247 calls for service in 2013. A motivated staff of sworn officers and support personnel enable the department to set and exceed high standards of performance.

Uniformed Patrol Officer Response Time to Priority One calls for service averaged 3 minutes and 27 seconds in 2013.

The department continues to partner with the community in a variety of crime prevention initiatives, school programs, and community activities. The benefit of these partnerships and the department's initiatives continue to facilitate a safe community. The employees of the police department feel they are moving in the right direction and continue to strive to make the Grand Forks Police Department a source of pride for the community.

In 2013, the department investigated 1,517 reportable accidents and issued 9,060 citations.

**2015 Objectives**

The Office of Professional Standards will ensure compliance with local, state, and federal standards as applicable to law enforcement and administrative best practices.

The Accreditation Manager will facilitate compliance with nationally recognized law enforcement best practices and guide the department toward national accreditation through the Commission of Accreditation for Law Enforcement Agencies, Inc.

The Uniform Patrol Bureau will provide efficient and effective uniformed patrol response within four minutes to Priority One (Emergency) calls for service.

The Criminal Investigations Bureau will maintain a high case clearance rate on cases assigned to the Criminal Investigation Bureau (CIB).

The Community Resources Bureau will facilitate community-based crime prevention efforts through neighborhood associations, schools, civic groups, business associations, and general citizen contacts.

The Human Resources Bureau will ensure timely and high quality instruction of basic, advanced, specialized, and in-service training for departmental employees.

The Records Administration Bureau will provide comprehensive administrative support to local, state and federal users of official records and case documents.

The Facilities and Equipment Bureau will effectively manage capital item purchases, property and evidence services, and facility maintenance activities of the agency.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Number of citizen complaints officially filed	14	15	13	11	11
Grant/Financial reports completed	111	118	94	91	110
Average Response time Priority 1 calls	3 min 3 sec	2min55sec	3min12sec	2Min57sec	3min27sec
Citizen Contacts	26,250	57,303	62,756	47,019	50,954
Percent of cases cleared	60%	70%	63%	49%	40%
Average training hours/sworn officers	99	84.6	113.9	88.0	106.0
Submitted WSI On-Duty Injury Claims	10	12	8	14	19
Reports completed and filed	10,012	9,792	9,193	9,923	8,674

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 7,206,346	\$ 7,674,602	\$ 7,926,345	\$ 8,092,134	\$ 8,087,134
Mtce & Operations	875,499	909,546	1,005,367	1,012,250	996,250
Capital	186,313	483,242	394,720	286,455	286,455
Debt Service	-	-	-	-	-
Transfers Out (1)	-	-	-	822,084	822,084
<b>Totals</b>	<b>\$ 8,268,158</b>	<b>\$ 9,067,390</b>	<b>\$ 9,326,432</b>	<b>\$ 10,212,923</b>	<b>\$ 10,191,923</b>

**Director: Mike Kirby**  
(1) Transfer to PSAP from Police instead of Miscellaneous starting 2015

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – Public Safety - Police

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services(1)	\$ 8,356,955	\$ 8,632,663	\$ 8,920,446	\$ 9,220,956	\$ 9,534,889
Mtce Operations	1,038,380	1,083,620	1,132,256	1,184,606	1,241,018
Capital	298,795	307,264	315,990	324,983	334,248
Debt Service	-	-	-	-	-
Transfers Out	881,045	904,676	929,000	954,051	979,852
<b>Totals</b>	<b>\$ 10,575,175</b>	<b>\$ 10,928,223</b>	<b>\$ 11,297,692</b>	<b>\$ 11,684,596</b>	<b>\$ 12,090,007</b>

(1)The goal is to keep staffing levels at a pace where the number of sworn positions per 1,000 population is in the range 1.3 to 1.4.

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Police Chief***	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police(2)					2.00
Police Captain	2.00	2.00	2.00	2.00	-
Police Lieutenant	6.00	7.00	7.00	7.00	7.00
Police Sargeant	13.00	13.00	13.00	13.00	13.00
Corporals	35.00	34.00	32.00	31.00	34.00
Police Officer (1)	20.00	20.00	26.00	27.00	25.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Evidence & Property Coordinator	-	1.00	1.00	1.00	1.00
Property/Evidence Technician	1.00	-	-	-	-
Administrative Services Coordinator	-	-	-	1.00	-
Administrative Specialist, Senior	1.00	1.00	1.00	-	1.00
Police Records Specialist	6.00	6.00	6.00	6.00	6.00
Community Service Officer	4.00	4.00	4.00	4.00	4.00
<b>Total Classified(Permanent)</b>	<b>89.00</b>	<b>89.00</b>	<b>93.00</b>	<b>93.00</b>	<b>94.00</b>
<b>Total Classified(Grant Funded)****</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Contract Dept Head***</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Total Non-Classified(Project/Grant)**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Non-Classified(Seasonal)*</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total FTE</b>	<b>90.00</b>	<b>90.00</b>	<b>94.00</b>	<b>94.00</b>	<b>95.00</b>

(1) Includes total of 4 additional police officer positions in General Fund as they have come off grant funding 0 same number sworn positions in total.  
(2) In 2015 the Police Captain position was retitled to Deputy Police Chief.

**Departmental Summaries (continued)**  
**General Fund – Public Safety - Police Building**

**Mission Statement**

Provide a safe and secure facility for public safety employees, citizens conducting business, and attending meetings within this facility. Manage the facility demonstrating a commitment to cost-effectiveness and efficiency.

Emergency Operations Center and the Public Safety Media Conference Room. The grounds associated with this facility include communications infrastructure and off-street parking.

**Program Description**

The Police Building houses the Grand Forks Police Department, Grand Forks County Sheriff's Office, Grand Forks Public Safety Answering Point, Grand Forks County Emergency Management Office,

**2015 Objectives**

Ensure proper maintenance of the facility and grounds in order to maximize use, minimize operating costs, and provide a safe working environment for agency employees and visitors.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Expenditures</b>					
Personnel Services	\$ 131,995	\$ 135,850	\$ 139,277	\$ 135,469	\$ 135,469
Mtce & Operations	134,405	197,870	173,987	180,328	180,328
Capital	-	6,470	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 266,399</u>	<u>\$ 340,190</u>	<u>\$ 313,264</u>	<u>\$ 315,797</u>	<u>\$ 315,797</u>
<b>Director: Mike Kirby</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
General Fund – Public Safety - Police Building

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 139,699	\$ 144,168	\$ 148,848	\$ 153,752	\$ 158,892
Mtce Operations	192,601	205,971	220,542	236,432	253,768
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 332,300</b>	<b>\$ 350,139</b>	<b>\$ 369,390</b>	<b>\$ 390,184</b>	<b>\$ 412,660</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Building Maintenance, lead	1.00	-	1.00	1.00	1.00
Building Maintenance Worker	-	1.00	1.00	1.00	1.00
Building & Grounds Worker	1.00	1.00	-	-	-
Total Classified(Permanent)	2.00	2.00	2.00	2.00	2.00
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Departmental Summaries (continued)**  
**General Fund – Public Safety - Police Annex Building**

**Mission Statement**

Provide a safe and secure facility for public safety employees and the citizens conducting business at these locations. Manage the facility demonstrating a commitment to cost-effectiveness and efficiency.

The Impound Lot is a fenced and secure location used to store vehicles and other property being held due to an ongoing criminal investigation and/or seized by the police department. The facility serves as a holding area for abandoned vehicles, found bicycles, or other property turned over to the Police Department for disposal.

**Program Description**

The Police Annex Building is a field support facility serving the Operations Division. This facility includes officer workstations, special purpose vehicle storage, fleet maintenance, and storage for specialized equipment.

**2015 Objectives**

Ensure proper maintenance of facilities and grounds in order to maximize use, minimize operating costs, and provide a safe working environment for agency employees and visitors.

Department Summary	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	10,899	19,095	16,819	17,018	17,018
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 10,899</u>	<u>\$ 19,095</u>	<u>\$ 16,819</u>	<u>\$ 17,018</u>	<u>\$ 17,018</u>
<b>Director: Mike Kirby</b>					

Department Summary	2016	2017	2018	2019	2020
	Projected Budget				
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	18,285	19,666	21,036	22,673	24,459
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 18,285</u>	<u>\$ 19,666</u>	<u>\$ 21,036</u>	<u>\$ 22,673</u>	<u>\$ 24,459</u>

**Departmental Summaries (continued)**  
**General Fund – Public Safety - Emergency Management**

**Mission Statement**

To provide an integrated plan for mitigation, preparedness, response and recovery from disasters and emergencies.

the Emergency Operations Center, acting as liaison with local and state emergency officials, coordinating emergency operations, requesting emergency declarations, resolving issues affecting the emergency disaster situations, and coordinating Homeland Security Activities.

**Program Description**

The Emergency Management Department is normally staffed by two county employees, including one Emergency Manager and one Assistant Emergency Manager. In times of emergency, including flood season, the office expands to include numerous additional staff from city departments as well as part-time temporary staff.

**2015 Objectives**

To ensure that systems are in place to meet the needs of the community in the event of an emergency situation.

To facilitate training for City leadership and conduct training exercises to ensure that officials and staff are prepared to respond in the event of an emergency.

The Grand Forks Emergency Operations Center provides an integrated emergency management system for mitigations, preparedness, response and recovery from disasters and emergencies. The responsibilities of this department include activating

To conduct periodic tests of equipment to ensure that it is in working order in the event of an emergency.

Department Summary	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	53,511	50,909	48,108	48,108	48,108
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 53,511</b>	<b>\$ 50,909</b>	<b>\$ 48,108</b>	<b>\$ 48,108</b>	<b>\$ 48,108</b>

**Director: Jim Campbell**

Department Summary	2016	2017	2018	2019	2020
	Projected Budget				
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	49,054	50,019	51,004	52,008	53,032
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 49,054</b>	<b>\$ 50,019</b>	<b>\$ 51,004</b>	<b>\$ 52,008</b>	<b>\$ 53,032</b>

**Departmental Summaries (continued)**  
**General Fund – Public Safety - Public Safety Center**

**Mission Statement**

Provide a safe and secure facility for training, educational, Mosquito Control and storage needs for Police, Fire and Health Department.

To operate the facility in the most cost effective and efficient manner.

To provide a safe secure environment for Mosquito Control employees, equipment and supplies.

**Program Description**

The Public Safety Training Center(PSTC) provides training venues for both the Fire and Police Department. The center provides office, operational and storage areas for the Mosquito Control Department, a division of the Health Department.

The Police Department will continue to utilize the PSTC to advance its goal of providing high quality law enforcement training to officers of the Grand Forks Police Department and the surrounding region. The PSTC will continue to be a critical piece in our continuing partnership with Lake Region State College in the annual hosting of the Peace Officer Training Academy.

The Center has been constructed in the Industrial Park on the west side of the City and provides faster fire protection services to locations on the west edge of the City.

Continue to utilize props and simulators to promote a more realistic training environment.

Utilize marketing to promote the usage of the Grand Forks PSTC by outside agencies.

**2015 Objectives**

Advance training opportunities for an ever increasing number of students.

To continue to develop the center to meet the ever changing training needs of the organization.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	51,881	47,194	64,584	69,783	69,783
Capital	2,840	-	500	500	500
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 54,721</b>	<b>\$ 47,194</b>	<b>\$ 65,084</b>	<b>\$ 70,283</b>	<b>\$ 70,283</b>
<b>Director: Pete O'Neill</b>					

<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	74,231	79,043	84,252	89,896	96,104
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 74,231</b>	<b>\$ 79,043</b>	<b>\$ 84,252</b>	<b>\$ 89,896</b>	<b>\$ 96,104</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries  
General Fund – Highways and Streets - Street**

**Mission Statement**

To provide for efficient and effective maintenance of City Streets and designated public areas for increased safety in passage and use by the traveling public.

**Program Description**

The Street Division has a number of responsibilities related to ensuring safe City streets for public usage and that proper maintenance is employed to effectively extend their useful life, thereby reducing the cost to citizens. These responsibilities include streets snow removal and ice control, sweeping, signage and striping, alley maintenance, crack sealing, mowing, and pothole patching.

**2015 Objectives**

To sweep the City streets from April through October to strive for dust and storm sewer debris control, thereby

assisting with the overall air and water quality in Grand Forks as part of the City's Storm Water Pollution Prevention Program.

To maintain public median and berm areas by providing for mowing, trimming, and snow hauling for increased travel safety for pedestrians and vehicle operators.

To operate the Street Division with safety as a priority, both for the employees and the citizens served.

To provide for prioritized snow removal, ice pre-treatment and/or street sanding as necessary to provide for passage by emergency, public transportation and passenger vehicles, as well as to provide for pedestrian/recreational passage in public areas.

To maintain adequate signage and pavement marking for increased visibility and improved traffic conditions.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Cost per lane mile swept	\$ 897	\$ 963	\$ 992	\$ 965	\$ 1,079
Cost per year for Pothole patching	\$ 235,525	\$ 252,690	\$ 260,458	\$ 253,324	\$ 283,257
Cost per lane mile for snow removal	\$ 2,131	\$ 2,286	\$ 2,357	\$ 2,292	\$ 2,563
Cost per lane mile for street marking	\$ 224	\$ 241	\$ 248	\$ 279	\$ 270

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 2,221,626	\$ 2,306,018	\$ 2,371,355	\$ 2,497,112	\$ 2,497,112
Mtce & Operations	1,059,732	1,352,475	1,415,831	1,436,431	1,436,431
Capital	337,558	388,031	400,000	395,000	395,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 3,618,916</b>	<b>\$ 4,046,524</b>	<b>\$ 4,187,186</b>	<b>\$ 4,328,543</b>	<b>\$ 4,328,543</b>
<b>Operations Division Director: LeahRae Amundson</b>					
<b>Street Maintenance Manager: Mark Aubol</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
General Fund – Highways and Streets - Street**

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Expenditures</b>					
Personnel Services	\$ 2,575,481	\$ 2,656,958	\$ 2,742,050	\$ 2,830,955	\$ 2,923,888
Mtce Operations	1,492,006	1,551,530	1,615,363	1,683,903	1,757,581
Capital	400,000	400,000	400,000	400,000	400,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 4,467,487</b>	<b>\$ 4,608,488</b>	<b>\$ 4,757,413</b>	<b>\$ 4,914,858</b>	<b>\$ 5,081,469</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Public Works Director***	0.15	0.15	0.15	0.15	0.10
Public Works Operation Division Director	-	-	-	-	0.30
Street Maintenance Sperintendent	1.00	1.00	1.00	-	-
Street/Facility Maintenance Manager	-	-	-	1.00	1.00
Street Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
Public Works Service Coordinator	0.15	0.15	0.15	-	-
Public Works/Sanitation Asset Manager	-	-	-	0.15	-
Equipment Operator, Lead	4.00	4.00	4.00	4.00	4.00
Equipment Operator, Senior	16.00	16.00	16.00	16.00	18.00
Equipment Operator	8.00	8.00	8.00	8.00	6.00
Sign & Marking Specialist	3.00	3.00	3.00	3.00	3.00
Administrative Specialist, Senior	0.15	0.15	0.15	0.30	0.10
Administrative Specialist	0.15	0.15	0.15	-	0.10
Parking Attendant**	-	-	-	-	1.00
Equipment Operator*	1.25	1.25	1.25	1.25	1.25
<b>Total Classified(Permanent)</b>	<b>34.45</b>	<b>34.45</b>	<b>34.45</b>	<b>34.45</b>	<b>34.50</b>
<b>Total Classified(Grant Funded)****</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Contract Dept Head***</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	<b>0.10</b>
<b>Total Non-Classified(Project/Grant)**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1.00</b>
<b>Total Non-Classified(Seasonal)*</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>
<b>Total FTE</b>	<b>35.85</b>	<b>35.85</b>	<b>35.85</b>	<b>35.85</b>	<b>36.85</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – General Government - GF Loan & Stabilization**

**Mission Statement**

Stabilize property tax impact by funding one-time items that could cause upward movement in tax burden.

**Program Description**

The GF Loan and Stabilization Fund was set up to receive and disburse funds collected from special assessment districts after the debt service payments have been completed. Per North Dakota Century code,

these funds are to go to the General Fund. The City Council set this fund to account for these funds. Per the Fund Balance Policy adopted 12/5/11 these funds may be used for special assessment deficiencies, infrastructure and pension needs.

**2015 Objectives**

To help keep property taxes down by using these funds to pay for one-time needs in the General Fund.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	21,324	(3,628)	8,600	7,100	7,100
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	860,000	710,000	710,000
<b>Totals</b>	<b>\$ 21,324</b>	<b>\$ (3,628)</b>	<b>\$ 868,600</b>	<b>\$ 717,100</b>	<b>\$ 717,100</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	48,115	60,431	158,374	52,680	143,637
<b>Totals</b>	<b>\$ 48,115</b>	<b>\$ 60,431</b>	<b>\$ 158,374</b>	<b>\$ 52,680</b>	<b>\$ 143,637</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – General Government - GF Loan & Stabilization

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	5,735	4,637	3,753	3,156	2,709
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Cash Carryover-budget	573,463	463,651	375,250	315,626	270,934
<b>Totals</b>	<b>\$ 579,198</b>	<b>\$ 468,288</b>	<b>\$ 379,003</b>	<b>\$ 318,782</b>	<b>\$ 273,643</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	115,547	93,037	63,377	47,848	43,064
<b>Totals</b>	<b>\$ 115,547</b>	<b>\$ 93,037</b>	<b>\$ 63,377</b>	<b>\$ 47,848</b>	<b>\$ 43,064</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – General Government - Public Building Fund**

**Mission Statement**

To provide an accurate accounting for funds levied for building repair and construction.

**Program Description**

The Public Building Fund is a fund used to receive and disburse funds provided by a specific tax levy for building repair and construction. Property taxes are levied in accordance with State Law Section 57-15-44. The Public Building Fund currently finances the bonds outstanding on the 2006B General Obligation Public Building Bond and the 2007A General Obligation Public Safety Building Bond. A cash reserve has been set aside in this fund to

be used toward the construction cost of the SE Fire Station. The construction is budgeted to take place in 2015.

**2015 Objectives**

To continue to provide an accurate accounting for building repair and construction funds.

To maintain, repair and construct buildings in the most cost effective manner possible.

To implement energy efficiency projects as funding allows.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 524,113	\$ 526,661	\$ 556,951	\$ 586,158	\$ 577,012
Intergovernmental	11,901	12,036	11,226	11,226	11,226
Interest & Miscellaneous	3,580	2,664	-	32,635	32,635
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	2,595,000	-	338,905	338,905
Cash Carryover-budget	-	-	-	2,804,610	2,804,610
<b>Totals</b>	<b>\$ 539,594</b>	<b>\$ 3,136,361</b>	<b>\$ 568,177</b>	<b>\$ 3,773,534</b>	<b>\$ 3,764,388</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	50,161	20,046	70,219	41,208	41,208
Capital	96,850	192,950	90,000	3,136,700	3,136,700
Debt Service	-	-	-	-	-
Transfers Out	399,656	401,680	402,281	397,468	397,468
<b>Totals</b>	<b>\$ 546,667</b>	<b>\$ 614,676</b>	<b>\$ 562,500</b>	<b>\$ 3,575,376</b>	<b>\$ 3,575,376</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – General Government - Public Building Fund

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 642,428	\$ 678,672	\$ 716,850	\$ 757,166	\$ 798,818
Intergovernmental	11,226	11,226	11,226	11,226	11,226
Interest & Miscellaneous	1,891	3,392	7,934	9,129	10,911
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	189,148	339,159	528,961	608,618	727,415
<b>Totals</b>	<b>\$ 844,693</b>	<b>\$ 1,032,449</b>	<b>\$ 1,264,971</b>	<b>\$ 1,386,139</b>	<b>\$ 1,548,370</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	74,254	77,020	79,911	82,937	86,061
Capital	30,000	30,000	30,000	30,000	30,000
Debt Service	-	-	-	-	-
Transfers Out	401,280	396,468	546,443	545,787	544,712
<b>Totals</b>	<b>\$ 505,534</b>	<b>\$ 503,488</b>	<b>\$ 656,354</b>	<b>\$ 658,724</b>	<b>\$ 660,773</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – General Government - City Share of Special Improvements**

**Mission Statement**

To provide an accurate accounting for the tax levy that funds the City's share of special improvements.

**Program Description**

The City Share of Special Improvements is a fund used to receive and disburse funds provided by a specific levy for payment of City's share of special improvements. Property taxes are levied in accordance with State Law Section 40-24-10 to support this purpose.

We will be closing out this fund in 2015. Therefore, no projection is included. We have made the shift over previous years, to pay for the city share on projects from the infrastructure sales tax. The small balance remaining in this fund is budgeted to be transferred to the City Special Assessment Fund.

**2015 Objectives**

To continue to provide an accurate accounting for City share of special improvements funds.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ 65,343	\$ 65,831	\$ 40,713	\$ -	\$ -
Intergovernmental	1,492	1,506	1,450	-	-
Interest & Miscellaneous	1,440	377	181	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	18,122	9,200	9,200
<b>Totals</b>	<b>\$ 68,275</b>	<b>\$ 67,714</b>	<b>\$ 60,466</b>	<b>\$ 9,200</b>	<b>\$ 9,200</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	10,153	10,454	10,891	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	83,907	78,027	37,691	9,200	9,200
<b>Totals</b>	<b>\$ 94,060</b>	<b>\$ 88,481</b>	<b>\$ 48,582</b>	<b>\$ 9,200</b>	<b>\$ 9,200</b>
<b>Director: Maureen Storstad</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – General Government - City Special Assessments**

**Mission Statement**

To provide an accurate accounting for the tax levy that funds the special assessments on City owned property.

payment of special assessments on City owned property. Property taxes are levied in accordance with State Law Section 40-23-07 to support this purpose.

**2015 Objectives**

To continue to provide an accurate accounting for City Special Assessment funds.

**Program Description**

The City Special Assessments fund is a fund used to receive and disburse funds provided by a specific levy for

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 342,654	\$ 345,243	\$ 467,204	\$ 482,035	\$ 482,035
Intergovernmental	7,787	7,891	7,000	7,821	7,821
Interest & Miscellaneous	4,021	944	250	450	450
Sale of Property	-	-	-	-	-
Charges for Services	-	65,416	-	-	-
Transfers In	-	18,451	-	9,200	9,200
Cash Carryover-budget	-	-	25,000	45,000	45,000
<b>Totals</b>	<b>\$ 354,462</b>	<b>\$ 437,945</b>	<b>\$ 499,454</b>	<b>\$ 544,506</b>	<b>\$ 544,506</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	358,588	477,285	474,454	476,364	476,364
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	25,000	25,000	25,000	25,000	25,000
<b>Totals</b>	<b>\$ 383,588</b>	<b>\$ 502,285</b>	<b>\$ 499,454</b>	<b>\$ 501,364</b>	<b>\$ 501,364</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – General Government - City Special Assessments

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 510,892	\$ 539,716	\$ 570,077	\$ 602,138	\$ 635,261
Intergovernmental	7,899	7,978	8,058	8,139	8,220
Interest & Miscellaneous	440	1,169	1,969	2,817	3,838
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	55,000	35,000	11,000	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	44,044	116,855	196,887	281,737	383,765
<b>Totals</b>	<b>\$ 618,275</b>	<b>\$ 700,718</b>	<b>\$ 787,991</b>	<b>\$ 894,831</b>	<b>\$ 1,031,084</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	476,420	478,831	481,254	486,066	500,531
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	25,000	25,000	25,000	25,000	25,001
<b>Totals</b>	<b>\$ 501,420</b>	<b>\$ 503,831</b>	<b>\$ 506,254</b>	<b>\$ 511,066</b>	<b>\$ 525,532</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – General Government - Insurance Reserve**

**Mission Statement**

To provide an accurate accounting for the tax levy that funds the insurance premiums on City owned property and equipment.

**Program Description**

The Insurance Reserve Fund is a fund used to account for the specific tax levy which funds the insurance premiums to North Dakota Insurance Reserve Fund for general liability, public official's error and omissions, and auto and marine coverage for the City. Property taxes are levied in accordance with State Law Section 57-15-10(4). The 2015 Budget includes a transfer from the

Loan and Stabilization Fund to help fund the total cost of insurance premiums rather than increasing property taxes at this time. If this transfer is not needed in 2015, the transfer will not be made. We project small transfers from the Loan and Stabilization fund through 2020 to help cover the cost of insurance premiums. As the value of the mill increases, these transfers are projected to decrease, until eventually may not be needed. This fund will be analyzed each year.

**2015 Objectives**

To continue to provide an accurate accounting for Insurance Reserve funds.

Department Summary	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ 196,029	\$ 197,495	\$ 219,849	\$ 243,270	\$ 243,270
Intergovernmental	4,453	4,513	3,550	4,300	4,300
Interest & Miscellaneous	133	(229)	-	-	-
Operating Revenue	-	-	-	-	-
Transfers In	48,115	60,431	54,776	52,680	52,680
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 248,730</b>	<b>\$ 262,210</b>	<b>\$ 278,175</b>	<b>\$ 300,250</b>	<b>\$ 300,250</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	263,104	268,800	278,175	300,250	300,250
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 263,104</b>	<b>\$ 268,800</b>	<b>\$ 278,175</b>	<b>\$ 300,250</b>	<b>\$ 300,250</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – General Government - Insurance Reserve

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 257,352	\$ 271,872	\$ 287,166	\$ 303,316	\$ 320,001
Intergovernmental	4,300	4,300	4,300	4,300	4,300
Interest & Miscellaneous	-	129	287	448	628
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	60,547	58,037	52,377	47,848	43,064
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	12,941	28,744	44,783	62,761
<b>Totals</b>	<b>\$ 322,199</b>	<b>\$ 347,279</b>	<b>\$ 372,874</b>	<b>\$ 400,695</b>	<b>\$ 430,754</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	309,258	318,535	328,091	337,934	348,072
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 309,258</b>	<b>\$ 318,535</b>	<b>\$ 328,091</b>	<b>\$ 337,934</b>	<b>\$ 348,072</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – General Government - General Sick Leave**

**Mission Statement**

To provide an accurate accounting for unused sick leave.

Due to several retirements in recent years, we have spent down this fund's balance and expect to spend down further in 2015. We will plan to transfer any excess General Fund sick leave budget into this fund at year end to build this fund to be used for future sick leave payments.

**Program Description**

The General Sick Leave fund is used to receive and disburse funds for the accumulation of sick leave. Employees are allowed to accrue an unlimited amount of sick leave. Any employee who has a minimum of 5 years of continuous employment with the City, upon termination, shall receive payment for 50% of accrued sick leave as of the date of termination. Payback shall be at the rate of pay as of date of termination for the first 960 hours or the hours of unused sick leave that the employee had as of June 30, 1980 if the employee has more than 960 hours. Annual unused General Fund Sick leave gets transferred to the General Sick Leave Fund to support future expenditures.

**2015 Objectives**

To continue to provide an accurate accounting for General Sick Leave funds.

Annually transfer any excess General Fund sick wages budget for purposes of building the fund balance in this fund.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	11,742	(1,651)	3,895	2,943	2,943
Operating Revenue	-	-	-	-	-
Transfers In	5,073	-	-	-	-
Cash Carryover-budget	-	-	389,526	294,379	294,379
<b>Totals</b>	<b>\$ 16,815</b>	<b>\$ (1,651)</b>	<b>\$ 393,421</b>	<b>\$ 297,322</b>	<b>\$ 297,322</b>
<b>Expenses</b>					
Personnel Services	\$ 151,968	\$ 98,660	\$ 161,475	\$ 161,475	\$ 161,475
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 151,968</b>	<b>\$ 98,660</b>	<b>\$ 161,475</b>	<b>\$ 161,475</b>	<b>\$ 161,475</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – General Government - General Sick Leave

<b>Projection</b>					
<b>Department Summary</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	1,358	872	381	-	-
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	11,541	50,000	50,000
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	135,848	87,206	38,079	0	0
<b>Totals</b>	<b>\$ 137,206</b>	<b>\$ 88,079</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Expenditures</b>					
Personnel Services	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Mtce Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – General Government - Infrastructure**

**Mission Statement**

To provide an accurate accounting for the portion of funds provided by the City's sales tax set aside for transfer to infrastructure projects as designated by the City Council.

The 2015 budget combines this fund, and the Highway User Fund into one capital project fund. The Highway User & Infrastructure Special Revenue Funds will now be categorized as the Street/Infrastructure Capital Project Fund. We believe this is the correct shift to make, as the majority of the funds are to support capital projects.

**Program Description**

The Infrastructure Fund has been used to receive and disburse the portion of the funds provided by the City's sales tax set aside for transfer to infrastructure projects as designated by the City Council. Sales tax is levied in accordance with the City's Home Rule Charter. This fund has been used as the source of funds for Federal Aid Street projects, as well as for other needs such as capital and maintenance for the Bikeway.

The infrastructure sales tax also supports two sales tax bonds for the City's flood protection system.

**2015 Objectives**

Shift funding of these projects to the Street/Infrastructure Capital Project Fund.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
General Sales Tax	\$ 3,908,492	\$ 4,008,588	\$ 3,842,528	\$ -	\$ -
Intergovernmental	11,002	-	-	-	-
Interest & Miscellaneous	105,432	(21,583)	42,163	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Reserve	-	-	30,000	-	-
Cash Carryover-budget	-	-	4,216,297	-	-
<b>Totals</b>	<b>\$ 4,024,926</b>	<b>\$ 3,987,005</b>	<b>\$ 8,130,988</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	110,663	90,159	169,402	-	-
Capital	1,412,048	1,789,376	1,030,000	-	-
Debt Service	-	-	-	-	-
Transfers Out	1,747,381	1,869,881	1,961,710	-	-
<b>Totals</b>	<b>\$ 3,270,092</b>	<b>\$ 3,749,416</b>	<b>\$ 3,161,112</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Maureen Storstad</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – General Government - Housing Authority**

**Mission Statement**

To improve the quality of life for Grand Forks residents through the development and implementation of projects and programs which address the physical, social and economic needs of the community, and which make Grand Forks a safe, decent and desirable place to live.

working on Housing Authority activities. The City was providing payroll processing services for their employees as they worked on Housing Authority activities. The Housing Authority would then reimburse the City for those expenditures. The Interest and Miscellaneous revenue amount listed consists of the reimbursement from the Grand Forks Housing Authority.

**Program Description**

The purpose of the Housing Authority fund was to receive and disburse funds provided by Grand Forks Housing Authority to pay the payroll expenses for City employees

In 2012 the Grand Forks Housing Authority made a decision to employ those that were working on Housing Authority activities. Due to the change, this fund will no longer be needed.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
General Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	440	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ 442,347	\$ -	-	-	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 442,347</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Terry Hanson</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – General Government - Housing Authority

Staffing Chart	Appropriated	Appropriated	Appropriated	Appropriated	Appropriated
	Positions	Positions	Positions	Positions	Positions
	2011	2012	2013	2014	2015
Finance & Support Services Manager	0.50	0.50	-	-	-
Housing Manager	-	-	-	-	-
Client Services Manager	-	-	-	-	-
Accountant	0.50	0.50	-	-	-
Housing Administrator	3.00	3.00	-	-	-
Accounting Technician	-	-	-	-	-
Housing Technician	2.00	1.00	-	-	-
Accounting Specialist	1.00	1.00	-	-	-
Office Specialist, Senior	1.20	0.60	-	-	-
Administrative Specialist	-	-	-	-	-
Community Betterment Specialist	-	-	-	-	-
Total Classified(Permanent)	8.20	6.60	-	-	-
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>8.20</b>	<b>6.60</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – General Government - Community Development**

**Mission Statement**

To improve the quality of life through programs that address physical, social and economic needs.

**Program Description**

The Community Development Fund is used to account primarily for grant funds, the majority of which are provided by the US Departments of Housing and Urban Development (HUD). HUD funds are intended to principally benefit low-to-moderate income persons. Funding has also been provided recently from the Department of Energy, private grants, as well as local Beautification and Special Events Program funds. Funds are used to sustain community and neighborhood viability through

public facilities, housing, public services, economic development and energy efficiency projects.

**2015 Objectives**

To administer various projects that assist the needs of low to moderate income residents.

To assist in the preservation and creation of affordable housing.

Facilitate the revitalization of old neighborhoods.

To provide citizens and businesses with sustainable energy options.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
American Dream Program - Expended/Households Served	\$710,000 / 61	\$283,285/33	\$107,766/17	\$49,285/12	\$4,436/1
HomeCents Rehab Loans (RRVCA)- Loans Closed	10	7	8	8	7
Public Services - Expended / Projects	\$175,000 / 12	\$150,000 / 11	\$150,000 / 10	\$120,000 / 12	\$120,000 / 9
Public Facility - Expended / Projects	\$350,780 / 4	\$312,642 / 6	\$464,092 / 5	\$964,419 / 5	\$308,000/4
Special Events - Expended / Events	\$109,697 / 19	\$112,998 / 23	\$110,728 / 21	\$112,943 / 24	\$106,191/26
Special Sustainability/Conservation Projects - Expended	N / A	\$ 200,683	\$ 10,097	\$ 6,274	\$10,000
Residential Energy Efficiency Retrofit Loans - Revolving Loan Fund - Expended / Closed	N / A	\$97,915 / 15	\$16,000 / 2	\$24,000 / 3	\$0/Program Complete
Public Building Energy Efficiency Audits - Upgrades - Expended	N / A	\$ 20,176	\$ 97,912	\$ 231,536	\$0

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental	1,581,972	261,362	705,000	350,000	350,000
Interest & Miscellaneous	1,468,133	1,036,628	532,770	378,400	378,400
Charge for Services	59,404	13,172	5,000	-	-
Proceeds of Notes	-	-	-	-	-
Transfers In	223,784	298,138	307,401	316,623	316,623
Cash Carryover-budget	-	-	642,005	650,000	650,000
<b>Totals</b>	<b>\$ 3,333,293</b>	<b>\$ 1,609,300</b>	<b>\$ 2,192,176</b>	<b>\$ 1,695,023</b>	<b>\$ 1,695,023</b>
<b>Expenses</b>					
Personnel Services	\$ 239,115	\$ 278,267	\$ 372,922	\$ 232,200	\$ 232,200
Mtce & Operations	2,335,158	1,132,331	1,819,254	1,185,008	1,185,008
Capital	602,532	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	380,600	415,786	-	-	-
<b>Totals</b>	<b>\$ 3,557,405</b>	<b>\$ 1,826,384</b>	<b>\$ 2,192,176</b>	<b>\$ 1,417,208</b>	<b>\$ 1,417,208</b>
<b>Director: Brad Gengler</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – General Government - Community Development

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
General Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	829,069	837,518	859,851	919,059	915,122
Interest & Miscellaneous	769,320	762,203	740,515	687,158	682,158
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	676,628	310,453	319,766	329,359	337,240
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	277,815	1,353,245	2,170,631	3,270,206	4,379,360
<b>Totals</b>	<b>\$ 2,552,832</b>	<b>\$ 3,263,419</b>	<b>\$ 4,090,763</b>	<b>\$ 5,205,782</b>	<b>\$ 6,313,880</b>
<b>Expenditures</b>					
Personnel Services	\$ 311,582	\$ 365,394	\$ 370,100	\$ 374,949	\$ 369,943
Mtce Operations	512,787	470,839	477,627	489,803	495,382
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	375,218	-	-	-	-
<b>Totals</b>	<b>\$ 1,199,587</b>	<b>\$ 836,233</b>	<b>\$ 847,727</b>	<b>\$ 864,752</b>	<b>\$ 865,325</b>

<b>Staffing Chart</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>
	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Finance & Support Services Manager	0.25	0.50	-	-	-
Community Development/Manager	0.75	0.75	1.00	-	-
Community Development Specialist(1)	-	-	-	1.00	-
Accountant	0.25	0.25	-	-	-
Construction Compliance Officer(1)	0.50	0.50	0.50	0.50	0.20
Program Compliance Officer	0.75	0.75	1.00	1.00	1.00
Accounting Technician	0.50	0.50	-	-	-
Administrative Sepcialist Sr.	-	-	0.30	0.30	0.30
Office Specialist, Senior	0.50	0.50	-	-	-
Grant Accountant, Sr.	-	-	0.18	0.175	0.050
Buildings & Grounds Worker**	-	-	-	1.00	-
Community Betterment Specialist	0.80	0.80	1.00	-	-
Energy Sustainability Coordinator**	1.00	0.80	1.00	1.00	1.00
Crew Leader*	-	-	-	-	-
Total Classified(Permanent)	3.50	3.75	3.98	2.98	1.55
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	1.80	1.60	2.00	2.00	1.00
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>5.30</b>	<b>5.35</b>	<b>5.98</b>	<b>4.98</b>	<b>2.55</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Health and Welfare - Health Grants**

**Mission Statement**

To serve the community by promoting healthy lifestyles, preventing disease, responding to emergencies, and assuring accessibility to health services.

**Program Description**

This fund accounts for various grant funds received by the Health department as follows: Immunization; Ryan White; North Dakota Health Tracks; Care Coordination for Children with Special Needs; Maternal Child Health (MCH); Women's Way; Tobacco Control; State Health Department Epidemiologist Support Grant; Bioterrorism Federal CDC Grant; State Human Services Regional Coordinator Support Grant; Refugee Health Services and Immunization Coalition.

**2015 Objectives**

To provide satisfactory customer service with a goal of at least a 90% satisfaction rate.

Ensure that 80% of Health Tracks clients have a dental home.

Provide 100% client satisfaction with care coordination services for children with special health needs and their families.

To maintain at least a 90% age-appropriate immunizations rate for Public Health Dept two year-olds.

Increase the proportion of employers that have worksite lactation support programs in Grand Forks County (Healthy People 2010).

Promote breast and cervical cancer screening among women in Grand Forks, Cavalier, Nelson/Griggs, Pembina, and Walsh Counties through case management, outreach activities and referrals.

Achieve 100% of statewide and Grand Forks Local Coordinating Unit screening goals each year.

Prevent the initiation of tobacco use among youth, promote quitting among young people and adults, and eliminate exposure to secondhand smoke. This is accomplished by advocating for and establishing tobacco prevention and control policies, strategic use of media, local coalition building efforts, and identifying and eliminating disparities related to tobacco use among different population groups.

Provide culturally competent health support services to newly resettled refugees.

Provide regional environmental health, emergency response bioterrorism planning, and public information office services in Grand Forks, Nelson, Griggs, Pembina, and Walsh Counties in Northeast North Dakota.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Age appropriate immunization rate for 2 year-olds	63%	59%	68%	66%	66%
Employers with Worksite Lactation Program*	N/A	N/A	N/A	2	8
To Provide Satisfactory Customer Service	99%	99%	96.0%	98.5%	100.0%
Satisfactory HIV/AIDS Client Counseling	100%	100%	100%	100%	100%

\* New metric beginning in 2012

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ 885,975	\$ 953,738	\$ 825,791	\$ 1,091,059	\$ 1,091,059
Interest & Miscellaneous	10,998	11,316	11,158	11,158	11,158
License & Permit Fees	-	-	-	-	-
Charge for Services	1,956	3,091	13,500	17,500	17,500
Transfers In	-	-	-	-	-
Cash Carryover-Budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 898,929</b>	<b>\$ 968,145</b>	<b>\$ 850,449</b>	<b>\$ 1,119,717</b>	<b>\$ 1,119,717</b>
<b>Expenses</b>					
Personnel Services	\$ 720,839	\$ 715,288	\$ 747,562	\$ 821,750	\$ 821,750
Mtce & Operations	131,301	216,096	102,887	277,967	277,967
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	25,000	25,000	-	20,000	20,000
<b>Totals</b>	<b>\$ 877,140</b>	<b>\$ 956,384</b>	<b>\$ 850,449</b>	<b>\$ 1,119,717</b>	<b>\$ 1,119,717</b>

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Health and Welfare - Health Grants

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ 1,123,791	\$ 1,157,504	\$ 1,192,230	\$ 1,227,997	\$ 1,264,836
Interest & Miscellaneous	25,757	25,940	30,834	31,269	36,807
License & Permit Fees					
Charges for Services					
Transfers In					
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-Budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,149,548</b>	<b>\$ 1,183,444</b>	<b>\$ 1,223,064</b>	<b>\$ 1,259,266</b>	<b>\$ 1,301,643</b>
<b>Expenditures</b>					
Personnel Services	\$ 862,021	\$ 889,153	\$ 921,798	\$ 950,806	\$ 985,764
Mtce Operations	284,526	291,291	298,266	305,460	312,879
Capital	3,000	3,000	3,000	3,000	3,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,149,547</b>	<b>\$ 1,183,444</b>	<b>\$ 1,223,064</b>	<b>\$ 1,259,266</b>	<b>\$ 1,301,643</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Regional Bioterrorism Coordinator****	1.00	1.00	1.00	1.00	1.00
Regional Environmental Health Specialist, Sr****	0.75	0.75	-	-	-
Environmental Health Specialist****	-	-	1.00	1.00	1.00
Public Health Nurse****	3.95	3.95	3.95	3.95	3.95
Public Health Dietitian****	0.40	0.40	0.40	0.40	0.40
Public Health Team Leader****	1.30	1.30	2.00	2.00	2.00
Communications Specialist****	0.50	0.50	0.50	0.50	0.50
Administrative Speicalist****	1.50	1.50	1.50	1.50	2.00
Office Specialist, Senior****	0.50	0.50	0.50	0.50	-
Regional Bioterrorism Coordinator**	-	-	-	-	-
Regional Environmental Health Specialist, Sr**	-	-	-	-	-
Total Classified(Permanent)	-	-	-	-	-
Total Classified(Grant Funded)****	9.90	9.90	10.85	10.85	10.85
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>9.90</b>	<b>9.90</b>	<b>10.85</b>	<b>10.85</b>	<b>10.85</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Health and Welfare - Noxious Weed**

**Mission Statement**

To prevent or minimize noxious weed growth in the City of Grand Forks.

to prevent or minimize noxious weed growth within the City of Grand Forks.

**Program Description**

The Noxious Weed Program as mandated by the state of North Dakota provides funds to eliminate and remove all known noxious weeds within the City of Grand Forks. The Grand Forks Weed Board is made up of the Mayor and City Council Members. A large part of the effort under this program is aggressive mowing of grassy areas

**2015 Objectives**

To aggressively work within the community to prevent and minimize noxious weed growth.

To investigate and resolve all complaints, with a goal of investigation within 24 hours and resolution within 30 calendar days.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Complaints investigated within 24 hours	99.10%	99.75%	99.20%	100.00%	99.85%
Complaints resolved within 30 days	97.7%	98.3%	97.35%	97.48%	94.33%

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 2,904	\$ 2,926	\$ 3,257	\$ 3,420	\$ 3,420
Intergovernmental	66	66	-	-	-
Interest & Miscellaneous	224	(30)	-	-	-
Operating Revenue	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 3,194</b>	<b>\$ 2,962</b>	<b>\$ 3,257</b>	<b>\$ 3,420</b>	<b>\$ 3,420</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	2,835	2,874	3,257	3,420	3,420
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 2,835</b>	<b>\$ 2,874</b>	<b>\$ 3,257</b>	<b>\$ 3,420</b>	<b>\$ 3,420</b>

**Director: Don Shields**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Health and Welfare - Noxious Weed

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 3,813	\$ 4,028	\$ 4,254	\$ 4,494	\$ 4,741
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	2	5	8	11	14
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	184	455	764	1,072	1,404
<b>Totals</b>	<b>\$ 3,999</b>	<b>\$ 4,488</b>	<b>\$ 5,026</b>	<b>\$ 5,577</b>	<b>\$ 6,159</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	3,544	3,724	3,954	4,173	4,398
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 3,544</b>	<b>\$ 3,724</b>	<b>\$ 3,954</b>	<b>\$ 4,173</b>	<b>\$ 4,398</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Public Safety - PSAP**

**Mission Statement**

To provide a single point of contact for the citizens, visitors, and emergency responders and Grand Forks County and cities therein for immediate and direct access to fire, police, and medical services.

**Vision:** We are dedicated to serving as a vital link between the public and public safety organizations. We strive for excellence through integrity, leadership, training, and teamwork.

**Program Description**

The Public Safety Answering Point is organized under a joint powers agreement between the City of Grand Forks, Grand Forks County, and the University of North Dakota. The center's mission is to provide a single point of contact for everyone in Grand Forks County who is in need of emergency assistance from any public safety agency who provides service in the county through the 911 system. The Center also provides communication support services to the Grand Forks Police Department, Grand Forks Fire Department, Grand Forks County Sheriff's Office, the University of North Dakota Police Department, rural fire, rural ambulance, and the Altru Ambulance Service through the integration of telephone, radio, and computer equipment.

This fund is used to receive and disburse funds collected from charges to various governmental and private entities for the purpose of furnishing a central communication center.

**Our Goals**

We strive to provide the highest quality of services while:

- Maintaining a qualified, trained, and educated staff using all available resources
- Delivering reliable, timely, and accurate information and services
- Maintaining open communications with all response agencies and the public
- Maintaining efficient personnel management and system operations
- Complying with federal, state, and local requirements

**2015 Objectives**

- Review and update personnel training plan and enhance succession planning model for attrition.
- Enhance Public Relations Program that describe the service we provide to our citizens.
- Continue to work to leverage cost savings through regional and statewide venues where possible.
- Enhance Quality Assurance / Quality Control Program.

Statistics	2009	2010	2011	2012	2013
PSAP Cost share to City	\$ 499,551	\$ 590,710	\$ 632,361	\$ 851,138	\$ 822,084
PSAP Cost share to County	\$ 111,874	\$ 135,604	\$ 153,150	\$ 210,252	\$ 202,319
PSAP cost share to UND	\$ 76,913	\$ 87,307	\$ 85,962	\$ 101,841	\$ 101,944

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Intergovernmental	\$ 10,833	\$ 8,170	\$ -	\$ -	\$ -
Interest & Miscellaneous	7,124	(757)	2,587	2,499	2,499
License & Permit Fees	24,020	24,320	24,000	25,000	25,000
Charge for Services	242,117	248,390	286,315	312,263	312,263
Transfers In	783,845	926,664	1,005,909	1,002,707	1,002,707
Cash Carryover-budget	-	-	258,671	249,927	249,927
<b>Totals</b>	<b>\$ 1,067,939</b>	<b>\$ 1,206,787</b>	<b>\$ 1,577,482</b>	<b>\$ 1,592,396</b>	<b>\$ 1,592,396</b>
<b>Expenses</b>					
Personnel Services	\$ 1,132,826	\$ 1,198,750	\$ 1,313,155	\$ 1,338,309	\$ 1,338,309
Mtce & Operations	43,533	45,711	48,675	50,470	50,470
Capital	492	205	7,000	3,000	3,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,176,851</b>	<b>\$ 1,244,666</b>	<b>\$ 1,368,830</b>	<b>\$ 1,391,779</b>	<b>\$ 1,391,779</b>

**PSAP Director: Becky Ault**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Public Safety - PSAP

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	4,012	3,668	3,332	3,002	3,380
License & Permit Fees	25,000	25,000	25,000	25,000	25,000
Charges for Services	284,692	292,504	300,545	316,977	325,333
Transfers In	923,992	949,711	976,180	1,030,270	1,057,777
Bond Proceeds	-	-	-	-	-
Cash Carryover-budget	200,617	183,419	166,577	150,100	168,993
<b>Totals</b>	<b>\$ 1,438,313</b>	<b>\$ 1,454,302</b>	<b>\$ 1,471,634</b>	<b>\$ 1,525,349</b>	<b>\$ 1,580,483</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,204,224	\$ 1,236,683	\$ 1,270,114	\$ 1,304,549	\$ 1,340,018
Mtce Operations	43,670	44,042	44,420	44,807	45,202
Capital	7,000	7,000	7,000	7,000	7,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,254,894</b>	<b>\$ 1,287,725</b>	<b>\$ 1,321,534</b>	<b>\$ 1,356,356</b>	<b>\$ 1,392,220</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
PSAP Director***	1.00	1.00	1.00	1.00	1.00
911 Supervisor	1.00	1.00	1.00	1.00	1.00
911 Team Leader	2.00	2.00	2.00	2.00	2.00
911 Training Specialist	1.00	1.00	1.00	1.00	1.00
911 Dispatcher	10.00	10.00	10.00	9.00	9.00
911 Dispatcher Trainee	-	-	-	2.00	2.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00
<b>Total Classified(Permanent)</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>16.00</b>	<b>16.00</b>
<b>Total Classified(Grant Funded)****</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Contract Dept Head***</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Total Non-Classified(Project/Grant)**</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Non-Classified(Seasonal)*</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total FTE</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>17.00</b>	<b>17.00</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Public Safety - E-911**

**Mission Statement**

To account for the funds collected through a telephone surcharge.

**Program Description**

The E-911 fund is used to receive and disburse funds collected through a telephone surcharge for the purpose of furnishing an enhanced 911 system to Grand Forks County.

**2015 Objectives**

To provide an accurate accounting for telephone surcharge receipts and disbursements and follow the Expenditure Guidelines approved by the ND Emergency Services Communications Coordinating Committee, pursuant to NDCC 57-40.6-12 from 911 fees permitted by State Law.

Assess asset inventory with product lifespan projections. Update long-term plan projection equipment acquisition needs over the next 5-10 years to meet Next Generation technology needs.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Number of 911 Calls*	21,929	22,366	24,595	41,332	47,385
Incidents Requiring 911 Assistance	64,210	64,447	67,517	75,913	72,322

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Revenues</b>					
Other Taxes	\$ 725,864	\$ 618,220	\$ 742,954	\$ 618,000	\$ 618,000
Intergovernmental	94,804	161,678	76,725	161,000	161,000
Interest & Miscellaneous	8,613	(2,013)	4,217	4,306	4,306
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	500	-	-	-	-
Cash Carryover-budget	-	-	421,743	430,602	430,602
<b>Totals</b>	<b>\$ 829,781</b>	<b>\$ 777,885</b>	<b>\$ 1,245,639</b>	<b>\$ 1,213,908</b>	<b>\$ 1,213,908</b>
<b>Expenses</b>					
Personnel Services	\$ 12,938	\$ 46	\$ -	\$ -	\$ -
Mtce & Operations	455,602	424,393	510,456	516,740	516,740
Capital	28,879	24,978	62,500	72,500	72,500
Debt Service	16,200	13,678	11,080	8,403	8,403
Transfers Out	237,616	261,611	349,001	296,320	296,320
<b>Totals</b>	<b>\$ 751,235</b>	<b>\$ 724,706</b>	<b>\$ 933,037</b>	<b>\$ 893,963</b>	<b>\$ 893,963</b>

**PSAP/E911 Director: Becky Ault**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Public Safety - E-911

Department Summary	2016 Projected Budget	2017 Projected Budget	2018 Projected Budget	2019 Projected Budget	2020 Projected Budget
<b>Revenues</b>					
Other Taxes	\$ 742,954	\$ 746,542	\$ 750,203	\$ 753,939	\$ 757,751
Intergovernmental	76,725	75,958	75,198	74,446	73,702
Interest & Miscellaneous	6,399	4,921	5,287	-	-
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Cash Carryover-budget	319,945	246,065	264,341	(54,022)	(2,791)
<b>Totals</b>	<b>\$ 1,146,023</b>	<b>\$ 1,073,486</b>	<b>\$ 1,095,029</b>	<b>\$ 774,363</b>	<b>\$ 828,662</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	449,612	454,171	459,315	442,686	496,625
Capital	135,000	35,000	365,000	-	40,000
Debt Service	-	-	-	-	-
Transfers Out	315,346	319,974	324,736	334,468	339,417
<b>Totals</b>	<b>\$ 899,958</b>	<b>\$ 809,145</b>	<b>\$ 1,149,051</b>	<b>\$ 777,154</b>	<b>\$ 876,042</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – Public Safety - Emergency Levy**

**Mission Statement**

To account for the operation of a fund, which provides funding in the event of an emergency.

**Program Description**

The Emergency Levy fund is a fund used to account for the operation of a fund, which provides funding for use in the event of an emergency. Property taxes are levied in accordance with State Law Section 57-15-48 and limited to unexpended funds equal to five dollars per capita or five mills on the taxable valuation of the City, whichever is greater.

The 2015 budget includes a levy of 0.50 mills, which we feel is adequate to support this fund. The budget also includes a transfer to be used to support a portion of the construction cost of the SE Fire Station. We will be spending down cash reserves for this one-time capital expenditure.

**2015 Objectives**

To provide an accurate accounting for emergency levy funds.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ 145,080	\$ 146,292	\$ 162,851	\$ 89,826	\$ 89,826
Intergovernmental	3,298	3,344	2,436	3,150	3,150
Interest & Miscellaneous	8,065	(1,747)	4,609	5,600	5,600
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	8,506	17,000	-	-	-
Cash Carryover-budget	-	-	460,944	560,000	560,000
<b>Totals</b>	<b>\$ 164,949</b>	<b>\$ 164,889</b>	<b>\$ 630,840</b>	<b>\$ 658,576</b>	<b>\$ 658,576</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	10,794	5,182	129,183	55,847	55,847
Capital	-	8,979	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	45,831	55,375	40,713	381,634	381,634
<b>Totals</b>	<b>\$ 56,625</b>	<b>\$ 69,536</b>	<b>\$ 169,896</b>	<b>\$ 437,481</b>	<b>\$ 437,481</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Public Safety - Emergency Levy

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 95,316	\$ 100,693	\$ 106,358	\$ 112,339	\$ 118,519
Intergovernmental	3,150	3,150	3,150	3,150	3,150
Interest & Miscellaneous	2,214	2,214	2,214	2,214	2,214
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	221,369	221,370	221,370	221,371	221,371
<b>Totals</b>	<b>\$ 322,049</b>	<b>\$ 327,427</b>	<b>\$ 333,092</b>	<b>\$ 339,074</b>	<b>\$ 345,254</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	76,850	80,884	85,132	89,618	89,618
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	23,829	25,173	26,589	28,085	29,630
<b>Totals</b>	<b>\$ 100,679</b>	<b>\$ 106,057</b>	<b>\$ 111,721</b>	<b>\$ 117,703</b>	<b>\$ 119,248</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – Public Safety - Fire Grants**

**Mission Statement**

To utilize grant funds to provide specific fire department program equipment and services to the community.

training grants, as well as a Hazardous Materials Emergency Preparedness Grant. No additional fire grants are budgeted in 2015. The budget will be amended if any new grants are awarded.

**Program Description**

The Fire Grant fund is used to track Fire Department grants, which include a FEMA Assistance to Firefighters Grant, Department of Homeland Security equipment and

**2015 Objectives**

To accurately account for fire grant funds, if any are awarded.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
General Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	354,999	249,535	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 354,999</b>	<b>\$ 249,535</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ 2,868	\$ -	\$ -	\$ -
Mtce & Operations	2,450	18,519	-	-	-
Capital	352,549	228,148	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 354,999</b>	<b>\$ 249,535</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Peter O'Neill</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Public Safety - Police Grants**

**Mission Statement**

Utilize grant funds for specific police department initiatives which enhance our service to the community.

**Program Description**

The Police Grants fund tracks Police Department grants which include: USOJ Bullet Proof Vests, Edward J. Byrne Justice Assistance Grant(s), and the Narcotics Task Force Grant.

**2015 Objectives**

Continue funding of police department initiatives which improve our service to the community.

Accurate and transparent accounting of grant funds.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
General Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	579,380	549,388	302,785	255,220	255,220
Interest & Miscellaneous	22,739	22,287	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	70,305	(1,265)	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 672,424</b>	<b>\$ 570,410</b>	<b>\$ 302,785</b>	<b>\$ 255,220</b>	<b>\$ 255,220</b>
<b>Expenses</b>					
Personnel Services	\$ 300,074	\$ 89,604	\$ 57,918	-	\$ -
Mtce & Operations	290,837	286,510	244,867	255,220	255,220
Capital	79,782	168,382	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 670,693</b>	<b>\$ 544,496</b>	<b>\$ 302,785</b>	<b>\$ 255,220</b>	<b>\$ 255,220</b>
<b>Director: Mike Kirby</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Public Safety - Police Grants

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
General Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	250,071	235,121	237,151	240,304	242,500
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 250,071</b>	<b>\$ 235,121</b>	<b>\$ 237,151</b>	<b>\$ 240,304</b>	<b>\$ 242,500</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	250,071	235,121	237,151	240,304	242,500
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 250,071</b>	<b>\$ 235,121</b>	<b>\$ 237,151</b>	<b>\$ 240,304</b>	<b>\$ 242,500</b>

<b>Staffing Chart</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>	<b>Appropriated</b>
	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Police Officer****(1)	5.00	5.00	1.00	1.00	-
Total Classified (Permanent)	-	-	-	-	-
Total Classified(Grant Funded)****	5.00	5.00	1.00	1.00	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>

(1) Police Officer position moves from police grant fund 2170 to General Fund Police Department.

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Economic Development - Economic Development**

**Mission Statement**

To enhance the economic climate and quality of life through job creation, business growth, tourism, and local events for the Grand Forks Region.

**Program Description**

There are four key programs within this fund.  
 Beautification – projects that support plant life, art work, and public amenities for enjoyment of community open spaces and preservation of local history and culture.

Special Events – new or expanding events that promote the City as a center for entertainment, recreation, and tourism.

The Arts – projects that support and facilitate art and culture in Greater Grand Forks.

Miscellaneous – projects such as CVB promotion of Grand Forks; EDC operational support; and special services for events.

**2015 Objectives**

To efficiently and timely administer programs.

To evaluate and revise programs where necessary.

Strategically use these funds for growth and development of Grand Forks.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Beautification Projects	1	2	4	4	5
Special Events - Number	17	23	20	24	26
Arts Events - Number	14	14	15	17	13

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Revenues</b>					
General Sales Tax	\$ 2,059,665	\$ 2,112,413	\$ 2,024,904	\$ 2,085,651	\$ 2,085,651
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	74,195	26,154	20,495	22,990	22,990
License & Permit Fees	-	-	-	-	-
Charge for Services	24,057	25,838	20,000	20,000	20,000
Transfers In	-	-	34,757	991,730	991,730
Cash Carryover-budget	-	-	1,366,344	1,532,642	1,532,642
<b>Totals</b>	<b>\$ 2,157,917</b>	<b>\$ 2,164,405</b>	<b>\$ 3,466,500</b>	<b>\$ 4,653,013</b>	<b>\$ 4,653,013</b>
<b>Expenses</b>					
Personnel Services	\$ 66,247	\$ 71,309	\$ 70,000	\$ 70,000	\$ 70,000
Mtce & Operations	823,615	847,736	900,430	915,594	915,594
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	834,899	847,007	929,288	1,849,820	1,849,820
<b>Totals</b>	<b>\$ 1,724,761</b>	<b>\$ 1,766,052</b>	<b>\$ 1,899,718</b>	<b>\$ 2,835,414</b>	<b>\$ 2,835,414</b>

**Director: Maureen Storstad**

City of Grand Forks  
2015 City Budget

**Departmental Summaries (continued)**  
**Special Revenue Fund – Economic Development - Economic Development**

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
General Sales Tax	\$ 2,148,220	\$ 2,212,667	\$ 2,279,047	\$ 2,347,418	\$ 2,417,841
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	27,264	10,417	10,417	15,625	15,625
License & Permit Fees	-	-	-	-	-
Charges for Services	20,000	20,000	20,000	20,000	20,001
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	1,817,599	1,041,664	1,041,663	1,041,661	1,041,661
<b>Totals</b>	<b>\$ 4,013,083</b>	<b>\$ 3,284,748</b>	<b>\$ 3,351,126</b>	<b>\$ 3,424,704</b>	<b>\$ 3,495,128</b>
<b>Expenditures</b>					
Personnel Services	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Mtce Operations	928,316	870,367	887,928	906,014	924,645
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	1,973,103	1,302,718	1,351,537	1,407,029	1,458,821
<b>Totals</b>	<b>\$ 2,971,419</b>	<b>\$ 2,243,085</b>	<b>\$ 2,309,465</b>	<b>\$ 2,383,043</b>	<b>\$ 2,453,466</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Culture and Recreation - Municipal Band**

**Mission Statement**

To provide entertainment at special events and promote cultural awareness.

special events in the City and enhances cultural awareness. The source of funds for the municipal band is a property tax levy. Property taxes are levied in accordance with State Law section 57-15-10(30).

**Program Description**

The Municipal Band fund is used to provide operating funds for the City Band. The band performs for several

**2015 Objectives**

To provide entertainment and promote cultural awareness in the community.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ 15,973	\$ 16,092	\$ 17,914	\$ 18,020	\$ 18,020
Intergovernmental	363	368	260	335	335
Interest & Miscellaneous	76	(4)	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	3,000	3,000	3,000
<b>Totals</b>	<u>\$ 16,412</u>	<u>\$ 16,456</u>	<u>\$ 21,174</u>	<u>\$ 21,355</u>	<u>\$ 21,355</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	16,246	16,705	18,174	18,355	18,355
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 16,246</u>	<u>\$ 16,705</u>	<u>\$ 18,174</u>	<u>\$ 18,355</u>	<u>\$ 18,355</u>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Culture and Recreation - Municipal Band

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 19,063	\$ 20,139	\$ 21,272	\$ 22,468	\$ 23,704
Intergovernmental	305	305	305	305	305
Interest & Miscellaneous	30	30	30	30	31
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	3,000	3,000	3,000	3,000	3,000
<b>Totals</b>	<b>\$ 22,398</b>	<b>\$ 23,474</b>	<b>\$ 24,607</b>	<b>\$ 25,803</b>	<b>\$ 27,040</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	19,398	20,474	21,607	22,803	24,039
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 19,398</b>	<b>\$ 20,474</b>	<b>\$ 21,607</b>	<b>\$ 22,803</b>	<b>\$ 24,039</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Special Revenue Fund – Culture and Recreation - Library**

**Mission Statement**

The Grand Forks Public Library’s mission is to connect the community, enrich the mind, and inspire the imagination.

- Developing connections between people, community, ideas and inspiration

**Program Description**

The vision of the Grand Forks Public Library is to be a cornerstone of the community that is committed to meeting the public’s evolving needs by engaging minds and transforming lives.

**2015 Objectives**

To deliver convenient, rewarding, and delightful customer service to all library customers and to the community as a whole.

To provide inviting, comfortable spaces that inspire the love of reading and facilitate lifelong learning, civic engagement and community connections.

The Core Values of the Grand Forks Public Library are:

- Providing customer-focused service excellence
- Encouraging a love of reading and lifelong learning
- Acting with integrity, respect and kindness

To strive for continuous quality improvement and innovation to ensure operational excellence.

To serve as a visible, vital, and thriving center for community and cultural life.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Number of Items Borrowed	852,129	863,230	775,691	818,907	771,216
Door Count	283,956	271,540	272,363	231,948	230,967

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 1,392,378	\$ 1,400,027	\$ 1,558,484	\$ 1,640,796	\$ 1,640,796
Intergovernmental	675,475	679,057	670,500	698,200	698,200
Interest & Miscellaneous	31,143	6,700	19,000	14,000	14,000
License & Permit Fees	-	-	-	-	-
Charge for Services	45,765	50,161	38,200	42,700	42,700
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	600,000	600,000	600,000
<b>Totals</b>	<b>\$ 2,144,761</b>	<b>\$ 2,135,945</b>	<b>\$ 2,886,184</b>	<b>\$ 2,995,696</b>	<b>\$ 2,995,696</b>
<b>Expenses</b>					
Personnel Services	\$ 1,192,216	\$ 1,294,971	\$ 1,552,989	\$ 1,664,393	\$ 1,664,393
Mtce & Operations	375,326	497,588	772,695	704,950	704,950
Capital	238,129	243,972	260,500	274,500	274,500
Debt Service	-	-	-	-	-
Transfers Out	300,000	-	300,000	-	-
<b>Totals</b>	<b>\$ 2,105,671</b>	<b>\$ 2,036,531</b>	<b>\$ 2,886,184</b>	<b>\$ 2,643,843</b>	<b>\$ 2,643,843</b>
<b>Director: Wendy Wendt</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Culture and Recreation - Library

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 1,736,653	\$ 1,834,630	\$ 1,937,836	\$ 2,046,821	\$ 2,159,415
Intergovernmental	719,146	740,720	762,942	785,830	809,405
Interest & Miscellaneous	7,527	10,285	10,591	11,460	12,942
License & Permit Fees	-	-	-	-	-
Charges for Services	42,700	42,700	42,700	42,700	42,700
Transfers In	300,000	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	352,682	628,488	659,106	746,006	894,189
<b>Totals</b>	<b>\$ 3,158,708</b>	<b>\$ 3,256,823</b>	<b>\$ 3,413,175</b>	<b>\$ 3,632,817</b>	<b>\$ 3,918,651</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,714,325	\$ 1,765,755	\$ 1,818,727	\$ 1,873,289	\$ 1,929,487
Mtce Operations	563,263	571,752	580,424	589,281	598,329
Capital	252,632	260,210	268,018	276,058	577,210
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 2,530,220</b>	<b>\$ 2,597,717</b>	<b>\$ 2,667,169</b>	<b>\$ 2,738,628</b>	<b>\$ 3,105,026</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – Culture and Recreation - Library Capital Maintenance**

**Mission Statement**

To provide an accurate accounting for capital expenditures of the library.

**Program Description**

The Library Capital Maintenance Fund is used to fund capital expenditures for the Library.

**2015 Objectives**

To provide funds for necessary capital needs of the library.

To provide an accurate accounting for capital maintenance projects of the Library and to strive to complete projects in an efficient, cost effective manner, making the best use of taxpayer dollars.

To transfer any excess revenue from the Library Fund to this fund in the future to fund future capital needs of the Library.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	-	\$ -	-	-	-
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	3,773	(1,153)	1,000	1,000	1,000
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	300,000	-	300,000	-	-
Cash Carryover-budget	-	-	362,500	500,000	500,000
<b>Totals</b>	<b>\$ 303,773</b>	<b>\$ (1,153)</b>	<b>\$ 663,500</b>	<b>\$ 501,000</b>	<b>\$ 501,000</b>
<b>Expenses</b>					
Personnel Services	-	-	-	-	-
Mtce & Operations	-	-	623,500	-	-
Capital	-	63,155	40,000	40,000	40,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ 63,155</b>	<b>\$ 663,500</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>Director: Wendy Wendt</b>					

**Departmental Summaries (continued)**  
**Special Revenue Fund – Culture and Recreation – Community Enhancement**

**Mission Statement**

To provide an accurate accounting for grant proceeds received for the purpose of enhancing our community.

**Program Description**

This fund was created to support the strategic priorities and initiatives of the City of Grand Forks with the leveraging of local resources with State, Federal and Foundation funding. The Community Enhancement Grant Fund is used to accept and administer external funding, primarily grant funding, that support strategic

initiatives of the City of Grand Forks and its partners. This includes providing an efficient, interdepartmental grant search, application and function and therefore avoids more costly duplicative efforts. This fund is also used to provide for adequate tools and resources to perform this vital function of leveraging outside resources for community priorities.

There are no expenditures planned in 2015.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	66,166	8,834	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	11,500	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 77,666</b>	<b>\$ 8,834</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	64,332	8,525	-	-	-
Capital	13,334	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 77,666</b>	<b>\$ 8,525</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Maureen Storstad</b>					

**Departmental Summaries (continued)**  
**Special Revenue Fund – Culture and Recreation - Special Grant**

**Mission Statement**

To provide an accurate accounting for special grant funds.

**Program Description**

The Special Grant fund is currently used to track the revenues and disbursements for the Historic Preservation Program, Encourage Arrest, and Adult Abuse Grant. It previously has also been used to account for the activities

of a Traffic Safety Program and First Night Greater Grand Forks. These are no longer included under this fund.

**2015 Objectives**

To continue to provide an accurate accounting for special grant funds.

To expend grant funds in the most cost effective manner possible to maximize the benefit to the citizens of the community.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	1,225,567	1,062,704	196,740	196,565	196,565
Interest & Miscellaneous	29,000	31,200	33,630	35,257	35,257
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,254,567</b>	<b>\$ 1,093,904</b>	<b>\$ 230,370</b>	<b>\$ 231,822</b>	<b>\$ 231,822</b>
<b>Expenses</b>					
Personnel Services	\$ 79,244	\$ 94,919	\$ 52,255	\$ 53,687	\$ 53,687
Mtce & Operations	1,172,042	997,635	177,365	177,385	177,385
Capital	3,042	559	750	750	750
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,254,328</b>	<b>\$ 1,093,113</b>	<b>\$ 230,370</b>	<b>\$ 231,822</b>	<b>\$ 231,822</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Special Revenue Fund – Culture and Recreation - Special Grant

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	200,623	210,058	219,948	230,314	241,181
Interest & Miscellaneous	36,315	37,404	38,526	39,682	40,873
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 236,938</b>	<b>\$ 247,462</b>	<b>\$ 258,474</b>	<b>\$ 269,996</b>	<b>\$ 282,054</b>
<b>Expenditures</b>					
Personnel Services	\$ 55,298	\$ 56,957	\$ 58,666	\$ 60,425	\$ 62,237
Mtce Operations	181,640	190,505	199,808	209,571	219,817
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 236,938</b>	<b>\$ 247,462</b>	<b>\$ 258,474</b>	<b>\$ 269,996</b>	<b>\$ 282,054</b>

**Departmental Summaries (continued)**  
**Special Revenue Fund – Highways and Streets - Highway Users Tax Distribution**

**Mission Statement**

To provide funds for street maintenance, repair, construction and related expenses.

**Program Description**

The Highway Tax Distribution Fund has been used to receive and disburse funds allocated to the City from North Dakota user's taxes. These funds are to be used for street maintenance, repair, construction and related expenditures. These funds have also been used to fund 25 percent of the street department budget.

The 2015 budget combines this fund, and the Infrastructure Fund into one capital project fund. The Highway User & Infrastructure Special Revenue Funds will now be categorized as the Street/Infrastructure Capital Project Fund. We believe this is the correct shift to make, as the majority of the funds are to support capital projects.

**2015 Objectives**

Shift funding of these projects to the Street/Infrastructure Capital Project Fund.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Intergovernmental	\$ 4,536,238	\$ 6,013,519	\$ 3,654,579	\$ -	\$ -
Interest & Miscellaneous	131,904	3,180	91,828	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	49,035	-	-	-	-
Transfers In	-	-	-	-	-
Reserve	-	-	1,320,000	-	-
Cash Carryover-budget	-	-	9,182,779	-	-
<b>Totals</b>	<b>\$ 4,717,177</b>	<b>\$ 6,016,699</b>	<b>\$ 14,249,186</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ 12,119	\$ 14,831	\$ -	\$ -	\$ -
Mtce & Operations	373,576	391,822	402,745	-	-
Capital	1,639,637	776,972	6,094,515	-	-
Debt Service	-	-	-	-	-
Transfers Out	825,515	2,195,883	1,239,723	-	-
<b>Totals</b>	<b>\$ 2,850,847</b>	<b>\$ 3,379,508</b>	<b>\$ 7,736,983</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Maureen Storstad</b>					

**Departmental Summaries (continued)**  
**Capital Project Funds – General Government - Capital Replacement**

**Mission Statement**

To account for the reserve for and replacement of General Fund vehicles.

**Program Description**

The fund is used to track monies set aside for the purpose of General Fund vehicle replacement. Annual allocations will be transferred from General Fund departments to be set aside in this fund as a reserve for future replacement. Vehicles will be replaced according to the replacement schedule. The money will be available in this fund at time of

scheduled replacement. This helps in budgeting the General Fund, as it will prevent spikes in budgeting when large capital items come due.

**2015 Objectives**

Transfer annual reserve allocations from the General Fund for future capital replacement.

Purchase General Fund vehicles per replacement schedule and use this fund as the mechanism of using the reserve for such purpose.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	2,621	14,599	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	1,517,539	269,405	296,582	332,775	332,775
Cash Carryover-budget	-	-	16,000	-	-
<b>Totals</b>	<b>\$ 1,520,160</b>	<b>\$ 284,004</b>	<b>\$ 312,582</b>	<b>\$ 332,775</b>	<b>\$ 332,775</b>
<b>Expenses</b>					
Mtce & Operations	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	-	347,721	16,000	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ 347,721</b>	<b>\$ 16,000</b>	<b>\$ -</b>	<b>\$ -</b>

**Director: Maureen Storstad**

<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	338,928	332,778	334,508	339,772	339,841
Cash Carryover-budget	332,775	156,703	437,481	755,989	1,057,661
<b>Totals</b>	<b>\$ 671,703</b>	<b>\$ 489,481</b>	<b>\$ 771,989</b>	<b>\$ 1,095,761</b>	<b>\$ 1,397,502</b>
<b>Expenditures</b>					
Mtce Operations	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	515,000	52,000	16,000	38,100	53,000
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 515,000</b>	<b>\$ 52,000</b>	<b>\$ 16,000</b>	<b>\$ 38,100</b>	<b>\$ 53,000</b>

**Departmental Summaries (continued)**  
**Capital Project Funds – Permanent Flood Protection/Public Works-Flood Control Project**

**Mission Statement**

To account for the cost of flood control structures.

**Program Description**

The Flood Control Project Fund is used to account for the costs relating to dike planning and administration, restoration activities, cleanup of streets and utilities, and historic mitigation. This fund also accounts for dike betterments, which have included funding south-end alignment, geotechnical study, raising Columbia Road at 40<sup>th</sup> Avenue North, purchase of a generator, perimeter drainage study, and haul road restoration. The Flood is

certified by the US Army Corps of Engineers (USACE) and accepted as substantially complete by the Federal Emergency Management Agency (FEMA). As such, much of the City has been removed from the 100-year flood plain.

The Flood Control Project is wrapping up. The final bond has been sold to finance the completion of the project. This bond is backed by the third citywide special assessments. Staff continues to work with the Corps of Engineers to determine the LERRDS (Land, Easements, Right-of-ways, Relocations, and Disposal sites) expenses.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	10,091	53,269	-	-	-
License & Permit Fees	-	-	-	-	-
Sale of Property	-	-	-	-	-
Transfers In	-	-	-	-	-
Proceeds of Bonds/Notes	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 10,091</b>	<b>\$ 53,269</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	(4,792)	26,403	-	-	-
Capital	-	61,999	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	150,000	-	-	-	-
<b>Totals</b>	<b>\$ 145,208</b>	<b>\$ 88,402</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Allen Grasser</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Capital Project Funds – Permanent Flood Protection/Public Works - Flood Protection**

**Mission Statement**

To account for the costs related to planning and administration for the flood protection project.

The Flood Control Project has been declared substantially complete by the US Army Corps of Engineers (USACE) and accepted as substantially complete by the Federal Emergency Management Agency (FEMA). As such, much of the City has been removed from the 100-year flood plain.

**Program Description**

The Flood Protection Capital Project Fund is used to account for the cost of construction of the Local Flood Reduction Project, Red River of the North at Grand Forks, ND. The project includes construction of flood barriers including: levees, floodwalls, mechanically stabilized embankments, pumping plant, utility relocations, diversion of English coulee, removal of the existing pedestrian bridge, construction of new pedestrian bridges across the Red River, stabilization of the existing Riverside Dam and a recreation plan. The recreation plan consists of a multi-use biking/walking trails, cross country skiing/hiking trails, pedestrian bridges, boat ramps, trailhead, and associated picnic, rest areas, lighting, trash receptacles, and parking facilities.

The Flood Control Project is wrapping up, with a few small projects left to complete.

The City of Grand Forks Engineering staff is also working to replat the area that lies in the Greenway. Most of this area was platted as residential lots before the flood of 1997, and now will be replatted as large areas of land, all existing on the wet side of the dike. This project will greatly improve the city's platting records. Staff continues to work with the Corps of Engineers to determine the LERRDS (Land, Easements, Right-of-ways, Relocations, and Disposal sites) expenses. The third and final special assessment bond was issued in 2010 as this project will be complete.

The project cost share is 50% federal and 50% local. Financing for the local share is being provided by the proceeds of general obligation bonds, sales tax revenue bonds, and special assessment bonds. The State of North Dakota covered nearly 50%, or \$52 million of the local share.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	5,922	(789)	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	150,000	-	-	-	-
Proceeds of Bonds/Notes	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 155,922</b>	<b>\$ (789)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Allen Grasser</b>					
<b>Assistant City Engineer: Mark Walker</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)**

**Capital Project Funds – Permanent Flood Protection/Public Works - Flood Protection Mtce**

**Mission Statement**

To fund future capital maintenance needs related to the City's flood protection system

**2015 Objectives**

To accurately account for the special assessment revenue generated, and the capital expenditures for the flood protection system.

**Program Description**

The city special assesses newly annexed property with the purpose of supporting the flood protection system which serves those within the city limits of Grand Forks. The revenue generated from these special assessments is used to support the future capital maintenance needs that will arise.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Special Assessments	\$ -	\$ -	\$ -	\$ 161,436	\$ 161,436
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Proceeds of Bonds/Notes	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 161,436</b>	<b>\$ 161,436</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Allen Grasser</b>					
<b>Assistant City Engineer: Mark Walker</b>					

City of Grand Forks  
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**Departmental Summaries (continued)**  
**Capital Project Funds – Permanent Flood Protection/Public Works - Flood Protection Mtce**

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Special Assessments	\$ 137,696	\$ 134,291	\$ 130,887	\$ 127,482	\$ 124,078
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 137,696</b>	<b>\$ 134,291</b>	<b>\$ 130,887</b>	<b>\$ 127,482</b>	<b>\$ 124,078</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>				

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Capital Project Funds – Permanent Flood Protection/Public Works - Greenway**

**Mission Statement**

To account for the costs related to planning and administration for Greenway Development.

**Program Description**

The initial development of the Greenway was led by the Engineering Department. In August 2007, the Public Works Department reorganized to incorporate Greenway Operations and Maintenance functions.

The City of Grand Forks has a Greenway system that includes 200 acres of grass to mow, miles of new multi use trails, 2 pedestrian only bridges, parking lots and miscellaneous sidewalks, 2 boat ramps, trailhead facilities, trail and roadway signs, trash receptacles, benches, 20 acres of riparian riverbank, tree and weed management, rip rap areas, kiosks, flower beds and plantings along the trails, floodwalls, and near flood pump stations.

Beginning January 2006, the Stormwater Fund began to collect a flood protection/greenway maintenance fee on monthly utility bills. This fee is to be used to offset the

expenses for maintenance and operation of the greenway once it is completed and transitioned to the Storm-water Fund. Therefore, no budget is included for this fund going forward.

Staffing for the Greenway consists of an Environmental/ Greenway Manager, who will work closely with the Wastewater/ Stormwater Superintendent to oversee maintenance contracts for the system and a Greenway Specialist, which became a permanent classified position in 2009 within the Stormwater utility fund.

The City of Grand Forks Engineering staff is also working on a replat of the property located in the Greenway. Most of this area was platted as residential lots before the flood, and now will be replatted as large areas of land, all existing on the wet side of the dike. This project will greatly improve the City's platting records.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Interest & Miscellaneous	\$ 961	\$ (212)	\$ -	\$ -	\$ -
Transfers In	-	-	-	-	-
Proceeds of Bonds/Notes	-	-	-	-	-
<b>Totals</b>	<u>\$ 961</u>	<u>\$ (212)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	-	-
<b>Totals</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Director: Todd Feland</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)**

**Capital Project Funds—Permanent Flood Protection/Public Works-Bridge Repair/Rehab**

**Mission Statement**

To account for the costs associated with the cost of future expenses related to bridge repair and rehab.

**Program Description**

This fund is used to account for construction of a future bridge repair and rehab. Funding comes from City Sales Tax revenue through the Infrastructure Fund. Previously, this capital project fund was set up strictly for the

Washington Street Underpass. This has been changed to bridge repair/rehab, since the NDDOT may dictate the use of this money depending on the priorities set by the NDDOT. This reserve will be used for future expenses relating to the Washington Street Underpass, the Sorlie Bridge, or the Kennedy Bridge, depending on NDDOT's priorities.

A reserve is set aside annually to allow for the build up of funds that will cover the estimated City share of the project.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	21,676	(5,476)	14,315	16,958	16,958
Charge for Services	-	-	-	-	-
Transfers In	125,000	200,000	250,000	300,000	300,000
Cash Carryover-budget	-	-	1,431,595	1,695,832	1,695,832
<b>Totals</b>	<b>\$ 146,676</b>	<b>\$ 194,524</b>	<b>\$ 1,695,910</b>	<b>\$ 2,012,790</b>	<b>\$ 2,012,790</b>
<b>Expenses</b>					
Mtce & Operations	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	-	-	30,000	50,000	50,000
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

**Director: Allen Grasser**

<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	14,783	18,931	24,120	29,361	31,655
Charges for Services	-	-	-	-	-
Transfers In	400,000	500,000	500,000	200,000	200,000
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	1,478,286	1,893,069	2,412,000	2,936,120	3,165,481
<b>Totals</b>	<b>\$ 1,893,069</b>	<b>\$ 2,412,000</b>	<b>\$ 2,936,120</b>	<b>\$ 3,165,481</b>	<b>\$ 3,397,136</b>
<b>Expenditures</b>					
Mtce Operations	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>				

**Departmental Summaries (continued)**  
**Capital Project Funds – Permanent Flood Protection/Public Works – PWF Remodel**

**Mission Statement**

To account for the costs associated with the Public Works Facility remodel.

streets, sanitation, water, wastewater and stormwater departments. The cost of this project was shared between all of the users of the facility. No bonding was needed, as the City internally financed through the utility funds.

**Program Description**

The Public Works Facility (PWF) Remodel Fund is used to account for expenses related to the remodel of our Public Works Facility Building. This building is the home to

This project has been completed; therefore, no information is presented for subsequent years.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	7,768	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<u>\$ 7,768</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	(3,750)	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ (3,750)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Director: Todd Feland</b>					

**Departmental Summaries (continued)**

**Capital Project Funds– Permanent Flood Protection/Public Works-Waterworks Capital Proj**

**Mission Statement**

To account for the costs related to current year capital projects for the Waterworks fund.

**Program Description**

This fund is used to account for the costs related to the construction of current year capital projects in the Water Fund. The 2012 Budget included a residuals pond system upgrade project. This project involved development of larger shallow ponds for the long-term storage of water treatment plant residuals. Currently four small, renovated wastewater aeration ponds have been used to store the residuals. The current residuals storage

ponds are limited in size and must be cleaned out on a routine basis to make space for additional WTP residuals. The removed residuals must be hauled to the landfill. The project is estimated to accept residuals for up to 50 years, eliminating the need for annual removal of the residual material. An eight (8)-year payback has been calculated for this project. No projects are budgeted for 2015.

**2015 Objectives**

To continue to accurately account for revenue and expenses related to the Water Fund capital projects.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	1,810	(2,971)	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	3,800,000	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 3,801,810</b>	<b>\$ (2,971)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	3,499,328	437,464	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 3,499,328</b>	<b>\$ 437,464</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Todd Feland</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Capital Project Funds– Permanent Flood Protection/Public Works-Wastewater Capital Proj**

**Mission Statement**

To account for the costs related to current year capital projects for the wastewater fund.

**Program Description**

This fund is used to account for the costs related to the construction of current year capital projects in the

Wastewater Fund. The 2015 budget includes the construction/rehab of three pump stations.

**2015 Objectives**

To continue to accurately account for revenue and expenses related to the Wastewater Fund capital projects.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	22	(36)	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Bond Proceeds	24,253	-	2,000,000	5,000,000	5,000,000
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 24,275</b>	<b>\$ (36)</b>	<b>\$ 2,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	184,614	5,283	2,000,000	5,000,000	5,000,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 184,614</b>	<b>\$ 5,283</b>	<b>\$ 2,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>
<b>Director: Todd Feland</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Capital Project Funds– Permanent Flood Protection/Public Works-Stormwater Capital Proj**

**Mission Statement**

To account for the costs related to current year capital projects for the stormwater fund.

**Program Description**

This fund is used to account for the costs related to the construction of current year capital projects in the

Stormwater Fund. There are no new stormwater projects budgeted in 2015.

**2015 Objectives**

To continue to accurately account for revenue and expenses related to the Stormwater Fund capital projects.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Bond Proceeds	4,699	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<u>\$ 4,699</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Director: Todd Feland</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)**

**Capital Project Funds– Permanent Flood Protection/Public Works-Sanitation Capital Proj**

**Mission Statement**

To account for the costs related to current year capital projects for the sanitation fund.

Fund. In 2009 the funds were used for the siting and construction of a new landfill. The new landfill was completed in 2010.

**Program Description**

This fund is used to account for the costs related to the construction of current year capital projects in the Sanitation

**2015 Objectives**

To continue to accurately account for revenue and expenses related to the Sanitation Fund capital projects.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	430	(133)	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Proceeds of Bonds/Notes	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<u>\$ 430</u>	<u>\$ (133)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	14,686	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 14,686</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Director: Todd Feland</b>					

**Departmental Summaries (continued)**  
**Capital Project Funds – Permanent Flood Protection/Public Works - Sidewalk Repair**

**Mission Statement**

To account for the costs related to annual sidewalk repair projects.

**Program Description**

The fund is used to fund sidewalk repair projects. This also includes approach walks and ADA approach walks. Funding

for these projects is from special assessments to benefiting properties, City special assessments Fund, and Highway User Funds.

**2015 Objectives**

To continue to accurately account for revenue and expenses of the ADA approach walks.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	(8)	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	40,000	50,000	50,000	50,000	50,000
Proceeds of Sidewalk Warrants	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<u>\$ 40,000</u>	<u>\$ 49,992</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	39,815	49,964	50,000	50,000	50,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 39,815</u>	<u>\$ 49,964</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
<b>Director: Allen Grasser</b>					

City of Grand Forks  
2015 City Budget

**Departmental Summaries (continued)**  
**Capital Project Funds – Permanent Flood Protection/Public Works - Sidewalk Repair**

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	50,000	50,000	50,000	50,000	50,000
Proceeds of Sidewalk Warrants	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 50,000</b>				
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	-	-	-	-	-
Capital	50,000	50,000	50,000	50,000	50,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 50,000</b>				

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)**

**Capital Project Funds—Permanent Flood Protection/Public Works- 2009-2013 Spec Assess Proj**

**Mission Statement**

To account for the costs related to annual special assessment projects.

Each year, a new Capital Project Fund is set up for the year's special assessment projects. There is no future impact, since the annual expense is offset by a special assessment bond to be paid by the residents who receive benefit.

**Program Description**

The fund is used to account for the costs of construction of various improvement projects deemed advisable to benefit the properties against which special assessments were levied.

**2015 Objectives**

To accurately account for revenue and expenses of special assessment projects.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	9,579	-	-	-	-
Interest & Miscellaneous	338,200	351,842	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	663,981	1,396,189	-	-	-
Proceeds of Bonds/Notes	3,169,834	9,360,000	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 4,181,594</b>	<b>\$ 11,108,031</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	3	-	-	-
Capital	5,586,453	10,040,923	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	58,084	58,250	-	-	-
<b>Totals</b>	<b>\$ 5,644,537</b>	<b>\$ 10,099,176</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Allen Grasser</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)**

**Capital Project Funds–Permanent Flood Protection/Public Works- 2014 Special Assess Proj**

**Mission Statement**

To account for the costs related to annual special assessment projects.

Each year, a new Capital Project Fund is set up for the year's special assessment projects. There is no future impact, since the annual expense is offset by a special assessment bond to be paid by the residents who receive benefit.

**Program Description**

The fund is used to account for the costs of construction of various 2014 improvement projects deemed advisable to benefit the properties against which special assessments were levied.

**2015 Objectives**

To accurately account for revenue and expenses of the 2014 special assessment projects.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	(99)	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	25,000	-	-
Proceeds of Bonds/Notes	-	-	4,975,000	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ (99)</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	47	5,000,000	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ 47</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Allen Grasser</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)**

**Capital Project Funds–Permanent Flood Protection/Public Works- 2015 Special Assess Proj**

**Mission Statement**

To account for the costs related to annual special assessment projects.

Each year, a new Capital Project Fund is set up for the year's special assessment projects. There is no future impact, since the annual expense is offset by a special assessment bond to be paid by the residents who receive benefit.

**Program Description**

The fund is used to account for the costs of construction of various 2015 improvement projects deemed advisable to benefit the properties against which special assessments were levied.

**2015 Objectives**

To accurately account for revenue and expenses of the 2015 special assessment projects.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	25,000	25,000
Proceeds of Bonds/Notes	-	-	-	9,975,000	9,975,000
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000,000</b>	<b>\$ 10,000,000</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	-	-	-	10,000,000	10,000,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000,000</b>	<b>\$ 10,000,000</b>
<b>Director: Allen Grasser</b>					

**Departmental Summaries (continued)**  
**Capital Project Funds– Permanent Flood Protection/Public Works-Nuisance Abatements**

**Mission Statement**

To account for the costs related to nuisance abatement projects.

failed to comply with City Ordinance. Such costs are recovered by special assessing the charges against those properties.

**Program Description**

This fund is used to account for the costs of clean up projects within the City limits, i.e. long grass, weed cutting and snow removal on private property where the owner has

**2015 Objectives**

To continue to accurately account for revenue and expenses of the nuisance abatement projects.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	14,003	13,454	3,591	16,520	16,520
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	76,695	70,177	70,177
<b>Totals</b>	<b>\$ 14,003</b>	<b>\$ 13,454</b>	<b>\$ 80,286</b>	<b>\$ 86,697</b>	<b>\$ 86,697</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	2,019	3,667	21,000	11,000	11,000
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 2,019</b>	<b>\$ 3,667</b>	<b>\$ 21,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>
<b>Director: Todd Feland</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Capital Project Funds– Permanent Flood Protection/Public Works-Nuisance  
Abatements

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected	Projected	Projected	Projected	Projected
	Budget	Budget	Budget	Budget	Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	21,514	21,724	21,939	22,157	22,381
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	75,698	86,212	96,936	107,875	119,032
<b>Totals</b>	<b>\$ 97,212</b>	<b>\$ 107,936</b>	<b>\$ 118,875</b>	<b>\$ 130,032</b>	<b>\$ 141,413</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	11,000	11,000	11,000	11,000	11,000
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>

**Departmental Summaries (continued)  
Capital Project Fund – Highways & Streets – Street/Infrastructure**

**Mission Statement**

To provide funds for maintenance, repair, construction and related expenditures for streets and infrastructure projects designated by City Council.

**Program Description**

In 2015, the City consolidated the Highway User Tax Distribution Fund and the Infrastructure Fund, into one Street/Infrastructure Capital Project Fund. This consolidated fund will be used to receive and disburse funds allocated to the City from North Dakota user's taxes, as well as the portion of city sales tax allocated for infrastructure. Sales tax is levied in accordance with the City's Home Rule Charter. Currently, city ordinance allocates 30% of the City's 1% sales tax for infrastructure purposes. These funds are to be used for street and infrastructure maintenance, repair, construction and related expenditures.

Included in this fund is a transfer to the General Fund, which makes up about 25 percent of the Street Department budget. The primary objective of this fund is to be the main funding source for ongoing street projects and infrastructure needs. This will also serve as the city share of Federal Aid Projects. A 6-year projection of the Street/Infrastructure Fund is included within the CIP section of this budget, along with a detailed breakdown of

each project. The 2013 North Dakota Legislative Session also included a distribution to municipalities for street related projects. These monies have been allocated for various street projects in 2013 and 2014.

The 2015 Adopted Budget includes funding for many projects, including the following:

- University Ave (55<sup>th</sup> to 58<sup>th</sup>)
- Columbia Road (36<sup>th</sup> to 40<sup>th</sup> Ave S)
- Belmont (57<sup>th</sup> to 62<sup>nd</sup> Ave S)
- S. Washington (47<sup>th</sup> Ave S to S End Drainway)
- Strategic Infrastructure Growth Areas:
  - I-29
  - Highway 2 NW

**2015 Objectives**

To provide a funding source for street and infrastructure related projects, thereby lessening the burden on general tax dollars.

To accurately account for Highway User Tax and Infrastructure Sales Tax as well as the corresponding project expenditures.

Continue to work with legislative leaders to secure additional funding for our street & infrastructure needs.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Intergovernmental				\$ 4,764,216	\$ 4,764,216
Sales Tax				3,957,804	3,957,804
Interest & Miscellaneous				152,118	152,118
Charge for Services				-	-
Transfers In				1,370,400	1,370,400
Reserve				50,000	50,000
Cash Carryover-budget				15,211,753	15,211,753
<b>Totals</b>	\$ -	\$ -	\$ -	\$ 25,506,291	\$ 25,506,291
<b>Expenses</b>					
Personnel Services				\$ -	\$ -
Mtce & Operations				509,510	509,510
Capital				16,049,559	16,049,559
Debt Service				-	-
Transfers Out				3,275,844	3,275,844
<b>Totals</b>	\$ -	\$ -	\$ -	\$ 19,834,913	\$ 19,834,913
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Capital Project Fund – Highways & Streets – Street/Infrastructure

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ 4,877,143	\$ 4,993,457	\$ 5,113,261	\$ 5,236,659	\$ 5,363,758
Sales Tax	4,076,538	4,198,834	4,324,799	4,454,543	4,588,179
Interest & Miscellaneous	56,714	17,544	(10,503)	(157,845)	(212,753)
License & Permit Fees	-	-	-	-	-
Transfers In	1,061,040	152,560	146,160	3,600	-
Reserve	50,000	200,000	1,500,000	200,000	50,000
Cash Carryover-budget	5,671,378	1,754,373	(1,050,281)	(15,784,510)	(21,275,336)
<b>Totals</b>	<b>\$ 15,792,813</b>	<b>\$ 11,316,768</b>	<b>\$ 10,023,436</b>	<b>\$ (6,047,553)</b>	<b>\$ (11,486,152)</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	390,422	402,134	414,198	426,624	439,423
Capital	11,887,653	10,195,556	23,696,408	13,077,268	7,420,192
Debt Service	-	-	-	-	-
Transfers Out	1,760,366	1,769,359	1,697,340	1,723,891	1,732,999
<b>Totals</b>	<b>\$ 14,038,440</b>	<b>\$ 12,367,049</b>	<b>\$ 25,807,946</b>	<b>\$ 15,227,783</b>	<b>\$ 9,592,614</b>

**Departmental Summaries (continued)**  
**Capital Project Funds – Public Safety - Public Safety Training Center**

**Mission Statement**

To account for the costs associated with the cost of construction of a Public Safety Training Facility.

**Program Description**

This fund is used to account for construction of a Public Safety Training Facility. The site construction work is paid

from City Sales Tax revenue through the Infrastructure Fund. The remainder is funded with a General Obligation Bond through the Public Building Fund. Attached to this building is the Mosquito Control Facility, which is being accounted for as a separate capital project. This facility is a permanent home to Mosquito Control and Fire, and also serves as a training facility for our Police and Fire departments as well as the police and fire departments of the region.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	88	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Proceeds of Bonds/Notes	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<u>\$ 88</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	23,716	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 23,716</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Director: Pete O'Neill</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Capital Project Funds – Public Safety - Public Safety Answering Point(PASP) Expansion**

**Mission Statement**

To account for the costs associated with the cost of construction of the Public Safety Answering Point Expansion.

**Program Description**

This fund is used to account for construction of a Public Safety Answering Point (PSAP) Expansion. This expansion is an addition onto the City's Police Building. This will be the new home for PSAP/E911 employees.

These employees were in an office within the police department, but there was not sufficient space, which has been an issue for many years. This new facility serves as a permanent home to PSAP/E911 employees. The construction is paid from 911 tax revenue through a \$1 charge that is placed on phones. The cash balance has been built up over the past years with the purpose of using it toward this expansion. There is not sufficient cash to fund the project in its entirety. Rather than bonding, the City is internally financing through available cash within the water fund. The PSAP fund is paying back the water fund over a 7 year period.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	46,585	-	-	-	-
Proceeds of Bonds/Notes	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 46,585</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	61,094	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 61,094</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Director: Becky Ault</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Capital Project Funds – Culture and Recreation - Bikeway Capital Projects**

**Mission Statement**

To account for the cost and construction of a city-wide bikeway system.

**Program Description**

This is a capital project fund used to account for the cost of constructing a circular bikeway system, which will skirt the City. Funding comes from City Sales Tax revenue through the Infrastructure Fund. In 2008 we began budgeting \$100,000 annually as a transfer from the Infrastructure Fund for capital and maintenance of

bikeways. This is down from the \$250,000 allocated to the Bikeway in prior years. The change is a result of conversations regarding the CIP and the City's priorities as to funding CIP projects. Starting with the 2015 budget, \$100,000 will come from the newly formed Street/Infrastructure fund for bikeway maintenance, and also includes an additional \$50,000 transfer from the Street/Infrastructure fund for new bike path development.

**2015 Objectives**

To continue to provide an accurate accounting for Bikeway Development funds.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	7,103	(1,154)	3,242	3,960	3,960
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	150,000	100,000	140,000	150,000	150,000
Cash Carryover-budget	-	-	324,207	310,127	310,127
<b>Totals</b>	<u>\$ 157,103</u>	<u>\$ 98,846</u>	<u>\$ 467,449</u>	<u>\$ 464,087</u>	<u>\$ 464,087</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	-	-	-	-	-
Capital	58,671	178,684	180,000	150,000	150,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 58,671</u>	<u>\$ 178,684</u>	<u>\$ 180,000</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>
<b>Director: Allen Grasser</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Capital Project Funds – Culture and Recreation - Bikeway Capital Projects

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	6,282	6,407	6,536	8,666	10,840
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	100,000	100,000	100,000	100,000	100,000
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	314,087	320,369	326,776	433,312	541,978
<b>Totals</b>	<b>\$ 420,369</b>	<b>\$ 426,776</b>	<b>\$ 433,312</b>	<b>\$ 541,978</b>	<b>\$ 652,818</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	-	-	-	-	-
Capital	100,000	100,000	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



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FOR NOTES

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund – Sanitation**

**Mission Statement**

To provide integrated efficient waste collection, transport, and disposal services for residential and commercial customers within the City of Grand Forks.

**Program Description**

The Sanitation Department is responsible for operations maintenance, and capital planning including solid waste collection, transportation, disposal, recycling, and waste reduction/diversion services. These operations are provided through Solid Waste Collection Operations, Recycling Contract Administration, Municipal Solid Waste Baling/Bagging/Transfer Facility operations, a Municipal Solid Waste Landfill, and an Inert Landfill serving the citizens of Grand Forks and the surrounding region.

**2015 Objectives**

To provide for safe, effective, and efficient operations including integrated recycling, diversion, collection, and disposal operations and programs.

To maximize the percentage of waste recycled and/or diverted from the landfill to extend the life of the landfill, and to provide the level of service necessary to demonstrate environmental stewardship and fiscal responsibility.

To provide autumn vacuum style and drop site leaf collection methods as a component of the City's storm water protection program. Leaves collected are reused for protective seasonal insulation for the clay stockpiles necessary for daily cover material at the City Landfill(s).

To systematically, effectively, and efficiently provide residential services including collection of municipal solid waste, brush, appliances, yard waste, and bulky material from the residences of the City of Grand Forks in order to protect public health and maintain the clean appearance of the City. Annual/Seasonal events include an electronics collection event, clean up week, and seasonal yard waste collection.

To utilize the Baling/Bagging/Transfer Facility to provide optimum compaction to increase the life of the landfill, to minimize the bird attraction in cooperation with the Federal Aviation Administration (FAA), and to reduce litter at the landfill.

To continue to provide for the post-closure activities related to the closed MSW landfill.

To provide City and regional landfill services with comprehensive and sustainable recycling and diversion programs to maximize the life of the landfill facilities.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Total percentage diverted from Landfill	36%	36%	37%	36%	38%
Percentage diverted due to recycling	7%	7%	7%	8%	9%
Cost of leaf collection per residence per year	\$ 6.10	\$ 6.10	\$ 7.25	\$ 6.39	\$ 6.97
Cost per ton to bale municipal waste	\$ 14.08	\$ 14.08	\$ 17.33	\$ 15.41	\$ 16.10
Cost per ton of recycling	\$ 179.41	\$ 179.41	\$ 182.00	\$ 164.00	\$ 172.24
Cost per residence of curbside recycling per month	\$ 1.57	\$ 1.57	\$ 1.63	\$ 1.61	\$ 1.77
Residential Collection cost per residential customer per month	\$ 4.98	\$ 4.98	\$ 7.33	\$ 4.98	\$ 5.07

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	620,573	189,352	195,931	194,431	194,431
Charges for Services	8,093,757	8,495,155	9,033,471	9,427,500	9,427,500
Bond Proceeds					-
Transfers In	34,526	41,902	34,537	35,397	35,397
Cash Carryover-budget	-	-	255,000	450,000	450,000
<b>Totals</b>	<b>\$ 8,748,856</b>	<b>\$ 8,726,409</b>	<b>\$ 9,518,939</b>	<b>\$ 10,107,328</b>	<b>\$ 10,107,328</b>
<b>Expenses</b>					
Personnel Services	\$ 2,390,200	\$ 2,368,008	\$ 2,654,575	\$ 2,748,168	\$ 2,748,168
Mtce & Operations	3,756,826	3,935,160	3,967,980	4,001,711	4,001,711
Capital	1,292,916	503,241	1,423,000	1,606,000	1,606,000
Debt Service	952,097	945,200	951,439	942,789	942,789
Transfers Out	-	-	245,000	-	-
<b>Totals</b>	<b>\$ 8,392,039</b>	<b>\$ 7,751,609</b>	<b>\$ 9,241,994</b>	<b>\$ 9,298,668</b>	<b>\$ 9,298,668</b>
<b>Director: Todd Feland</b>					
<b>Sanitation Superintendent: Richard Newman</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund – Sanitation

Expenditures By Division	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
Administrative & General	\$ 2,208,200	\$ 2,221,466	\$ 2,455,315	\$ 2,364,927	\$ 2,364,927
Landfill Services	1,464,559	1,438,995	1,482,647	1,633,097	1,633,097
Baling Facility	1,949,211	1,160,898	1,090,996	1,257,232	1,257,232
Refuse Collection	2,330,584	2,438,176	3,608,004	3,462,557	3,462,557
Recycling Program	439,485	492,074	605,032	580,855	580,855
<b>Totals</b>	<b>\$ 8,392,039</b>	<b>\$ 7,751,609</b>	<b>\$ 9,241,994</b>	<b>\$ 9,298,668</b>	<b>\$ 9,298,668</b>

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	71,000	71,000	71,000	96,000	96,000
Charges for Services(1)	9,629,680	9,810,897	9,967,807	10,268,524	10,580,361
Transfers In	34,615	34,663	34,655	34,613	127,444
Bond Proceeds	6,600,000	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	808,660	1,239,350	1,235,929	1,260,733	1,372,030
<b>Totals</b>	<b>\$ 17,143,955</b>	<b>\$ 11,155,910</b>	<b>\$ 11,309,391</b>	<b>\$ 11,659,870</b>	<b>\$ 12,175,835</b>
<b>Expenditures</b>					
Personnel Services	\$ 2,811,262	\$ 2,872,723	\$ 2,986,689	\$ 3,051,893	\$ 3,177,820
Mtce Operations	4,177,367	4,310,506	4,448,442	4,591,395	4,739,607
Capital	7,973,000	1,265,000	1,155,000	1,185,000	35,000
Debt Service	942,976	1,471,752	1,458,527	1,459,552	1,459,277
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 15,904,605</b>	<b>\$ 9,919,981</b>	<b>\$ 10,048,658</b>	<b>\$ 10,287,840</b>	<b>\$ 9,411,704</b>

(1) Projections includes no utility rate increases in 2016 through 2018; 3 percent in 2019 & 2020.

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund – Sanitation**

Staffing Chart	Appropriated	Appropriated	Appropriated	Appropriated	Appropriated
	Positions	Positions	Positions	Positions	Positions
	2011	2012	2013	2014	2015
Public Works Director***	0.27	0.27	0.27	0.28	0.28
Sanitation Superintendent	1.00	1.00	1.00	1.00	-
Sanitation Supervisor	2.00	2.00	2.00	1.00	2.00
Public Works Services Coordinator	0.27	0.27	-	-	-
Public Works Operation Division Director	-	-	-	-	0.50
Public Works/Sanitation Asset Manager	-	-	0.27	0.32	-
Administrative Specialist, Senior(1)	0.27	0.27	0.54	0.56	0.28
Administrative Specialist(1)	0.27	0.27	-	-	0.28
Equipment Operator, Lead	2.00	2.00	2.00	2.00	2.00
Equipment Operator, Senior	12.00	12.00	12.00	12.00	16.00
Equipment Operator	15.00	15.00	15.00	16.00	12.00
Fleet Mtc Technician	-	-	-	-	-
Equipment Operator*	4.50	4.50	4.50	4.50	4.50
Total Classified(Permanent)	32.81	32.81	32.81	32.88	33.06
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	0.27	0.27	0.27	0.28	0.28
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	4.50	4.50	4.50	4.50	4.50
<b>Total FTE</b>	<b>37.58</b>	<b>37.58</b>	<b>37.58</b>	<b>37.66</b>	<b>37.84</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund - Wastewater**

**Mission Statement**

To efficiently, effectively, and safely collect and treat wastewater within federal, state, and local regulations.

**Program Description**

The Wastewater Department provides for the collection and treatment of wastewater generated via residential, commercial, and industrial customers. The Wastewater Department is responsible for the collection, pumping, treatment, and final discharge of wastewater in Grand Forks.

**2015 Objectives**

Operate and maintain the wastewater collection system in a cost efficient and effective manner.

To ensure no sanitary sewer overflows.

To treat the wastewater of Grand Forks to effluent quality standards that meet or exceed the clean water standards put forth by federal, state and local government agencies.

As part of the Multi Year (10 years) Infrastructure Master Planning Study, the Wastewater Enterprise Fund is being examined regarding future requirements related to operation, maintenance, and capital areas. In particular, the wastewater treatment plant biosolids management, western wastewater treatment lagoons decommissioning, and wastewater continuous/direct discharge projects are being examined.

As part of the Asset Management Program, the Wastewater Enterprise Fund is being studied regarding strategic and needed investments in the operation, maintenance, and capital of the wastewater related infrastructure.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Miles of Sanitary Sewer	156.16	156.16	173.00	174.00	176.00
Cost of Maintenance & Operations per mile of Sanitary Sewer	\$ 1,050	\$ 1,689	\$ 1,655	\$ 1,691	\$ 1,721
Number of Pump Stations	42	42	42	42	42
Cost of Maintenance & Operations per Pump Station	\$ 15,275	\$ 12,898	\$ 14,282	\$ 14,674	\$ 26,764

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
License & Permit Fees	120,969	203,660	60,000	60,000	60,000
Interest & Miscellaneous	72,908	54,045	61,000	61,000	61,000
Charges for Services	8,177,055	8,780,703	9,320,779	9,825,000	9,825,000
Sale of Property	-	-	-	-	-
Transfers In	-	6,000	-	15,576	15,576
Proceeds	-	-	-	-	-
Cash Carryover-budget	-	-	336,600	1,000,000	1,000,000
<b>Totals</b>	<b>\$ 8,370,932</b>	<b>\$ 9,044,408</b>	<b>\$ 9,778,379</b>	<b>\$ 10,961,576</b>	<b>\$ 10,961,576</b>
<b>Expenses</b>					
Personnel Services	\$ 1,534,955	\$ 1,539,151	\$ 1,727,255	\$ 1,704,591	\$ 1,704,591
Mtce & Operations	2,645,616	2,859,634	3,198,700	3,437,383	3,437,383
Capital	1,041,706	751,062	725,000	1,626,000	1,626,000
Debt Service	3,196,774	3,186,945	3,291,638	3,331,863	3,331,863
Transfers Out	58,295	425,080	178,269	59,452	59,452
<b>Totals</b>	<b>\$ 8,477,346</b>	<b>\$ 8,761,872</b>	<b>\$ 9,120,862</b>	<b>\$ 10,159,289</b>	<b>\$ 10,159,289</b>

**Director: Todd Feland**  
**Wastewater/Storm-Water Superintendent: Dave Kresel**  
**Wastewater Treatment Plant Superintendent: Dennis Dunn**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund - Wastewater

Expenditures By Division	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
Administrative & General	\$ 4,824,571	\$ 4,961,102	\$ 5,504,897	\$ 5,485,703	\$ 5,485,703
Collection System	331,991	471,553	464,445	537,690	537,690
Pumping	930,193	1,059,804	1,027,329	1,332,713	1,332,713
Forcemain	389,698	281,404	338,829	347,327	347,327
Wastewater Treatment	1,868,560	1,880,024	1,659,397	2,296,809	2,296,809
Lab	132,333	107,985	125,965	159,047	159,047
<b>Totals</b>	<b>\$ 8,477,346</b>	<b>\$ 8,761,872</b>	<b>\$ 9,120,862</b>	<b>\$ 10,159,289</b>	<b>\$ 10,159,289</b>

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
License & Permit Fees					
Interest & Miscellaneous	105,817	110,961	101,806	92,518	86,003
Charges for Services(1)	10,188,972	10,567,699	10,961,777	11,591,445	12,259,204
Transfers In	-	-	-	-	-
Bond Proceeds	1,892,248	6,785,837	10,020,162	2,862,900	1,878,873
Cash Carryover-budget	802,287	1,566,150	2,166,646	2,351,906	1,511,381
<b>Totals</b>	<b>\$ 12,989,324</b>	<b>\$ 19,030,647</b>	<b>\$ 23,250,391</b>	<b>\$ 16,898,769</b>	<b>\$ 15,735,461</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,773,519	\$ 1,815,567	\$ 1,891,509	\$ 1,936,149	\$ 2,019,980
Mtce Operations	3,596,778	3,770,461	3,955,976	4,154,340	4,366,668
Capital	2,696,148	7,799,204	11,033,578	3,896,971	2,609,216
Debt Service	3,298,461	3,420,099	3,958,758	5,341,195	5,430,813
Transfers Out	58,268	58,670	58,664	58,733	58,584
<b>Totals</b>	<b>\$ 11,423,174</b>	<b>\$ 16,864,001</b>	<b>\$ 20,898,485</b>	<b>\$ 15,387,388</b>	<b>\$ 14,485,261</b>

(1) Projections include a 3 percent utility rate increase per year 2016-2018; 5 percent increase 2019-2020.

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund - Wastewater**

Staffing Chart	Appropriated	Appropriated	Appropriated	Appropriated	Appropriated
	Positions	Positions	Positions	Positions	Positions
	2011	2012	2013	2014	2015
Public Works Director***	0.27	0.27	0.27	0.28	0.28
Water Division Director	-	-	-	-	0.33
Wastewater Treatment Plant Superintendent	1.00	1.00	-	-	-
Wastewater/Stormwater Asset Manager	-	-	1.75	1.75	1.75
Wastewater Supervisor	-	-	-	-	1.00
Wastewater Treatment Plant Operator, Lead	2.00	2.00	2.00	2.00	1.00
Wastewater Treatment Plant Operator, Senior	2.00	2.00	4.00	3.00	3.00
Wastewater Treatment Plant Operator	2.00	2.00	-	-	-
Wastewater/Storm-Water Superintendent	0.75	0.75	-	-	-
Environmental Compliance/Greenway Manager	0.50	0.50	-	-	-
Environmental/Greenway Administrative Manager	-	-	0.50	0.50	0.50
Environmental Specialist	0.75	0.75	-	-	-
Electrical Technician	0.50	0.50	0.50	0.50	0.50
Electronics Technician	0.50	0.50	0.50	0.50	0.50
Wastewater/Storm-Water Service Worker, Lead	5.00	5.00	5.00	5.00	4.00
Wastewater/Storm-Water Service Worker, Senior	1.00	1.00	2.00	2.00	2.00
Wastewater/Storm-Water Service Worker	3.00	3.00	2.00	2.00	2.00
Public Works Services Coordinator	0.27	0.27	-	-	-
Public Works/Sanitation Asset Manager	-	-	0.27	0.27	-
Administrative Specialist, Senior	0.77	0.77	1.04	1.06	0.78
Administrative Specialist	0.27	0.27	-	-	0.28
Industrial Pretreatment Specialist	1.00	1.00	1.00	1.00	1.00
Lab Analyst	-	-	-	1.00	1.00
Public Service Worker*	0.50	0.50	0.50	0.50	0.50
Lab Helper*	-	-	-	-	1.00
Bldgs & Grounds Worker*	0.40	0.40	0.40	0.40	0.40
Operation Assistant**	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	21.31	21.31	20.56	20.58	19.64
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	0.27	0.27	0.27	0.28	0.28
Total Non-Classified(Project/Grant)**	1.00	1.00	1.00	1.00	1.00
Total Non-Classified(Seasonal)*	0.90	0.90	0.90	0.90	1.90
<b>Total FTE</b>	<b>23.48</b>	<b>23.48</b>	<b>22.73</b>	<b>22.76</b>	<b>22.82</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund - Water**

**Mission Statement**

The Water Department's purpose is to supply water to the people of Grand Forks of a quality to sufficiently meet the requirements of public health and of a quantity to meet the needs of public safety.

Flush and check 95% of all hydrants annually.

Encourage public involvement through plant tours and participation in public festivals.

Maintain unaccounted for water at less than ten percent. The National average is equal to fifteen percent.

**Program Description**

The Waterworks Department is responsible for the pumping, treatment, distribution, storage, and metering of water in the City of Grand Forks. The Waterworks Department includes three sub-departments: Transmission/Distribution, Water Treatment, and Lab Services.

Maintain and distribute a supply of water to our customers in quantities sufficient to meet their needs at a quality which protects their health at a cost commensurate with the needs of the community.

Provide services, which conserve resources, ensure the vitality of business and industry, inspire customer confidence and promote growth.

**2015 Objectives**

Maintain affordable water rates.

Treat the water in order for it to be safe for drinking, while monitoring chemical dose to reduce water treatment chemical costs.

Minimize the amount of water loss.

Minimize the cost of chemical treatment by selectively blending our source waters.

Exercise 25% of distribution system valves.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Water Charge(based on 8,000 gal)	\$ 26.93	\$ 26.93	\$ 26.93	\$ 32.10	\$ 32.87
Water loss as a percent	7.5%	4.0%	4.0%	3%	5%
Number of major breaks repaired	46	26	27	36	30
Percent of meters read each month	99.96%	99.96%	99.96%	99.96%	99.96%
Meters Installed	74	163	131	144	135
Number of gallons treated	2.9 Billion	2.89 Billion	3	2.9 Billion	3.1 Billion
Water Utility Cost per 1,000 gallons(includes capital)	\$ 4.16	\$ 5.07	\$ 3.00	\$ 2.85	\$ 3.28
Number of visitors to the Plant	135	135	261	203	171
Percent of time water quality standards are met	100%	100%	100%	100%	100%
Chemical costs per 1,000 gallons*	\$ 0.40	\$ 0.40	\$ 0.35	\$ 0.35	\$ 0.42

\* Chemical cost per 1,000 gallons increase due to increase in bid costs for chemicals.

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ 945,000	\$ 3,000,000	\$ 3,000,000
Interest & Miscellaneous	318,160	146,490	191,330	170,000	170,000
Charges for Services	8,731,128	9,395,220	9,825,035	10,424,500	10,424,500
Transfers In	97,392	106,812	212,560	217,491	217,491
Proceeds	-	-	-	-	-
Reserve Cash	-	-	945,000	3,000,000	3,000,000
Cash Carryover-budget	-	-	300,000	800,000	800,000
<b>Totals</b>	<b>\$ 9,146,680</b>	<b>\$ 9,648,522</b>	<b>\$ 12,418,925</b>	<b>\$ 17,611,991</b>	<b>\$ 17,611,991</b>
<b>Expenses</b>					
Personnel Services	\$ 2,153,905	\$ 2,242,795	\$ 2,402,746	\$ 2,440,867	\$ 2,440,867
Mtce & Operations	3,789,388	4,164,037	4,439,586	4,578,992	4,578,992
Capital	671,361	1,847,632	3,138,300	6,967,425	6,967,425
Debt Service	1,587,754	1,835,696	1,841,942	1,860,219	1,860,219
Transfers Out	54,450	71,494	120,000	-	-
<b>Totals</b>	<b>\$ 8,256,858</b>	<b>\$ 10,161,654</b>	<b>\$ 11,942,574</b>	<b>\$ 15,847,503</b>	<b>\$ 15,847,503</b>
<b>Director: Todd Feland</b>					
<b>Water Utility Superintendent: Melanie Parvey</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund - Water

Expenditures By Division	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
Administrative & General	\$ 3,403,181	\$ 3,601,243	\$ 3,858,176	\$ 3,840,766	\$ 3,840,766
Water Distribution	1,779,453	1,977,960	2,588,308	2,321,731	2,321,731
Water Treatment	2,942,381	4,444,160	5,317,229	9,502,523	9,502,523
Lab	131,843	138,291	178,861	182,483	182,483
<b>Totals</b>	<b>\$ 8,256,858</b>	<b>\$ 10,161,654</b>	<b>\$ 11,942,574</b>	<b>\$ 15,847,503</b>	<b>\$ 15,847,503</b>

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
<b>Revenues</b>					
Intergovernmental	15,296,443	32,718,592	13,889,790	210,575	157,931
Interest & Miscellaneous	72,665	85,097	92,502	67,929	75,974
Charges for Services(1)	10,836,745	11,265,524	11,711,504	13,562,406	15,861,824
Transfers In	201,124	198,157	198,157	137,548	93,428
Bond Proceeds	11,149,728	41,718,592	22,889,790	13,010,885	-
Reserve	4,176,715	-	-	-	-
Cash Carryover-budget	1,764,488	3,011,837	3,750,294	1,295,255	2,099,719
<b>Totals</b>	<b>\$ 43,497,908</b>	<b>\$ 88,997,799</b>	<b>\$ 52,532,037</b>	<b>\$ 28,284,598</b>	<b>\$ 18,288,876</b>
<b>Expenditures</b>					
Personnel Services	\$ 2,539,792	\$ 2,595,689	\$ 2,702,715	\$ 2,762,015	\$ 2,880,460
Mtce Operations	4,756,985	4,948,875	5,146,923	5,360,636	5,584,240
Capital(2)	34,795,469	95,628,045	57,966,540	14,046,998	1,144,596
Debt Service	1,669,825	2,568,896	5,914,604	7,751,540	8,654,767
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 43,762,071</b>	<b>\$ 105,741,505</b>	<b>\$ 71,730,782</b>	<b>\$ 29,921,189</b>	<b>\$ 18,264,063</b>
(1) Projections include a 3 percent increase in utility fees in years 2016 through 2018; 15% increase in 2019; 15% increase in 2020					
(2) High projected cost due to Major Water Treatment Plant Project. This is discussed in more detail in the CIP section of the budget document.					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund - Water**

Staffing Chart	Appropriated	Appropriated	Appropriated	Appropriated	Appropriated
	Positions	Positions	Positions	Positions	Positions
	2011	2012	2013	2014	2015
Public Works Director***	0.27	0.27	0.27	0.28	0.28
Water Works Division Director	-	-	-	-	0.34
Water Utility Superintendent	1.00	1.00	-	-	-
Water Works Asset Manager	-	-	1.00	1.00	-
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Service Worker, Lead	4.00	4.00	3.00	3.00	3.00
Water Service Worker, Senior	3.00	3.00	3.00	2.00	2.00
Water Service Worker	3.00	3.00	4.00	4.00	4.00
Public Works Services Coordinator	0.27	0.27	-	-	-
Public Works.Sanitation Asset Manager	-	-	0.27	0.27	-
Administrative Specialist, Senior(1)	1.77	1.77	2.04	2.06	2.06
Administrative Specialist(1)	0.27	0.27	-	-	-
Electronics Technician	0.50	0.50	0.50	0.50	0.50
Electrical Technician	0.50	0.50	0.50	0.50	0.50
Water Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Water Plant Operator, Lead	6.00	6.00	7.00	7.00	7.00
Water Plant Operator, Senior	3.00	3.00	4.00	1.00	1.00
Water Plant Operator	2.00	2.00	-	4.00	4.00
Lab Analyst, Senior	1.00	1.00	1.00	-	-
Water Plant Operator**	1.00	1.00	1.00	-	-
Lab Assistant**	-	-	-	-	-
Public Service Worker*	0.45	0.45	0.45	0.45	0.45
Total Classified(Permanent)	28.31	28.31	28.31	27.33	26.40
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	0.27	0.27	0.27	0.28	0.28
Total Non-Classified(Project/Grant)**	1.00	1.00	1.00	-	-
Total Non-Classified(Seasonal)*	0.45	0.45	0.45	0.45	0.45
<b>Total FTE</b>	<b>30.03</b>	<b>30.03</b>	<b>30.03</b>	<b>28.06</b>	<b>27.13</b>

**Departmental Summaries (continued)  
Enterprise Fund – Stormwater**

**Mission Statement**

To safely convey urban runoff to the Red River through storm sewers and open channel drainage ways, including in-stream storm water detention and retention basins that are in compliance with federal, state, and local regulations. To maintain the integrity and strategic functions of the flood protection and greenway systems.

**Program Description**

The drainage and stormwater program provides for the planning, operation, and maintenance of the City's stormwater collection, flood protection, and greenway systems. The stormwater department is responsible for the maintenance of stormwater main lines, stormwater outfall lines, and stormwater pumping stations, flood pumping stations and gates, flood protection levees and walls, and greenway areas.

**2015 Objectives**

Operate and maintain stormwater collection, flood protection, and greenway systems in a cost efficient and effective manner.

As part of the Multi-Year (10 years) Infrastructure Master Planning Study, the Wastewater Enterprise Fund is being examined regarding future requirements related to the operation, maintenance, and capital areas. In particular, the Stormwater Management Plan implementation is being studied related to future development requirements..

As part of the Asset Management Program, the Stormwater Enterprise Fund is being studied regarding strategic and needed investments in the operation, maintenance, and capital of the stormwater related infrastructure.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Miles of Storm Sewer	156.16	156.16	173.00	173.84	175.81
Cost of Mtce & Operations per mile of Storm Sewer*	\$ 1,038	\$ 640	\$ 518	\$ 482	\$ 488
Number of Storm Stations	12	12	12	12	12
Number of Flood Stations	12	12	12	12	12
Cost of Mtce & Operations per Storm Station*	\$ 10,671	\$ 9,973	\$ 11,288	\$ 6,560	\$ 6,695
Cost of Mtce & Operations per Flood Station*	\$ 13,081	\$ 12,295	\$ 14,051	\$ 11,119	\$ 12,905

\*excludes capital      \*\* Updated mileage number based on change to a GIS based tabulation method.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	200,065	493,973	122,000	101,000	101,000
Charges for Services	2,105,626	2,305,991	2,321,657	2,562,040	2,562,040
Transfers In		1,500			-
Reserve Cash	-	-	-	-	-
Cash Carryover-budget	-	-	700,000	750,000	750,000
<b>Totals</b>	<b>\$ 2,310,691</b>	<b>\$ 2,801,464</b>	<b>\$ 3,143,657</b>	<b>\$ 3,413,040</b>	<b>\$ 3,413,040</b>
<b>Expenses</b>					
Personnel Services	\$ 382,508	\$ 387,069	\$ 433,423	\$ 516,507	\$ 516,507
Mtce & Operations	815,411	961,632	1,194,149	1,351,084	1,351,084
Capital	120,506	526,157	224,000	304,000	304,000
Debt Service	517,399	522,529	522,463	516,880	516,880
Transfers Out	-	-	40,000	-	-
<b>Totals</b>	<b>\$ 1,835,824</b>	<b>\$ 2,397,387</b>	<b>\$ 2,414,035</b>	<b>\$ 2,688,471</b>	<b>\$ 2,688,471</b>
<b>Director: Todd Feland</b>					
<b>WasteWater/Storm-Water Superintendent: Dave Kresel</b>					

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund – Stormwater**

Expenditures By Division	2012	2013	2014	2015	2015
	Actual	Actual	Adopted Budget	Mayor Recommended	Adopted Budget
Administrative & General	\$ 998,821	\$ 1,155,664	\$ 1,168,080	\$ 1,389,587	\$ 1,389,587
Collection System	179,631	543,770	469,943	350,367	350,367
Storm Stations	100,099	121,287	191,498	249,113	249,113
Flood Stations	133,424	154,870	184,601	190,953	190,953
Flood Gates/Dikes/Walls	118,244	81,059	131,319	136,101	136,101
Lab	1,143	2,955	10,900	10,900	10,900
Greenway Admin/Mtce	304,462	337,782	315,858	361,450	361,450
<b>Totals</b>	<b>\$ 1,835,824</b>	<b>\$ 2,397,387</b>	<b>\$ 2,472,199</b>	<b>\$ 2,688,471</b>	<b>\$ 2,688,471</b>

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
<b>Revenues</b>					
Intergovernmental					
Interest & Miscellaneous	110,902	109,264	107,554	105,347	103,947
Charges for Services	2,663,980	2,770,366	2,866,050	2,965,352	3,068,412
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	724,569	874,320	1,017,076	1,109,919	1,283,668
<b>Totals</b>	<b>\$ 3,499,451</b>	<b>\$ 3,753,950</b>	<b>\$ 3,990,680</b>	<b>\$ 4,180,618</b>	<b>\$ 4,456,027</b>
<b>Expenditures</b>					
Personnel Services	\$ 535,058	\$ 548,575	\$ 568,793	\$ 583,133	\$ 605,207
Mtce Operations	1,405,063	1,462,018	1,522,171	1,585,770	1,653,078
Capital	270,797	318,481	383,559	728,047	18,000
Debt Service	414,213	407,800	406,238	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 2,625,131</b>	<b>\$ 2,736,874</b>	<b>\$ 2,880,761</b>	<b>\$ 2,896,950</b>	<b>\$ 2,276,285</b>

(1) Projections include utility rate increases of 3% annually 2016 through 2020. These will be reviewed annually.

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund – Stormwater

Staffing Chart	Appropriated	Appropriated	Appropriated	Appropriated	Appropriated
	Positions	Positions	Positions	Positions	Positions
	2011	2012	2013	2014	2015
Public Works Director***	0.04	0.04	0.04	0.06	0.06
Wastewater/Storm-Water Superintendent	0.25	0.25	-	-	-
Wastewater/Stormwater Asset Manager	-	-	0.25	0.25	0.25
Waterworks Divison Director	-	-	-	-	0.33
Environmental Compliance / Greenway Manager	0.50	0.50	-	-	-
Environmental/Greenway/Administrative Manager	-	-	0.50	0.50	0.50
Public Works Services Coordinator	0.04	0.04	-	-	-
Public Works/Sanitation Asset Manager	-	-	0.04	0.04	-
Environmental Specialist	0.25	0.25	-	-	-
Greenway Specialist(2)	1.00	1.00	-	-	-
Greenway Training Support Specialist	-	-	1.00	1.00	1.00
Stormwater Supervisor	-	-	-	-	1.00
Administratvie Specialist, Senior(1)	0.04	0.04	0.08	2.00	1.00
Administratvie Specialist(1)	0.04	0.04	-	1.00	1.00
Wastewater/Storm-Water Svc Worker, Lead	2.00	2.00	2.00	-	-
Wastewater/Storm-Water Svc Worker, Sr.	-	-	1.00	0.12	0.06
Wastewater/Storm-Water Svc Worker	1.00	1.00	-	-	0.06
Public Service Worker*	0.50	0.50	0.50	0.50	0.50
Total Classified(Permanent)	5.12	5.12	4.87	4.91	5.20
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	0.04	0.04	0.04	0.06	0.06
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	0.50	0.50	0.50	0.50	0.50
<b>Total FTE</b>	<b>5.66</b>	<b>5.66</b>	<b>5.41</b>	<b>5.47</b>	<b>5.76</b>

**Departmental Summaries (continued)  
Enterprise Fund –Public Transit**

**Mission Statement**

Grand Forks Public Transportation, as the public transportation provider for Grand Forks, ND and East Grand Forks, MN will coordinate and provide a multi-model system of transportation resources. Grand Forks public transportation will promote delivery of public transportation services. These services will be geared toward improving the quality of life for residents and increasing the economic vitality of Grand Forks and East Grand Forks.

**Program Description**

Cities Area Transit (CAT) is responsible for Bus, Dial-A-Ride, and Senior Rider service that operates in the Grand Forks/East Grand Forks metropolitan area. CAT provides efficient, effective and easy-to-use public transportation service to the residents of Grand Forks and East Grand Forks in the safest and most economic manner possible.

**2015 Objectives**

Promote public health and safety by working toward the elimination of transit-related injuries, property damage and improvement of personal security and property protection.

Provide cost effective public transportation.

Promote Grand Forks economic growth and competitiveness through efficient and flexible transportation.

Replace aging transit vehicles with more efficient and effective transit vehicles in order to meet the increased ridership demands of the service.

Provide Google Transit mapping of bus service.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Cost per hour of fixed routes	\$ 59.20	\$ 64.14	\$ 73.30	\$ 70.94	\$ 73.43
Cost per mile of fixed routes	\$ 4.03	\$ 4.34	\$ 4.79	\$ 4.64	\$ 4.77
Number of passengers - fixed route	271,704	282,627	328,880	371,243	364,317
Number of passengers - night route	10,426	10,546	11,293	11,506	12,627
Property tax subsidy per passenger	\$ 2.25	\$ 2.31	\$ 1.32	\$ 1.98	\$ 2.02

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Revenues</b>					
Property Tax	\$ 691,898	\$ 713,645	\$ 780,056	\$ 861,356	\$ 861,356
Intergovernmental	1,345,885	1,186,028	1,272,234	1,633,189	1,633,189
Interest & Miscellaneous	11,050	19,822	20,000	12,800	12,800
Charges for Services	526,513	571,103	521,100	426,100	426,100
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	500,000	750,000	750,000
<b>Totals</b>	<b>\$ 2,575,346</b>	<b>\$ 2,490,598</b>	<b>\$ 3,093,390</b>	<b>\$ 3,683,445</b>	<b>\$ 3,683,445</b>
<b>Expenses</b>					
Personnel Services	\$ 1,194,366	\$ 1,245,814	\$ 1,339,273	\$ 1,403,411	\$ 1,403,411
Mtce & Operations	709,376	736,537	780,654	815,268	815,268
Capital	460,163	191,017	485,000	894,739	894,739
Debt Service	-	-	-	-	-
Transfers Out	73,700	-	-	-	-
<b>Totals</b>	<b>\$ 2,437,605</b>	<b>\$ 2,173,368</b>	<b>\$ 2,604,927</b>	<b>\$ 3,113,418</b>	<b>\$ 3,113,418</b>
<b>Director: Todd Feland</b>					
<b>Transportation Superintendent: Dale Bergman</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund –Public Transit

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Property Tax	\$ 911,218	\$ 962,627	\$ 1,016,779	\$ 1,073,963	\$ 1,133,041
Intergovernmental	2,597,826	1,159,929	1,172,643	1,185,520	1,185,520
Interest & Miscellaneous	5,700	6,309	7,499	8,687	9,577
Charges for Services	430,361	434,665	439,011	443,401	447,835
Transfers In					
Bond Proceeds					
Reserve					
Cash Carryover-budget	570,028	816,195	804,552	823,685	837,769
<b>Totals</b>	<b>\$ 4,515,133</b>	<b>\$ 3,379,725</b>	<b>\$ 3,440,484</b>	<b>\$ 3,535,256</b>	<b>\$ 3,613,742</b>
<b>Expenditures</b>					
Personnel Services	\$ 1,445,513	\$ 1,520,919	\$ 1,569,588	\$ 1,652,904	\$ 1,705,797
Mtce Operations	836,095	858,034	881,171	905,593	931,396
Capital	1,417,330	196,220	166,040	138,990	141,530
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 3,698,938</b>	<b>\$ 2,575,173</b>	<b>\$ 2,616,799</b>	<b>\$ 2,697,487</b>	<b>\$ 2,778,723</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Transportation Superintendent	0.95	0.95	-	-	-
Public Transportation Asset Manager	-	-	0.95	0.95	-
Public Transit Division Director	-	-	-	-	0.95
Transportation Supervisor	1.00	1.00	1.00	1.00	1.00
Grant Accountant, Sr	-	-	0.50	2.00	2.00
Fleet Maintenance Mechanic	1.00	1.00	2.00	-	-
Administrative Specialist	0.95	-	-	14.00	14.00
Bus Operator	14.00	14.00	14.00	0.50	0.15
Transportation Dispatcher, Sr.	-	-	-	-	0.30
Transportation Dispatcher					1.00
Office Specialist, Senior	1.50	1.50	1.50	1.50	-
Fleet Maintenance Technician**	2.00	2.00	1.00	1.00	1.00
Mobility Manager**	-	0.95	-	-	-
Bus Operator*	0.60	0.60	0.60	0.60	0.60
Total Classified(Permanent)	19.40	18.45	19.95	19.95	19.40
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	2.00	2.95	1.00	1.00	1.00
Total Non-Classified(Seasonal)*	0.60	0.60	0.60	0.60	0.60
<b>Total FTE</b>	<b>22.00</b>	<b>22.00</b>	<b>21.55</b>	<b>21.55</b>	<b>21.00</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund –Dial-A-Ride/Senior Rider**

**Mission Statement**

Grand Forks Public Transportation, as the public transportation provider for Grand Forks, ND and East Grand Forks, MN will coordinate and provide a multi-model system of transportation resources. Grand Forks public transportation will promote delivery of public transportation services. These services will be geared toward improving the quality of life for residents and increasing the economic vitality of Grand Forks and East Grand Forks.

individuals who cannot access City bus fixed-route City Bus service due to a disability. Above and beyond the required ADA paratransit service, the City also provides Senior Rider transportation for persons over the age of 62.

Grand Forks Taxi is currently under contract with the City to provide drivers for Dial-A-Ride and Senior Rider.

**Program Description**

The Federal government mandates that complementary paratransit (Dial-A-Ride) service be provided to

**2015 Objectives**

Replace vehicles that have met their useful life.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Cost per hour of Dial-A-Ride/Senior Rider (1)	\$ 12.93	\$ 21.70	\$ 35.03	\$ 43.83	\$ 44.56
Cost per mile of Dial-A-Ride/Senior Rider	\$ 2.05	\$ 2.00	\$ 3.04	\$ 4.46	\$ 4.68
Number of Dial-A-Ride passengers	38,502	40,241	37,669	35,358	33,041
Number of Senior Rider passengers	23,128	24,999	22,296	19,854	19,485
Dial-A-Ride cost per passenger (2)	\$ 5.63	\$ 5.92	\$ 10.61	\$ 11.51	\$ 18.21
Senior Rider cost per passenger (2)	\$ 5.63	\$ 5.92	\$ 10.61	\$ 11.51	\$ 18.21
(1) New contract resulted in increased cost.					
(2) Combined Dial-A-Ride and Senior Rider services beginning in 2006 for cost savings.					
(2) In 2011, began Dial-A-Ride dispatching & complete vehicle fueling and maintenance.					

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Revenues</b>					
Property Tax	\$ 144,149	\$ 148,987	\$ 162,851	\$ 180,200	\$ 180,200
Intergovernmental	350,904	1,617,767	2,765,509	818,914	818,914
Interest & Miscellaneous	7,511	(306)	10,000	2,500	2,500
Charges for Services	2,633	3,538	530	500	500
Transfers In	73,700	-	-	-	-
Cash Carryover-budget	-	-	500,000	200,000	200,000
<b>Totals</b>	<b>\$ 578,897</b>	<b>\$ 1,769,986</b>	<b>\$ 3,438,890</b>	<b>\$ 1,202,114</b>	<b>\$ 1,202,114</b>
<b>Expenses</b>					
Personnel Services	\$ 164,711	\$ 171,714	\$ 186,647	\$ 193,613	\$ 193,613
Mtce & Operations	556,248	1,392,974	597,830	613,110	613,110
Capital	9,580	232,922	2,157,650	195,776	195,776
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 730,539</b>	<b>\$ 1,797,610</b>	<b>\$ 2,942,127</b>	<b>\$ 1,002,499</b>	<b>\$ 1,002,499</b>
<b>Director: Todd Feland</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund –Dial-A-Ride/Senior Rider

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Property Tax	\$ 190,631	\$ 201,386	\$ 212,715	\$ 224,678	\$ 237,038
Intergovernmental	663,940	671,141	678,427	684,625	698,317
Interest & Miscellaneous	1,996	1,462	682	-	-
Charges for Services	505	510	515	520	526
Transfers In					
Bond Proceeds					
Reserve					
Cash Carryover-budget	199,615	146,151	68,237	(31,877)	(160,490)
<b>Totals</b>	<b>\$ 1,056,687</b>	<b>\$ 1,020,650</b>	<b>\$ 960,576</b>	<b>\$ 877,946</b>	<b>\$ 775,391</b>
<b>Expenditures</b>					
Personnel Services	\$ 199,422	\$ 209,462	\$ 216,166	\$ 227,237	\$ 234,508
Mtce Operations	642,162	672,620	704,549	738,026	773,123
Capital	68,952	70,331	71,738	73,173	73,173
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 910,536</b>	<b>\$ 952,413</b>	<b>\$ 992,453</b>	<b>\$ 1,038,436</b>	<b>\$ 1,080,804</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Transportation Superintendent	0.05	0.05	-	-	-
Public Transportation Asset Manager	-	-	0.05	0.05	-
Public Transit Division Director	-	-	-	-	0.05
Administrative Specialist	0.05	-	-	-	-
Office Specialist, Senior (1)	0.50	0.50	0.50	0.50	-
Mobility Manager	-	0.05	1.00	1.00	1.00
Transportation Dispatcher	-	2.00	2.00	2.00	3.00
Total Classified(Permanent)	0.60	0.55	0.55	3.55	4.05
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	2.05	3.00	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>0.60</b>	<b>2.60</b>	<b>3.55</b>	<b>3.55</b>	<b>4.05</b>

**Departmental Summaries (continued)**  
**Enterprise Fund –Alerus Center**

**Mission Statement**

The mission of the Alerus Center is to provide premier entertainment and events that stimulate economic impact and improve the quality of life for Grand Forks area citizens.

**Program Description**

The Alerus Center has truly become a multi-purpose events center. It is three facilities in one. It is an indoor NCAA football stadium and the home of University of North Dakota Division I football, a 22,000 seat arena and a 160,000 square foot meeting and convention facility. While some event centers rely heavily on one style or type of event unique in their market area, one glance at the Alerus Center's event calendar and you will notice a wide variety of events including local, state and regional level conventions, consumer shows,

entertainment events, local and state government meetings, banquets, weddings, religious events, job training events, high school and college events, fundraisers and several other activities that create what is, in effect, a community gathering place. Not only does this unique blend of events show that the Alerus Center is a multi-purpose facility, but that it is also a much needed and appreciated part of the Grand Forks community.

**2015 Objectives**

Become the conference/ tradeshow/ meeting/ ballroom destination of North Dakota and the region.

Create a regional entertainment destination.

Create an entertainment/hospitality campus destination.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Total attendance for the year	248,556	203,753	224,687	245,582	205,767
Number of events held annually	518	492	567	596	496

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax(1)	8,087,192	8,294,303	8,401,672	8,653,724	8,653,724
Interest & Miscellaneous	584,679	617,749	65,000	65,000	65,000
Charges for Services	4,660,448	5,254,170	4,207,694	4,619,833	4,619,833
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Cash Carryover-budget	-	-	3,400,000	1,195,910	1,195,910
<b>Totals</b>	<b>\$ 13,332,319</b>	<b>\$ 14,166,222</b>	<b>\$ 16,074,366</b>	<b>\$ 14,534,467</b>	<b>\$ 14,534,467</b>
<b>Expenses</b>					
Personnel Services	\$ 2,074,504	\$ 2,007,584	\$ 2,236,814	\$ 2,277,834	\$ 2,277,834
Mtce & Operations	2,271,675	2,785,608	2,324,384	2,655,193	2,655,193
Capital	4,017,698	1,399,314	4,494,000	2,710,594	2,710,594
Debt Service(2)	4,803,636	4,755,951	4,610,000	4,607,400	4,607,400
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 13,167,513</b>	<b>\$ 10,948,457</b>	<b>\$ 13,665,198</b>	<b>\$ 12,251,021</b>	<b>\$ 12,251,021</b>

**Director: Cheryl Swanson**

(1) Collections over amount for annual debt service and capital are allocated to debt service cash

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund –Alerus Center

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	8,913,336	9,180,736	9,456,158	9,739,842	10,032,038
Charges for Services	4,712,230	4,853,597	4,999,205	5,149,181	5,303,656
Interest & Miscellaneous	41,000	38,449	60,015	75,549	106,076
Transfers In					
Cash Carryover-budget	2,283,446	1,528,350	3,184,981	4,238,401	5,841,097
<b>Totals</b>	<b>\$ 15,950,012</b>	<b>\$ 15,601,132</b>	<b>\$ 17,700,359</b>	<b>\$ 19,202,973</b>	<b>\$ 21,282,868</b>
<b>Expenditures</b>					
Personnel Services	\$ 2,391,726	\$ 2,463,478	\$ 2,537,382	\$ 2,613,504	\$ 2,691,909
Mtce Operations	2,798,935	2,882,902.93	2,969,390	3,058,472	3,518,733
Capital	4,085,000	1,119,800	2,802,000	1,595,000	555,000
Debt Service	4,607,650	5,410,650	4,615,400	4,608,650	4,610,650
Transfers Out(1)	538,351	539,320	537,786	1,486,251	4,433,986
<b>Totals</b>	<b>\$ 14,421,662</b>	<b>\$ 12,416,151</b>	<b>\$ 13,461,958</b>	<b>\$ 13,361,876</b>	<b>\$ 15,810,278</b>
(1) Transfer to Reserve for future capital needs as we;; as well as special assessment payments					

**Departmental Summaries (continued)**  
**Enterprise Fund –Mosquito Control**

**Mission Statement**

The Grand Forks Mosquito Control Program mission is to eliminate mosquito-transmitted diseases, reduce the annoyance level of mosquitoes and improve the quality of outdoor activities while maintaining environmental awareness.

The Mosquito Control Program receives and disburses funds collected on the monthly utility bill from a \$2.55 residential charge, and a 3.6 cents per 1,000 square feet charge on non-residential property.

**Program Description**

The purpose of the mosquito control program is to reduce the number of mosquitoes, which reduces the risk of diseases transmitted by mosquitoes (i.e. West Nile Virus), and also reduces nuisance mosquitoes to a tolerable level. This program also improves the quality of outdoor activities in the City of Grand Forks by providing relief from mosquitoes.

**2015 Objectives**

Strive to eliminate mosquito-transmitted diseases such as encephalitis and West Nile Virus.

Strive to be environmentally sensitive and maintain the bio-diversity of all flora and fauna.

Provide relief from mosquitoes by reducing the adult mosquito population to a tolerable level.

Achieve customer satisfaction.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Average Daily Mosquito Counts					
Annual (Season Average)	9	29	11	6	12
June	5	33	7	9	26
July	13	17	25	5	14
August	8	36	8	6	4
September	11	10	6	4	3

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Mayor</b>	<b>Adopted</b>
			<b>Budget</b>	<b>Recommended</b>	<b>Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ 15,000	\$ 9,750	\$ 12,000	\$ 12,000	\$ 12,000
Interest & Miscellaneous	5,137	14,733	1,400	3,000	3,000
Charges for Services	812,942	821,991	844,669	840,000	840,000
Transfers In					-
Cash Carryover-budget	-	-	168,000	168,000	168,000
<b>Totals</b>	<b>\$ 833,079</b>	<b>\$ 846,474</b>	<b>\$ 1,026,069</b>	<b>\$ 1,023,000</b>	<b>\$ 1,023,000</b>
<b>Expenses</b>					
Personnel Services	\$ 219,202	\$ 263,747	\$ 293,443	\$ 297,843	\$ 297,843
Mtce & Operations	291,119	523,863	399,432	411,911	411,911
Capital	26,933	5,097	34,000	119,000	119,000
Debt Service	114,887	110,933	114,057	111,294	111,294
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 652,141</b>	<b>\$ 903,640</b>	<b>\$ 840,932</b>	<b>\$ 940,048</b>	<b>\$ 940,048</b>

**Public Health Director: Don Shields**  
**Mosquito Control Supervisor: Todd Hanson**

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund –Mosquito Control

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Interest & Miscellaneous	830	863	774	551	198
Charges for Services	848,400	856,884	866,310	875,839	885,473
Transfers In					
Bond Proceeds					
Cash Carryover	82,952	86,253	77,359	55,142	19,779
<b>Totals</b>	<b>\$ 944,182</b>	<b>\$ 956,000</b>	<b>\$ 956,443</b>	<b>\$ 943,532</b>	<b>\$ 917,450</b>
<b>Expenditures</b>					
Personnel Services	\$ 306,778	\$ 319,761	\$ 329,353	\$ 343,516	\$ 353,821
Mtce Operations	412,701	423,492	434,710	446,374	458,513
Capital	25,000	25,000	25,000	25,000	25,000
Debt Service	113,450	110,388	112,238	108,863	110,488
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 857,929</b>	<b>\$ 878,641</b>	<b>\$ 901,301</b>	<b>\$ 923,753</b>	<b>\$ 947,822</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Mosquito Control Supervisor	1.00	1.00	1.00	1.00	1.00
Mosquito Control Field Assistant, Lead	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	0.38	0.38	0.38
Mosquito Control Field Assistants*	2.75	2.75	2.75	2.75	2.75
Total Classified(Permanent)	2.00	2.00	2.38	2.38	2.38
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	2.75	2.75	2.75	2.75	2.75
<b>Total FTE</b>	<b>4.75</b>	<b>4.75</b>	<b>5.13</b>	<b>5.13</b>	<b>5.13</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Enterprise Fund –Job Development Authority**

**Mission Statement**

To improve the quality and quantity of employment opportunities for the citizens of Grand Forks.

**Program Description**

The Grand Forks Growth Fund, established in 1987, is the City's primary economic development financing program. Its revenue comes from city sales tax, loan and lease payments, city bonding, and US Economic Development Administration. The fund services a total of 5 active & 32 deferred loans that had, at the start of 2014, a cumulative principal balance of \$3,760,420. It also has 11 tenants with leases in six buildings located downtown and in the Industrial Park, and one farm lease that collectively generated \$3,095,691 in 2014.

Financial assistance and incentives are offered to targeted businesses that provide quality, higher paying jobs and that produce a significant amount of goods or services sold outside the Grand Forks trade area.

Targeted businesses include:

- Businesses involved in aerospace, energy and environment, and life sciences, and value-added food processing.
- Service businesses involved in data processing and/or communication, telecommunication services, computer software development, any form of information processing, or commercialization of technology.
- Manufacturers, remanufacturers, or processors of a raw material or base product packagers, distributors, and assemblers of end products.

**2015 Objectives**

Attract businesses into the City of Grand Forks that will generate new jobs with good wages.

<b>Statistics</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Number of approved projects	2	4	4	6	8
Number of Jobs expected	32	750	159	144	61
Dollars per job created	\$ 7,395	\$ 1,479	\$ 1,479	\$ 8,178	\$ 19,943
Dollars provided	\$ 236,636	\$ 1,108,893	\$ 935,988	\$ 1,177,648	\$ 1,216,527
Dollars leveraged	\$ 3,878,000	\$ 3,248,034	\$ 8,876,000	\$ 18,892,710	\$ 9,981,286

<b>Department Summary</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted Budget</b>	<b>Mayor Recommended</b>	<b>Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ 284,329	\$ 300,000	\$ -	\$ -	\$ -
Interest & Miscellaneous	2,962,751	3,027,002	3,280,338	3,742,070	3,742,070
Charges for Services			27,375	-	-
Transfers In	834,899	841,500	923,297	455,299	455,299
Proceeds - Bank of ND	48,688	17,413			-
Cash Carryover-budget	-	-	2,538,257	6,341,539	6,341,539
<b>Totals</b>	<b>\$ 4,130,667</b>	<b>\$ 4,185,915</b>	<b>\$ 6,769,267</b>	<b>\$ 10,538,908</b>	<b>\$ 10,538,908</b>
<b>Expenses</b>					
Personnel Services	\$ 260,505	\$ 279,325	\$ 271,954	\$ 395,789	\$ 395,789
Mtce & Operations(1)	1,029,307	1,139,835	3,408,820	1,695,117	1,695,117
Capital	288,585	589,220	1,189,320	154,000	154,000
Debt Service	1,133,468	2,141,405	969,190	552,329	552,329
Transfers Out	845,252	854,859	929,983	1,885,214	1,885,214
<b>Totals</b>	<b>\$ 3,557,117</b>	<b>\$ 5,004,644</b>	<b>\$ 6,769,267</b>	<b>\$ 4,682,449</b>	<b>\$ 4,682,449</b>

**Director: Brad Gengler**

(1) 2014-2015 budget included the remaining cash available in the contingency line of the budget.

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund –Job Development Authority

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services	-	-	-	-	-
Interest & Miscellaneous	3,464,788	3,573,521	3,447,366	3,030,783	2,180,413
Transfers In	462,511	732,112	818,900	1,048,486	602,098
Cash Carryover-budget	5,856,459	6,524,416	7,670,201	8,380,004	9,676,762
<b>Totals</b>	<b>\$ 9,783,758</b>	<b>\$ 10,830,049</b>	<b>\$ 11,936,467</b>	<b>\$ 12,459,273</b>	<b>\$ 12,459,273</b>
<b>Expenditures</b>					
Personnel Services	\$ 313,393	\$ 322,795	\$ 332,479	\$ 342,453	\$ 352,727
Mtce Operations	1,433,030	1,463,713	1,495,454	1,498,934	1,543,902
Capital	115,000	64,500	299,000	-	-
Debt Service	543,204	534,079	512,201	187,198	-
Transfers Out	854,715	774,761	917,329	753,926	500,000
<b>Totals</b>	<b>\$ 3,259,342</b>	<b>\$ 3,159,848</b>	<b>\$ 3,556,463</b>	<b>\$ 2,782,511</b>	<b>\$ 2,396,629</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Director***	1.00	1.00	1.00	1.00	0.25
Deputy Director - Community Development					0.90
Deputy Director - Planning					0.25
Finance & Support Services Manager	0.25	0.25	-	-	-
Accountant	0.25	0.25	-	-	0.20
Planner					0.50
Community Development Manager	0.25	0.25	-	-	-
Community Development Specialist	-	-	-	-	-
Construction Compliance Officer	0.50	0.50	0.50	0.50	0.80
Program Compliance Officer	0.25	0.25	-	-	-
Administrative Specialist, Senior	-	-	0.70	0.70	0.70
Administrative Specialist	-	-	-	-	-
Accounting Technician	0.50	0.50	-	-	-
Office Specialist, Senior	0.30	0.15	-	-	-
Grant Accountant Sr.	-	-	0.18	0.175	-
Office Specialist**	-	-	0.80	0.80	-
Community Betterment Specialist (1)**	-	-	-	-	-
UD Intern*	-	-	-	-	-
<b>Total Classified(Permanent)</b>	<b>2.30</b>	<b>2.15</b>	<b>1.38</b>	<b>1.38</b>	<b>3.35</b>
<b>Total Classified(Grant Funded)****</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Contract Dept Head***</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.25</b>
<b>Total Non-Classified(Project/Grant)**</b>	<b>-</b>	<b>-</b>	<b>0.80</b>	<b>0.80</b>	<b>-</b>
<b>Total Non-Classified(Seasonal)*</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total FTE</b>	<b>3.30</b>	<b>3.15</b>	<b>3.18</b>	<b>3.18</b>	<b>3.60</b>

(1) Position change - created a project grant position entitled Community Betterment Specialist approved by Council 3/08.

**Departmental Summaries (continued)**  
**Enterprise Fund – Municipal Parking System**

**Mission Statement**

To maintain downtown parking that is safe, convenient, and aesthetically appealing.

assessments to downtown business owners, and management fees.

**Program Description**

The Municipal Parking System provides nearly 1,600 off-street parking spaces to patrons of downtown businesses. Revenues are generated from reserved parking rental fees, operating

**2015 Objectives**

Implement Council-approved projects from MPO Parking Study.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental			\$ -	\$ -	\$ -
Interest & Miscellaneous	9,769	1,281	4,500	1,500	1,500
Charges for Services	483,983	449,013	337,211	415,000	415,000
Transfers In	380,600	774,771	36,540	36,540	36,540
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 874,352</b>	<b>\$ 1,225,065</b>	<b>\$ 378,251</b>	<b>\$ 453,040</b>	<b>\$ 453,040</b>
<b>Expenses</b>					
Personnel Services	\$ 12,943	\$ 10,959	\$ 6,163	\$ 27,031	\$ 27,031
Mtce & Operations	312,912	264,821	241,170	312,009	312,009
Capital	36	1,707,673	130,918	114,000	114,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 325,891</b>	<b>\$ 1,983,453</b>	<b>\$ 378,251</b>	<b>\$ 453,040</b>	<b>\$ 453,040</b>
<b>Director: Brad Gengler</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Enterprise Fund – Municipal Parking System

<b>Projection</b>					
<b>Department Summary</b>	<b>2016 Projected Budget</b>	<b>2017 Projected Budget</b>	<b>2018 Projected Budget</b>	<b>2019 Projected Budget</b>	<b>2020 Projected Budget</b>
<b>Revenues</b>					
Intergovernmental					
Interest & Miscellaneous	-	-	34	308	411
Charges for Services	415,000	415,000	415,000	415,000	415,000
Transfers In	375,218				
Bond Proceeds					
Reserve					
Cash Carryover-budget	-	(40,431)	3,400	30,778	41,055
<b>Totals</b>	<b>\$ 790,218</b>	<b>\$ 374,569</b>	<b>\$ 418,434</b>	<b>\$ 446,086</b>	<b>\$ 456,466</b>
<b>Expenditures</b>					
Personnel Services	\$ 28,064	\$ 29,046	\$ 30,190	\$ 31,253	\$ 32,497
Mtce Operations	327,675	342,123	357,466	373,778	391,140
Capital	474,910				
Debt Service					
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 830,649</b>	<b>\$ 371,169</b>	<b>\$ 387,656</b>	<b>\$ 405,031</b>	<b>\$ 423,637</b>

<b>Staffing Chart</b>	<b>Appropriated Positions 2011</b>	<b>Appropriated Positions 2012</b>	<b>Appropriated Positions 2013</b>	<b>Appropriated Positions 2014</b>	<b>Appropriated Positions 2015</b>
Planner					0.20
Community Betterment Specialist	0.20	0.20	-	-	-
Office Specialist**	-	-	0.20	-	-
Total Classified(Permanent)	0.20	0.20	-	-	0.20
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	0.20	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>	<b>-</b>	<b>0.20</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Internal Service Fund – Computer Service Fund**

**Mission Statement**

To provide centralized planning, review, and acquisition of technology related services and supplies to City departments.

In 2014, the City launched a newly designed website. Capital expenditures have been increased for this year to cover the development cost.

**Program Description**

The Computer Service Fund is administered by the Information Technology department and is used to account for the costs of maintaining and replacing computer equipment used by the City departments. Departments are billed a yearly maintenance charge to accumulate funds to maintain and replace the computer equipment.

**2015 Objectives**

Provide a multi-year approach to planning for technology replacement.

Provide financial accountability through an accurate costing and inventory system.

Utilize cost-efficient and effective computer purchasing alternatives.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental			\$ -	\$ -	\$ -
Interest & Miscellaneous	4,349	(1,285)	5,000	5,000	5,000
Charges for Services	273,800	273,402	272,750	272,750	236,850
Transfers In			-	-	-
Cash Carryover-budget	-	-	275,000	275,000	275,000
<b>Totals</b>	<b>\$ 278,149</b>	<b>\$ 272,117</b>	<b>\$ 552,750</b>	<b>\$ 552,750</b>	<b>\$ 516,850</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	84,642	134,776	149,950	149,950	186,370
Capital	65,229	84,080	225,000	225,000	155,000
Debt Service	-	-	-	-	-
Transfers Out	500	7,900	-	-	-
<b>Totals</b>	<b>\$ 150,371</b>	<b>\$ 226,756</b>	<b>\$ 374,950</b>	<b>\$ 374,950</b>	<b>\$ 341,370</b>
<b>Director: Roxanne Fiala</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Internal Service Fund – Computer Service Fund

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected	Projected	Projected	Projected	Projected
	Budget	Budget	Budget	Budget	Budget
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	-
Interest & Miscellaneous	3,510	3,203	2,891	2,572	2,246
Charges for Services	247,544	247,538	247,531	247,524	247,517
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	175,480	160,164	144,535	128,587	112,313
<b>Totals</b>	<b>\$ 426,534</b>	<b>\$ 410,905</b>	<b>\$ 394,957</b>	<b>\$ 378,683</b>	<b>\$ 362,076</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Mtce Operations	186,370	186,370	186,370	186,370	186,370
Capital	80,000	80,000	80,000	80,000	80,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 266,370</b>				

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Internal Service Fund – Central Garage**

**Mission Statement**

To provide for internal services related to comprehensive vehicle and equipment maintenance including preventative, seasonal, scheduled, and emergency maintenance. To manage and provide for the availability, operations, and maintenance of the bulk fuel system at the best price for use in City equipment and vehicles.

**Program Description**

The Central Garage fund is utilized to account for the costs of operating the central fueling facilities and for the maintenance of mobile vehicles and equipment as well as installed mechanical equipment utilized by the various City departments and other participating governmental units. Costs for fleet consulting, maintenance, and repair services are billed to the using entity, department, or division.

**2015 Objectives**

To work with various departments and divisions to research, evaluate, maintain, and plan for replacement of vehicles, equipment, and installed mechanical equipment

in a safe, efficient, professional, and fiscally responsible manner.

To track, utilize, and maximize equipment warranty and service agreement options in routine or non-routine maintenance and/or repairs.

To maintain accurate and useful equipment and vehicle records for analysis of overall value to include fuel efficiency, inter-departmental availability and use, maintenance and operational costs, and in consideration of internal and external recommendations and available services.

To research, consult, and provide for communications related to pricing, quantity, and quality of fuel, maintenance products, and replacement schedules, thereby providing value added services to the departments or divisions served.

To maximize efficiencies by coordinating efforts for cross-utilization and effective communication, thereby providing support and assistance in the management and control of costs related to asset operation and maintenance.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	393	477	-	-	-
Charges for Services	894,779	1,052,762	1,034,426	1,160,556	1,160,556
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 895,172</b>	<b>\$ 1,053,239</b>	<b>\$ 1,034,426</b>	<b>\$ 1,160,556</b>	<b>\$ 1,160,556</b>
<b>Expenses</b>					
Personnel Services	\$ 359,404	\$ 385,117	\$ 406,692	\$ 462,187	\$ 462,187
Mtce & Operations	480,404	629,726	592,734	571,567	571,567
Capital	42,152	-	35,000	65,000	65,000
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 881,960</b>	<b>\$ 1,014,843</b>	<b>\$ 1,034,426</b>	<b>\$ 1,098,754</b>	<b>\$ 1,098,754</b>
<b>Director: Todd Feland</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Internal Service Fund – Central Garage

Projection Department Summary	2016	2017	2018	2019	2020
	Projected Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	1,236	1,261	1,286	1,312	1,338
Charges for Services	1,049,300	1,065,312	1,081,805	1,098,793	1,116,290
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	61,802	63,038	64,299	65,585	66,897
<b>Totals</b>	<b>\$ 1,112,338</b>	<b>\$ 1,129,611</b>	<b>\$ 1,147,390</b>	<b>\$ 1,165,690</b>	<b>\$ 1,184,525</b>
<b>Expenditures</b>					
Personnel Services	\$ 476,053	\$ 490,335	\$ 444,403	\$ 520,196	\$ 535,802
Mtce Operations	573,247	574,977	637,402	578,597	580,488
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,049,300</b>	<b>\$ 1,065,312</b>	<b>\$ 1,081,805</b>	<b>\$ 1,098,793</b>	<b>\$ 1,116,290</b>

Staffing Chart	Appropriated Positions	Appropriated Positions	Appropriated Positions	Appropriated Positions	Appropriated Positions
	2011	2012	2013	2014	2015
Operation Division Director					0.20
Fleet Maintenance Mechanic, Lead	1.00	1.00	1.00	1.00	-
Fleet Maintenance Mechanic Supervisor	-	-	-	-	1.00
Fleet Maintenance Mechanic	4.00	4.00	4.00	4.00	4.00
Fleet Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	6.00	6.00	6.00	6.00	6.20
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	-	-	-	-	-
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.20</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Internal Service Fund – Central Purchasing**

**Mission Statement**

To promote the City of Grand Forks through the offering of city logo merchandise.

**Program Description**

The Central Purchasing fund is used to account for the costs of City Logo Merchandise. This merchandise is stocked with the intent of selling it to citizens and employees to promote the City of Grand Forks. A booth for the sale of these items is used at the Farmers Market and a variety of other community events. Individuals can

also purchase the items at the Public Information Center at any time. Items in this inventory are also used as gifts for visiting dignitaries, uniform wear for some department personnel and as promotional give away items for community events.

**2015 Objectives**

To offer merchandise that will promote the City of Grand Forks in a positive manner.

To accurately account for all inventory.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	28	(86)	-	-	-
Charges for Services	18,186	12,273	9,000	9,000	9,000
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 18,214</b>	<b>\$ 12,187</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	19,476	15,098	9,000	9,000	9,000
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 19,476</b>	<b>\$ 15,098</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Internal Service Fund – Central Purchasing

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected	Projected	Projected	Projected	Projected
	Budget	Budget	Budget	Budget	Budget
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	-	-	-	-	-
Charges for Services	9,000	9,000	9,000	9,000	9,000
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 9,000</b>				
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	9,000	9,000	9,000	9,000	9,000
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 9,000</b>				

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Internal Service Fund – Public Works Facility**

**Mission Statement**

To provide a safe, cost-effective, and well-maintained facility for the administrative and operations staff, fleet vehicles, and equipment.

**Program Description**

The Public Works Facility fund is used to account for the costs of operating the facility including the surrounding

storage and drop-site areas utilized/accessed by the City Public Works Departments, vendors, and customers.

**2015 Objectives**

To evaluate, analyze, and budget for Public Works Facility maintenance and improvements to provide an efficient, coordinated, environmentally responsible, and aesthetically pleasing City property.

<b>Department Summary</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Adopted Budget</b>	<b>2015 Mayor Recommended</b>	<b>2015 Adopted Budget</b>
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	310,947	291,126	292,613	323,407	323,407
Charges for Services	-	-	-	-	-
Transfers In	-	-	400,000	-	-
Cash Carryover-budget	-	-	80,000	80,000	80,000
<b>Totals</b>	<b>\$ 310,947</b>	<b>\$ 291,126</b>	<b>\$ 772,613</b>	<b>\$ 403,407</b>	<b>\$ 403,407</b>
<b>Expenses</b>					
Personnel Services	\$ 34,546	\$ 34,545	\$ 36,507	\$ 37,877	\$ 37,877
Mtce & Operations	186,134	251,197	276,800	286,900	286,900
Capital	18,771	84,096	400,000	-	-
Debt Service	-	-	-	-	-
Transfers Out	7,768	-	-	-	-
<b>Totals</b>	<b>\$ 247,219</b>	<b>\$ 369,838</b>	<b>\$ 713,307</b>	<b>\$ 324,777</b>	<b>\$ 324,777</b>
<b>Director: Todd Feland</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Internal Service Fund – Public Works Facility

<b>Projection</b>					
Department Summary	2016	2017	2018	2019	2020
	Projected	Projected	Projected	Projected	Projected
	Budget	Budget	Budget	Budget	Budget
<b>Revenues</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Miscellaneous	786	794	802	810	818
Charges for Services	343,340	362,780	375,934	386,694	396,506
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	78,630	79,416	80,210	81,012	81,822
<b>Totals</b>	<b>\$ 422,756</b>	<b>\$ 442,990</b>	<b>\$ 456,946</b>	<b>\$ 468,516</b>	<b>\$ 479,146</b>
<b>Expenditures</b>					
Personnel Services	\$ 39,708	\$ 40,899	\$ 42,913	\$ 44,199	\$ 46,416
Mtce Operations	303,632	321,881	333,021	342,495	350,090
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 343,340</b>	<b>\$ 362,780</b>	<b>\$ 375,934</b>	<b>\$ 386,694</b>	<b>\$ 396,506</b>

<b>Staffing Chart</b>	Appropriated	Appropriated	Appropriated	Appropriated	Appropriated
	Positions	Positions	Positions	Positions	Positions
	2011	2012	2013	2014	2015
Custodian**	1.00	1.00	1.00	1.00	1.00
Total Classified(Permanent)	-	-	-	-	-
Total Classified(Grant Funded)****	-	-	-	-	-
Total Contract Dept Head***	-	-	-	-	-
Total Non-Classified(Project/Grant)**	1.00	1.00	1.00	1.00	1.00
Total Non-Classified(Seasonal)*	-	-	-	-	-
<b>Total FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**City of Grand Forks  
2015 City Budget**

**Departmental Summaries (continued)  
Trust & Agency Funds – Convention & Visitor’s Bureau**

**Mission Statement**

To accurately account for the room tax, and the tax on motor vehicle rentals at the Grand Forks International Airport, which is disbursed to the Convention and Visitor’s Bureau for its use.

**Program Description**

The Convention & Visitor’s Bureau Fund (CVB) is used to account for the receipt of a room tax levied on all hotel and motel room rentals in the City of Grand Forks and the disbursement of these funds to the Convention & Visitor’s Bureau.

The fund is also used to account for the receipt of a one percent tax levied on the gross receipts of rentals of motor vehicles at the Grand Forks International Airport and disbursement of these funds to the Convention & Visitor’s Bureau.

The funds generated by both of these taxes are to be used by the CVB to promote and market the City of Grand Forks and events occurring therein.

**2015 Objectives**

To continue to accurately account for the tax receipts and disbursements in this fund.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Selective Sales Tax	\$ 1,099,162	\$ 1,171,556	\$ 924,000	\$ 974,000	\$ 974,000
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	1,667	795	-	-	-
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,100,829</b>	<b>\$ 1,172,351</b>	<b>\$ 924,000</b>	<b>\$ 974,000</b>	<b>\$ 974,000</b>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	1,200,183	1,171,556	924,000	974,000	974,000
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,200,183</b>	<b>\$ 1,171,556</b>	<b>\$ 924,000</b>	<b>\$ 974,000</b>	<b>\$ 974,000</b>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Trust & Agency Funds – Convention & Visitor’s Bureau

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Selective Sales Taxes	\$ 1,003,220	\$ 1,033,317	\$ 1,064,316	\$ 1,096,246	\$ 1,129,133
Intergovernmental	-	-	-	-	-
Interest & Miscellaneous	-	-	-	-	-
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 1,003,220</b>	<b>\$ 1,033,317</b>	<b>\$ 1,064,316</b>	<b>\$ 1,096,246</b>	<b>\$ 1,129,133</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	9,785	10,079	10,381	10,692	11,013
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	993,435	1,023,238	1,053,935	1,085,554	1,118,120
<b>Totals</b>	<b>\$ 1,003,220</b>	<b>\$ 1,033,317</b>	<b>\$ 1,064,316</b>	<b>\$ 1,096,246</b>	<b>\$ 1,129,133</b>

**Departmental Summaries (continued)**  
**Trust & Agency Funds – Animal Control**

**Mission Statement**

To accurately account for the mill levy designated for Animal Control.

with the equivalent of about ¼ mill, contributed from the General Fund. These funds are disbursed to the Humane Society to be used to offset the expenses related to animal control.

**Program Description**

The Animal Control Fund is a fund used to account for the receipt of a levy of approximately ½ of a mill, along

**2015 Objectives**

To continue to accurately account for the mill levy collected for animal control.

Department Summary	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Mayor Recommended	2015 Adopted Budget
<b>Revenues</b>					
Real Estate Taxes	\$ 72,603	\$ 73,146	\$ 81,426	\$ 85,458	\$ 84,191
Intergovernmental	1,649	1,671	1,170	1,400	1,400
Interest & Miscellaneous	37,567	38,590	40,713	42,729	42,095
License & Permit Fees	-	-	-	-	-
Charge for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<u>\$ 111,819</u>	<u>\$ 113,407</u>	<u>\$ 123,309</u>	<u>\$ 129,587</u>	<u>\$ 127,686</u>
<b>Expenses</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce & Operations	112,960	115,130	123,309	129,587	127,686
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<u>\$ 112,960</u>	<u>\$ 115,130</u>	<u>\$ 123,309</u>	<u>\$ 129,587</u>	<u>\$ 127,686</u>
<b>Director: Maureen Storstad</b>					

City of Grand Forks  
2015 City Budget

Departmental Summaries (continued)  
Trust & Agency Funds – Animal Control

<b>Projection</b>					
<b>Department Summary</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues</b>					
Real Estate Taxes	\$ 89,475	\$ 94,512	\$ 99,818	\$ 105,420	\$ 111,208
Intergovernmental	1,000	1,000	1,000	1,000	1,000
Interest & Miscellaneous	45,463	49,100	53,028	57,270	61,851
License & Permit Fees	-	-	-	-	-
Charges for Services	-	-	-	-	-
Transfers In	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
Reserve	-	-	-	-	-
Cash Carryover-budget	-	-	-	-	-
<b>Totals</b>	<b>\$ 135,938</b>	<b>\$ 144,612</b>	<b>\$ 153,846</b>	<b>\$ 163,690</b>	<b>\$ 174,059</b>
<b>Expenditures</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Mtce Operations	135,938	144,612	153,846	163,690	174,059
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Totals</b>	<b>\$ 135,938</b>	<b>\$ 144,612</b>	<b>\$ 153,846</b>	<b>\$ 163,690</b>	<b>\$ 174,059</b>

## Debt Service Funds Debt Summary

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Debt Service funds are used to pay principal and interest on outstanding debt. The City's debt is divided into three categories: General Obligation bonds, Revenue bonds, and Refunding Improvement bonds.

**General Obligation (G.O.) Bonds** are bonds which are secured by the full faith and credit of the issuer. G.O. bonds are issued by local governmental units and are secured by a pledge of the issuer's property taxing power. They are usually issued to pay for general capital improvements.

The total outstanding G.O. debt of the City of Grand Forks is \$9,470,000 as of December 31, 2013. Beginning in 1999, the City began issuing G.O. debt for our flood protection project. As of December 31, 2013, \$5,700,000 of the total GO debt outstanding is for the Dike.

**Revenue Bonds** are bonds payable from a specific source of revenue. Revenue bonds are usually authorized and issued to pay for capital improvements such as water and sewer system facilities. Issuance of revenue bonds have no effect on the property tax rate but rather is paid solely from related revenues.

The total outstanding Revenue bond debt is \$108,880,000 as of December 31, 2013. The largest component of the Revenue bonds is the 2005 "A" Sales Tax Reserve Revenue bond, which refinanced the 1997 "A" Alerus Center bond. This bond has an outstanding principal balance of \$50,990,000 as of December 31, 2013.

**Refunding Improvement Bonds** are also known as Special Assessment bonds and are issued for property owners desiring improvements to their property such as roads, water lines, sewer lines, streetlights or drainage. The expenditure of funds to construct the specific capital improvements and to pay for the debt service on the bonds is appropriated as a part of the City's budget, however, the debt service is repaid by the property owners through a special assessment on their improved property.

The total outstanding Refunding Improvement Bonds as of December 31, 2013 is \$52,350,000.

On the pages following you will find a breakdown of the debt service payments due in 2015. The payment amount includes the principal, interest and fiscal charges due in 2015.

The ratio of net bonded debt to assessed valuation and the amount of bonded debt per capita are useful indicators of the City's debt position to municipal management, citizens and investors. These indicators for the City of Grand Forks at the end of the 2013 fiscal year as compared to 2012 are as follows:

Year	Net Direct Bonded Debt Amount	Ratio of Debt to Assessed Value	Ratio of Debt to Market Value	Debt Per Capita
2012	\$11,347,908	140.55	281.11	208.76
2013	\$10,468,229	163.99	327.99	186.27

## Debt Service Funds (continued) 2015 Debt Summary

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### Debt Service Funds

Are used for the accumulation of resources for, and the payment of, general long-term obligation principal and interest. Debt service funds are combined under three major categories: General Obligation Bonds, Revenue Bonds, and Refunding Improvement Bonds. Additional information is provided below for the funds in these categories.

#### General Obligation Bonds:

##### **2006 "B" GO Public Building Bonds**

A \$1,465,000 bond issue used to finance various safety improvement projects within the City. Interest ranges from 4.0 percent to 4.40 percent. Principal payments range from \$30,000 to \$115,000 with final payment due December 1, 2025.

##### **2007 "A" GO Public Building Bonds**

A \$3,490,000 bond issue used to finance a multi-department public safety building. Interest ranges from 4.25 percent to 4.625 percent. Principal payments range from \$65,000 to \$260,000 with final payment due December 1, 2026.

##### **2008 "B" GO Dike Refunding Bonds**

A \$5,685,000 bond issue. This is a crossover refunding of 1999A for a net present value benefit of \$439,747.51. Interest ranges from 3.5 percent to 4.0 percent. Principal payments range from \$500,000 to \$650,000 with final payment due December 1, 2019. Financing is provided by a general property tax levy.

##### **2011 "E" GO Dike Refunding Bonds**

A \$2,260,000 bond issue. This is a crossover refunding of 2002G for a net present value benefit of \$218,127. Interest ranges from 2.0 percent to 3.0 percent. Principal payments range from \$205,000 to \$250,000 with final payment due December 1, 2022. Financing is provided by a general property tax levy.

#### Revenue Bonds:

##### **1997 "B" SRF Loan**

A \$12,615,000 State Revolving Loan for the Wastewater Treatment Plant – Phase 1. Interest is at 3.0 percent. Principal payments range from \$565,000 to \$860,000 with final payment due September 1, 2018. The funding source is user utility fees.

##### **1997 "D" SRF Loan**

A \$3,785,000 State Revolving Loan for the South End Drainway – Phase 1. Interest is at 3.0 percent. Principal payments range from \$160,000 to \$245,000 with final payment due September 1, 2018. The funding source is user utility fees.

##### **1998 SRF Loan**

A \$2,135,804 State Revolving Loan for the South End Drainway – Phase 2. Interest is at 3.0 percent. Principal payments range from \$105,000 to \$150,000 with final payment due September 1, 2018. The funding source is user utility fees.

##### **2000 "A" SRF Loan**

A \$13,200,000 Clearwell State Revolving Loan. Interest is at 3.0 percent. Principal payments range from \$515,000 to \$825,000 with final payment due September 1, 2020. The primary funding source is user utility fees. The Dike portion is \$1,292,500, which is paid through special assessments collections.

##### **2000 "C" Storm Sewer Reserve Revenue Bonds**

A \$1,075,000 bond issue to finance the expansion and improvement of the municipal storm sewer utility. Interest ranges from 4.4 percent to 5.4 percent. Principal payments range from \$55,000 to \$95,000 with final payment due September 1, 2015. The funding source is user utility fees.

## Debt Service Funds (continued) 2015 Debt Summary

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### 2001 "D" SRF Loan

A \$13,781,500 State Revolving Loan for the Wastewater Treatment Plant – Phase 2. Interest is at 3.0 percent. Principal payments range from \$536,500 to \$865,000 with final payment due September 1, 2021. The funding source is user utility fees.

### 2002 "C" SRF Loan

A \$6,686,156 State Revolving Loan for the Wastewater Treatment Plant – Phase 3. Interest is at 3.0 percent. Principal payments range from \$185,156 to \$420,000 with final payment due September 1, 2021. The funding source is user utility fees.

### 2004 "B" Water Reserve Revenue Refunding Bonds

A \$1,580,000 bond issue to refinance the 1995C Water Reserve Revenue bonds. Interest ranges from 2.0 percent to 3.65 percent. Principal payments range from \$100,000 to \$175,000 with final payment due June 1, 2015. The funding source is user utility fees.

### 2005 "E" SRF Loan

A \$4,500,000 Biosolids State Revolving Loan. Interest is at 3.0 percent. Principal payments range from \$175,000 to \$280,000 with final payment due September 1, 2025. The funding source is user utility fees.

### 2007 "B" Mosquito Control Reserve Revenue Bonds

A \$1,360,000 bond issue to finance a Mosquito control facility. Interest ranges from 4.0 percent to 4.75 percent. Principal payments range from \$35,000 to \$100,000 with final payment due September 1, 2026. The funding source is user utility fees for mosquito control.

### 2008 "C" Sewer Reserve Revenue Refunding Bonds

A \$735,000 bond issue to refinance the 1995D Sewer Reserve Revenue bonds for a net present value savings of \$29,534.51. Interest is at 4.0 percent. Principal payments range from \$70,000 to \$100,000 with final payment due December 1, 2015. The funding source is user utility fees.

### 2009 "A" Taxable Sanitation Reserve Revenue Bonds (BAB)

A \$8,980,000 bond issue to finance the acquisition and construction of a new landfill. Interest ranges from 1.2 percent to 5.93 percent. These are issued as Build America Bonds (BAB), and interest credit of 35 percent will be received. Principal payments range from \$185,000 to \$500,000 with final payment due September 1, 2039. The funding source is user utility fees.

### 2009 "B" Sewer Reserve Revenue & Refunding Bonds

A \$3,705,000 bond issue to finance various improvements to the utility, and also to refinance the 1999D Sewer Reserve Revenue bonds for interest savings. Interest ranges from 2.0 percent to 4.0 percent. Principal payments range from \$110,000 to \$265,000 with final payment due September 1, 2029. The funding source is user utility fees.

### 2009 "D" Water Reserve Revenue Refunding Bonds

A \$5,770,000 bond issue to refinance the 1999E & 2000D Water Reserve Revenue bonds for interest savings. Interest ranges from 2.0 percent to 4.0 percent. Principal payments range from \$105,000 to \$640,000 with final payment due September 1, 2020. The funding source is user utility fees.

### 2010 "A" Sanitation Reserve Revenue Refunding Bonds

A \$2,635,000 bond issue to refinance the 2000E Sanitation Reserve Revenue bond for interest saving. Interest ranges from 3.0 percent to 3.5 percent. Principal payments range from \$225,000 to \$300,000 with final payment due September 1, 2020. The funding source is utility fees.

### 2011 "D" Sewer Reserve Revenue Bond

A \$2,645,000 bond issue to finance sewer system improvements. Interest ranges from 2.0 percent to 3.75 percent. Principal payments range from \$110,000 to \$170,000 with the final payment due September 1, 2031. The funding source is utility fees.

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**Debt Service Funds (continued)**  
**2015 Debt Summary**

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**2012 “B” Water Reserve Revenue Bonds**

A \$3,880,000 bond issue to finance water utility improvements. Interest ranges from 2.0 percent to 2.75 percent. Principal payments range from \$175,000 to \$240,000 with the final payment due September 1, 2032. The funding source is utility fees.

**Sales Tax Revenue Bonds:**

**2005 “A” Sales Tax Reserve Revenue Bonds**

A \$68,295,000 bond issue to refinance 1997A Alerus Bond (construction of the Alerus Center). Interest ranges from 3.0 to 5.0 percent. Principal payments range from \$1,670,000 to \$4,410,000 with final payment due December 15, 2029. The funding source is a dedicated sales tax amount from the City’s sales tax.

**2007 “C” Sales Tax Reserve Revenue Refunding Bonds**

A \$2,445,000 bond issue to refinance 1996A Sales Tax Bond (Cirrus Project). Interest ranges from 3.94 percent to 4.20 percent. Principal payments range from \$180,000 to \$300,000 with final payment due May 1, 2017.

**2011 “A” Sales Tax Reserve Revenue Bond – Dike**

A \$3,860,000 bond issue to refinance 2002H Sales Tax Reserve Revenue Bonds (Dike). Interest ranges from 2.0 percent to 3.0 percent. Principal payments range from \$350,000 to \$430,000 with the final payment due September 1, 2021.

**2011 “F” Sales Tax Reserve Revenue Bond – Dike**

A \$6,830,000 bond issue to refinance 2001D Sales Tax Reserve Revenue Bonds (Dike). Interest ranges from 3.0 percent to 5.0 percent. Principal payments range from \$515,000 to \$760,000 with the final payment due September 1, 2021.

**Refunding Improvement Bonds:**

**1998 “A” Refunding Improvement Bond**

A \$5,185,000 bond issue for 1998 Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 4.0 to 4.125 percent. Principal payments range from \$240,000 to \$450,000 with final payment due December 1, 2014.

**2002 “A” SRF Loan**

A \$1,835,570 Water Reclamation – Phase 1 State Revolving Loan. Interest is at 3.0 percent. Principal payments range from \$66,755 to \$105,000 with final payment due September 1, 2021.

**2002 “B” SRF Loan**

A \$3,094,077 Water Reclamation – Phase 2 State Revolving Loan. Interest is at 3.0 percent. Principal payments range from \$121,077 to \$194,000 with final payment due September 1, 2021.

**2004 “A” Refunding Improvement Bond**

A \$2,365,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 3.0 to 4.4 percent. Principal payments range from \$70,000 to \$160,000 with final payment due December 1, 2025.

**2005 “B” Refunding Improvement Bond**

A \$2,195,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 4.0 percent to 4.375 percent. Principal payments range from \$75,000 to \$155,000 with final payment due December 1, 2025.

**Debt Service Funds (continued)**  
**2015 Debt Summary**

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**2006 “C” Refunding Improvement Bond**

A \$7,320,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 3.75 percent to 4.25 percent. Principal payments range from \$205,000 to \$460,000 with final payment due December 1, 2027.

**2007 “D” Refunding Improvement Bond**

A \$6,210,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 4.0 percent to 4.4 percent. Principal payments range from \$115,000 to \$400,000 with final payment due December 1, 2028.

**2008 “A” Refunding Improvement Refunding Bond**

A \$2,310,000 bond issue. This is a crossover refunding of the 1999B refunding improvement bond for a net present value benefit of \$166,460.75. Interest ranges from 3.5 percent to 4.0 percent. Principal payments range from \$110,000 to \$330,000 with final payment due December 1, 2019.

**2008 “D” Refunding Improvement Bond**

A \$3,410,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 4.0 percent to 5.0 percent. Principal payments range from \$95,000 to \$275,000 with final payment due December 1, 2028.

**2009 “C” Refunding Improvement Refunding Bond**

A \$7,560,000 bond issue. This is a crossover refunding of the 2000A & 2000B refunding improvement bonds for interest savings. Interest ranges from 2.0 percent to 5.0 percent. Principal payments range from \$320,000 to \$925,000 with final payment due December 1, 2021.

**2009 “E” Refunding Improvement Bond**

A \$2,200,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 2.25 percent to 4.2 percent. Principal payments range from \$90,000 to \$140,000 with final payment due December 1, 2030.

**2010 “B” Refunding Improvement Dike Bond**

A \$3,195,000 bond issue for Dike Improvements deemed to benefit the properties against which special assessments are levied. This completes financing of the city’s flood protection system. Interest ranges from 0.75 to 3.65 percent. Principal payments range from \$80,000 to \$205,000 with final payment due December 1, 2030.

**2010 “C” Refunding Improvement Bond**

A \$4,805,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 1.0 percent to 3.7 percent. Principal payments range from \$195,000 to \$320,000 with final payment due December 1, 2031.

**2011 “B” Refunding Improvement Refunding Bond**

A \$2,830,000 crossover bond issue to refinance 2003A Refunding Improvement Bond (Dike) for interest savings. Interest ranges from 2.0 percent to 3.125 percent. Principal payments range from \$115,000 to \$400,000 with final payment due December 1, 2023.

**2011 “C” Refunding Improvement Bond**

A \$5,695,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranges from 2.0 percent to 3.75 percent. Principal payments range from \$195,000 to \$410,000 with the final payment due December 1, 2032.

**Debt Service Funds (continued)**  
**2015 Debt Summary**

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**2012 "A" Refunding Improvement Refunding Bond**

A \$5,290,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied, as well as refinanced existing Refunding Improvement Bond Issues 2002F and 2003B, resulting in a Net Present Value Benefit of \$360,000. Interest ranges from 2.0 percent to 3.0 percent. Principal payments range from \$100,000 to \$475,000 with the final payment due December 1, 2033.

**2013 "A" Refunding Improvement Refunding Bond**

A \$9,360,000 bond issue for Special Improvements deemed to benefit the properties against which special assessments are levied. Interest ranged from 2.25 to 4.0 percent. Principal payments range from \$310,000 to \$565,000, with the final payment due December 1, 2034.

**Current Year Projects**

To accumulate funds for the payment of sidewalk warrants sold to pay the costs of various street and sidewalk improvements deemed to benefit the properties against which special assessments are levied.

City of Grand Forks  
2015 City Budget

Debt Service Funds (continued)  
2015 Debt Schedule

	Principal Pmt Due	Interest Pmt Due	Fiscal & Consultant Charges Due	Operating Transfers Out	Total Payment
<u>General Obligation Bonds:</u>					
2006 "B" GO Public Bldg Bonds	\$ 70,000	\$ 42,419	\$ 1,000	\$ -	\$ 113,419
2007"A" GO Public Bldg Bond	170,000	114,049	1,000	-	285,049
2008"B" GO Dike Refunding Bond	580,000	121,550	1,000	262,600	965,150
2011 "E" GO Dike Bonds	215,000	46,600	1,000	-	262,600
Total General Obligation Bonds	<u>1,035,000</u>	<u>324,618</u>	<u>4,000</u>	<u>262,600</u>	<u>1,626,218</u>
<u>Revenue Bonds:</u>					
2007 "C" Sales Tax Res Rev Bond - Cirrus	290,000	26,029	1,000	-	317,029
1997 "B" SRL Wastewater Treatment Plant-Phase I	795,000	82,625	14,538	-	892,163
1997 "D" SRL Southend Drainway-Phase I	230,000	23,750	4,175	-	257,925
1998 SRL Southen Drainway-Phase II	140,000	14,500	2,550	-	157,050
2000 "A" SRL Clearwell	625,000	101,000	20,200	-	746,200
2000 "C" Storm Water Reserve Revenue Bond	95,000	5,130	1,000	-	101,130
2001 "D" SRL Wastewater Treatment Plant-Phase II	745,000	140,375	26,213	-	911,588
2002 "C" SRL Wastewater Treatment Plant-Phase III	370,000	70,500	14,100	-	454,600
2004 "B" Water Reserve Revenue Refunding Bond	175,000	3,194	1,000	-	179,194
2005 "A" Sales Tax Revenue Refunding -Alerus	2,275,000	2,331,400	1,000	-	4,607,400
2005 "E" SRL BioSolids	220,000	68,625	13,175	-	301,800
2007 "B" Mosquito Revenue Bond	65,000	45,294	1,000	-	111,294
2008 "C" Sewer Reserve Revenue Refunding Bond	100,000	4,000	1,000	-	105,000
2009B Wastewater Reserve Revenue Bond	235,000	89,650	1,000	-	325,650
2009A Sanitation Revenue Bond	205,000	425,289	1,000	-	631,289
2009D Water Reserve Revenue Refunding Bond	565,000	112,600	1,000	-	678,600
2010A Sanitation Res Revenue Refuding Bond	255,000	55,500	1,000	-	311,500
2011D Sewer Reserve Revenue Bond	115,000	71,088	1,000	-	187,088
2011 "A" SalesTax Reserve Revenue Bond - Dike	365,000	67,950	1,000	-	433,950
2011 "F" SalesTax Reserve Revenue Bond - Dike	705,000	228,150	1,000	-	934,150
2012 "B" Water Reserve Revenue Bond	170,000	83,425	1,000	-	254,425
Total Revenue Bonds	<u>8,740,000</u>	<u>4,050,072</u>	<u>108,950</u>	<u>-</u>	<u>12,899,022</u>

**City of Grand Forks  
2015 City Budget**

**Debt Service Funds (continued)  
2015 Debt Schedule**

	Principal Pmt Due	Interest Pmt Due	Fiscal & Consultant Charges Due	Operating Transfers Out	Total Payment
<u>Refunding Improvement Bonds:</u>					
2004A Refunding Improvement Bond	130,000	43,270	1,000	-	174,270
2005B Refunding Improvement Bond	125,000	45,456	1,000	-	171,456
2006C Refunding Improvement Bond	415,000	172,225	1,000	-	588,225
2007D Refunding Improvement Bond	370,000	160,640	1,000	60,355	591,995
2008A Refunding Improvement Refunding Bond	230,000	30,025	1,000	-	261,025
2008D Refunding Improvement Bond	205,000	97,469	1,000	-	303,469
2009E Refunding Improvement Bond	125,000	62,023	1,000	-	188,023
2009C Refunding Improvement Refunding Bond	780,000	160,275	1,000	100,364	1,041,639
2010C Refunding Improvement Bond	295,000	109,928	1,000	-	405,928
2002A SRL Water Reclamation Phase I	88,000	16,850	3,150	-	108,000
2002B SRL Water Reclamation Phase II	120,000	22,000	4,100	-	146,100
2010B Refunding improvement Dike Bond	190,000	65,470	1,000	-	256,470
2011B Refunding Improvement Bond-Dike	330,000	49,206	1,000	249,389	629,595
2011C Refunding Improvement Bond	385,000	155,556	1,000	-	541,556
2012A Refunding Improvement Refunding Bond	475,000	130,644	1,000	-	606,644
2013A Refunding Improvement Bond	<u>565,000</u>	<u>305,613</u>	<u>1,000</u>	<u>-</u>	<u>871,613</u>
 Total Refunding Improvement Bonds	 <u>4,828,000</u>	 <u>1,626,649</u>	 <u>21,250</u>	 <u>410,108</u>	 <u>6,886,007</u>
<u>Industrial Development Revenue Notes:</u>					
Corporate Center Project, Series 1999	<u>472,285</u>	<u>63,830</u>	<u>4,800</u>	<u>-</u>	<u>540,915</u>
 Total Industrial Development Revenue Notes	 <u>472,285</u>	 <u>63,830</u>	 <u>4,800</u>	 <u>-</u>	 <u>540,915</u>
 Total Liability	 <u>\$ 15,075,285</u>	 <u>\$ 6,065,169</u>	 <u>\$ 139,000</u>	 <u>\$ 672,708</u>	 <u>\$21,952,161</u>

**City of Grand Forks  
2015 City Budget**

**Debt Service Funds (continued)  
Legal Debt Margin**

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December 31, 2013

<u>Market Value</u>		<u>\$ 3,433,427,900</u>
Debt Limit - 5% of 50% of Market Value		85,835,698
Amount of Debt Applicable to Debt Limit:		
General Obligation Bonds	\$ 9,470,000	
Unamortized Premium/Discount/Deferred Amt on Refundir	\$ (512,176)	
City Share of Special Assessments	210,141	
Special Assessment on City Owned General Government Property	<u>1,425,652</u>	
Gross Bonded Debt (1)	\$ 10,593,617	
Less:		
Cash in Debt Service Funds (2)	<u>125,388</u>	
Net Bonded Debt		<u>10,468,229</u>
Legal Debt Margin		<u>\$ 75,367,469</u>

(1) In accordance with State of North Dakota Constitution Article X, Section 15, Special Assessment debt is not included in this calculation

(2) Sinking Funds



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FOR NOTES

**City of Grand Forks  
2015 City Budget**

**CIP  
Capital Improvement Program Overview**

The 2015-20 Six-Year Capital Improvement Program (CIP) Budget is a decision-making tool that provides the Mayor, City Council, staff, and residents with an opportunity to identify and prioritize significant infrastructure and other major capital needs for the community. The City is continuously analyzing all projects, to include priorities, timing, and funding. The CIP document will be updated in future budgets to reflect any changes made as a result of future analysis.

Grand Forks' CIP budget is a component of the annual budget process that addresses the City's short- and long-term capital needs. As in previous years, the six-year CIP budget includes potential capital projects that reflect the desires of the community, as well as projects that address operational and maintenance needs. Also incorporated into the 2015 budget and 6-year CIP are the Strategic Infrastructure Development (SIG) Master Planning efforts as we look to strategically develop Grand Forks.

As the budget process unfolds, the City Engineer and Public Works Director analyze each potential project in order to develop cost estimates for each project, while the City Finance Director and staff review the City's financial position in order to determine potential revenues available to fund proposed projects. Once the fiscal analysis is completed, Engineering, Public Works, and Finance meet for further discussion and review of the proposed projects. After these initial recommendations are made, staff forwards the recommended CIP budget to the City Administrator and the Mayor for presentation to the City Council for their review, consideration, and approval.

Throughout this entire process, several key factors are utilized in prioritizing projects including:

- Projects previously budgeted in the City's six-year CIP.
- Projects relating to the Community and significant development and/or planning efforts (to include Strategic Infrastructure Development efforts)
- Projects that address infrastructure needs.
- Projects that reduce ongoing operational costs, and which address major maintenance needs.
- Projects that have committed outside funds that are specifically tied to a particular proposal.
- Projects related to the Mayor's priority of Public Safety for the Community.

The City of Grand Forks finances its capital projects through a combination of revenues. Projects related to General Fund buildings are supported by revenue in the Public Building Fund. The major revenue source for this fund is property tax. The City has budgeted construction of a new Fire Station in 2015, which will address fire coverage needed for the Southeast section of the City. The timeline and funding of the new Fire Station has been a point of discussion with city leaders. The plan in previous budgets was to issue a bond as the financing tool for the construction cost of this new Fire Station. The bond was to be funded by property tax through the Public Building Fund. This plan was revised to pay out of reserves that were set aside with the 2014 budget rather than bonding. An area of concern has been the operational cost of adding 12 firefighters to staff a new fire station. We allocated 3 mills over the previous 3 budget years, and have set these aside in a reserve. This will be used to offset operational expenses once the station becomes operational in 2016. The 2015 budget includes the equivalent of one additional mill to be set aside for this purpose. This will be analyzed annually.

Projects relating to ongoing street improvement and infrastructure projects are supported by highway user tax and sales tax. This highway user tax is a tax collected by the State of North Dakota, and is distributed to the city. The sales tax comes from its 30 percent share of the city's 1 percent portion of city sales tax. In previous budgets, we have had separate funds for the highway user and infrastructure sales tax. The 2015 budget combines these into one capital project fund used to track both these sources of revenue. The city also benefitted from a legislative distribution received from the State to be used toward streets. Based on this recent history, our projections include the assumption that these distributions from the State Legislative Body will continue. If this or any other assumptions change, we will adjust accordingly. It is important to note that there are currently many unknowns as to the state and federal funding of these projects. We will continue to work with our legislative leaders regarding funding for our street and infrastructure needs. As we go through this process, priorities may change as to funding and timing of projects currently included in our six year Capital Improvement Plan.

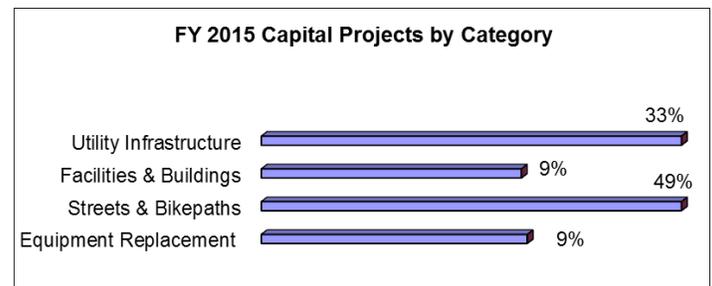
Projects relating to Water, Wastewater, Storm-water, Sanitation, Public Transit and Mosquito are funded by the fees that are collected within the Enterprise Funds. One of the largest utility projects of note is the Water Treatment Plant. This is a \$130M project. This budget and 6-year CIP assumes a 50% local share and 50% state share. We are currently working with the State to secure this funding. We may also look to sales tax as an additional funding source here. Public Transit capital needs are supported by a portion of the property tax collected by the city. The Public Transit department also receives a large portion from the Federal Government to address their capital needs. The Alerus Event Center is able to take advantage of excess cash in its debt service fund to address its capital needs. This funding comes from sales tax.

Certain projects that give benefit to certain sections of the City are special assessed to the citizens affected by the benefit.

The General Fund addresses the financing for capital and capital replacement needs for departments funded by the General Fund. This is accomplished by setting aside a reserve for future capital replacement. The budget includes a Capital Replacement Capital Project Fund used to track this reserve and its use. A more complete list of the proposed resources that will be used to support the Capital Improvement Projects is listed in the CIP Summary listing, which follows.

The proposed 2015 CIP is distributed into the following categories:

- Utility Infrastructure \$17,903,249
- Facilities & Buildings \$ 4,951,500
- Streets & Bikepaths \$26,044,822
- Equipment Replacement \$ 5,062,824



City of Grand Forks  
2015 City Budget

CIP  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>Utility Infrastructure</b>								
<b>Enterprise Fund - Sanitation</b>								
	Baling Facility and Landfill Renewal & Rehab Sanitation Revenue	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
	Landfill Renewal and Rehab Reserve Sanitation Revenue	125,000	125,000	125,000	125,000	125,000	125,000	750,000
	Solid Waste Landfill Construction - Cell B Revenue Bond	-	580,000	3,480,000	-	-	-	4,060,000
<b>Enterprise Fund - Wastewater</b>								
	<u>Wastewater Collection &amp; Southend Development</u> Sanitary Sewer Rehab, Inspection & Cleaning Wastewater Revenue	150,000	133,900	137,917	142,055	146,316	150,706	860,894
	Forcemain Rehab Wastewater Revenue	200,000	206,000	212,180	218,545	225,102	231,855	1,293,682
	Forcemain Expansion Projects Revenue Bond	-	562,248	-	-	2,356,192	-	2,918,440
	<u>Pump Stations Construction &amp; Rehab</u> Pump Station Rehab Wastewater Revenue	500,000	309,000	318,270	327,818	337,653	347,782	2,140,523
	Pump Station Rehab Revenue Bond	1,300,000	-	-	1,092,727	-	-	2,392,727
	New Pump Station Construction (I-29 PS & FM) Revenue Bond	1,700,000	-	-	-	-	-	1,700,000
	New Pump Station Construction (Walmart PS & FM) Revenue Bond (Wastewater)	1,200,000	-	-	-	-	-	1,200,000
	Revenue Bond (Economic Development)	800,000	-	-	-	-	-	800,000
	Total	2,000,000	-	-	-	-	-	2,000,000
	<u>Wastewater Treatment Plant</u> Reserve for Renewal & Rehabilitation Replacement Wastewater Revenue	100,000	103,000	300,000	309,000	318,270	327,818	1,458,088
	Biosolids Dewatering Pilot & Preliminary Design Wastewater Reserve Fund	100,000	-	-	-	-	-	100,000
	Biosolids Facility Capital Revenue Bond	-	1,330,000	6,525,000	6,525,000	-	-	14,380,000
	Primary Cell No. 2 Sludge Disposal Capital Revenue Bond	-	-	260,837	2,402,433	-	-	2,663,270
	Continuous Discharge Capital Revenue Bond	-	-	-	-	506,708	1,826,682	2,333,390
	Lagoon Decommissioning Capital Revenue Bond	-	-	-	-	-	52,191	52,191
	Heat Exchanger @ Clarification Wastewater Revenue	100,000	-	-	-	-	-	100,000
	Headworks Rehab Wastewater Revenue	250,000	-	-	-	-	-	250,000
<b>Enterprise Fund - Water</b>								
	<u>Water Distribution - 5340</u> Water Main Replacement Water Revenue	455,000	450,110	463,613	477,522	491,847	506,603	2,844,695
	Walmart Growth Area - Main Upsizing Water Revenue	23,275	25,750	26,523	27,318	28,138	28,982	159,986
	I-29 South Growth Area - Main Upsizing Water Revenue	34,850	-	-	-	-	-	34,850
	<u>Water Treatment - 5355</u> Regional Water Treatment Plant Planning & Project Reserve	3,000,000	4,146,715	-	-	-	-	7,146,715
	Grant/Sales Tax Revenue Bond	3,000,000	15,296,443	32,718,592	13,889,790	210,575	157,931	65,273,331
	Total	6,000,000	30,592,886	65,437,184	27,779,580	421,150	315,862	130,546,662
	KSB Pump Backup Residual Pumping Station Water Revenue	65,000	-	-	-	-	-	65,000

City of Grand Forks  
2015 City Budget

**CIP**  
**Six Year CIP Summary Listing**

**By Project Type**

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
	Red River Valley Water Supply Proj (Study/Planning) Water Revenue	-	200,000	-	-	-	-	200,000
	Red River Valley Water Supply Proj (Construction) Revenue Bond	-	-	9,000,000	9,000,000	9,000,000	-	27,000,000
<b>Enterprise Fund - Stormwater</b>								
	Storm Sewer Repair Storm Water Revenue	150,000	103,000	106,090	109,273	112,551	115,927	696,841
	Storm Water Storm Stations Capital Storm Water Revenue	75,000	133,397	181,699	247,413	592,557	571,190	1,801,256
<b>Other Projects</b>								
	Various SA Projects, Sidewalks & Development Areas Special Assessments	4,375,124	3,658,446	1,750,000	1,750,000	1,750,000	1,750,000	15,033,570
<b>CATEGORY SUBTOTAL</b>		<b>17,903,249</b>	<b>38,712,737</b>	<b>88,524,313</b>	<b>50,733,684</b>	<b>16,611,484</b>	<b>6,550,598</b>	<b>219,036,065</b>

City of Grand Forks  
2015 City Budget

CIP  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>Facilities, Buildings, &amp; Furnishings</b>								
<b>General Fund - Public Buildings</b>								
	Energy Efficiency Lighting Project Public Building Fund	81,700	-	-	-	-	-	81,700
	Senior Center Public Building Fund	675,000	-	-	-	-	-	675,000
<b>General Fund - Fire Department</b>								
	Southeast Fire Station Emergency Fund	338,905	-	-	-	-	-	338,905
	Public Building Fund Reserve	2,041,095	-	-	-	-	-	2,041,095
	Total	2,380,000	-	-	-	-	-	2,380,000
<b>Enterprise Fund - Public Transportation</b>								
	City Bus Facility Renewal and Rehabilitation Public Transit (5500) - 20%	-	1,500,000	-	-	-	-	1,500,000
	FTA - 80%	-	6,000,000	-	-	-	-	6,000,000
	Total	-	7,500,000	-	-	-	-	7,500,000
	City Bus Facility Vehicle Storage Expansion Public Transit (5500) - 20%	-	-	-	15,000	-	-	15,000
	FTA - 80%	-	-	-	60,000	-	-	60,000
	Total	-	-	-	75,000	-	-	75,000
	Rehab Transit Center Public Transit (5500) - 20%	-	-	20,000	-	-	-	20,000
	FTA - 80%	-	-	80,000	-	-	-	80,000
	Total	-	-	100,000	-	-	-	100,000
	Building Video Security System Replacement Public Transit (5500) - 20%	-	-	-	-	10,000	-	10,000
	FTA - 80%	-	-	-	-	40,000	-	40,000
	Total	-	-	-	-	50,000	-	50,000
<b>Enterprise Fund - Alerus Center</b>								
	Reserve for Future Capital Trust Alerus Debt Service Cash	500,000	500,000	500,000	500,000	1,450,000	4,399,269	7,849,269
	Loading Dock Expansion Alerus Debt Service Cash	-	750,000	-	-	-	-	750,000
	Lighting - Building Exterior Alerus Debt Service Cash	-	-	150,000	-	-	-	150,000
	Advertising Panels - Signage Alerus Debt Service Cash	50,000	-	-	-	-	-	50,000
	Concourse Improvements Alerus Debt Service Cash	50,000	-	-	250,000	-	-	300,000
	Doors and Hardware Alerus Debt Service Cash	25,000	-	-	-	-	-	25,000
	Finishes - Floors Alerus Debt Service Cash	50,000	-	-	-	75,000	-	125,000
	Finishes - Walls Alerus Debt Service Cash	-	-	150,000	-	-	-	150,000
	Partition Walls - Ballroom Alerus Debt Service Cash	-	-	-	1,352,000	-	-	1,352,000
	Restroom Partitions Alerus Debt Service Cash	-	-	-	-	50,000	-	50,000
	Signage-Building Interior Alerus Debt Service Cash	25,000	100,000	-	-	-	-	125,000
	Signage-Building Exterior/Marquee Alerus Debt Service Cash	-	-	-	-	600,000	-	600,000

**City of Grand Forks  
2015 City Budget**

**CIP  
Six Year CIP Summary Listing**

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
	Vestibules							
	Alerus Debt Service Cash	175,000	150,000	-	-	-	-	325,000
	Painting							
	Alerus Debt Service Cash	-	50,000	-	-	-	-	50,000
	Lighting - Arena							
	Alerus Debt Service Cash	-	-	-	125,000	-	-	125,000
	Lighting - Exterior Areas							
	Alerus Debt Service Cash	-	-	-	150,000	-	-	150,000
	Lighting - Convention							
	Alerus Debt Service Cash	-	-	-	-	500,000	-	500,000
	Plants/Trees/Shrubs							
	Alerus Debt Service Cash	-	10,000	-	-	-	-	10,000
	Asphalt/Seal Parking Lot							
	Alerus Debt Service Cash	-	400,000	-	-	-	-	400,000
	Bullard & Fencing							
	Alerus Debt Service Cash	-	-	-	25,000	-	-	25,000
	Pave South Parking Lots 7 & 11							
	Alerus Debt Service Cash	-	-	-	-	-	175,000	175,000
	Risers/Refurbishment							
	Alerus Debt Service Cash	45,000	-	-	-	-	-	45,000
	HVAC, Air Handlers & other Mechanical							
	Alerus Debt Service Cash	450,000	225,000	225,000	225,000	225,000	225,000	1,575,000
	CCTV System							
	Alerus Debt Service Cash	225,000	-	-	-	-	-	225,000
	<b>Total</b>	<b>1,595,000</b>	<b>2,185,000</b>	<b>1,025,000</b>	<b>2,627,000</b>	<b>2,900,000</b>	<b>4,799,269</b>	<b>15,131,269</b>
<b>Enterprise Fund - Job Development Authority</b>								
	Capital Needs Assessment - Cirrus/Amaxon 2 Building							
	JDA Revenue	30,000	-	-	-	-	-	30,000
	201 S 4th Street - Replace Roof							
	JDA Revenue	120,000	-	-	-	-	-	120,000
	201 S 4th Street - Replace Plumbing on 2nd & 3rd floors							
	JDA Revenue	-	115,000	-	-	-	-	115,000
	201 S 4th Street - Replace Interior Stair Handrails							
	JDA Revenue	-	-	42,500	-	-	-	42,500
	401 & 402 Demers - Boiler							
	JDA Revenue	-	-	22,000	-	-	-	22,000
	401 & 402 Demers - Boiler							
	JDA Revenue	-	-	-	260,000	140,000	-	400,000
	401 & 402 Demers - Parapet flashing and Bird Control System							
	JDA Revenue	-	-	-	39,000	22,000	-	61,000
	<b>Total</b>	<b>150,000</b>	<b>115,000</b>	<b>64,500</b>	<b>299,000</b>	<b>162,000</b>	<b>-</b>	<b>790,500</b>
<b>Enterprise Fund - Municipal Parking</b>								
	Corporate Center Parking Ramp							
	Municipal Parking Revenue	69,800	24,000	-	90,000	-	-	183,800
	Central Parking Ramp							
	Municipal Parking Revenue	-	-	24,500	-	325,000	-	349,500
	<b>Total</b>	<b>69,800</b>	<b>24,000</b>	<b>24,500</b>	<b>90,000</b>	<b>325,000</b>	<b>-</b>	<b>533,300</b>
<b>CATEGORY SUBTOTAL</b>		<b>\$ 4,951,500</b>	<b>\$ 9,824,000</b>	<b>\$ 1,214,000</b>	<b>\$ 3,091,000</b>	<b>\$ 3,437,000</b>	<b>\$ 4,799,269</b>	<b>\$ 27,316,769</b>

(1) These projects are currently being analyzed as part of a Five-year Transportation & Development Plan (TDP) Update.

City of Grand Forks  
2015 City Budget

CIP (continued)  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>Streets &amp; Bikepaths</b>								
<b>Federal Aid Street Projects</b>								
	Bridge Repair/Rehab(Washington Underpass/Sorlie/Kennedy as determined by priorities set by the NDDOT)(1)							
	Street/Infrastructure	300,000	400,000	500,000	500,000	200,000	200,000	2,100,000
	S Washington Preventative Maintenance (32nd Ave S to Hammerling)							
	Federal Share Regional	-	-	-	-	-	-	-
	State Share	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	40,000	-	-	-	-	-	40,000
	Total	40,000	-	-	-	-	-	40,000
	N Washington St. - Bus. US 81 Surface Treatment							
	Federal Share Urban	-	-	-	132,000	-	-	132,000
	Special Assessment	-	-	-	16,500	-	-	16,500
	City Share (Street/Infrastructure)	-	-	10,000	20,000	10,000	-	40,000
	Total	-	-	10,000	168,500	10,000	-	188,500
	N 5th St. (Bus. US-2 Gateway to Demers Mill & Overlay)							
	Federal Share Regional	-	-	-	-	888,000	-	888,000
	State Share	-	-	-	-	111,000	-	111,000
	City Share (Street/Infrastructure)	-	-	-	25,000	111,000	25,000	161,000
	Total	-	-	-	25,000	1,110,000	25,000	1,160,000
	Intersection Improvements (24th & 34th Roundabout)							
	Federal Share Urban	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	40,000	-	-	-	-	-	40,000
	Total	40,000	-	-	-	-	-	40,000
	Intersection Improvement (S Washington & 40th Ave S)							
	Federal Share Urban	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	30,000	-	-	-	-	-	30,000
	Total	30,000	-	-	-	-	-	30,000
	Intersection Improvements (11th AS/42nd Street)							
	Federal Urban Share	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	70,000	-	-	-	-	-	70,000
	Alerus Debt Service	-	-	-	-	-	-	-
	Total	70,000	-	-	-	-	-	70,000
	Gateway Drive Preventative Maintenance (I-29 to N55th)							
	Federal Share Regional	-	-	-	-	-	-	-
	State Share	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	20,000	-	-	-	-	-	20,000
	Total	20,000	-	-	-	-	-	20,000
	Demers Ave Maintenance (I-29 to Fire Station)							
	Federal Share Regional	2,000,000	-	-	-	-	-	2,000,000
	State Share	250,000	-	-	-	-	-	250,000
	City Share (Street/Infrastructure)	400,000	50,000	-	-	-	-	450,000
	Total	2,650,000	50,000	-	-	-	-	2,700,000
	Columbia Rd (40th Ave S to 47th Ave S)							
	Federal Share Urban	-	-	3,000,000	-	-	-	3,000,000
	City Share (Street/Infrastructure)	300,000	700,000	3,150,000	200,000	-	-	4,350,000
	Total	300,000	700,000	6,150,000	200,000	-	-	7,350,000
	Columbia Road & 24th - Pole Foundations							
	Federal Share Urban	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	30,000	-	-	-	-	-	30,000
	Total	30,000	-	-	-	-	-	30,000
	Columbia Road (11th - 14th Ave South)							
	Federal Share Urban	-	4,027,000	-	-	-	-	4,027,000
	City Share (Street/Infrastructure)	400,000	1,700,000	200,000	-	-	-	2,300,000
	Total	400,000	5,727,000	200,000	-	-	-	6,327,000
	Bus US 81 (Gateway to I-29) Asphalt							
	Federal Share Regional	-	1,214,000	-	-	-	-	1,214,000
	State Share	-	239,000	-	-	-	-	239,000
	City Share (Street/Infrastructure)	-	75,000	20,000	-	-	-	95,000
	Total	-	1,528,000	20,000	-	-	-	1,548,000
	Kennedy Bridge							
	Federal Share Regional	-	10,118,000	-	-	-	-	10,118,000
	State Share-North Dakota	-	2,383,000	-	-	-	-	2,383,000
	City Share (Street/Infrastructure)	50,000	50,000	100,000	-	-	-	200,000
	Total	50,000	12,551,000	100,000	-	-	-	12,701,000
	Traffic Signal (42nd & Garden View)							
	Federal Share Urban	-	-	640,000	-	-	-	640,000
	City Share (Street/Infrastructure)	-	50,000	245,000	25,000	-	-	320,000
	Total	-	50,000	885,000	25,000	-	-	960,000
	17th Ave S/Columbia Turn Lanes							
	Federal Share	-	-	392,000	-	-	-	392,000
	City Share (Street/Infrastructure)	-	100,000	50,000	-	-	-	150,000
	Total	-	100,000	442,000	-	-	-	542,000
	N. 42nd St Reconstruction (University to Gateway)							
	Federal Share Urban	-	-	-	4,880,000	-	-	4,880,000
	City Share (Street/Infrastructure)	-	100,000	600,000	2,000,000	100,000	-	2,800,000
	Total	-	100,000	600,000	6,880,000	100,000	-	7,680,000

City of Grand Forks  
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CIP (continued)  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
	32nd Ave S - Reconstruction (Washington to I-29)							
	Federal Share Regional	-	-	-	-	-	-	-
	State Share	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	-	-	-	-	-	500,000	500,000
	Total	-	-	-	-	-	500,000	500,000
	N Washington Reconstruct (5th Ave S to 1st Ave N) - Includes Underpass							
	Federal Share Regional	-	-	-	-	-	13,896,000	13,896,000
	State Share	-	-	-	-	-	1,737,000	1,737,000
	City Share (Street/Infrastructure-use of bridge reserve)	-	-	-	-	-	500,000	500,000
	City Share (Street/Infrastructure)	-	-	-	-	100,000	1,237,000	1,337,000
	Total	-	-	-	-	100,000	17,370,000	17,470,000
	Business US 2 Reconstruct							
	Federal Share Regional	-	-	-	3,200,000	-	-	3,200,000
	State Share	-	-	-	400,000	-	-	400,000
	City Share (Street/Infrastructure)	-	200,000	200,000	700,000	200,000	-	1,300,000
	Total	-	200,000	200,000	4,300,000	200,000	-	4,900,000
	Sorlie Bridge							
	Federal Share	-	-	-	11,880,000	-	-	11,880,000
	State Share	-	-	-	1,330,000	-	-	1,330,000
	City Share (Street/Infrastructure-use of bridge reserve)	50,000	50,000	200,000	1,500,000	200,000	-	2,000,000
	Total	50,000	50,000	200,000	14,710,000	200,000	-	15,210,000
	Traffic Signals (TBD)							
	Federal Share Urban	-	-	-	-	500,000	-	500,000
	City Share (Street/Infrastructure)	-	-	-	20,000	180,000	30,000	230,000
	Total	-	-	-	20,000	680,000	30,000	730,000
	42nd St & 32nd Ave S/I-29 Ramp Reconfiguration							
	Federal Share Interstate & Regional (2021)	-	-	-	-	-	-	-
	Federal Share Urban (2021)	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	-	-	-	-	50,000	1,000,000	1,050,000
	Total	-	-	-	-	50,000	1,000,000	1,050,000
	47th Ave S Interchange (48th to Columbia)							
	Federal Share Interstate	-	-	-	-	-	-	-
	Federal Share Urban	-	-	-	36,800,000	-	-	36,800,000
	City Share (Street/Infrastructure)	100,000	200,000	500,000	9,200,000	200,000	-	10,200,000
	Total	100,000	200,000	500,000	46,000,000	200,000	-	47,000,000
	<b>Other Projects</b>							
	S Washington (47th Ave S to South End Drainway)							
	Special Assessment	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	3,140,000	50,000	-	-	-	-	3,190,000
	Total	3,140,000	50,000	-	-	-	-	3,190,000
	Belmont (57th to 62nd Ave S)							
	Special Assessment	390,000	-	-	-	-	-	390,000
	City Share (Street/Infrastructure)	1,560,000	-	-	-	-	-	1,560,000
	Total	1,950,000	-	-	-	-	-	1,950,000
	South 42nd St (34th to 40th Ave S) (Rural Section)							
	Special Assessment	185,000	-	-	-	-	-	185,000
	City Share (Street/Infrastructure)	740,000	50,000	-	-	-	-	790,000
	Total	925,000	50,000	-	-	-	-	975,000
	47th Ave. South (Washington to South End Drainway)							
	Street/Infrastructure	50,000	-	-	-	-	-	50,000
	Columbia Road (36th-40th Ave S)							
	Special Assessment	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	3,900,000	100,000	-	-	-	-	4,000,000
	Total	3,900,000	100,000	-	-	-	-	4,000,000
	N 36th Street (20th to 24th)							
	Special Assessment	-	140,000	-	-	-	-	140,000
	Economic Development	-	560,000	-	-	-	-	560,000
	Total	-	700,000	-	-	-	-	700,000
	Reconstruct Granitoid							
	Special Assessment	30,000	-	-	-	-	-	30,000
	City Share (Street/Infrastructure)	120,000	-	-	-	-	-	120,000
	Total	150,000	-	-	-	-	-	150,000
	S. 38th St. (40th-43rd Ave S)							
	Special Assessment	132,000	-	-	-	-	-	132,000
	City Share (Street/Infrastructure)	528,000	20,000	-	-	-	-	548,000
	Total	660,000	20,000	-	-	-	-	680,000
	47th Ave. South South End Drainway to 20th St.)							
	Special Assessment	-	340,000	-	-	-	-	340,000
	City Share (Street/Infrastructure)	150,000	3,060,000	100,000	-	-	-	3,310,000
	Total	150,000	3,400,000	100,000	-	-	-	3,650,000
	N. 62nd (Gateway - 10th Ave)							
	Special Assessment	-	132,000	-	-	-	-	132,000
	City Share (Street/Infrastructure)	-	528,000	-	-	-	-	528,000
	Total	-	660,000	-	-	-	-	660,000
	Cherry St. (55th-58th Ave S)							
	Special Assessment	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	50,000	-	-	-	-	-	50,000
	Total	50,000	-	-	-	-	-	50,000
	University Ave. (55th-58th Ave S)							
	Special Assessment	198,000	-	-	-	-	-	198,000

City of Grand Forks  
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CIP (continued)  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
	City Share (Economic Development)	396,000	-	-	-	-	-	396,000
	City Share (Street/Infrastructure)	396,000	20,000	-	-	-	-	416,000
	Total	990,000	20,000	-	-	-	-	1,010,000
S, 34th St. (45rd to 47th Ave South)	Special Assessment	-	69,000	-	-	-	-	69,000
	City Share (Street/Infrastructure)	-	276,000	-	-	-	-	276,000
	Total	-	345,000	-	-	-	-	345,000
S Washington (South End Drainway to 55th Ave S)	Special Assessment	-	-	-	-	528,000	-	528,000
	Street/Infrastructure	-	-	-	50,000	2,112,000	50,000	2,212,000
	Total	-	-	-	50,000	2,640,000	50,000	2,740,000
Columbia Road Overpass	Street/Infrastructure	-	-	-	-	-	100,000	100,000
Traffic Signal (Washington St/44th Ave S) (Temp)	Street/Infrastructure	150,000	-	-	-	-	-	150,000
University Ave (58th to 62nd Street N)	Special Assessment	-	198,000	-	-	-	-	198,000
	City Share (Street/Infrastructure)	-	792,000	20,000	-	-	-	812,000
	Total	-	990,000	20,000	-	-	-	1,010,000
Columbia Road Rehab (14th-17th Ave S)	Street/Infrastructure	-	-	500,000	-	-	-	500,000
S 48th Street (32nd to 47th)	Special Assessment	-	-	-	279,000	-	-	279,000
	City Share (Street/Infrastructure)	-	-	100,000	1,116,000	100,000	100,000	1,416,000
	Total	-	-	100,000	1,395,000	100,000	100,000	1,695,000
Highway 2 - NW	Economic Development	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	974,400	-	-	-	-	-	974,400
	Total	974,400	-	-	-	-	-	974,400
I-29 South	Economic Development	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	496,000	-	-	-	-	-	496,000
	Total	496,000	-	-	-	-	-	496,000
62nd St. (University to 6th)	Economic Development	-	-	142,560	3,600	-	-	146,160
	City Share (Street/Infrastructure)	-	-	649,440	16,400	-	-	665,840
	Total	-	-	792,000	20,000	-	-	812,000
62nd St. (6th to 10th)	Economic Development	-	-	-	142,560	3,600	-	146,160
	City Share (Street/Infrastructure)	-	-	-	649,440	16,400	-	665,840
	Total	-	-	-	792,000	20,000	-	812,000
47th Ave S. (20th St. - Columbia)	Special Assessment	-	-	-	450,000	-	-	450,000
	City Share (Street/Infrastructure)	-	-	150,000	4,050,000	100,000	-	4,300,000
	Total	-	-	150,000	4,500,000	100,000	-	4,750,000
6th Ave (58th to 62nd)	Economic Development	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	-	-	-	-	-	792,000	792,000
	Total	-	-	-	-	-	792,000	792,000
6th Ave (55th to 58th)	Economic Development	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	-	-	-	-	792,000	20,000	812,000
	Total	-	-	-	-	792,000	20,000	812,000
S, 38th St. (43th-47th Ave S)	Special Assessment	-	-	-	132,000	-	-	132,000
	City Share (Street/Infrastructure)	-	-	-	528,000	-	-	528,000
	Total	-	-	-	660,000	-	-	660,000
62nd Ave. South (Belmont - Columbia)	Special Assessment	-	-	-	-	1,468,500	-	1,468,500
	City Share (Street/Infrastructure)	-	-	-	150,000	5,874,000	100,000	6,124,000
	Total	-	-	-	150,000	7,342,500	100,000	7,592,500
Cherry St. (58th-62nd Ave S)	Special Assessment	-	-	-	132,000	-	-	132,000
	City Share (Street/Infrastructure)	-	-	-	528,000	-	-	528,000
	Total	-	-	-	660,000	-	-	660,000
Various SA Projects, Sidewalks & Development Areas	Special Assessments	5,624,876	1,341,554	3,250,000	3,250,000	3,250,000	3,250,000	19,966,430
Consulting Assistance for Specifications Revisions	Street/Infrastructure	75,000	-	-	-	-	-	75,000
University Ave. Bridge Repair	Street/Infrastructure	250,000	50,000	-	-	-	-	300,000
Quiet Zone Redundancy	Street/Infrastructure	50,000	50,000	50,000	-	-	-	150,000
Traffic Signal Interconnect	Street/Infrastructure	50,000	50,000	50,000	50,000	-	-	200,000
LED Street Light Replacement Program	Street/Infrastructure	50,000	50,000	50,000	50,000	50,000	50,000	300,000

City of Grand Forks  
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CIP (continued)  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>Bikeway</b>								
	Bikeway Capital & Maintenance Street/Infrastructure	100,000	100,000	100,000	100,000	100,000	100,000	600,000
	Bikepath (New)							
	Federal Share T.E.	200,000	-	200,000	-	-	200,000	600,000
	City Share (Bikeway-Infrastructure funds)	-	-	-	-	-	-	-
	City Share (Street/Infrastructure)	50,000	40,000	50,000	40,000	40,000	50,000	270,000
		250,000	40,000	250,000	40,000	40,000	250,000	870,000
<b>Sidewalk</b>								
	Sidewalks							
	Street/Infrastructure Fund (ADA Approach walks)	50,000	50,000	50,000	50,000	50,000	50,000	300,000
	City Special Assessments Fund (Approach walks)	25,000	25,000	25,000	25,000	25,000	25,000	150,000
	Special Assessment	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000
	Total	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
<b>Ongoing Street Maintenance and Repair Projects</b>								
	Minor Street Repairs							
	Street/Infrastructure	170,659	174,072	177,554	181,105	184,727	188,422	1,076,538
	Street Maintenance Program							
	Street/Infrastructure	855,460	898,233	943,145	990,302	1,039,817	1,060,613	5,787,570
	Controllers & Conflict Monitors							
	Street/Infrastructure	24,380	24,868	25,365	25,872	26,389	26,917	153,791
	Traffic Signal Maintenance							
	Street/Infrastructure	86,060	87,781	89,537	91,328	93,155	95,018	542,879
	Maintenance of Street Lights							
	Street/Infrastructure	30,000	30,000	30,000	30,000	30,000	30,000	180,000
	Minor Intersection Improvements							
	Street/Infrastructure	25,000	25,000	25,000	25,000	25,000	25,000	150,000
	Diamond Grade Reflectivity							
	Street/Infrastructure	40,000	40,000	40,000	20,000	20,000	20,000	180,000
<b>Paving &amp; Lighting</b>								
	2600 ft. @ \$150/ft (Increased 2% per year)							
	Street/Infrastructure	447,987	456,947	466,086	475,407	484,916	494,614	2,825,957
<b>Category Subtotal</b>		<b>\$ 26,044,822</b>	<b>\$ 31,659,455</b>	<b>\$ 17,265,686</b>	<b>\$ 86,634,514</b>	<b>\$ 19,438,504</b>	<b>\$ 26,127,584</b>	<b>\$ 207,170,565</b>

(1) Sorlie Bridge 2018/2019 \$61,500,000 (estimated City Share \$3,000,000); Washington Underpass not included at this time

City of Grand Forks  
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CIP  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>Equipment Replacement</b>								
<b>General Fund - Engineering Department</b>								
	Current Year Fleet Vehicle Replacement General Fund	\$ -	\$ 19,000	\$ 19,000	\$ 16,000	\$ 21,100	\$ 36,000	\$ 111,100
	Use of Reserve for future replacement of vehicles General Fund	-	-	(19,000)	(16,000)	(21,100)	(36,000)	(92,100)
	Reserve for future replacement of vehicles General Fund	29,799	32,075	34,032	34,362	34,410	34,479	199,157
	Total Fleet Vehicle Replacement	29,799	51,075	34,032	34,362	34,410	34,479	218,157
<b>General Fund - Inspections Department</b>								
	Current Year Fleet Vehicle Replacement General Fund	-	15,000	33,000	-	17,000	17,000	82,000
	Use of Reserve for future replacement of vehicles General Fund	-	(15,000)	(33,000)	-	(17,000)	(17,000)	(82,000)
	Reserve for future replacement of vehicles General Fund	14,816	16,573	17,271	16,551	16,602	16,602	98,415
	Total Fleet Vehicle Replacement	14,816	16,573	17,271	16,551	16,602	16,602	98,415
<b>General Fund - Health Department</b>								
	Reserve for future replacement of vehicles General Fund	3,500	3,500	3,500	3,500	3,500	3,500	21,000
	Total Fleet Vehicle Replacement	3,500	3,500	3,500	3,500	3,500	3,500	21,000
<b>General Fund - Fire Department</b>								
	Fire Engine for Southeast Station General Fund (Construction projected in 2015; Fire Engine projected to be needed in 2016 )	-	400,000	-	-	-	-	400,000
	Current Year Fleet Vehicle Replacement General Fund	-	525,000	20,000	60,000	-	120,000	725,000
	Use of Reserve for future replacement of vehicles General Fund	-	(500,000)	-	-	-	-	(500,000)
	Reserve for future replacement of vehicles General Fund	284,660	286,780	277,975	280,095	285,260	285,260	1,700,030
	Total Fleet Vehicle Replacement	284,660	711,780	297,975	340,095	285,260	405,260	2,325,030
<b>General Fund - Mayor/Council - Public Information Center Department</b>								
	Video Server Upgrades General Fund	6,000	-	-	-	-	-	6,000
	Pan, Tilt & Zoom (PTZ) cameras with remote control General Fund	-	34,000	-	-	-	-	34,000
	New Switcher with new inputs & new controller General Fund	-	-	23,000	-	-	-	23,000
	Way finding interactive device - replace map at front entrance of City Hall General Fund	-	-	-	10,000	-	-	10,000
	Install 3 cameras, wiring and camera control from meeting room A101 to broadcast control booth General Fund	-	-	-	-	23,500	-	23,500
<b>General Fund - Police Department</b>								
	Replacement 7 Police Vehicles General Fund	242,955	250,244	257,751	265,483	273,448	281,651	1,571,533
	Changeover Vehicle Costs General Fund	31,500	32,603	33,744	34,925	36,147	37,412	206,330
	Total Fleet Vehicle Replacement	274,455	282,846	291,495	300,408	309,595	319,064	1,777,862

City of Grand Forks  
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**CIP**  
**Six Year CIP Summary Listing**

**By Project Type**

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>General Fund - Street Department</b>								
	Current Year Equipment Replacement General Fund	395,000	400,000	400,000	400,000	400,000	400,000	2,395,000
<b>General Fund - Assessing Department</b>								
	CAMA System Software General Fund	-	40,000	-	-	-	-	40,000
<b>Special Revenue Fund - E-911 System</b>								
	Technical Communication Equipment Upgrades E-911 (2105)	60,000	50,000	20,000	500,000	25,000	25,000	680,000
<b>Special Revenue Fund - Library</b>								
	Books/Audio-Visual/Periodicals Library Mill Levy	240,000	247,200	254,616	262,254	270,122	278,226	1,552,418
<b>Enterprise Fund - Sanitation</b>								
	Replacement Refuse Vehicles Sanitation Revenue	700,000	800,000	824,000	848,720	874,182	900,407	4,947,309
	Refuse Containers Sanitation Revenue	255,000	168,000	173,040	178,231	183,578	189,085	1,146,935
	Recycling Containers Sanitation Revenue	20,000	20,000	20,600	21,218	21,855	22,510	126,183
	Landfill Scal, HHW Facility, Recycling Drop Site Planning Sanitation Revenue	50,000	-	-	-	-	-	50,000
	Inert Landfill Exit Improvements - Wash, Rack, Grate System Sanitation Revenue	80,000	-	-	-	-	-	80,000
	Motor Control Center Unit @ Baling Sanitation Revenue	80,000	-	-	-	-	-	80,000
	Replace Fleet Vehicle @ Landfill Sanitation Revenue	60,000	-	-	-	-	-	60,000
	Replace Fleet Vehicle @ Baling Sanitation Revenue	-	-	-	-	-	-	-
	Replace Fleet Vehicle @ Refuse Collection Sanitation Revenue	25,000	-	-	-	-	-	25,000
<b>Enterprise Fund - Wastewater</b>								
	Reserve for Vactor Sewer Cleaner Wastewater Revenue	25,000	25,750	26,523	27,318	28,138	28,982	161,711
	Replace Fleet vehicle @ collection Wastewater Revenue	-	-	34,778	-	-	-	34,778
	Replace Fleet vehicle @ Lab Wastewater Revenue	25,000	-	-	-	-	-	25,000
	Replace Fleet Vehicle Wastewater Revenue	30,000	-	-	-	-	-	30,000
	Replace Fleet vehicle @ Electrician Wastewater Revenue	-	-	23,185	-	-	-	23,185

City of Grand Forks  
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**CIP**  
**Six Year CIP Summary Listing**

**By Project Type**

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>Enterprise Fund - Water Distribution</b>								
	Water Meters Annual Bids & ERT replacements							
	Water Revenue	140,000	144,200	148,526	152,982	157,571	162,298	905,577
	Water Meter System Changeout							
	Bond Revenue	-	-	-	-	3,800,310	-	3,800,310
	Replace Fleet vehicle							
	Water Revenue	25,000	26,523	27,318	28,138	28,982	29,851	165,812
<b>Enterprise Fund - Water Treatment</b>								
	Replace Fleet vehicle @ Electrician							
	Water Revenue	-	-	23,881	-	-	-	23,881
	Misc. Meters/Analyzers							
	Water Revenue	15,000	-	-	-	-	-	15,000
	Replace Fleet vehicle							
	Water Revenue	-	25,000	25,000	25,000	25,000	25,000	125,000
<b>Enterprise Fund - Stormwater</b>								
	Reserve for Vactor Sewer Cleaner							
	Stormwater Revenue	25,000	25,750	26,523	27,318	28,138	28,982	161,711
<b>Enterprise Fund - Public Transit</b>								
	Fixed Route Vehicles (1)							
	Public Transit (5500) - 17%	175,100	191,420	22,950	15,800	-	38,420	443,690
	FTA - 83%	854,900	934,580	112,050	63,200	-	187,580	2,152,310
	Total	1,030,000	1,126,000	135,000	79,000	-	226,000	2,596,000
	John Deere Mower/Blower & Skid Steer							
	Public Transit (5500) - 20%	-	-	-	-	15,000	-	15,000
	FTA - 80%	-	-	-	-	60,000	-	60,000
	Total	-	-	-	-	75,000	-	75,000
	Bus Washer/Maintenance Equipment							
	Public Transit (5500) - 20%	-	10,000	36,000	-	-	-	46,000
	FTA - 80%	-	40,000	144,000	-	-	-	184,000
	Total	-	50,000	180,000	-	-	-	230,000
	Fare Vending Equipment							
	Public Transit (5500) -20%	-	-	-	-	15,000	-	15,000
	FTA - 80%	-	-	-	-	60,000	-	60,000
	Total	-	-	-	-	75,000	-	75,000
	Non-Revenue Vehicle Replacement (Fleet Vehicle)							
	Public Transit (5500) -20%	8,000	-	-	-	-	7,200	15,200
	FTA - 80%	32,000	-	-	-	-	28,800	60,800
	Total	40,000	-	-	-	-	36,000	76,000
<b>Enterprise Fund - Dial-A-Ride</b>								
	Dial-A-Ride/Sr. Ride Vehicles							
	Dial-A-Ride (5600) - 17%	-	30,400	-	7,720	-	24,310	62,430
	FTA - 83%	-	121,600	-	30,880	-	118,690	271,170
	Total	-	152,000	-	38,600	-	143,000	333,600

City of Grand Forks  
2015 City Budget

CIP  
Six Year CIP Summary Listing

By Project Type

Department	Category/Project Source of Funds	2015	2016	2017	2018	2019	2020	Estimated Total Cost
<b>Enterprise Fund - Alerus Center</b>								
	Computers/Concentrics System/File Cabinets/Office Equip/Network System							
	Alerus Debt Service Cash	152,500	35,000	39,800	35,000	35,000	35,000	332,300
	Modular Office Furniture/Pre-function Furniture	-	-	70,000	-	-	-	70,000
	Alerus Debt Service Cash							
	Audio/Visual, Sound System							
	Alerus Debt Service Cash	80,000	2,000,000	100,000	15,000	-	-	2,195,000
	Landscape Equipment							
	Alerus Debt Service Cash	84,663	-	-	-	-	-	84,663
	Bike Racks							
	Alerus Debt Service Cash	20,000	-	-	-	-	-	20,000
	Pickup							
	Alerus Debt Service Cash	45,000	-	-	-	-	-	45,000
	ADA/Ramps/Bike Barricades							
	Alerus Debt Service Cash	17,971	-	-	-	-	-	17,971
	Ticket Office System							
	Alerus Debt Service Cash	-	250,000	-	-	-	-	250,000
	Power Towers, Trade Show power							
	Alerus Debt Service Cash	50,000	-	-	150,000	-	-	200,000
	Telephone System							
	Alerus Debt Service Cash	100,000	-	-	-	-	-	100,000
	Portable Radios/Headsets							
	Alerus Debt Service Cash	-	-	50,000	-	-	-	50,000
	Concessions/Catering Equipment							
	Alerus Debt Service Cash	260,500	85,000	150,000	60,000	100,000	60,000	715,500
	Half House Curtain, Permanent							
	Alerus Debt Service Cash	-	-	-	225,000	-	-	225,000
	Half House Curtain, Portable							
	Alerus Debt Service Cash	-	-	-	175,000	-	-	175,000
	Pipe & Drape/Skirts							
	Alerus Debt Service Cash	-	10,000	5,000	-	-	-	15,000
	Tables (All Types)							
	Alerus Debt Service Cash	-	20,000	10,000	10,000	10,000	10,000	60,000
	Portable Chairs							
	Alerus Debt Service Cash	-	-	170,000	-	-	-	170,000
	Fire Extinguishers							
	Alerus Debt Service Cash	-	-	-	5,000	-	-	5,000
	Rest Room Auto Flushers and Fixtures							
	Alerus Debt Service Cash	-	-	-	-	-	50,000	50,000
	Riding Floor Scrubber/Sweeper							
	Alerus Debt Service Cash	145,000	-	-	-	-	-	145,000
	Carts - Electric							
	Alerus Debt Service Cash	59,960	-	-	-	-	-	59,960
	Total -Alerus Center Equipment	1,015,594	2,400,000	594,800	675,000	145,000	155,000	4,985,394
<b>Enterprise Fund - Mosquito Control</b>								
	Reserve for future replacement vehicles/Equip							
	Mosquito Revenue (5800)	-	25,000	25,000	25,000	25,000	25,000	125,000
	Replace Pickup/Spray Machine							
	Mosquito Revenue (5800)	34,000	-	-	-	-	-	34,000
<b>Internal Service Fund - Computer Service</b>								
	Office Equipment							
	Intergovernmental	80,000	80,000	80,000	80,000	80,000	80,000	480,000
<b>CATEGORY SUBTOTAL</b>		<b>\$ 5,062,824</b>	<b>\$ 6,905,197</b>	<b>\$ 3,710,063</b>	<b>\$ 4,073,696</b>	<b>\$ 6,915,742</b>	<b>\$ 3,534,246</b>	<b>\$ 30,201,768</b>

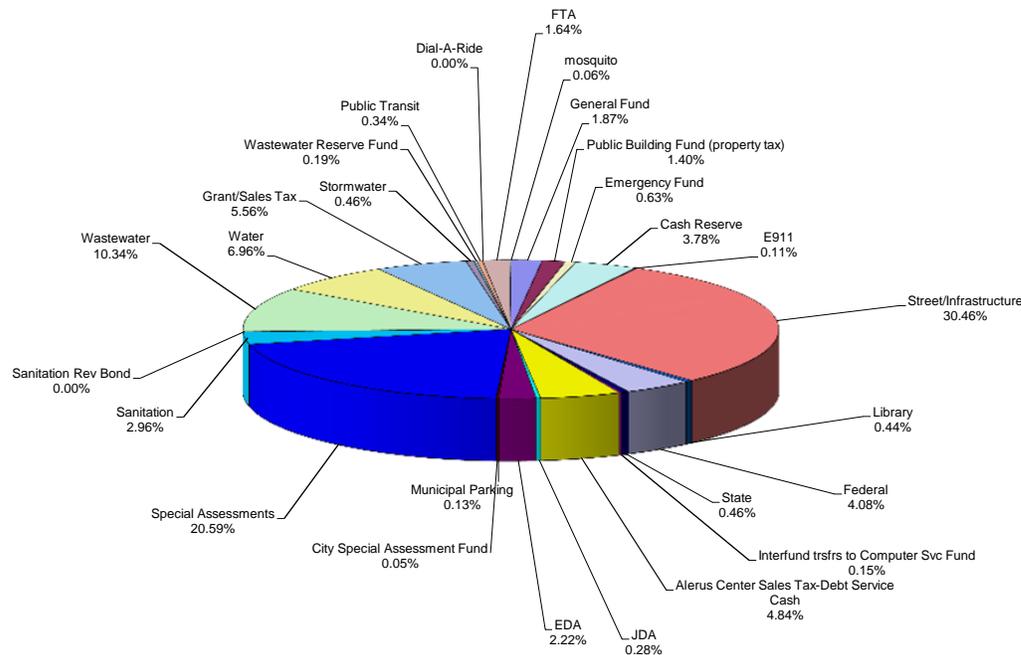
(1) These projects are currently being analyzed as part of a Five-year Transportation & Development Plan (TDP) Update.

CIP (continued)  
Six Year CIP Summary Listing

By Funding Source

Funding Source	Fiscal Year						Estimated Total Cost
	2015	2016	2017	2018	2019	2020	
General Fund	\$ 1,008,230	\$ 1,539,774	\$ 1,067,273	\$ 1,104,916	\$ 1,072,867	\$ 1,178,905	\$ 6,971,964
Public Building Fund (property tax)	756,700	-	-	-	-	-	\$ 756,700
Emergency Fund	338,905	-	-	-	-	-	\$ 338,905
Cash Reserve	2,041,095	-	-	-	-	-	\$ 2,041,095
E-911 (2105)	60,000	50,000	20,000	500,000	25,000	25,000	\$ 680,000
Street/Infrastructure (4815)	16,438,946	10,697,901	9,441,126	23,406,854	12,489,404	6,844,584	\$ 79,318,815
Library Mill Levy	240,000	247,200	254,616	262,254	270,122	278,226	\$ 1,552,418
Federal Share (Urban,Regional, T.E.,)	2,200,000	15,359,000	4,232,000	56,892,000	1,388,000	14,096,000	\$ 94,167,000
State Share	250,000	2,622,000	-	1,730,000	111,000	1,737,000	\$ 6,450,000
Interfund Transfers-to Computer Svc Fund	80,000	80,000	80,000	80,000	80,000	80,000	\$ 480,000
Alerus Center Sales Tax-Debt Service Cash	2,610,594	4,585,000	1,619,800	3,302,000	3,045,000	4,954,269	\$ 20,116,663
Economic Development	1,196,000	560,000	142,560	146,160	3,600	-	\$ 2,048,320
JDA Revenue	150,000	115,000	64,500	299,000	162,000	-	\$ 790,500
Mosquito Fee Revenue	34,000	25,000	25,000	25,000	25,000	25,000	\$ 159,000
City Special Assessment Fund	25,000	25,000	25,000	25,000	25,000	25,000	\$ 150,000
Municipal Parking	69,800	24,000	24,500	90,000	325,000	-	\$ 533,300
Special Assessments	11,110,000	6,054,000	5,175,000	6,184,500	7,171,500	5,175,000	\$ 40,870,000
Sanitation Revenue Bond	-	580,000	3,480,000	-	-	-	\$ 4,060,000
Sanitation Revenue	1,595,000	1,313,000	1,342,640	1,373,169	1,404,614	1,437,003	\$ 8,465,426
Wastewater Revenue	1,380,000	777,650	1,052,853	1,024,736	1,055,479	1,087,143	\$ 6,377,861
Wastewater Revenue Bond	4,200,000	1,892,248	6,785,837	10,020,160	2,862,900	1,878,873	\$ 27,640,018
Wastewater Reserve Fund	100,000	-	-	-	-	-	\$ 100,000
Water Revenue	758,125	871,583	714,861	710,960	731,538	752,734	\$ 4,539,801
Water Revenue Bond	-	11,149,728	41,718,592	22,889,790	13,010,885	157,931	\$ 88,926,926
Water Reserve	3,000,000	4,146,715	-	-	-	-	\$ 7,146,715
Grant/Sales Tax	3,000,000	15,296,443	32,718,592	13,889,790	210,575	157,931	\$ 65,273,331
Stormwater Revenue	250,000	262,147	314,312	384,004	733,246	716,099	\$ 2,659,808
Public Transit (5500)	183,100	1,701,420	78,950	30,800	40,000	45,620	\$ 2,079,890
Dial-A-Ride (5600)	-	30,400	-	7,720	-	24,310	\$ 62,430
FTA	886,900	7,096,180	336,050	154,080	160,000	335,070	\$ 8,968,280
	\$ 53,962,395	\$ 87,101,389	\$ 110,714,062	\$ 144,532,894	\$ 46,402,730	\$ 41,011,697	\$ 483,725,167
							\$ -
							\$ 967,450,333

2015 CIP by Funding Source



**City of Grand Forks  
2015 City Budget**

**CIP (continued)  
Street / Infrastructure Fund – Multi-Year Plan**

<b>SOURCES OF FUNDS:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Highway Users Tax (3% increase/yr)	\$ 3,764,216	\$ 3,877,143	\$ 3,993,457	\$ 4,113,261	\$ 4,236,659	\$ 4,363,758
Legislative distribution(1)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	\$ 1,000,000
Sales Tax Revenue ( 3% increase annually)	3,052,173	3,143,738	3,238,051	3,335,192	3,435,248	3,538,305
Use Tax (3% increase annually)	905,631	932,800	960,783	989,607	1,019,295	1,049,874
Transfer from Economic Development for SIG projects	1,370,400	1,061,040	152,560	146,160	3,600	-
Interest	152,118	56,714	17,544	(10,503)	(157,845)	(212,753)
Estimated Yearly Revenue	10,244,538	10,071,435	9,362,395	9,573,717	9,536,957	9,739,184
Use of Bridge Reserve Cash	50,000	50,000	200,000	1,500,000	200,000	500,000
Est Carryover Beginning Yr	15,211,753	5,671,378	1,754,373	(1,050,281)	(15,784,510)	(21,275,336)
Available for Expenditure	25,506,291	15,792,813	11,316,768	10,023,436	(6,047,553)	(11,036,152)
<b>USES OF FUNDS:</b>						
Ongoing Obligations:						
Interdept chgs;ADA SW approach; Gen Fund Streets)	1,658,401	1,638,230	1,659,676	1,682,517	1,706,793	1,732,547
Street Maintenance (Traffic signal; minor street repair;)	382,099	387,720	393,456	379,305	385,271	391,355
Mtce Street lights;Minor Intersection Improvements;etc						
Street Maintenance (mill/overlay)	855,460	881,124	907,558	934,784	962,828	991,713
Bikeway Capital & Mtce	100,000	100,000	100,000	100,000	100,000	100,000
Landscaping(Beautification)	123,416	127,118	130,932	134,860	138,905	143,072
Property Management	187,037	192,648	198,427	204,380	210,511	216,827
Debt Service (2021)	1,366,100	1,340,600	1,340,000	1,258,100	1,274,475	1,273,100
<b>Sub-total Ongoing Obligations</b>	<b>4,672,513</b>	<b>4,667,440</b>	<b>4,730,049</b>	<b>4,693,946</b>	<b>4,778,783</b>	<b>4,848,614</b>
Set Aside Reserve for Bridge/ Underpass Project	300,000	400,000	500,000	500,000	200,000	200,000
Replace Downtown Street Light System	60,000	-	-	-	-	-
Replace Downtown Street Lights with LED Lamps	50,000	-	-	-	-	-
Intelligent Transportation System	47,000	-	-	-	-	-
<b>Total Street Projects Budgeted (2)</b>	<b>14,705,400</b>	<b>8,971,000</b>	<b>7,137,000</b>	<b>20,614,000</b>	<b>10,249,000</b>	<b>4,544,000</b>
Total Expenditures	19,834,913	14,038,440	12,367,049	25,807,946	15,227,783	9,592,614
<b>Amount Available for Carryover (Cash Balance)</b>	<b>\$ 5,671,378</b>	<b>\$ 1,754,373</b>	<b>\$ (1,050,281)</b>	<b>\$ (15,784,510)</b>	<b>\$ (21,275,336)</b>	<b>\$ (20,628,766)</b>
Revenue over/(under) expenditures annually	\$ (9,590,375)	\$ (3,967,005)	\$ (3,004,654)	\$ (16,234,229)	\$ (5,690,826)	\$ 146,570
(1)Includes assumption of funding from the State based on recent history of legislative distributions; adjust priority of projects if funding from State is not realized						
(2) will be working with State Legislators to secure additional funding for projects; will also look to timing and bonding of projects as needed for cash flow purposes						

**City of Grand Forks  
2015 City Budget**

**CIP (continued)  
Public Building Fund – Multi-Year Plan**

<b>Sources of Funds</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Real Estate Tax (As projected in model 5.5 to 5.79%)	\$ 607,862	\$ 642,428	\$ 678,672	\$ 716,850	\$ 757,166	\$ 798,818
Discount on Real Estate Tax	(30,850)	(32,121)	(33,934)	(35,843)	(37,858)	(39,941)
Senior Citizens Tax	2,750	2,750	2,750	2,750	2,750	2,750
Disabled Veteran Credit	2,900	2,900	2,900	2,900	2,900	2,900
Communication In-Lieu Tax	3,776	3,776	3,776	3,776	3,776	3,776
Mobile Home Tax	1,800	1,800	1,800	1,800	1,800	1,800
Energy Efficiency Grant	25,000	-	-	-	-	-
Transfer from General Fund	-	-	-	-	-	-
Transfer from Emergency Fund	338,905	-	-	-	-	-
Interest	<u>7,635</u>	<u>2,835</u>	<u>5,628</u>	<u>8,674</u>	<u>13,066</u>	<u>14,816</u>
Estimated Yearly Revenue	959,778	624,368	661,592	700,907	743,599	784,919
Use of balance of Reserve for building construction	2,041,095	-	-	-	-	-
Use of Reserve for Capital	-	-	-	-	-	-
Estimated Carryover at Beginning of Year	<u>763,515</u>	<u>189,012</u>	<u>375,169</u>	<u>578,252</u>	<u>871,045</u>	<u>987,720</u>
Available for Expenditure	3,764,388	813,380	1,036,761	1,279,160	1,614,644	1,772,640
<b>Uses Of Funds</b>						
Ongoing Obligations:						
Interdepartmental Charges-Wages (Est 3% increase/yr; then phase out) (1)	30,843	31,768	22,721	13,403	3,805	-
Interdepartmental Charges-Mtce & Operations(1)	10,365	-	-	-	-	-
Debt Service (2006B GO Public Bldg Bond)(2025)	113,419	114,619	116,619	113,419	115,139	116,611
Debt Service (2007A GO Public Safety Bldg Bond- for Training Facility)(2026)	<u>284,049</u>	<u>281,824</u>	<u>279,168</u>	<u>281,293</u>	<u>277,980</u>	<u>279,400</u>
Sub-total Ongoing Obligations	438,676	428,211	418,508	408,115	396,924	396,011
Fire Station Building Construction	2,380,000	-	-	-	-	-
HVAC - City Hall	-	-	-	-	-	-
- Central Fire	-	-	-	-	-	-
- North Fire	-	10,000	-	-	-	-
- South Fire	-	-	-	-	35,000	-
Energy Efficiency Lighting Project:						
City Hall(2)	31,700	-	-	-	-	-
Central Fire	-	-	-	-	-	-
North Fire*	20,000	-	-	-	-	-
Police*	30,000	-	-	-	-	-
City Hall - JLG agreement*	-	-	-	-	-	-
Senior Center Building revocations ( 75% City;25% CDBG)	675,000	-	-	-	-	-
Impound Lot - blacktop	-	-	40,000	-	-	-
Boilers - City Hall	-	-	-	-	100,000	-
Elevator - City Hall	-	-	-	-	55,000	-
Roof - PD Annex	-	-	-	-	40,000	-
Total Expenditures	<u>3,575,376</u>	<u>438,211</u>	<u>458,508</u>	<u>408,115</u>	<u>626,924</u>	<u>396,015</u>
Amount Available for Carryover	<u>\$ 189,012</u>	<u>\$ 375,169</u>	<u>\$ 578,252</u>	<u>\$ 871,045</u>	<u>\$ 987,720</u>	<u>\$ 1,376,625</u>
* Will come back with City Hall master plan						
(1) Decrease beginning in 2016 due to the estimated savings realized to the General Fund for effect of Energy Efficiency projects						
Revenue over/(under) expenditures annually	(2,615,598)	186,156	203,084	292,792	116,675	388,904

**CIP (continued)**  
**Utility Infrastructure**

Baling Facility and Landfill Renewal & Rehabilitation and Future Cell Closure      Project Number: N/A

**Project Location:**      Municipal Solid Waste (MSW) landfill facilities, Inert landfill facility, and existing baling facility



**Description:**      The baling facility and landfill renewal and rehabilitation project funds provide ongoing funds to maintain and renew the baling facility and landfill (MSW and inert). In particular, the funds will pay for future cell closure and renewal activities at the new solid waste landfill. In 2015, the City is undergoing a solid waste landfill permit renewal process, which will reexamine the existing landfill and baling facilities from operational, maintenance, capital planning, and cost of service analysis perspectives.

**Justification:**      The baling facility and landfill renewal and rehabilitation project funds are needed in order to maintain the baling facility and landfill facilities on an ongoing basis. The future cell closure project funds are needed in order to fund the closure of the first solid waste cell and to construct a new solid waste cell at the new solid waste landfill. The new solid waste landfill is designed and planned with ten (10) cells, and each cell is anticipated to last approximately 8-10 years thus the entire landfill life is expected to last 80 to 100 years.

**Project Status:**      On-going      **Department:** Public Works      **Supervisor(s):** Todd Feland/LeahRae Amundson

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Sanitation Revenue</b>	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000
<b>Total Cost:</b>	<b>\$ 200,000</b>	<b>\$ 1,200,000</b>					

**Impact on Operations:**      The capital project funds provided needed funds to fund ongoing baling facility and landfill renewal & rehabilitation, and future cell construction and closure activities at the new solid waste landfill.

**CIP (continued)**  
**Utility Infrastructure**

Landfill renewal and Rehabilitation Reserve Project Number: N/A

**Project Location:** Municipal Solid Waste (MSW) landfill facilities, Inert landfill facility, and existing baling facility



**Description:** The landfill renewal and rehabilitation reserve project funds provide ongoing funds to close and renew landfill facilities (MSW and inert). The funds will pay for future cell closure and renewal activities at the new solid waste landfill. In 2015, the City is undergoing a solid waste landfill permit renewal process, which will reexamine the existing landfill and baling facilities from operational, maintenance, capital planning, and cost of service analysis perspectives. The landfill renewal and rehabilitation reserve funds will be set aside for future landfill renewal and rehabilitation capital projects

**Justification:** The landfill renewal and rehabilitation reserve project funds are needed in order to maintain capital landfill facilities on an ongoing basis. The solid waste landfill is designed and planned with ten (10) cells, and each cell is anticipated to last approximately 8-10 years thus the entire landfill life is expected to last 80 to 100 years, and these landfill renewal and rehabilitation reserve funds are meant to sustain the capital needs of the landfill facilities.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/LeahRae Amundson

**Project Funding:**

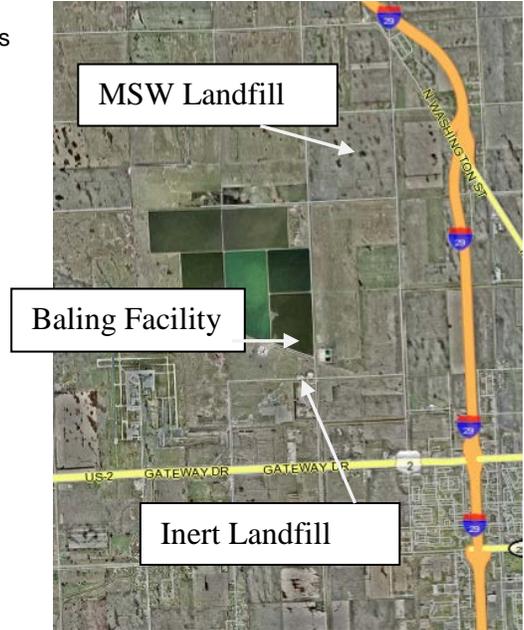
Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Sanitation Revenue	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 750,000
<b>Total Cost:</b>	<b>\$ 125,000</b>	<b>\$ 750,000</b>					

**Impact on Operations:** The capital project funds provided needed funds to fund ongoing landfill renewal & rehabilitation, and future cell construction and closure activities at the landfill facilities.

**CIP (continued)**  
**Utility Infrastructure**

Solid Waste Landfill Construction Cell B

**Project Location:** Municipal Solid Waste (MSW) landfill facilities



**Description:** The Solid Waste Landfill Construction Cell B Project is the second of 10 landfill cell construction projects. This project's construction will begin in 2016 and will be ready to accept and dispose of solid waste in 2017. Solid waste cell B is needed in anticipation of solid waste cell A closure in 2017. Solid waste landfill cell A final closure project is planned to occur as part of the solid waste cell C construction.

**Justification:** The solid waste landfill is planned and designed with ten (10) solid waste cells, and each solid waste cell is anticipated to last approximately 8-10 years thus the entire landfill life is expected to last 80 to 100 years. These 10 solid waste landfill cell construction and closure projects will occur sequentially over the next 80 to 100 years.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/LeahRae Amundson

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Bond Revenue</b>	\$ -	\$ 580,000	\$ 3,480,000	\$ -	\$ -	\$ -	\$ 4,060,000
<b>Total Cost:</b>	\$ -	\$ 580,000	\$ 3,480,000	\$ -	\$ -	\$ -	\$ 4,060,000

**Impact on Operations:**

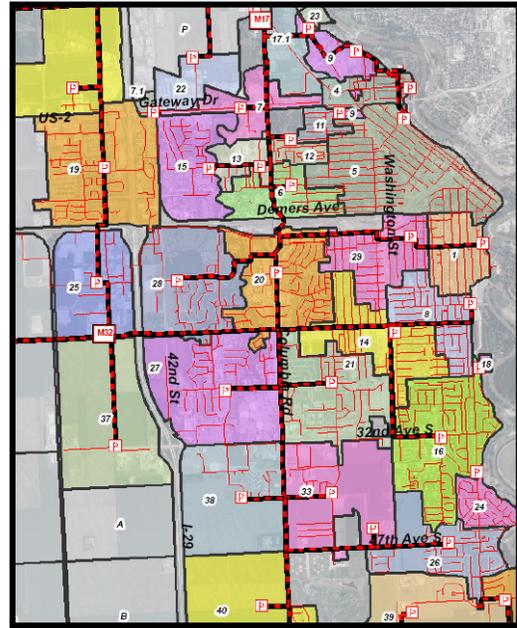
The capital project funds will provide needed funds related to solid waste landfill cell B construction.

**CIP (continued)**  
**Utility Infrastructure**

SANITARY SEWER REHAB, INSPECTION, AND CLEANING

Project Number: N/A

**Location:** City-wide (Thin red lines represent Sanitary Sewer Pipeline. Inspection will be based first on known condition issues and second on age of the pipeline).



**Description:** This project involves inspecting and rehabilitating, as appropriate, the City's sanitary sewer system. Highest priority sections are those sections that require frequent flushing to maintain adequate system operations. Next are the oldest sections that have not been recently inspected. Currently, a goal of inspecting every pipeline on a cycle of every 15 to 20-years has been set by the Wastewater Collection Division.

**Justification:** Routine pipeline inspection, cleaning, and rehabilitation are critical to extending the lifetime of a sanitary sewer system and minimizing rehabilitation costs by catching problems before they become a serious problem. In addition, it helps sustain capacity within the pipeline and increases the level of service provided to customers. Currently, there are several areas in Grand Forks' collection system that must be frequently flushed. If a correction of these problems were possible, operation and maintenance staff could be more effectively used in other areas of the City. These locations are the City's highest priority in terms of sanitary sewer inspection and rehabilitation. As part of the ongoing Infrastructure Master Planning Project and Asset Management Program, the City is evaluating the justification for the ongoing sanitary sewer rehabilitation, inspection, and cleaning projects to include project costs and timing.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/Melanie Parvey/D. Kresel

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Wastewater Revenue	\$ 150,000	\$ 133,900	\$ 137,917	\$ 142,055	\$ 146,316	\$ 150,706	\$ 860,894
<b>Total Cost:</b>	<b>\$ 150,000</b>	<b>\$ 133,900</b>	<b>\$ 137,917</b>	<b>\$ 142,055</b>	<b>\$ 146,316</b>	<b>\$ 150,706</b>	<b>\$ 860,894</b>

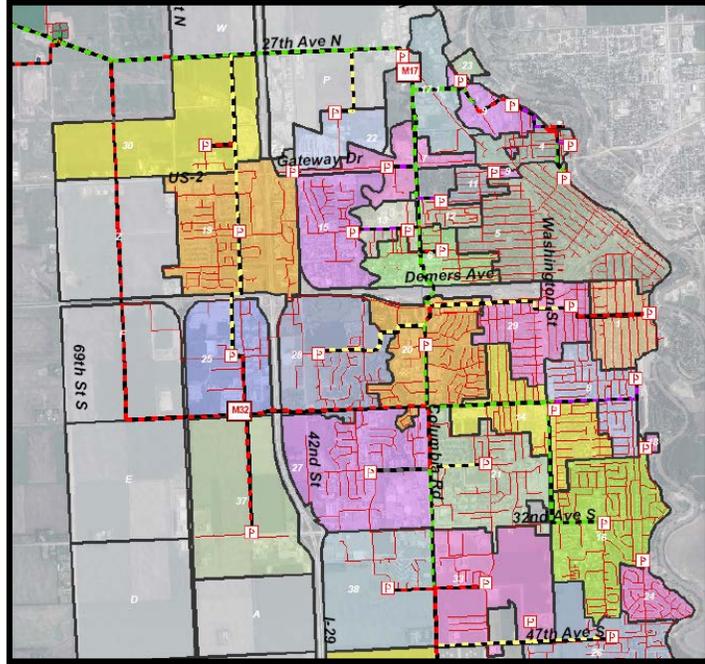
**Impact on Operations:** Inspection processes and potential rehabilitation will require temporary re-routing of some flows or shut-off of services. Strategic timing can minimize the impact on City Service.

**CIP (continued)**  
**Utility Infrastructure**

FORCEMAIN REHAB, INSPECTION & CLEANING

Project Number: N/A

**Location:** City-wide (Pipelines in Green are 1<sup>st</sup> priority. Pipelines in Yellow are 2<sup>nd</sup> Priority. Pipelines in Red, Purple, and Grey are low Priority)



**Description:** This project involves inspecting and rehabilitating, as appropriate, the City's forcemain system. Sections of the forcemain system have been prioritized and will be inspected and rehabilitated in a prioritized manner.

**Justification:** The older sections of the City's forcemain system are over 40 years old. They are also constructed of material that is susceptible to corrosion due to hydrogen sulfide gas (common in a wastewater collection system). Although air release valves are installed on the pipeline to help manage the buildup of H<sub>2</sub>S gas, there have been some historical failures and known areas of corrosion on this pipeline. Failure of some sections of this pipeline could impact services to the entire City. As such, it is a major priority for the City to know the condition of this pipeline and make appropriate repairs. In 2012, the City followed up on the forcemain areas of concern based on the Smartball® inspection analyses, and rehabilitated forcemain problem areas mainly on and around the Columbia Road corridor. As part of the ongoing Infrastructure Master Planning Project and Asset Management Program, the City is evaluating the justification for the ongoing forcemain rehabilitation, inspection, and cleaning projects to include project costs and timing.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/Melanie Parvey/D. Kresel

**Project Funding:**  
**Funding**

Source:	2015	2016	2017	2018	2019	2020	TOTAL
Wastewater Revenue	\$ 200,000	\$ 206,000	\$ 212,180	\$ 218,545	\$ 225,102	\$ 231,855	\$ 1,293,682
<b>Total Cost:</b>	<b>\$ 200,000</b>	<b>\$ 206,000</b>	<b>\$ 212,180</b>	<b>\$ 218,545</b>	<b>\$ 225,102</b>	<b>\$ 231,855</b>	<b>\$ 1,293,682</b>

**Impact on Operations:** Inspection processes and potential rehabilitation will require temporary re-routing of some flows. Strategic timing will be required to minimize the impact on City Service.

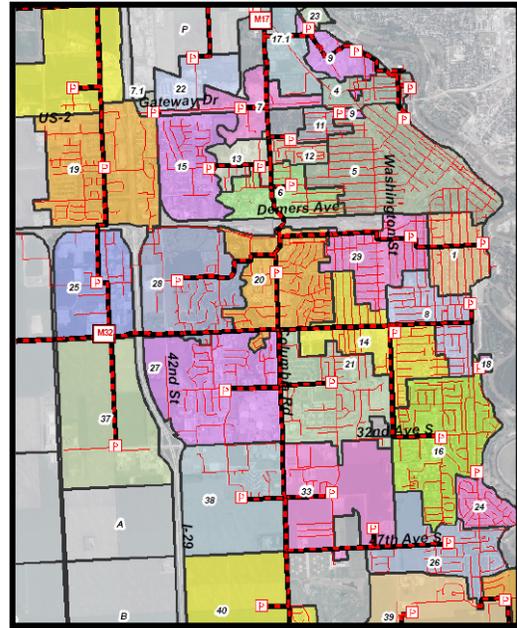


**CIP (continued)**  
**Utility Infrastructure**

MINOR PUMP STATION REHABILITATION

Project Number: N/A

**Location:** City-wide (Station locations are shown in white boxes with red outline. The corresponding pump station # is shown in the color-coded area that the pump station serves. Master pump stations have larger boxes and are labeled M\_\_\_\_.)



**Description:** This project involves rehabilitating pump stations that already exist within the City.

**Justification:** Pump stations are prioritized for rehabilitation based on consideration of age, condition, and other relevant factors. As part of the ongoing Infrastructure Master Planning Project and Asset Management Program, the City is evaluating the justification for pump station rehabilitations to include project costs and timing.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/Melanie Parvey/D. Kresel

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Wastewater Revenue</b>	\$ 500,000	\$ 309,000	\$ 318,270	\$ 327,818	\$ 337,653	\$ 347,782	\$ 2,140,523
<b>Total Cost:</b>	<b>\$ 500,000</b>	<b>\$ 309,000</b>	<b>\$ 318,270</b>	<b>\$ 327,818</b>	<b>\$ 337,653</b>	<b>\$ 347,782</b>	<b>\$ 2,140,523</b>

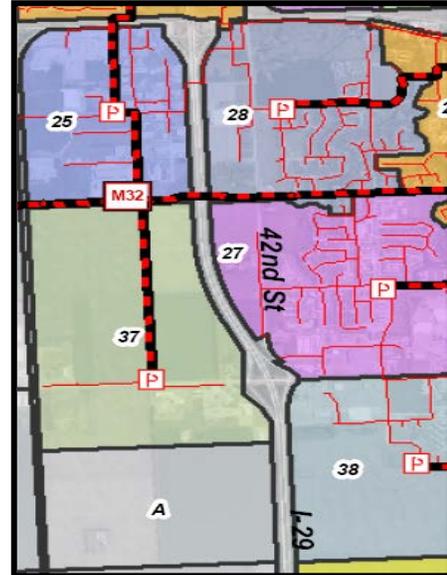
**Impact on Operations:** Pump Station rehabilitation may require temporary re-routing of subsystem specific flows. Overall these projects should have a positive impact on operations, as they will result in an updated facility that requires less attention than one that is suffering from deteriorated equipment and requires frequent maintenance activities.

**CIP (continued)**  
**Utility Infrastructure**

MAJOR PUMP STATION REHAB

Project Number: N/A

**Location:** To Be Determined



**Description:** These projects involve constructing new pump stations to facilitate development or address capacity issues with existing pump stations.

**Justification:** The Wastewater Collections system is evaluated on an annual basis and priorities set regarding the need for rehabilitation and or the need to increase system capacity. Priorities are based on evaluation of operating data.

**Project Status:** Future **Department:** Public Works **Supervisor(s):** T. Feland/Melanie Parvey/D. Kresel

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>TOTAL</b>
<b>Revenue</b>							
<b>Bond</b>	\$ 1,300,000	\$ -	\$ -	\$ 1,092,727	\$ -	\$ -	\$ 2,392,727
<b>Total Cost:</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,092,727</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,392,727</b>

**Impact on Operations:** Replacement of existing pump stations may require temporary service disruptions to connect to new facilities. Overall these projects will result in increased operation and maintenance costs, as additional infrastructure will need to be supported.

**CIP (continued)**  
**Utility Infrastructure**

NEW PUMP STATION CONSTRUCTION (I-29 PS & FM)

Project Number: N/A

**Location:** Southwest of I-29 and 32<sup>nd</sup> Ave S Interchange (see Map to the right)



**Description:** This project involves the construction of a new pump station to serve Master Plan Area “A” to facilitate new development in this area based on recent developer requests.

**Justification:** Currently this growth area of the City does not have adequate wastewater collection and pumping infrastructure to facilitate growth. The primary wastewater infrastructure required to allow growth to occur in this area of the City is a new centralized pump station and associated forcemain to tie into the City’s existing forcemain network and transfer collected wastewater flows to the Wastewater Treatment Plant. This project will provide adequate service capability for multiple years of development as indicated by the service area map above.

**Project Status:** Future **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Kresel

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Revenue Bond</b>	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000
<b>Total Cost:</b>	<b>\$ 1,700,000</b>	<b>\$ -</b>	<b>\$ 1,700,000</b>				

**Impact on Operations:** Installation of a new pump station will increase operational responsibilities of the wastewater collection staff. With multiple mechanical and electrical components, pump stations must be continuously monitored and maintained to ensure sustained service. With over 40 existing wastewater pump stations located throughout the City, collection staff is well prepared with appropriate processes and practices in place to manage this asset addition.

**CIP (continued)**  
**Utility Infrastructure**

NEW PUMP STATION CONSTRUCTION (Walmart PS & FM)

Project Number: N/A

**Location:** West of 55<sup>th</sup> Street N near the future intersection of 62nd Street N and 9<sup>th</sup> Ave N (see map to the right)



**Description:** This project involves the construction of a new pump station to serve Master Plan Area “Z” to facilitate new development in this area based on recent developer requests. Consistent with new cost-share policy, portions of this project are to be funded with economic development sales tax dollars based on the proportion of industrial development area to be served.

**Justification:** Currently this growth area of the City does not have adequate wastewater collection and pumping infrastructure to facilitate growth. The primary wastewater infrastructure required to allow growth to occur in this area of the City is a new centralized pump station and associated forcemain to tie into the City’s existing forcemain network and transfer collected wastewater flows to the Wastewater Treatment Plant. This project will provide adequate service capability for multiple years of development as indicated by the service area map above.

**Project Status:** Future **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Kresel

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Revenue</b>							
<b>Bond</b>	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
<b>Economic Development</b>	800000	-	-	-	-	-	800,000
<b>Total Cost:</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>				

**Impact on Operations:** Installation of a new pump station will increase operational responsibilities of the wastewater collection staff. With multiple mechanical and electrical components, pump stations must be continuously monitored and maintained to ensure sustained service. With over 40 existing wastewater pump stations located throughout the City, collection staff is well prepared with appropriate processes and practices in place to manage this asset addition.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT PLANT

RESERVE FOR RENEWAL & REHABILITATION REPLACEMENT (R&R)

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**Description:** The Wastewater Treatment Plant Renewal and Rehabilitation (R&R) funds are reserved for significant current and future wastewater treatment plant renewal and replacement projects. The funds are meant to renew and replace wastewater treatment plant systems and equipment.

**Justification:** The wastewater treatment plant was started in June 2003. The Wastewater Treatment Plant R&R funds will be used to renew and rehabilitate systems and equipment at the wastewater treatment plant as these systems and equipment require updating and replacement. As part of the Infrastructure Master Planning Project and Asset Management Program, the wastewater treatment plant renewal and replacement is being analyzed, as well as, new wastewater treatment plant facilities to include a biosolids management, continuous discharge, lagoon decommission, JR Simplot Facility anaerobic digestion pretreatment modifications, and East Grand Forks wastewater interconnect projects. The analysis of the projects will include need, project cost, funding development, and timing.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Dunn

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Wastewater Revenue</b>	\$ 100,000	\$ 103,000	\$ 300,000	\$ 309,000	\$ 318,270	\$ 327,818	\$ 1,458,088
<b>Total Cost:</b>	<b>\$ 100,000</b>	<b>\$ 103,000</b>	<b>\$ 300,000</b>	<b>\$ 309,000</b>	<b>\$ 318,270</b>	<b>\$ 327,818</b>	<b>\$ 1,458,088</b>

**Impact on Operations:** The renewal and replacement of systems and equipment will be coordinated so that the operation of the wastewater treatment plant is not affected. These funds are needed to have the ability to renew and rehabilitate the wastewater treatment plant as needed.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT PLANT  
Biosolids Dewatering Pilot & Preliminary Design

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**BIOSOLIDS  
PILOT STUDY**

**Pilot Study Steps:**

1. Solids Pumped from WWTP Sludge Boxes
2. Processed through Dewatering Skids
3. Simulated Extended Air-Drying
4. Simulated Landfill Disposal/ Odor Testing



**Description:** Further study and analysis of the preferred alternative from the recently completed Biosolids Management Facility Plan update.

**Justification:** As the City works towards the implementation of a long-term biosolids management strategy, further pilot scale testing and analysis is required to examine the benefits and drawbacks of the preferred biosolids management strategy of mechanical solids dewatering, extended air-drying, and landfill disposal.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M.Parvey/D. Dunn

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Wastewater Reserve Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Total Cost:</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>				

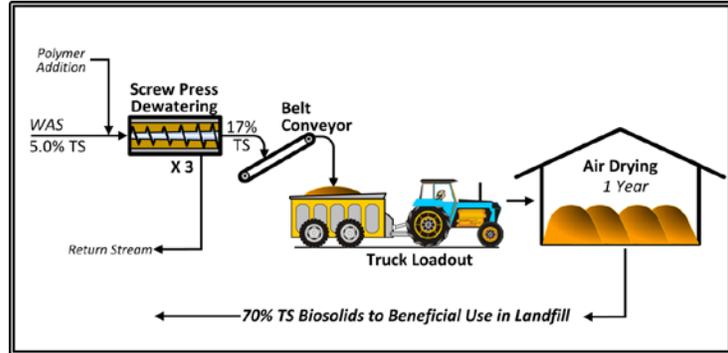
**Impact on Operations:** Since this is a pilot scale project, minimal impacts are expected on WWTP operations.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT PLANT BIOSOLIDS

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**Description:** With the completion of the 2014 Biosolids Management Facility Plan Update, pilot testing is currently underway to further examine the preferred alternative from the Facility Plan. Upon completion of pilot testing, design and construction of a new Bio-solids Facility is anticipated to begin in 2016.

**Justification:** The Wastewater Treatment Plant was put into service in 2003 with-out a mechanism to permanently treat and dispose of bio-solids generated at the wastewater facility. In 2005 a decision was made to defer construction of a permanent bio-solids facility in favor of using the bio-solids in the lagoons to enhance treatment. This was seen as an interim solution for the treatment and disposal of bio-solids. This project is being developed as a permanent solution to treatment and disposal of wastewater biosolids for the City of Grand Forks.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Dunn

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2019	TOTAL
Bond Revenue	\$ -	\$ 1,330,000	\$ 6,525,000	\$ 6,525,000			\$ 14,380,000
<b>Total Cost:</b>	<b>\$ -</b>	<b>\$ 1,330,000</b>	<b>\$ 6,525,000</b>	<b>\$ 6,525,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,380,000</b>

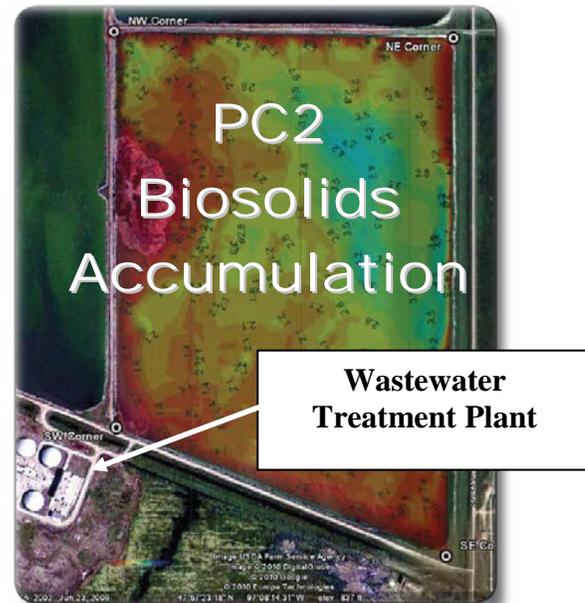
**Impact on Operations:** Once implemented, the permanent Biosolids Management Facility will require increased operational & maintenance costs to sustain operations of the facility. These costs will primarily be driven by increased electrical/chemical requirements associated with dewatering activities, staffing needs, and fuel costs associated with the continuous hauling of biosolids to the drying area and subsequently to the landfill.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT  
PRIMARY CELL #2 SLUDGE DISPOSAL CAPITAL

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**Description:** The Wastewater Treatment Facility has stored bio-solids generated in its mechanical facility in this primary 2 lagoon cell. State and Federal regulations will require that these solids be removed and disposed of within three years of the time the lagoon is no longer using them to enhance treatment.

**Justification:** Solids dredging and pumping assets to facilitate the conveyance of Primary Cell No. 2 solids to the newly constructed bio-solids facility will need to be put into place. These funds will be needed to design and construct a way of removing and disposing of solids accumulated in the Primary No. 2 Lagoon Cell.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Dunn

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Bond Revenue</b>	\$ -	\$ -	\$ 260,837	\$ 2,402,433	\$ -	\$ -	\$ 2,663,270
<b>Total Cost:</b>	\$ -	\$ -	\$ 260,837	\$ 2,402,433	\$ -	\$ -	\$ 2,663,270

**Impact on Operations:** Additional operations will be required (primarily labor and fuel) in order to facilitate the dredging and transfer of solids from PC2.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT PLANT - CONTINUOUS DISCHARGE

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**Description:** Currently wastewater from the mechanical wastewater facility is discharged into the existing lagoon system for natural treatment and disinfection prior to final discharge into the Red River. This capital project would allow the mechanical facility to discharge directly into the Red River through direct disinfection technologies.

**Justification:** The ability to discharge directly into the Red River would allow the City of Grand Forks to begin decommissioning its lagoon cells, thereby reducing its lagoon footprint. This project would also allow Grand Forks to discharge a more quality effluent to the Red River without the possibility of further degradation through the lagoon system.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Dunn

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Bond Revenue</b>					\$ 506,708	\$ 1,826,682	\$ 2,333,390
<b>Total Cost:</b>	\$ -	\$ -	\$ -	\$ -	\$ 506,708	\$ 1,826,682	\$ 2,333,390

**Impact on Operations:** Operation of a tertiary treatment facility will likely require additional resources in the form of labor, chemicals, and electricity.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT - LAGOON DECOMMISSIONING

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**Description:** Based on regulatory pressures from the Federal Aviation Administration, the North Dakota Department of Health, and U.S. EPA, the City of Grand Forks expects there will be a future need to reduce the lagoon footprint at the wastewater facility. This project will facilitate lagoon decommissioning.

**Justification:** Lagoons will need to be taken out of service and decommissioned in a way that is environmentally safe and does not allow large amounts of standing water to accumulate. This capital project will design and construct a way of decommissioning the lagoons which is environmentally safe.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Dunn

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Bond Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,191	\$ 52,191
<b>Total Cost:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,191	\$ 52,191

**Impact on Operations:** Decommissioning of a portion of the City's lagoon footprint is expected to positively impact operations by reducing ongoing lagoon operation and maintenance costs.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT - Roof Top Unit

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**Description:** The Roof Top Unit is not working properly and is in need of replacement.

**Justification:** The unit is being serviced frequently and is in need of being replaced to avoid ongoing maintenance costs.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Dunn

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Wastewater Revenue</b>	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Total Cost:</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>				

**Impact on Operations:** The replacement of the roof top unit will allow the Operators to focus on operations at the Wastewater Treatment Plant and not have to continually have to focus on getting the unit repaired.

**CIP (continued)**  
**Utility Infrastructure**

WASTEWATER TREATMENT - Headworks Rehab

Project Number: N/A

**Project Location:** 3251 N 69<sup>th</sup> Street



**Description:** The City of Grand Forks WWTP has been in operation for over 10-years. Over the course of the operation of the facility, the WWTP has had multiple issues with hydrogen sulfide gas (H<sub>2</sub>S) releases from wastewater influent to the facility. H<sub>2</sub>S is corrosive to concrete and metal surfaces and overtime has corroded the concrete flumes used to transfer wastewater through the headworks of the WWTP. This project would remedy the corrosion issues by repairing the concrete surfaces and installing appropriate coatings to prevent corrosion in the future.

**Justification:** Rehabilitation of the concrete surfaces in the headworks is necessary to ensure long-term structural integrity is maintained in this portion of the WWTP

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Dunn

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Bond Revenue</b>	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>Total Cost:</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>				

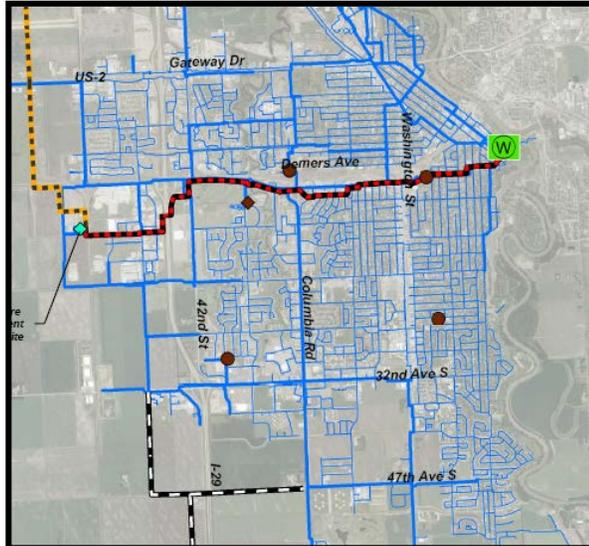
**Impact on Operations:** Temporary operational impacts are expected during the repair of the headworks as it is expected that the WWTP may need to be taken offline during portions of the repair. Long-term operations are not expected after the repairs are complete

**CIP (continued)**  
**Utility Infrastructure**

WATER MAIN REPLACEMENT

Project Number: N/A

**Location:** City-Wide (light-blue pipelines. Thick lines are major corridors, or transmission lines; thin lines are distribution lines, or service lines).



**Description:** The watermain replacement fund involves repair and replacement of watermains as they fail, or when they are close to failure. Typical projects that fall into this category are small in diameter and involve replacement of less than one mile of pipeline. These projects are driven as part of a project prioritization process, and locations are largely determined through this prioritization process. This prioritization process consists of an asset management replacement process that takes several criteria into consideration, such as age, type, failures, and capacity. In some areas, where frequent failures have occurred, full replacement of more than a mile of pipeline may be required. In these cases, a separate capital improvement planning fund has been set aside to build funds that can accommodate these types of improvements. As part of the ongoing Infrastructure Master Planning Project and Asset Management Program, the City is evaluating the justification for the Water Main Projects to include project costs and timing.

**Justification:** The distribution system is comprised of over 220 miles of buried watermain that was installed at different times, under different conditions, and out of different materials. These pipelines are also subject to different operating environments. As a result, pipeline breaks can occur in locations that are challenging to predict and funding must be available to quickly respond and repair the pipeline.

**Project Status:** On-going      **Department:** Public Works      **Supervisor(s):** T. Feland/M. Parvey

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Water Revenue	\$ 455,000	\$ 450,110	\$ 463,613	\$ 477,522	\$ 491,847	\$ 506,608	\$ 2,844,700
<b>Total Cost:</b>	<b>\$ 455,000</b>	<b>\$ 450,110</b>	<b>\$ 463,613</b>	<b>\$ 477,522</b>	<b>\$ 491,847</b>	<b>\$ 506,608</b>	<b>\$ 2,844,700</b>

**Impact on Operations:** Temporary service disruption may occur. However, if this disruption is extended, temporary service connection will be provided.

**CIP (continued)**  
**Utility Infrastructure**

WALMART GROWTH AREA – MAIN UPSIZING

Project Number: N/A

**Location:** Development Area South of Highway 2, west of 55<sup>th</sup> Street N, and east of 69<sup>th</sup> Street N (see map to the right)



**Description:** Trunk watermain upsizing costs per City cost-share policy for the Walmart Growth Area.

**Justification:** Funds are required to provide adequate watermain sizing for long-term water supply and fire protection in this growth area of the City. The City's watermain cost-share program was established as a way to equitably share in the cost with project developers for the upsizing of infrastructure that extends benefits beyond the immediate service area.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Water Revenue</b>	\$ 23,275	\$ 25,750	\$ 26,523	\$ 27,318	\$ 28,138	\$ 28,982	\$ 159,986
<b>Total Cost:</b>	<b>\$ 23,275</b>	<b>\$ 25,750</b>	<b>\$ 26,523</b>	<b>\$ 27,318</b>	<b>\$ 28,138</b>	<b>\$ 28,982</b>	<b>\$ 159,986</b>

**Impact on Operations:** The amount of incremental watermain to be installed in this growth area compared to the overall inventory of watermain currently owned and maintained by the City is relatively small, therefore, the impact on operations is expected to be minimal.

**CIP (continued)**  
**Utility Infrastructure**

I-29 South Growth Area – Main Upsizing

Project Number: N/A

**Location:** I-29 South Growth Area



**Description:** Trunk watermain upsizing costs per City cost-share policy for the I-29 South Growth Area.

**Justification:** Funds are required to provide adequate watermain sizing for long-term water supply and fire protection in this growth area of the City. The City's watermain cost-share program was established as a way to equitably share in the cost with project developers for the upsizing of infrastructure that extends benefits beyond the immediate service area.

**Project Status:** On-going      **Department:** Public Works      **Supervisor(s):** T. Feland/M. Parvey

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Water Revenue</b>	\$ 34,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,850
<b>Total Cost:</b>	\$ 34,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,850

**Impact on Operations:** The amount of incremental watermain to be installed in this growth area compared to the overall inventory of watermain currently owned and maintained by the City is relatively small, therefore, the impact on operations is expected to be minimal.

**CIP (continued)**  
**Utility Infrastructure**

WATER TREATMENT PLANT (WTP)

Project Number: N/A

**Location:** 5650 11<sup>th</sup> Ave S



**Description:** This project is a multi-phased project that will result in the construction of a new water treatment facility at 5650 11<sup>th</sup> Ave S. A Pilot study using ozone/peroxone and biologically active/granular activated carbon filters was completed in 2011. Additional pilot testing of pretreatment options, low and high pressure membranes was completed in 2013. The work will be summarized and used for determining appropriate treatment technologies, to include additional operational, maintenance, and capital costs for the selected technologies. In addition, regional treatment information from the Valley City water membrane treatment plant and the Fargo membrane pilot project will be incorporated into future planning, providing additional information to be considered in the analysis of treatment technologies and further keeping in mind potential impacts of Devils Lake's discharges. The overall project includes facility planning, funding development, design, and construction of the proposed facility. The City recognizes federal grant funding challenges however will continue to seek federal support for the project. At this time the City has requested 50 percent funding support from the State of North Dakota for this project.

**Justification:** The existing WTP faces three primary challenges, including capacity issues, condition concerns, and regulatory compliance pressures. In 2008/2009, the Water Utility conducted a WTP risk assessment and water demand study to evaluate existing infrastructure, and approximately \$2 million was invested in the existing WTP. The analysis provided that there is a good probability that an updated and upgraded WTP facility will be needed in the next 10 years. Final analysis determined that a major water treatment project should be completed to maintain the reliability of the existing system. To meet these challenges, the selection of the right technologies and in the right configuration is paramount to future water treatment regulatory and infrastructure needs.

**Project Status:** On-going **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Reserve	\$ 3,000,000	\$ 4,146,715	\$ -	\$ -	\$ -	\$ -	\$ 7,146,715
Grant/Sales							
Tax Revenue	3,000,000	15,296,443	32,718,592	13,889,790	210,575	157,931	65,273,331
Bond	-	11,149,728	32,718,592	13,889,790	210,575	157,931	58,126,616
<b>Total Cost:</b>	<b>\$ 6,000,000</b>	<b>\$ 30,592,886</b>	<b>\$ 65,437,184</b>	<b>\$ 27,779,580</b>	<b>\$ 421,150</b>	<b>\$ 315,862</b>	<b>\$ 130,546,662</b>

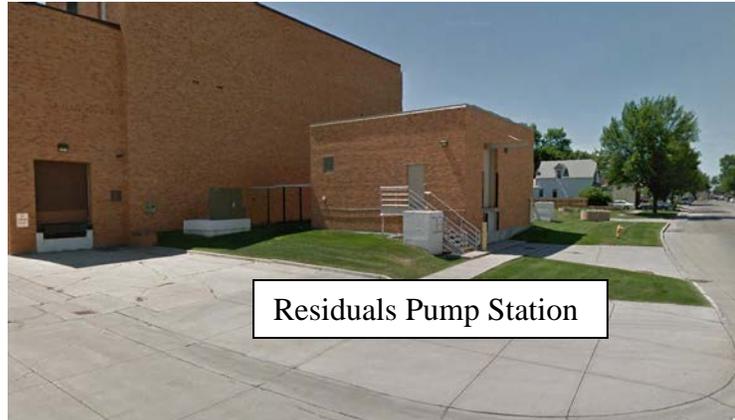
**Impact on Operations:** Depending on the scope of the future project, there could be a significant impact on operations. When a new facility is constructed, there will be a small impact on water users as the current facility can operate while a new one is being built.

**CIP (continued)**  
**Utility Infrastructure**

KSB PUMP BACKUP RESIDUAL PUMPING STATION

Project Number: N/A

**Location:** Grand Forks Water Treatment Plant – installed within residuals pumping basin located on the east side of the Pretreatment Building



**Description:** The existing pumps have been in service for a number of years and have required extensive repairs. The pumps are critical to WTP operations as the accumulating high solids residuals must be pumped to maintain the water treatment process. Should one of these pumps fail beyond repair and require replacement, the lead time to procure a replacement pump is in excess of 12 weeks. Because both pumps were initially installed at the same time, should the remaining pump fail in a similar time frame, the WTP would be unable to pump residuals, which would significantly affect plant operations.

**Justification:** The proposed \$65,000 expenditure for a back-up pump addresses a critical WTP need to be able to pump residuals at all times, and would serve the existing WTP in this capacity for 4 to 5 years until the new WTP is operational in 2019.

**Project Status:** Future    **Department:** Public Works    **Supervisor(s):** T. Feland/M.Parvey

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Water Revenue	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
<b>Total Cost:</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ 65,000</b>				

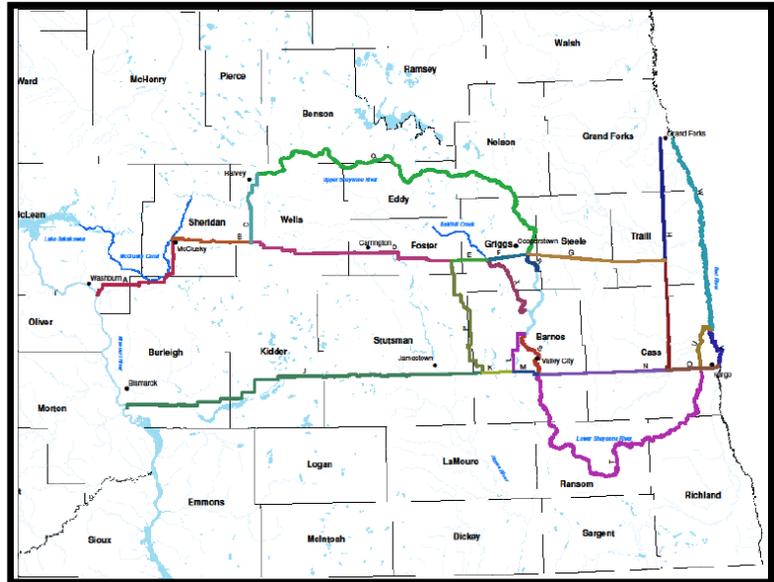
**Impact on Operations:** With the purchase of this redundant pump, impacts should be minimal as the proposed back-up pump would be purchased, on-site, and ready for installation should a failure occur.

**CIP (continued)**  
**Utility Infrastructure**

RED RIVER WATER SUPPLY PROJECT  
(STUDY/PLANNING)

Project Number: N/A

**Location:** City-wide



**Description:** This project is meant to assist with technical evaluations associated with the City of Grand Forks' ongoing participation in the Red River Valley Water Supply Project. As the State of North Dakota continues to explore the most appropriate alternative to deliver a reliable, adequate, and supplemental water supply for the Red River Valley and the City of Grand Forks, specific evaluations will need to be undertaken by the City of Grand Forks to press the need for the project and gauge the benefit/cost of the project for the City.

**Justification:** The RRVWSP is a key project to protect eastern North Dakota from a multi-year 1930s-type drought. The U.S. Bureau of Reclamation stated in 2008, "present water supplies would be inadequate during a severe drought similar to one that occurred in the Red River Valley during the 1930's." It notes that the Red River, which most Valley residents depend upon for their drinking water, had zero flow at Fargo for nearly 5 consecutive months in 1934. The City's Red River water supply appropriation is the primary and most significant of three permitted water supplies for the City.

**Project Status:** Future    **Department:** Public Works    **Supervisor(s):** T. Feland/M.Parvey

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Water Revenue	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	200,000
<b>Total Cost:</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>200,000</b>

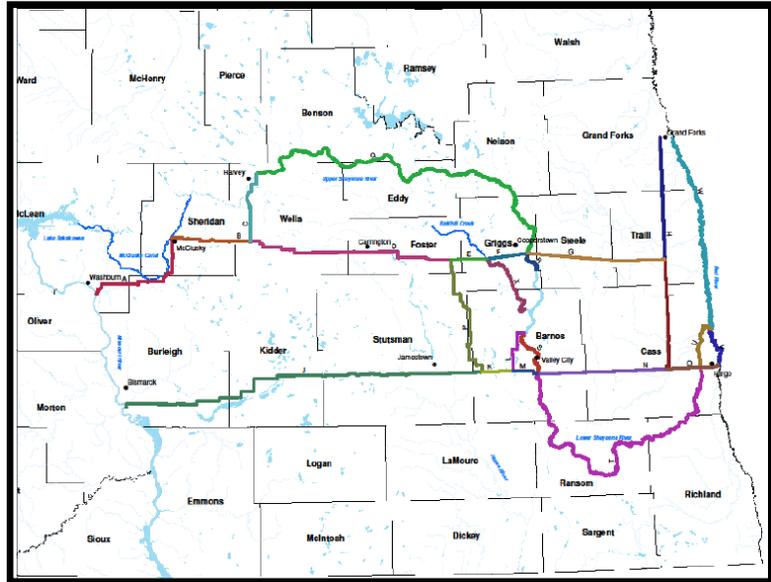
**Impact on Operations:** None Anticipated (Technical Evaluation)

**CIP (continued)**  
**Utility Infrastructure**

RED RIVER VALLEY WATER SUPPLY PROJECT  
(CONSTRUCTION)

Project Number: N/A

**Location:** City-wide



**Description:** Anticipated cost-share associated with the construction of an import pipeline/diversion of Missouri River water supply to the Red River Valley to deliver a reliable, adequate, and supplemental water supply for the City of Grand Forks.

**Justification:** The RRVWSP is a key project to protect eastern North Dakota from a multi-year 1930s-type drought. The U.S. Bureau of Reclamation stated in 2008, “present water supplies would be inadequate during a severe drought similar to one that occurred in the Red River Valley during the 1930’s.” It notes that the Red River, which most Valley residents depend upon for their drinking water, had zero flow at Fargo for nearly 5 consecutive months in 1934. The City’s Red River water supply appropriation is the primary and most significant of three permitted water supplies for the City.

**Project Status:** Future    **Department:** Public Works    **Supervisor(s):** T. Feland/M.Parvey

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Bond Revenue	\$ -	\$ -	\$ 9,000,000	\$ 9,000,000	\$ 9,000,000	\$ -	\$ 27,000,000
<b>Total Cost:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>	<b>\$ 9,000,000</b>	<b>\$ 9,000,000</b>	<b>\$ -</b>	<b>\$ 27,000,000</b>

**Impact on Operations:** None anticipated at this time (project operational responsibilities TBD by local stakeholders/State of North Dakota)

**CIP (continued)**  
**Utility Infrastructure**

STORMWATER REPAIR

Project Number: N/A

**Location:** Citywide



**Description:** The Stormwater Division annually identifies locations where storm sewer collection system repairs are needed based on a prioritization process. This project involves inspecting and rehabilitating, as appropriate, the City's storm sewer system.

**Justification:** Routine pipeline inspection, cleaning, and rehabilitation are critical to extending the lifetime of a storm sewer system and minimizing rehabilitation costs by catching problems before they become a significant problem. In addition, it helps sustain capacity within the pipeline and increases the level of service provided to customers.

**Project Status:** Ongoing **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Kresel

**Project Funding:**

<b>Funding Source:</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>Stormwater Revenue</b>	\$ 100,000	\$ 103,000	\$ 106,090	\$ 109,273	\$ 112,551	\$ 115,927	\$ 646,841
<b>Total Cost:</b>	<b>\$ 100,000</b>	<b>\$ 103,000</b>	<b>\$ 106,090</b>	<b>\$ 109,273</b>	<b>\$ 112,551</b>	<b>\$ 115,927</b>	<b>\$ 646,841</b>

**Impact on Operations:**

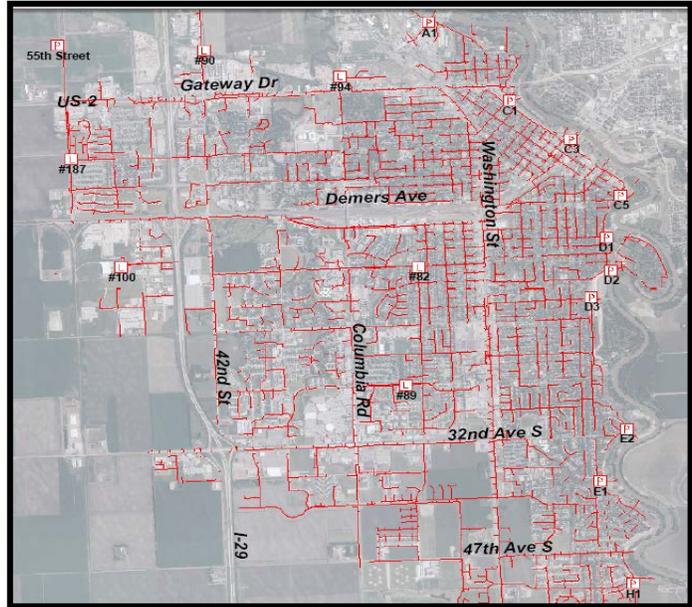
Inspection processes and potential rehabilitation will require temporary re-routing of some flows or shut-off of services. Strategic timing can minimize the impact on City Service.

**CIP (continued)**  
**Utility Infrastructure**

STORMWATER PUMP STATION REPAIR & REHAB

Project Number: N/A

**Location:** Citywide



**Description:** This project involves rehab of storm pump stations that already exist within the City.

**Justification:** Routine storm sewer pump station inspection, cleaning, and repair are critical to extending the lifetime of a storm sewer system and minimizing rehabilitation costs by catching problems before they become more challenging. In addition, it helps sustain capacity within the storm sewer pump stations and maintains or increases the level of service provided to customers.

**Project Status:** Ongoing **Department:** Public Works **Supervisor(s):** T. Feland/M. Parvey/D. Kresel

**Project Funding:**

Funding Source:	2015	2016	2017	2018	2019	2020	TOTAL
Stormwater Revenue	\$ 75,000	\$ 133,397	\$ 181,699	\$ 247,413	\$ 592,557	\$ 571,190	\$ 1,801,256
<b>Total Cost:</b>	<b>\$ 75,000</b>	<b>\$ 133,397</b>	<b>\$ 181,699</b>	<b>\$ 247,413</b>	<b>\$ 592,557</b>	<b>\$ 571,190</b>	<b>\$ 1,801,256</b>

**Impact on Operations:**

Storm sewer pump station repair may require temporary re-routing of subsystem specific flows. Overall these projects should have a positive impact on operations, as they will result in appropriate repairs that require less attention than one that is suffering from deteriorated equipment and requires frequent maintenance activities.

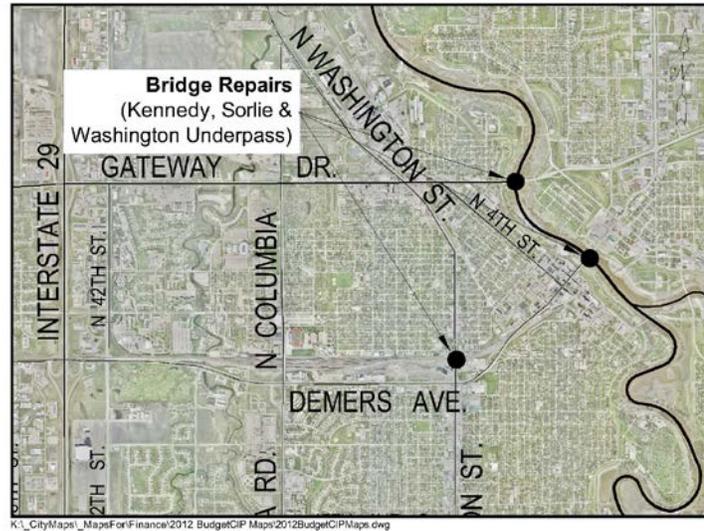


**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** Bridge Repair / Rehab  
(Washington Underpass/Sorlie/Kennedy as determined by priorities set by the NDDOT) <sup>(1)</sup>



**Description:** Due to aging bridge infrastructure, major rehabilitation or replacement is needed in the future. The scope and timing of future projects will be determined by the NDDOT. This project is in anticipation of the city share of these projects.

The Sorlie Bridge is currently scheduled for 2018. Due to the deteriorated condition of the N. Washington railroad bridge, replacement is needed within a similar time frame.

**Justification:** Bridges are one of the most important elements of the City's vitality. Repair/Rehab will prolong the need for an extended closure due to complete replacement.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 300,000	\$ 400,000	\$ 500,000	\$ 500,000	\$ 200,000	\$ 200,000	\$ 2,100,000
<b>Total Cost</b>	<b>\$ 300,000</b>	<b>\$ 400,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 2,100,000</b>

**Impacts on Operation:** Traffic may be reduced to single lanes or detoured to other crossing points based on which future project is identified.

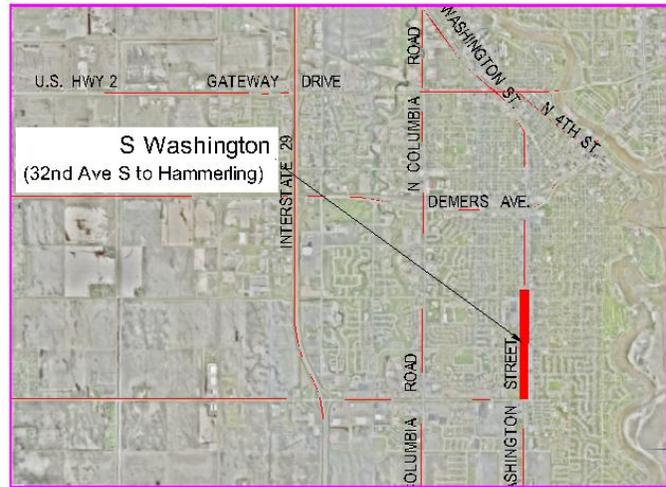
(1) Sorlie Bridge 2018/2019 \$61,500,000 (estimated City Share \$3,000,000); Washington Underpass not included at this time.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** S Washington Preventative Maintenance (32<sup>nd</sup> Ave S to Hammerling)



**Description:** This project is a NDDOT maintenance project that the City shares in the cost. The work is to be minor in general and include partial and full depth repairs, joint stitching and crack sealing to extend the life of the roadway.

**Justification:** Doing preventive maintenance will extend the life of the pavement reducing the need for costly repairs in the near future

**Project Status:** Under Development-NDDOT    **Department:** Engineering    **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Share	-	-	-	-	-	-	-
Street/Infrastructure Fund	40,000	-	-	-	-	-	40,000
<b>Total Cost</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>				

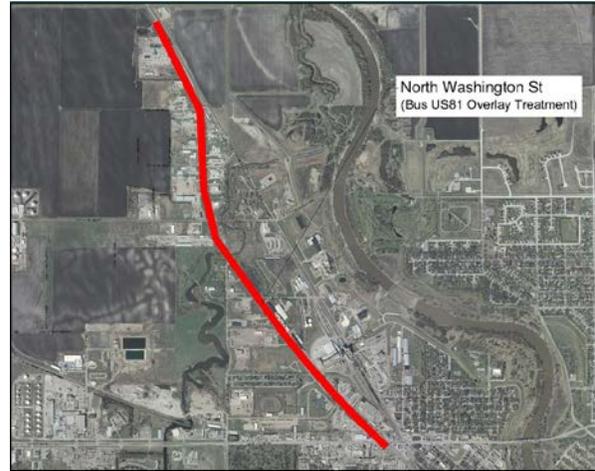
**Impacts on Operation:** Traffic will need to be reduced to one lane each direction during construction

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** N Washington St –  
Business, US 81  
Surface Treatment



**Description:** This project is a NDDOT maintenance project that the City shares in the cost. The work is to be minor in general and is to include crack sealing and chip seal.

**Justification:** Doing preventive maintenance will extend the life of the pavement reducing the need for costly repairs in the near future

**Project Status:** Under Development-NDDOT    **Department:** Engineering    **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ -	\$ -	\$ 132,000	\$ -	\$ -	\$ 132,000
Special Assessment	-	-	-	16,500	-	-	16,500
Street/Infrastructure Fund	-	-	10,000	20,000	10,000	-	40,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 168,500</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 188,500</b>

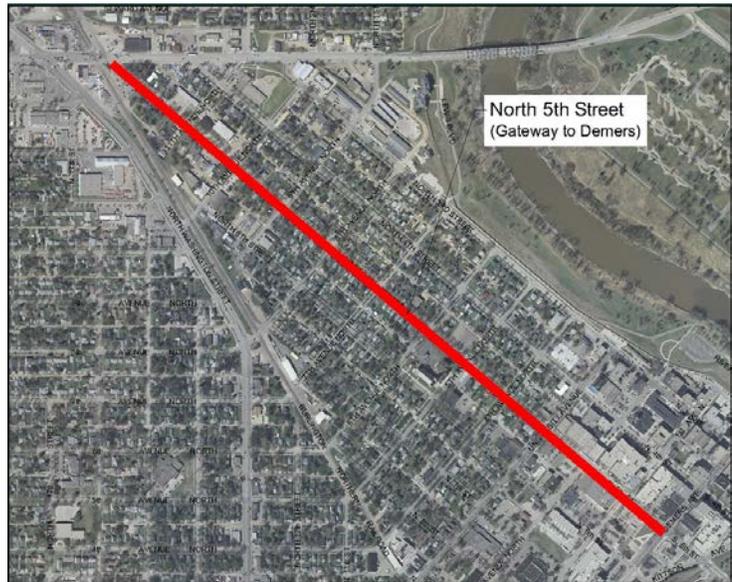
**Impacts on Operation:** Minor traffic delays will be experienced during construction. Flagging and/or pilot vehicles will be used during construction.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** N 5<sup>th</sup> St –  
Business, US-2  
Gateway to DeMers Mill &  
**Overlay**



**Description:** This project is a NDDOT maintenance project that the City shares in the cost. The work is to be minor in general and include partial and full depth repairs, joint stitching and crack sealing to extend the life of the roadway.

**Justification:** Doing preventive maintenance will extend the life of the pavement reducing the need for costly repairs in the near future

**Project Status:** Under Development-NDDOT    **Department:** Engineering    **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ -	\$ -	\$ -	\$ 888,000	\$ -	\$ 888,000
State Share	-	-	-	-	111,000	-	111,000
Street/Infrastructure Fund	-	-	-	25,000	111,000	25,000	161,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 1,110,000</b>	<b>\$ 25,000</b>	<b>\$ 1,160,000</b>

**Impacts on Operation:** During construction road will be closed and detours provided and clearly marked. Minor traffic delays will be experienced and local traffic may not be able access properties directly for short periods of time.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Intersection Improvements  
(24<sup>th</sup> Ave S & S 34<sup>th</sup> Roundabout)



**Description:** The current “Tee” intersection causes traffic congestion due to vehicles trying to turn onto a through road. A roundabout is a circular intersection that allows all turning movements to progress without having to cross traffic or stop. This will greatly increase traffic flow and safety.

**Justification:** This project will ease traffic congestion and improve the safety, and eliminate the need for a traffic signal.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street/Infrastructure Fund	40,000	-	-	-	-	-	40,000
<b>Total Cost</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>				

**Impacts on Operations:** During construction the intersection will be closed and traffic will be detoured for the duration. After construction the traffic capacity will be increased.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Intersection Improvements  
(S Washington & 40<sup>th</sup> Ave S)



**Description:** The traffic volume has been increasing at this intersection, and with new residential, recreational and commercial development currently underway, traffic will increase even more creating congestion and safety concerns. To help alleviate these problems, the intersection will be signalized so traffic can safely cross South Washington Street which is an arterial road. In addition to the traffic signal, right turn lanes will be constructed on South Washington Street for north and south bound traffic.

**Justification:** Recent and anticipated development in the area has necessitated the need for a signal at this intersection.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ -	\$ -	\$ -	-	-	\$ -
Street/Infrastructure Fund	30,000	-	-	-	-	-	\$ 30,000
<b>Total Cost</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>				

**Impacts on Operation:** Small disruptions in traffic are anticipated to allow turn lane construction. The signal and turn lanes will greatly increase safety at the intersection.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** Intersection Improvements  
at 11<sup>th</sup> Ave S / 42<sup>nd</sup> Street



**Description:** Currently there are temporary traffic signals at this intersection. The purpose of this project is to remove the temporary traffic signals and install permanent traffic signals to meet NDDOT design standards. In addition, a right turn lane will be added on So. 42<sup>nd</sup> St. at the entrance of the Alerus Center, and the Alerus Center entrance will be reconstructed to provide a better point of entry for the Alerus Center and adjacent hotel/businesses.

**Justification:** This intersection was identified as needing to be signalized in a previous traffic study. The current temporary signal needs to be replaced with a permanent solution. City Council has approved this project for the six-year CIP.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Urban Share	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street/Infrastructure Fund	70,000	-	-	-	-	-	70,000
Alerus Debt Service	-	-	-	-	-	-	-
<b>Total Cost</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ 70,000</b>				

**Impacts on Operation:** Four-lanes of traffic may need to be reduced to two-lanes during construction.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** Gateway Dr  
Preventive Maintenance  
(I-29 to N 55<sup>th</sup> St)



**Description:** This regional project involved the rehabilitation of the existing pavement on Gateway Drive from N. 55<sup>th</sup> Street to I-29. Work included panel replacement, dowel bar retrofitting, and pavement grinding. This project was mostly completed in 2014. The budget will allow for misc. billings that may come due in 2015

**Justification:** This is a project proposed by the NDDOT to rehabilitate and preserve the roadway installed in 1987. The project will improve the ride and extend the life of the pavement.

**Project Status:** Completed 2014 **Department:** Engineering **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Share	-	-	-	-	-	-	\$ -
Street/Infrastructure Fund	20,000	-	-	-	-	-	20,000
<b>Total Cost</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>				

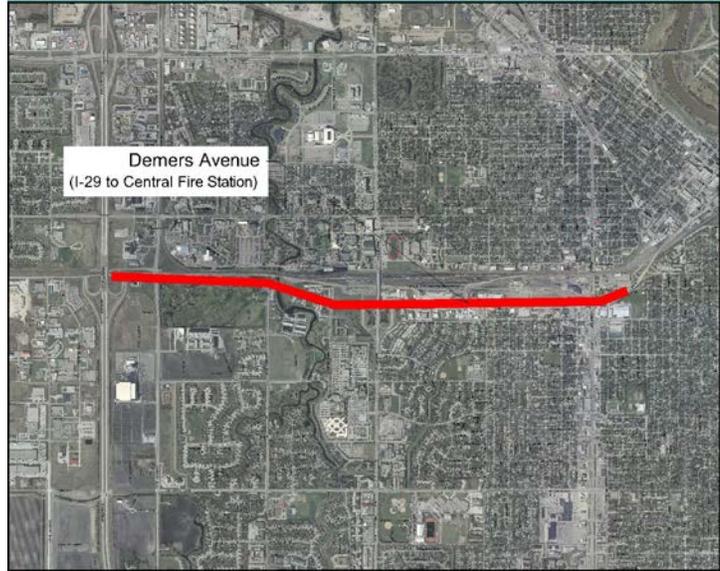
**Impacts on Operation:** Traffic will need to be reduced to one lane each way during construction resulting in minor delays in traffic.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** DeMers Ave Maintenance  
(I-29 to Fire Station)



**Description:** This is a regional project involving the rehabilitation of the existing pavement on DeMers Avenue from I-29 to Central Fire Station. Work will include panel replacement, dowel bar retrofitting, and pavement grinding.

**Justification:** This is a project proposed by the NDDOT to rehabilitate and preserve the roadway installed in 1987. The project will improve the ride and extend the life of the pavement.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
State Share	250,000	-	-	-	-	-	250,000
Street/Infrastructure Fund	400,000	50,000	-	-	-	-	450,000
<b>Total Cost</b>	<b>\$ 2,650,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,700,000</b>

**Impacts on Operation:** Traffic will need to be reduced to one lane each way during construction resulting in minor delays in traffic.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** Columbia Road  
(40<sup>th</sup> Ave S to 47<sup>th</sup> Ave S)



**Description:** Columbia Road south of 40<sup>th</sup> Ave S is a rural section asphalt roadway. Development over the past decade has significantly increased traffic, straining the existing 2 lane road. This project will construct a 5-lane road with curb and gutter to just past 47<sup>th</sup> Ave S. Included in this project will be new traffic signals at 40<sup>th</sup> Ave S and 47<sup>th</sup> Ave S. Additionally, sidewalks, bikepaths and street lights will be installed.

**Justification:** This project is part of the City's CIP to extend Columbia Road to meet increased development south of 32<sup>nd</sup> Ave South. A large amount of development has taken place south of 32<sup>nd</sup> Ave South with more planned in the future. Reconstruction of Columbia Road will help meet current and future needs for southern Grand Forks.

**Project Status:** Under Development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
Street/Infrastructure Fund	300,000	700,000	3,150,000	200,000	-	-	4,350,000
<b>Total Cost</b>	<b>\$ 300,000</b>	<b>\$ 700,000</b>	<b>\$ 6,150,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,350,000</b>

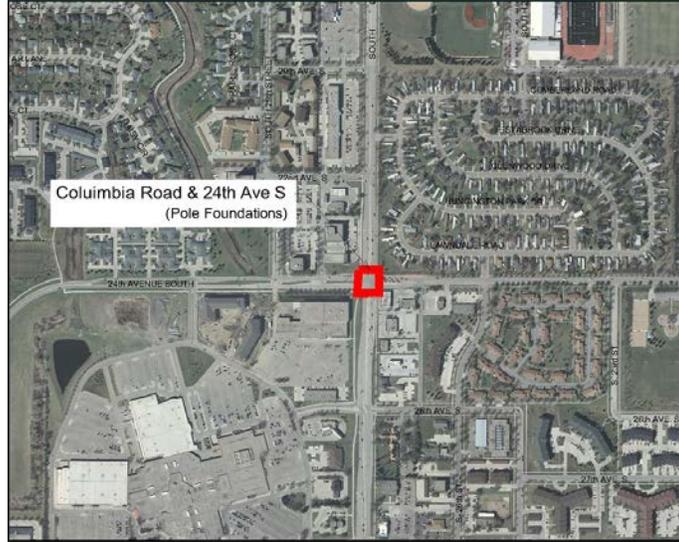
**Impacts on Operation:** This is a significant construction project that will require portions of Columbia Rd to be closed during construction. Safety and traffic flows will be greatly increased and meet future City needs.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Columbia Road & 24<sup>th</sup> – Pole Foundations



**Description:** Replace the signal pole foundations at all four corners of the intersection.

**Justification:** NDDOT has updated the design of signal pole foundations due to the instability of the traffic signals. One of the signals in this intersection is leaning. Therefore these foundations were replaced. This project was completed in 2014. The budget will provide for any billings that may come due in 2015

**Project Status:** Completed 2014    **Department:** Engineering    **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ -	\$ -	\$ -	-	-	\$ -
Street/Infrastructure Fund	30,000	-	-	-	-	-	\$ 30,000
<b>Total Cost</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>				

**Impacts on Operation:** No permanent impact is anticipated. Short term lane closures, construction noise and short term change in signal operations are expected.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Columbia Road  
(11<sup>th</sup> – 14<sup>th</sup> Ave S)



**Description:** The current roadway has deteriorated to the point of needing reconstruction. This section will be completely removed and replaced. There is a potential for additional lanes to be constructed to meet current and future traffic capacity. Right of way acquisition will be needed for this project. The road will be concrete with curb and gutter with the width being determined by engineering analysis.

**Justification:** The poor condition of the roadway is one reason for reconstruction. Other reasons are safety and capacity. High traffic rates also make it difficult for traffic to cross Columbia Rd. The current capacity does not meet the future capacity which will lead to high congestion and an increase in accidents.

**Project Status:** Under Development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ 4,027,000	\$ -	\$ -	-	-	\$ 4,027,000
Street/Infrastructure Fund	400,000	1,700,000	200,000	-	-	-	2,300,000
<b>Total Cost</b>	<b>\$ 400,000</b>	<b>\$ 5,727,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,327,000</b>

**Impacts on Operation:** During construction, high traffic congestion is anticipated due to half of the road being closed off during each phase. After completion, traffic will have a better flow with a decrease in accident rates.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Bus US 81 Asphalt  
(Gateway to I-29)



**Description:** This is a regional project involving the preservation of the existing pavement on US 81 from US Hwy 2 to I-29. Work will include mill and overlay of the existing asphalt pavement.

**Justification:** This is a project proposed by the NDDOT to rehabilitate and preserve the roadway installed in 1987. The project will improve the ride and extend the life of the pavement.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ 1,214,000	\$ -	\$ -	\$ -	\$ -	\$ 1,214,000
State Share	-	239,000	-	-	-	-	239,000
Street/Infrastructure Fund	-	75,000	20,000	-	-	-	\$ 95,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 1,528,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,548,000</b>

**Impacts on Operation:** Traffic will need to be reduced to one lane each way during construction resulting in minor delays in traffic. Flagging and pilot vehicles will be considered as possible construction traffic control.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Kennedy Bridge



**Description:** The Kennedy Bridge is slated to be rehabilitated in 2016 as determined by MnDOT and NDDOT. Replacement is 100% federal cost, so the city does not have a direct cost share. However, the city has infrastructure in the area that may need to be replaced during the construction. This project is to set up funding for any City costs that may be required.

**Justification:** Traffic will be detoured during the bridge rehabilitation which gives the city an excellent opportunity to inspect and replace any aging infrastructure in the vicinity to avoid maintenance costs in the future.

**Project Status:** Under Development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ 10,118,000	\$ -	\$ -	\$ -	\$ -	\$ 10,118,000
State Share - North Dakota	-	2,383,000	-	-	-	-	2,383,000
Street/Infrastructure Fund	50,000	50,000	100,000	-	-	-	200,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 12,551,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,701,000</b>

**Impacts on Operation:** Traffic will be detoured during construction. Utility service disruption will be determined in the future if any.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Traffic Signal  
(42<sup>nd</sup> & Garden View)



**Description:** Construction of a new traffic signal with cameras and fiber interconnect.

**Justification:** As the city of Grand Forks extends its street network and the population grows additional traffic control devices will be needed. Traffic signals are needed at high volume intersections where stop signs or a round-about is not appropriate. The exact location of this signal will be based on the most current need at the time.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ -	\$ 640,000	\$ -	-	-	\$ 640,000
Street/Infrastructure Fund	-	50,000	245,000	25,000	-	-	\$ 320,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 885,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 960,000</b>

**Impacts on Operation:** Minor traffic impacts are expected including short term lane closures.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** 17<sup>th</sup> Ave S/Columbia Turn Lanes



**Description:** This project will add right turn lanes to the intersection of 17<sup>th</sup> Ave S and Columbia Road.

**Justification:** Traffic congestion is a common occurrence at this intersection with traffic not being able to navigate through the intersection during one signal phase.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<b>Funding Source</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>
Federal Share	\$ -	\$ -	\$ 392,000	\$ -	-	-	\$ 392,000
Street/Infrastructure Fund	-	100,000	50,000	-	-	-	\$ 150,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 442,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 542,000</b>

**Impacts on Operations:** Once complete traffic congestion will be reduced. Traffic operations during construction will be minimally affected.



**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** 32<sup>nd</sup> Ave S – Reconstruction  
(Washington to I-29)



**Description:** The roadway was rehabilitated in 2013 to extend the life to 2020 at which time the roadway will be deteriorated to the point of needing reconstruction. This section will be completely removed and replaced. There is a potential for additional lanes to be constructed to meet current and future traffic capacity. Right of way acquisition will be needed for this project. The road will be concrete with curb and gutter with the width being determined by engineering analysis.

**Justification:** The poor condition of the roadway is one reason for reconstruction. Other reasons are safety and capacity. High traffic volumes are making it difficult to access 32<sup>nd</sup> Ave. and accident rates are high at several intersections.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ -	\$ -	\$ -	-	-	\$ -
State Share	-	-	-	-	-	-	-
Street/Infrastructure Fund	-	-	-	-	-	500,000	\$ 500,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>				

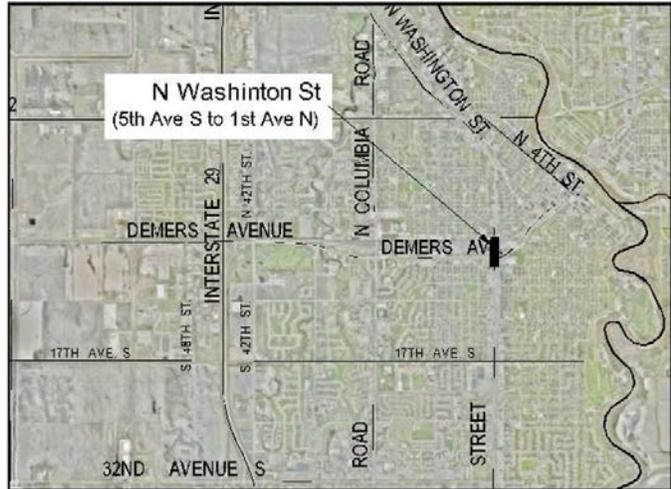
**Impacts on Operation:** During construction, high traffic congestion is anticipated due to half of the road being closed off during each phase. After completion, traffic will have a better flow with a decrease in accident rates.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** N Washinton Reconstruction  
(5<sup>th</sup> Ave S to 1<sup>st</sup> Ave N)  
(Includes Underpass)



**Description:** This project consists of reconstructing the entire road from 1<sup>st</sup> Ave N to 5<sup>th</sup> Ave S. The railway underpass will be completely reconstructed under this project. The current bridge is reaching terminal serviceability.

**Justification:** The railway bridge is beginning to show signs of distress and is in need of replacement.

**Project Status:** Under development-NDDOT **Department:** Engineering **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,896,000	\$ 13,896,000
State Share	-	-	-	-	-	1,737,000	\$ 1,737,000
City Share (use of Bridge Reserve)	-	-	-	-	-	500,000	\$ 500,000
Street/Infrastructure Fund	-	-	-	-	100,000	1,237,000	\$ 1,337,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 17,370,000</b>	<b>\$ 17,470,000</b>

**Impacts on Operation:** Traffic will be congested during construction with single lane traffic in each direction.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project :** Business US2 Reconstruct



**Description:** This is a regional project involving the pavement reconstruction on BUSINESS US 2 (DeMers Ave) from N 5<sup>th</sup> Street to the Sorlie Bridge. Work will include reconstruction of the existing pavement.

**Justification:** This is a project proposed by the NDDOT to reconstruct the roadway. The project will improve the ride and extend the life of the pavement.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Regional	\$ -	\$ -	\$ -	\$ 3,200,000	-	-	\$ 3,200,000
State Share	-	-	-	400,000	-	-	-
Street/Infrastructure Fund	-	200,000	200,000	700,000	200,000	-	\$ 1,300,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 4,300,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 4,900,000</b>

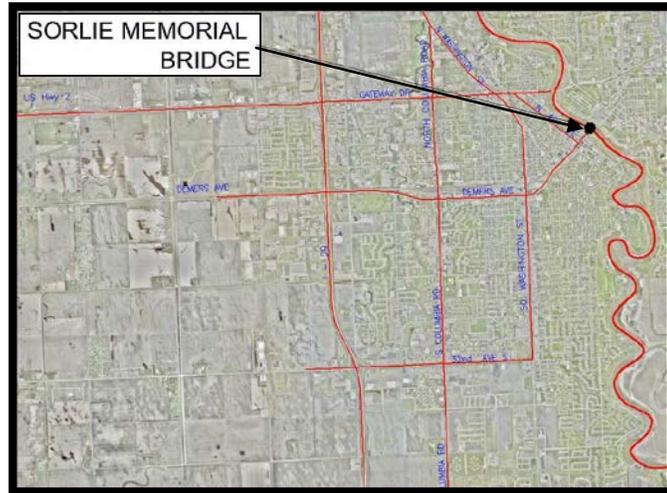
**Impacts on Operation:** Traffic will likely need to be detoured at times and reduced to one lane each way during construction resulting in minor delays in traffic. Flagging will be considered as possible construction traffic control.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** Sorlie Bridge



**Description:** This is a regional project that is being led by the NDDOT and MnDOT. The project concept report (PCR) is the initial phase to determine the needs, constraints and preliminary design of the bridge. This project is cover the anticipated city share of the PCR.

**Justification:** The Sorlie Bridge has reached an age that prompts replacement or major rehabilitation as determined by NDDOT and MnDOT.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share	\$ -	\$ -	\$ -	\$ 11,880,000	\$ -	\$ -	\$ 11,880,000
State Share	-	-	-	1,330,000	-	-	\$ 1,330,000
City Share (Bridge Reserve)	50,000	50,000	200,000	1,500,000	200,000	-	\$ 2,000,000
<b>Total Cost</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>	<b>\$ 1,500,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 15,210,000</b>

**Impacts on Operation:** None during this phase of the project.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** Traffic Signals (TBD)



**Description:** Construction of one new traffic signal.

**Justification:** As the city of Grand Forks extends its street network and the population grows additional traffic control devices will be needed. Traffic signals are needed at high volume intersections where stop signs or a round-about is not appropriate. The exact location of this signal will be based on the most current need at the time.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Urban	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Street/Infrastructure Fund	-	-	-	20,000	180,000	30,000	230,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 680,000</b>	<b>\$ 30,000</b>	<b>\$ 730,000</b>

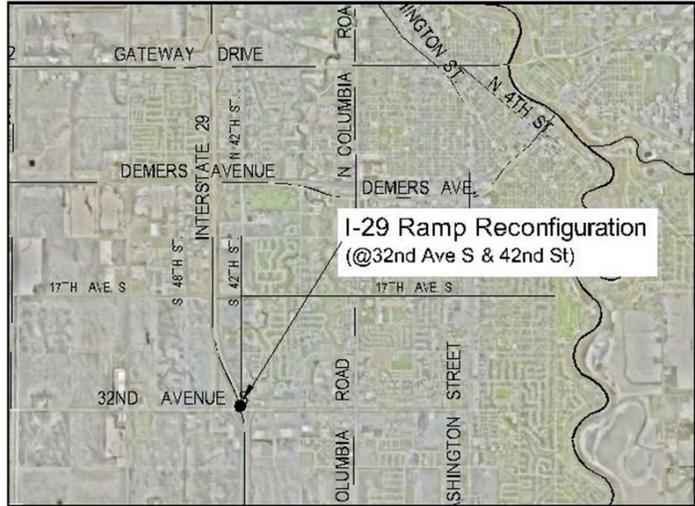
**Impacts on Operations:** Minor traffic Impacts.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** 42<sup>nd</sup> St & 32<sup>nd</sup> Ave S /  
I-29 Ramp Reconfiguration



**Description:** Re-connect S. 42<sup>nd</sup> Street to 32<sup>nd</sup> Ave. on the west side of Nodak Electric.

**Justification:** Improve traffic safety and flow on 42<sup>nd</sup> Street.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Interstate & Regional (2021)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Share Urban (2021)	-	-	-	-	-	-	-
Street/Infrastructure Fund	-	-	-	-	50,000	1,000,000	1,050,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,050,000</b>

**Impacts on Operations:** Minor traffic disruptions will take place on 32<sup>nd</sup> Ave, S, and the I-29 on ramp.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Federal Aid Street Projects**

**Project:** 47<sup>th</sup> Ave S Interchange



**Description:** Construct a new interchange on I-29 at 47<sup>th</sup> Avenue including on & off ramps and turn lanes.

**Justification:** Continued growth south of 32<sup>nd</sup> Avenue indicates a need for an additional access to the interstate system to relieve congestion on local streets and 32<sup>nd</sup> Avenue.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share Interstate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Share Urban	-	-	-	36,800,000	-	-	36,800,000
Street/Infrastructure Fund	100,000	200,000	500,000	9,200,000	200,000	-	10,200,000
<b>Total Cost</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 500,000</b>	<b>\$ 46,000,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 47,000,000</b>

**Impacts on Operations:** Periodic lane shifts and lane widening will be required on I-29 and 47<sup>th</sup> Avenue will need to be closed temporarily near the interchange to provide tie-ins. Right of way will need to be purchased.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** S Washington St  
(47<sup>th</sup> Ave S to South  
End Drainway)



**Description:** South Washington Street south of 47<sup>th</sup> Ave S is a rural section asphalt roadway. Development over the past decade and the development of the commercial property to the east has significantly increased traffic, straining the existing 2 lane road. This project will construct a 4-lane divided road with curb and gutter to just past the south end drainway. Included in this project will be turn lanes, sidewalks, and street lights.

**Justification:** This project is part of the City's CIP to extend S. Washington Street to meet increased development south of 47<sup>th</sup> Ave South. In addition, significant amount of development is taking place south of 55<sup>th</sup> Ave South with more planned in the future. Reconstruction of S Washington Street will help meet current and future needs for southern Grand Forks.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street/Infrastructure Fund	3,140,000	50,000	-	-	-	-	3,190,000
<b>Total Cost</b>	<b>\$ 3,140,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,190,000</b>

**Impacts on Operations:** Traffic will need to be detoured during construction which may cause some delay and congestion at intersections to the north resulting in delays in traffic at peak periods. Flagging will be considered as possible construction traffic control.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Belmont Road  
(57<sup>th</sup> to 62<sup>nd</sup> Ave S)



**Description:** South Belmont Road south of 57<sup>th</sup> Ave S is a rural section asphalt roadway. Development over the past decade and the future residential development south of 57<sup>th</sup> Avenue will significantly increase traffic, straining the existing 2 lane road rural section. This project will construct a 37 foot urban road with curb and gutter to 62<sup>nd</sup> Avenue. Included in this project will be sidewalks and street lights.

**Justification:** This project is part of the City's CIP to extend Belmont Road to meet increased development south of 57<sup>th</sup> Ave South. In addition, significant amounts of development are taking place south of 55<sup>th</sup> Ave South to the west and in Prairiewood Addition to the east, with more planned in the future. Reconstruction of S Belmont Road will help meet current and future needs for southern Grand Forks.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ 390,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390,000
Street/Infrastructure Fund	1,560,000	-	-	-	-	-	1,560,000
<b>Total Cost</b>	<b>\$ 1,950,000</b>	<b>\$ -</b>	<b>\$ 1,950,000</b>				

**Impacts on Operations:** Traffic will need to be detoured during construction which may cause some delay and congestion at intersections to the north resulting in minor delays in traffic at peak periods.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project:** South 42<sup>nd</sup> St  
(34<sup>th</sup> to 40<sup>th</sup> Ave S)  
(Rural Section)



**Description:** South 42<sup>nd</sup> Street south of 36<sup>th</sup> Ave S is a rural section gravel roadway. . This project will construct a 37 foot concrete rural section with shoulders to 40<sup>th</sup> Avenue. Included in this project will be street lights.

**Justification:** This project is part of the City's CIP to extend South 42<sup>nd</sup> Street to meet increased development to the south is taking place due to platting and the future commercial sites to be located south of 36<sup>th</sup> Avenue which will significantly increase traffic, straining the existing 2 lane road rural section. Reconstruction of S 42<sup>nd</sup> Street will help meet current and future needs for commercial development along the Interstate in southern Grand Forks.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ 185,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,000
Street/Infrastructure Fund	740,000	50,000	-	-	-	-	790,000
<b>Total</b>	<b>\$ 925,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 975,000</b>

**Impacts on Operations:** Traffic will need to be detoured during construction which may cause some delay and congestion at intersections to the north resulting in minor delays in traffic at peak periods.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project:** 47<sup>th</sup> Ave South  
(S Washington to South End Drainway)



**Description:** .Construction of this segment was completed in 2014. Minor signing and berm repairs may be likely in 2015

**Justification:** Project will be finalized in 2015.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>				

**Impacts on Operations:** No traffic impacts are expected in 2015.



**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** N 36<sup>th</sup> Street  
(20<sup>th</sup> to 24<sup>th</sup> Ave N)



**Description:** This project will include the extension of Paving on N. 36<sup>th</sup> Street from 20<sup>th</sup> Avenue to approximately 24<sup>th</sup> Avenue. The project will include street lighting.

**Justification:** This area has had several attempts at development by interested parties with out success due to the lack of existing infrastructure. It is anticipated that the property owner will request extension of utilities and paving by 2016.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Economic Development	-	560,000	-	-	-	-	560,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 560,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>

**Impacts on Operations:** Minor traffic impacts are expected during construction.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Granitoid Pavement Preservation on 3<sup>rd</sup> and 2<sup>nd</sup> Avenues and Cottonwood St. in the Near South Side Historic District.



**Description:** This project is proposed to include crack cleaning & sealing, minor patching and full dept concrete repair.

**Justification:** The existing pavements are concrete pavements constructed in 1910 and 1911 using a patented process called Granitoid. These pavements were placed on the National Historic Registry in early 1990's. The purpose of this project is to apply minimal preservation techniques that will not serious affect the historic nature of the pavements and extend the useful life.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Street/Infrastructure Fund	120,000	-	-	-	-	-	120,000
<b>Total Cost</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 150,000</b>				

**Impacts on Operations:** Significant short term local traffic impacts will reduce access to driveways that access these streets. Some lane closures should be expected during construction. Construction will be limited to the street surface and curb & gutter. The street will remain the same width after construction.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project:** S. 38<sup>th</sup> St  
(40<sup>th</sup> – 43<sup>rd</sup> Ave S)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that S 38<sup>th</sup> Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,000
Street/Infrastructure Fund	528,000	20,000	-	-	-	-	548,000
<b>Total Cost</b>	<b>\$ 660,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 680,000</b>

**Impacts on Operations:** Once complete, traffic will move more freely along this north-south corridor. Construction impacts will not be significant. Final completion will extend the street network by 0.25 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project :** 47<sup>th</sup> Ave S  
(South End Drainway to S 20<sup>th</sup> St)



**Description:** Currently 47<sup>th</sup> Avenue South is a rural section asphalt roadway. A large increase in development in the vicinity has triggered the need to reconstruct the road to meet city standards. The project will be constructed in two phases. The first phase will be in 2014 and will be from S Washington Street to just west of the Southend Drainway. Phase two will be from the drainway to South 20<sup>th</sup> Street. Both phases will include the removal of the existing road and replace it with a 41 foot wide concrete road with curb and gutter. Storm sewer will need to be installed to accommodate the street. In addition, street lighting, sidewalks and bikepaths will be installed in conjunction with the project.

**Justification:** The current street was not designed to accommodate the current and future amounts of traffic or pedestrians.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ 340,000	\$ -	\$ -	-	-	\$ 340,000
Street/Infrastructure Fund	150,000	3,060,000	100,000	-	-	-	3,310,000
<b>Total Cost</b>	<b>\$ 150,000</b>	<b>\$ 3,400,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,650,000</b>

**Impacts on Operations:** Capacity will be increased as well as safety due to dedicated turn lanes and a wider roadway.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project :** N 62<sup>nd</sup>  
(Gateway-10<sup>th</sup> Ave N)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** Continued commercial development is expected in the next few years. It is anticipated that N. 62<sup>nd</sup> Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ 132,000	\$ -	\$ -	-	-	\$ 132,000
Street/Infrastructure Fund	-	528,000	-	-	-	-	528,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 660,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>

**Impacts on Operations:** Only minor impacts are expected during construction. Final completion will extend the street network by 0.25 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project :** Cherry St  
(55<sup>th</sup> – 58<sup>th</sup> Ave S)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that Cherry Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ -	-	-	\$ -
Street/Infrastructure Fund	50,000	-	-	-	-	-	50,000
<b>Total Cost</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>				

**Impacts on Operations:** Only minor impacts are expected during construction. Final completion will extend the street network by 0.5 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project :** University Avenue  
(N 55<sup>th</sup> – 58<sup>th</sup> St)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowners have targeted this area for development in the next few years. It is anticipated that University Avenue will need to be constructed to provide access and utilities to this area.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ 198,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198,000
Street/Infrastructure Fund	792,000	20,000	-	-	-	-	812,000
<b>Total Cost</b>	<b>\$ 990,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,010,000</b>

**Impacts on Operations:** Only minor impacts are expected during construction. Final completion will extend the street network by 0.25 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** S 34<sup>th</sup> St (43<sup>rd</sup> – 47 Ave S)



**Description:** This project consists of extending S 34<sup>th</sup> St from 43<sup>rd</sup> Ave S intersection project to 47<sup>th</sup> Ave S. This road will serve as a collector street for this section of undeveloped land. The portion of S. 34<sup>th</sup> St. from Ruemmele Road to 43<sup>rd</sup> Avenue will be constructed in 2014.

**Justification:** Roads need to be constructed to facilitate development. The large amounts of residential construction and a new school will have an immediate impact on the street network which will need to be expanded for this growth.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ 69,000	\$ -	\$ -	\$ -	\$ -	\$ 69,000
City Share(New Trunk Reserve)	-	276,000	-	-	-	-	276,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 345,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 345,000</b>

**Impacts on Operations:** Minor impacts are anticipated.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** S Washington St  
(South End Drainway to 55<sup>th</sup> Ave S)



**Description:** .

**Justification:** .

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ -	\$ 528,000	\$ -	\$ 528,000
Street/Infrastructure Fund	-	-	-	50,000	2,112,000	50,000	2,212,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 2,640,000</b>	<b>\$ 50,000</b>	<b>\$ 2,740,000</b>

**Impacts on Operations:** Once complete, traffic will move more freely along this north-south corridor. Construction impacts will be significant with detours to other arterial streets being required. Construction will have to be phased with other arterial roadwork to maintain traffic flows and reduce congestion. Final completion will extend the street network by 0.25 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Columbia Road Overpass



**Description:** Project will include deck repair and replacement, replacement of expansion joints and bearings.

**Justification:** Bearings are expected to reach the end of their life in 8 to 10 years and the deck on the east side of the bridge has been patched in 2014 with an expectation of needing replacement in 7 to 8 years.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
	-	-	-	-	-	-	-
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>				

**Impacts on Operations:** Major traffic delays can be expected if the bridge has to be closed during bearing replacement. If possible 2 lanes will be kept open at all times. Construction will be scheduled to be completed while school is not in session.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Traffic Signal -Temporary  
(Washington/44<sup>th</sup> Ave S)



**Description:** Install temporary traffic signal on wood poles with cameras and controller.

**Justification:** The traffic growth on 44<sup>th</sup> Avenue and Washington Street along with development on the east and west sides of Washington Street will require improved access to Washington Street.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	150,000	-	-	-	-	-	150,000
<b>Total Cost</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 150,000</b>				

**Impacts on Operations:** Minor traffic impacts with short term lane closures and construction noise typical of signal construction are expected.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** University Avenue  
(58<sup>th</sup> to 62<sup>nd</sup> Street N)



**Description:** This project consists of extending University Avenue from N 58<sup>th</sup> Street to N 62<sup>nd</sup> Street. This road will serve as a collector street for this section of undeveloped land. The portion of University Avenue from 55<sup>th</sup> Street to 58<sup>th</sup> Street will be constructed in 2015.

**Justification:** Roads need to be constructed to facilitate development. The projected development of residential housing will have an immediate impact on the street network which will need to be expanded for this growth.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ 198,000	\$ -	\$ -	\$ -	\$ -	\$ 198,000
Street/Infrastructure Fund	-	792,000	20,000	-	-	-	812,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 792,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 812,000</b>

**Impacts on Operations:** .Minor traffic impacts and construction noise typical of street construction are expected.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Columbia Road Rehab  
(14<sup>th</sup> – 17<sup>th</sup> Ave S)



**Description:** This project will be a major rehab of these three blocks of Columbia Road. This section of road has major longitudinal cracking, faulting and spalling. These deficiencies have caused very poor ride quality and slow drainage. The goal is to prolong the life of the pavement and make the road drive and drain better.

**Justification:** A rehab will prolong the life of the existing pavement, delaying a costly reconstruction project. The construction will improve drainage and the smoothness of the road will be greatly increased.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
Street/Infrastructure Fund	-	-	-	500,000	-	-	500,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

**Impacts on Operations:** There will be alternating lanes closed during construction but the road will remain open.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** S 48<sup>th</sup> Street  
(32<sup>nd</sup> to 47<sup>th</sup> Street)



**Description:** This project will extend S 48<sup>th</sup> Street south from 32<sup>nd</sup> Avenue to 47<sup>th</sup> Ave as a 41 foot wide urban section. The project will include storm sewer, bike path and street lighting.

**Justification:** The extension of S 48<sup>th</sup> Street will open up significant commercial and residential development in Grand Forks south of 32<sup>nd</sup> Avenue and west of I-29. It will also provide a vital link to a future interchange planned for 47<sup>th</sup> avenue S. at I-29. The development is being initiated by the property owner directly west of I-29 and south of 36<sup>th</sup> Avenue.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ 279,000	\$ -	\$ -	\$ 279,000
Street/Infrastructure Fund	-	-	100,000	1,116,000	100,000	100,000	1,416,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,116,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 1,695,000</b>

**Impacts on Operations:** Minor traffic interruptions at US Foods entrance and the intersection of S 48<sup>th</sup> Street and 32<sup>nd</sup> Avenue S.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Highway 2 - NW



**Description:** This project includes the opening for development of a strategic infrastructure growth (SIG) area located north of US Highway 2 and west of Interstate 29. Development needs will include streets, storm sewers, street lighting and signage.

**Justification:** This area has been targeted as an area of strategic growth for industrial development. Land owners are interested in investing in providing streets and utilities to increase the availability and marketability of the area.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Economic Development	\$ -						\$ -
Streets/Infrastructure Fund	974,400	-	-	-	-	-	974,400
<b>Total Cost</b>	<b>\$ 974,400</b>	<b>\$ -</b>	<b>\$ 974,400</b>				

**Impacts on Operations:** Once complete, traffic will move more freely along this north-south corridor. Construction impacts will not be significant. Final completion will extend the street network by 0.25 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** I-29 South



**Description:** This project includes the opening for development of a strategic infrastructure growth (SIG) area located south of 36<sup>th</sup> Avenue South and west of Interstate 29. Development needs will include streets, storm sewers, street lighting and signage.

**Justification:** This area has been targeted as an area of commercial interstate access growth for commercial development. Land owners are interested in investing in providing streets and utilities to increase the availability and marketability of the area.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Economic Development	\$ -						
Streets/Infrastructure Fund	496,000	-	-	-	-	-	496,000
<b>Total Cost</b>	<b>\$ 496,000</b>	<b>\$ -</b>	<b>\$ 496,000</b>				

**Impacts on Operations:** Once complete, traffic will move more freely along this north-south corridor. Construction impacts will not be significant. Final completion will extend the street network by 0.25 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** N 62<sup>nd</sup> St  
(University to 6<sup>th</sup> Ave N)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that Cherry Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Economic Development	\$ -	\$ -	\$ 142,560	\$ 3,600	\$ -	\$ -	\$ 146,160
Streets/Infrastructure Fund	-	-	649,440	16,400	-	-	665,840
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 649,440</b>	<b>\$ 16,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 812,000</b>

**Impacts on Operations:** Minor traffic impacts and construction noise typical of street construction are expected.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** North 62<sup>nd</sup> St  
(6<sup>th</sup> to 10<sup>th</sup> Ave N)



**Description:** . This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that Cherry Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Economic Development	\$ -	\$ -	\$ -	\$ 142,560	\$ 3,600	\$ -	\$ 146,160
Street/Infrastructure Fund	-	-	-	649,440	16,400	-	665,840
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 649,440</b>	<b>\$ 16,400</b>	<b>\$ -</b>	<b>\$ 812,000</b>

**Impacts on Operations:** Minor traffic impacts and construction noise typical of street construction are expected.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** 47<sup>th</sup> Ave S  
(South 20<sup>th</sup> St-Columbia)



**Description:** Currently 47<sup>th</sup> Avenue South is a rural section asphalt roadway. A large increase in development in the vicinity has triggered the need to reconstruct the road to meet city standards. The project will include the removal of the existing road and replace it with a 41 foot wide concrete road with curb and gutter. Storm sewer will need to be installed to accommodate the street. In addition, street lighting, sidewalks and bikepaths will be installed in conjunction with the project.

**Justification:** The current street was not designed to accommodate the current and future amounts of traffic or pedestrians.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ 450,000
Street/Infrastructure Fund	-	-	150,000	4,050,000	100,000	-	4,300,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 4,050,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 4,750,000</b>

**Impacts on Operations:** The road will be closed during construction. Traffic will be detoured.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** 6<sup>th</sup> Ave N  
(North 58<sup>th</sup> to 62<sup>nd</sup> Street)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that Cherry Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street/Infrastructure Fund	-	-	-	-	-	792,000	792,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ 792,000</b>	<b>\$ 792,000</b>				

**Impacts on Operations:** The road will be closed during construction. Traffic will be detoured.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** 6<sup>th</sup> Ave N  
(North 55<sup>th</sup> to 58<sup>th</sup> St)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that Cherry Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Economic Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street/Infrastructure Fund	-	-	-	-	792,000	20,000	812,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 792,000</b>	<b>\$ 20,000</b>	<b>\$ 812,000</b>

**Impacts on Operations:** The road will be closed during construction. Traffic will be detoured.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** S 38<sup>th</sup> St  
(43<sup>rd</sup>-47<sup>th</sup> Avenue South )



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that Cherry Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ 132,000	\$ -	\$ -	\$ 132,000
Street/Infrastructure Fund	-	-	-	528,000	-	-	528,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>

**Impacts on Operations:** Only minor impacts are expected during construction. Final completion will extend the street network by 0.5 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** 62<sup>nd</sup> Ave South  
(Belmont – Washington)



**Description:** Currently 62<sup>nd</sup> Avenue South is a rural section asphalt roadway. Development is quickly approaching 62<sup>nd</sup> Ave S from the north and east. Reconstructing this road to city standards before the adjacent lands are developed will greatly reduce the construction costs. The project will include the removal of the existing road and replacing it with an urban section concrete road with curb and gutter. Storm sewer will need to be installed to accommodate the street. In addition, street lighting, sidewalks and bikepaths will be installed in conjunction with the project.

**Justification:** The current street was not designed to accommodate the future amounts of traffic or pedestrians.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ -	\$ 1,468,500	\$ -	\$ 1,468,500
Street/Infrastructure Fund	-	-	-	150,000	5,874,000	100,000	6,124,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 7,342,500</b>	<b>\$ 100,000</b>	<b>\$ 7,592,500</b>

**Impacts on Operations:** The road will be closed during construction. Traffic will be detoured.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Cherry St  
(58<sup>th</sup>-62<sup>nd</sup>)



**Description:** This project includes the installation of utilities, concrete paving and curb & gutter, bikepath and street lighting.

**Justification:** The landowner/developer has targeted this area for development in the next few years. It is anticipated that Cherry Street will need to be constructed to provide access and utilities to this area.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	\$ -	\$ -	\$ -	\$ 132,000	\$ -	\$ -	\$ 132,000
Street/Infrastructure Fund	-	-	-	528,000	-	-	528,000
<b>Total Cost</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>

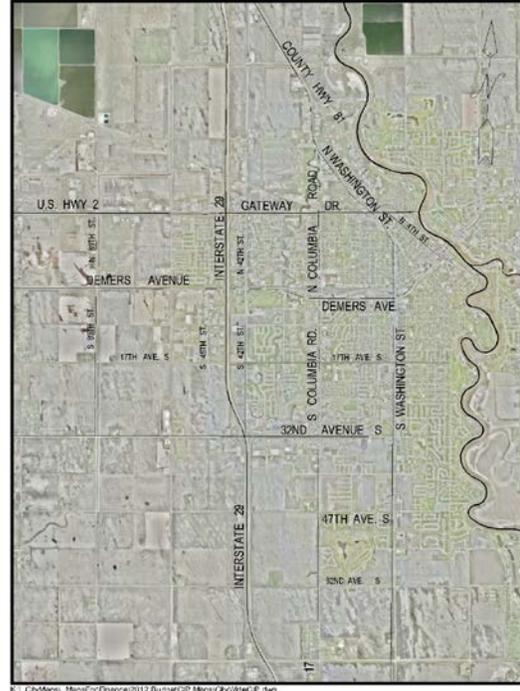
**Impacts on Operations:** Only minor impacts are expected during construction. Final completion will extend the street network by 0.5 miles and will require additional maintenance including street sweeping and snow removal.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Various Special Assessment Projects, Sidewalks & Development Areas (Citywide)



**Description:** These projects will include special assessment projects throughout the city. These projects include sidewalks, bicycle trails, and utilities and streets in development areas.

**Justification:** To provide needed infrastructure .

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Special Assessment	5,624,876	1,341,554	3,250,000	3,250,000	3,250,000	3,250,000	19,966,430
<b>Total Cost</b>	<b>\$ 5,624,876</b>	<b>\$ 1,341,554</b>	<b>\$ 3,250,000</b>	<b>\$ 3,250,000</b>	<b>\$ 3,250,000</b>	<b>\$ 3,250,000</b>	<b>\$ 16,716,430</b>

**Impacts on Operations:** Traffic Impacts during construction are usually slight. Final completion will extend the street and utility networks and will require additional street, lighting, sanitary sewer, storm sewer and watermain maintenance.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Location:** Consulting Assistance for  
Specification Revisions

**Description:** A consultant will provide assistance in revising the City of Grand Forks Standard Specifications.

**Justification:** The City of Grand Forks Standard Specifications for Construction have not been revised since the 1990's. This project will revise the specifications to a new Construction Standards Institute format and incorporate the relatively large section of Standard Provisions currently in use.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	75,000	-	-	-	-	-	75,000
<b>Total Cost</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>				

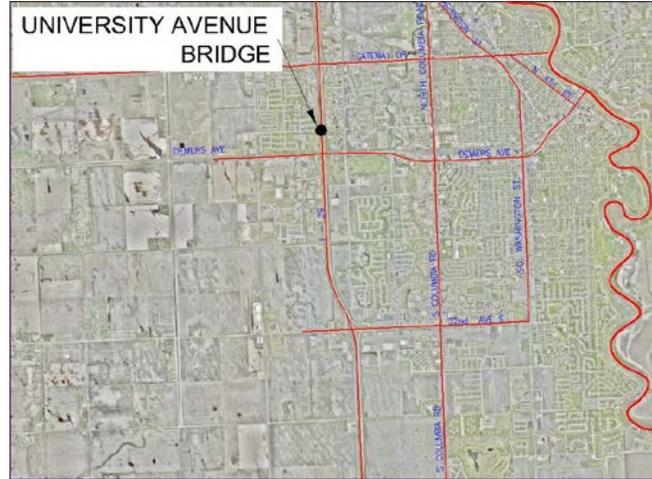
**Impacts on Operations:** A new set of construction specifications will improve standards, reduce problems in interpretation of the standards and make it easier to locate specification sections.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project:** University Ave. Bridge  
Repair



**Description:** This project consists of repairing the bridge deck on University Ave. over I-29.

**Justification:** The NDDOT conducted a field inspection of the bridge and found multiple spalls and delamination in the concrete deck.

**Project Status:** Under Development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 250,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>

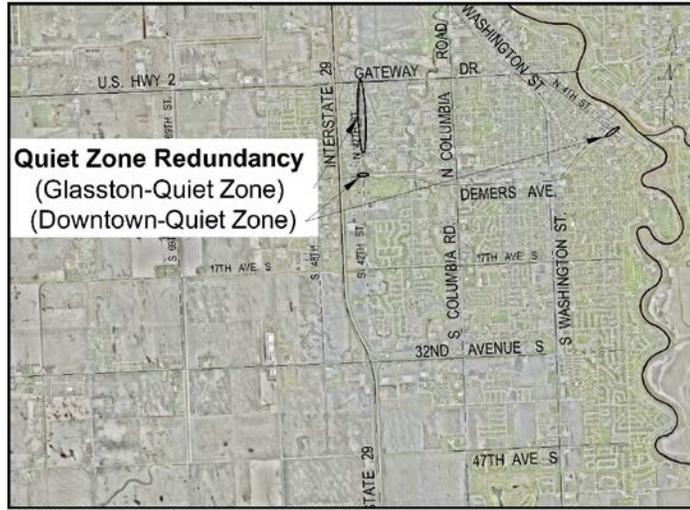
**Impacts on Operations:** The bridge would be closed for the duration of construction.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project:** Quiet Zone Redundancy



**Description:** This project consists of ongoing crossing/intersection improvements and maintenance for the Quiet Zone.

**Justification:** The Quiet Zone was put in place in 2011. Ongoing minor maintenance is required to maintain the safety thresholds.

**Project Status:** Under Development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**Impacts on Operations:** None anticipated

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project:** Traffic Signal interconnect



**Description:** The city's traffic signal system is interconnected to allow for the coordination of traffic signal which improves traffic flow and allows the system to communication with the master. The Intelligent Transportation System also uses the traffic signal interconnect as its conduit for communication and data retrieval. To maintain this system requires the replacement of old fiber optic cable and repair and replacement inoperative equipment. Columbia Rd, DeMers Ave to 2<sup>nd</sup> Ave N is the targeted cable replacement project for 2014 along with the maintenance of the remainder of the system.

**Justification:** The interconnection of the signals allows for the coordination plans to be implemented and the communications to the intersections established. The traffic signal coordination system has saved the citizens of Grand Forks millions of dollars in time by reducing delay and fuel consumption. Maintenance of this system and additional connections is critical to continue this program for the citizens of Grand Forks.

**Project Status:** Under Development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

**Impacts on Operations:** Construction (if any) tends to be relatively quick with only minor inconveniences.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Other Projects**

**Project:** LED Street Light Replacement Program (City Wide)



**Description:** This program will replace current outdated style street lights with more efficient LED style lighting.

**Justification:** The new LED street lights have a longer life and use significantly less energy, thus reducing costs over the life of the structure.

**Project Status:** Under Development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<b>Funding Source</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>
Street/Infrastructure Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
<b>Total</b>	<b>\$ 50,000</b>	<b>\$ 300,000</b>					

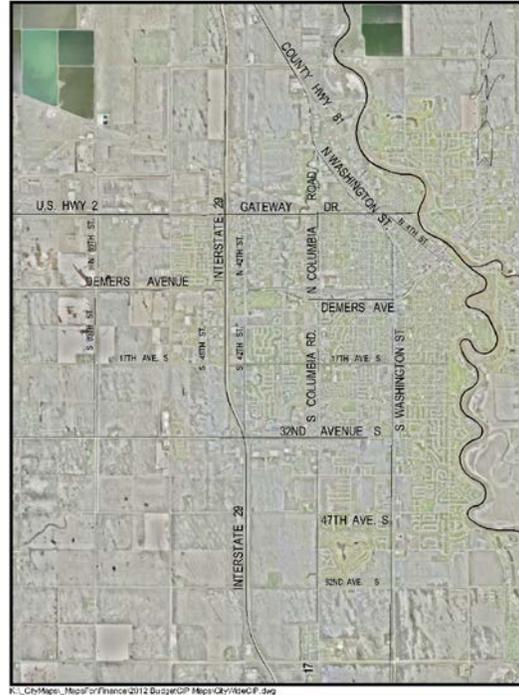
**Impacts on Operations:** Minor traffic impacts during construction. Reduced maintenance as the projects are completed

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Bikeway**

**Project:** Bikeway Capital & Maintenance



**Description:** This is a city-wide project. The primary focus is to identify and fix aging bikeways that that are in need of repair and/or any potential hazards that appear during the course of the year. The project is developed on a year to year basis.

**Justification:** As the bikepaths age, hazards develop that need to be fixed.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
	-	-	-	-	-	-	-
<b>Total Cost</b>	<b>\$ 100,000</b>	<b>\$ 600,000</b>					

**Impacts on Operation:** Construction tends to be relatively quick with only minor inconveniences.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Bikeway**

**Project:** Bikepath (New)



**Description:** Every year, the City applies for Transportation Enhancement funding through the NDDOT to extend the bikeway infrastructure. If the NDDOT selects a project for the City of Grand Forks, the City is required to cost share the project. The City is selected on an average of every two or three years. This project sets aside the funds required for the City's share of the cost. The current priorities are DeMers Avenue from 55<sup>th</sup> Street to 42<sup>nd</sup> Street and 40<sup>th</sup> Avenue S. from Columbia Road to S 34<sup>th</sup> Street.

**Justification:** On Transportation Enhancement projects, the City is required to cost-share 20% of the construction costs.

**Project Status:** Under development

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Federal Share T.E.	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 600,000
Street/Infrastructure Fund	50,000	40,000	50,000	40,000	40,000	50,000	270,000
<b>Total Cost</b>	<b>\$ 250,000</b>	<b>\$ 40,000</b>	<b>\$ 250,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 250,000</b>	<b>\$ 870,000</b>

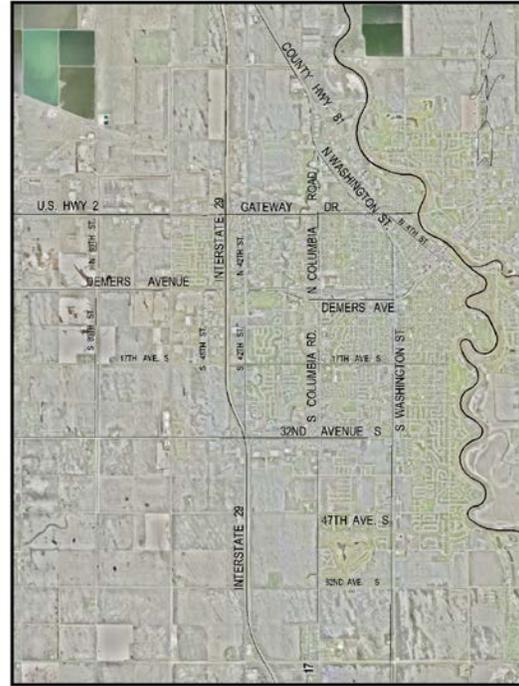
**Impacts on Operation:** If a project is selected the construction impacts are minimal. Extensions of the City's bikepath network allow alternative means of transportation.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Sidewalks**

**Project:** Sidewalks (Citywide)



**Description:** This project has two primary focuses. The first is to install new Americans with Disabilities Act (ADA) compliant approach walks in recently developed areas of the city and replace older non-ADA compliant approach walks. This portion of the project is 100% city cost. The other focus is the construction of sidewalks on newly developed parcels of land per City requirements. Additionally, old sidewalks that are in need of repair and pose a tripping hazard to the public are also replaced. This focus of the project is special assessed 100% to the land owner.

**Justification:** ADA has specific requirements for curb ramps. City ordinance requires sidewalks to be installed and maintained by the property owner. If the property owner does not adhere to the ordinance or if they would like the City's contractor to do the work, the City has the sidewalks constructed and special assesses the property.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
City Special Assessments (Approach Walks)	25,000	25,000	25,000	25,000	25,000	25,000	\$ 150,000
Special Assessment	175,000	175,000	175,000	175,000	175,000	175,000	\$ 1,050,000
<b>Total Cost</b>	<b>\$ 250,000</b>	<b>\$ 1,500,000</b>					

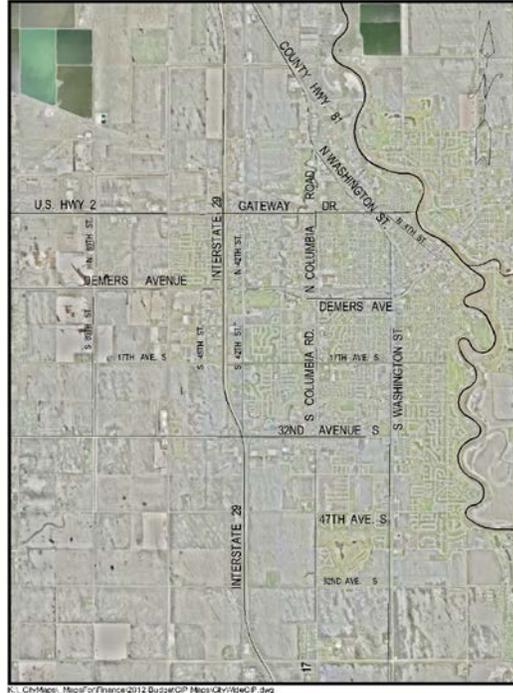
**Impacts on Operation:** Potential hazards to the walking public are reduced.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Ongoing Street Maintenance and Repair Projects**

**Project:** Minor Street Repairs



**Description:** Each year the City does a project to repair portions of pavement. Typically these are localized spot repairs throughout the city.

**Justification:** Due to extreme weather changes between seasons, pavements have the potential to deteriorate abruptly. These repairs need to be fixed as soon as they become an issue to avoid accidents.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 170,659	\$ 174,072	\$ 177,554	\$ 181,105	\$ 184,727	\$ 188,422	\$ 1,076,539
<b>Total Cost</b>	<b>\$ 170,659</b>	<b>\$ 174,072</b>	<b>\$ 177,554</b>	<b>\$ 181,105</b>	<b>\$ 184,727</b>	<b>\$ 188,422</b>	<b>\$ 1,076,539</b>

**Impacts on Operation:** Reduction in potential accidents and improved ride quality.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Ongoing Street Maintenance and Repair Projects**

**Project :** Street Maintenance Program



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**Description:** Each year the City does a project to repair portions of pavement. Typically these are local street repairs throughout the city.  
  
The City participates in street rehabilitation/reconstruction. The City share is provided through this account.

**Justification:** Due to extreme weather changes between seasons, pavements have the potential to deteriorate abruptly. These repairs need to be fixed as soon as they become an issue to avoid accidents.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 855,460	\$ 898,233	\$ 943,145	\$ 990,302	\$ 1,039,817	\$ 1,060,613	\$ 5,787,570
<b>Total Cost</b>	<b>\$ 855,460</b>	<b>\$ 898,233</b>	<b>\$ 943,145</b>	<b>\$ 990,302</b>	<b>\$ 1,039,817</b>	<b>\$ 1,060,613</b>	<b>\$ 5,787,570</b>

**Impacts on Operation:** Reduction in potential accidents and improved ride quality.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Ongoing Street Maintenance and Repair Projects**

**Project :**            Controllers & Conflict Monitors  
                          (Citywide)



**Description:**    The City has the responsibility of maintaining approximately 60 traffic signals. This project addresses ongoing required repair and or replacement of controller and conflict monitors to meet the needs of the specific signal.

**Justification:**    Controllers (computers) and conflict monitors are vital pieces of equipment for the traffic signal, without these pieces of equipment the signals cannot operate. As with any computer or other electronics there are failures that require repair or replacement.

**Project Status:** Under development           **Department:** Engineering           **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	24,380	24,868	25,365	25,872	26,389	26,917	153,791
<b>Total Cost</b>	<b>\$ 24,380</b>	<b>\$ 24,868</b>	<b>\$ 25,365</b>	<b>\$ 25,872</b>	<b>\$ 26,389</b>	<b>\$ 26,917</b>	<b>\$ 153,791</b>

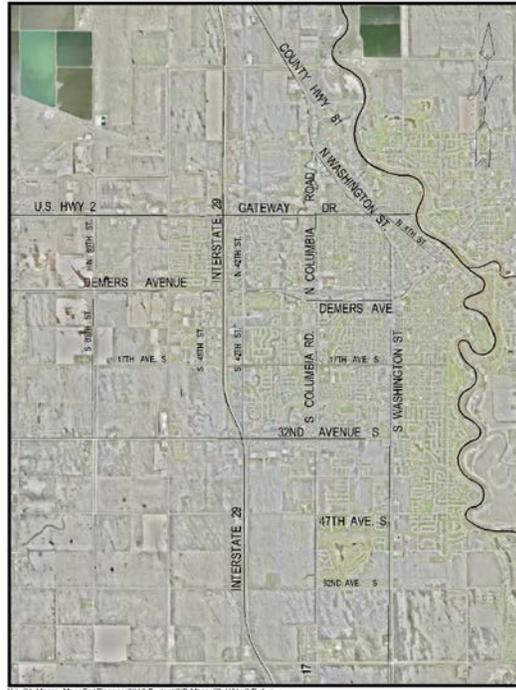
**Impacts on Operations:** Minor traffic interruption when units are replaced.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Ongoing Street Maintenance and Repair Projects**

**Project :** Traffic Signal Maintenance  
(Citywide)



**Description:** The City has the responsibility of maintaining approximately 60 traffic signals. This project addresses ongoing required and preventive maintenance, ranging from signal pole painting to head replacement, etc.

**Justification:** Routine maintenance decreases the likelihood of signal outages.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	86,060	87,781	89,537	91,328	93,155	95,018	542,879
<b>Total Cost</b>	<b>\$ 86,060</b>	<b>\$ 87,781</b>	<b>\$ 89,537</b>	<b>\$ 91,328</b>	<b>\$ 93,155</b>	<b>\$ 95,018</b>	<b>\$ 542,879</b>

**Impacts on Operations:** Proper maintenance keeps traffic moving in an orderly fashion.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Ongoing Street Maintenance and Repair Projects**

**Project :** Maintenance of Street Lights  
(Citywide)



**Description:** The City owns and operates a large amount of the street lights in town. This project addresses ongoing required and preventive maintenance.

**Justification:** Bulbs, hardware, wiring and poles need to be replaced.

**Project Status:** Ongoing

**Department:** Engineering

**Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 180,000
<b>Total Cost</b>	<b>\$ 30,000</b>	<b>\$ 180,000</b>					

**Impacts on Operations:** None.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Ongoing Street Maintenance and Repair Projects**

**Location:** Minor Intersection Improvements  
(Citywide)



**Description:** Over time the traffic patterns and flows change. This project looks at the intersections that are receiving more traffic than initially designed to accommodate and modifies them to meet current and future needs. These projects are identified on a yearly basis and may include changing signing to adding turn lanes.

**Justification:** Changing demographics trigger the need to re-evaluate intersections and determine solutions to operate more efficiently.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
<b>Total Cost</b>	<b>\$ 25,000</b>	<b>\$ 150,000</b>					

**Impacts on Operations:** Varies dependent on the type of project.

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Ongoing Street Maintenance and Repair Projects**

**Location:** Diamond Grade Reflectivity  
(Citywide)



**Description:** This project is a federally mandated project which will replace existing signage and bring it into compliance with federal regulations that require Diamond Grade Reflectivity.

**Justification:** In order to receive federal funding the City must adhere to federal standards.

**Project Status:** Ongoing      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>\$ 20</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 40,000	\$ 40,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 180,000
<b>Total Cost</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 180,000</b>

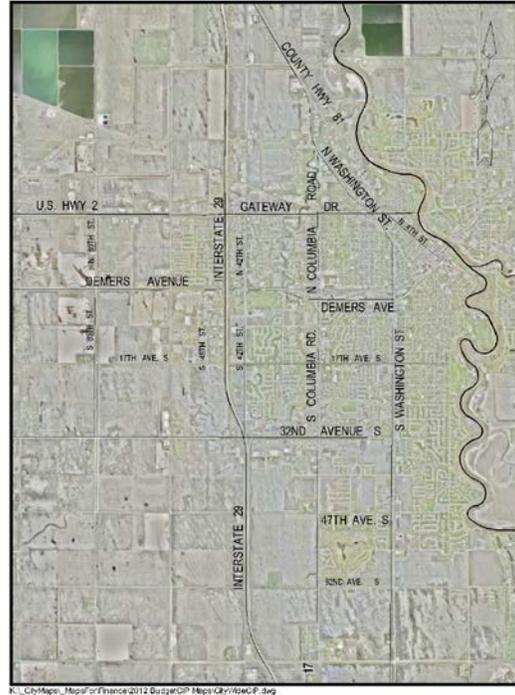
**Impacts on Operations:** None

**City of Grand Forks  
2015 Budget**

**CIP (continued)  
Streets and Bikepaths**

**Paving & Lighting**

**Project :** Collector Street Extensions



**Description:** This is a project to extend the City's trunk paving and lighting (Collector Streets) at a length of ¼ mile per year. These funds are used for the City's 80% share of the project costs with the remaining 20% special assessed to benefitting properties. Budget based on an increase of 2% per year.

**Justification:** As the City grows, the collector street network must be extended to keep pace and also help growth potential.

**Project Status:** Under development      **Department:** Engineering      **Supervisor:** Allen Grasser

**Project Funding:**

<u>Funding Source</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Total</u>
Street/Infrastructure Fund	\$ 447,987	\$ 456,947	\$ 466,086	\$ 475,407	\$ 484,916	\$ 494,614	\$ 2,825,957
<b>Total Cost</b>	<b>\$ 447,987</b>	<b>\$ 456,947</b>	<b>\$ 466,086</b>	<b>\$ 475,407</b>	<b>\$ 484,916</b>	<b>\$ 494,614</b>	<b>\$ 2,825,957</b>

**Impacts of operation:** Increase in street capacity

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
List of Fees**

License and Permit Type		2014 Fee	2015 Fee
<b>Airport Limousine</b>		\$ 35.00	\$ 35.00
<b>Alcoholic Beverage License:</b>			
<b>Application Fee:</b>			
	New Application	\$ 335.00	\$ 335.00
	Renewal Application	\$ 70.00	\$ 70.00
<b>Issuance Fee:</b>			
Class 1	General On & Off Sale Alcoholic Beverage	\$ 69,160.00	\$ 69,160.00
Class 2	Off-Sale Alcoholic Beverage	\$ 42,560.00	\$ 42,560.00
Class 3	Off- and/or On-Sale Wine & Beer Only	\$ 5,320.00	\$ 5,320.00
Class 4	Food & Beverage establishment		
	Less than 100 seats	\$ 31,920.00	\$ 31,920.00
	100 Seats or More	\$ 69,160.00	\$ 69,160.00
Class 5	Hotel-Motel Alcoholic Beverages	\$ 37,240.00	\$ 37,240.00
Class 5.1	Hotel-Motel Limited Service Wine & Beer	\$ 4,255.00	\$ 4,255.00
Class 9	Bowling Center	\$ 19,150.00	\$ 19,150.00
Class 13	Service, Convenience or Mini-Bar	\$ 3,190.00	\$ 3,190.00
Class 14	Wine & Beer Maker	\$ 1,065.00	\$ 1,065.00
Class 15	Retail Wine	\$ 1,065.00	\$ 1,065.00
<b>Transfer Fee:</b>		\$ 16,425.00	\$ 16,425.00
<b>Annual Fee:</b>			
Class 1	General On & Off Sale Alcoholic Beverage	\$ 3,895.00	\$ 3,895.00
Class 2	Off-Sale Alcoholic Beverage	\$ 3,895.00	\$ 3,895.00
Class 3	Off and/or On-Sale Wine & Beer	\$ 1,670.00	\$ 1,670.00
Class 4	Food & Beverage establishment	\$ 3,895.00	\$ 3,895.00
Class 5	Hotel-Motel Alcoholic Beverages	\$ 3,895.00	\$ 3,895.00
Class 5.1	Hotel-Motel Limited Service Wine & Beer	\$ 1,110.00	\$ 1,110.00
Class 6	Fairgrounds Beer	\$ 1,670.00	\$ 1,670.00
Class 7	Golf Course	\$ 1,110.00	\$ 1,110.00
Class 8	Airport	\$ 165.00	\$ 165.00
Class 8.1	Kraft Field Beer	\$ 1,110.00	\$ 1,110.00
Class 8.2	Alerus Center	\$ 3,335.00	\$ 3,335.00
Class 8.3	Engelstad Arena	\$ 3,335.00	\$ 3,335.00
Class 9	Bowling Center	\$ 3,895.00	\$ 3,895.00
Class 10	Excursion Boat	\$ 1,110.00	\$ 1,110.00
Class 11*	Special or limited license, per license	\$ 55.00	\$ 55.00
Class 12	Sunday Alcoholic Beverage	\$ -	\$ -
Class 13	Service, Convenience or Mini-Bar	\$ 1,110.00	\$ 1,110.00
Class 14	Wine & Beer Maker	\$ 390.00	\$ 390.00
Class 15	Retail Wine	\$ 615.00	\$ 615.00
* You must hold a permanent Alcoholic Beverage License with the City of Grand Forks in order to apply for a Class 11 license.			
<b>Amusement Center</b>		\$ 225.00	\$ 225.00
<b>Animal Licensing:</b>			
	Cat / Dog License (unaltered), before March 1*	\$ 17.00	\$ 17.00
	Cat / Dog License (altered), before March 1*	\$ 5.00	\$ 5.00
	*License late fee, additional \$1 per month starting March 1 to a maximum of \$6	\$ 1.00	\$ 1.00
	Replacement Tag	\$ 3.00	\$ 3.00
	Animal Impound Fee	\$ 35.00	\$ 35.00
<b>Animal Kennel Fee</b>		\$ 25.00	\$ 25.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
List of Fees**

	License and Permit Type	2014 Fee	2015 Fee
<b>Bakery</b>			
	2500 Sq. Ft. or less	\$ 140.00	\$ 140.00
	2,501 Sq. Ft. to 5,000 Sq. Ft.	\$ 280.00	\$ 280.00
	Over 5,000 Sq. Ft.	\$ 420.00	\$ 420.00
<b>Bed &amp; Breakfast</b>			
		\$ 95.00	\$ 95.00
<b>Board of Adjustments Fee</b>			
		\$ 85.00	\$ 85.00
<b>Board of Appeals Fee</b>			
		\$ 55.00	\$ 55.00
<b>Building Contractor</b>			
		\$ 60.00	\$ 60.00
<b>Building Permit Fees:</b>			
<b>Commercial Construction (Based on Valuation):</b>			
	\$1 to \$1,000	\$ 52.00	\$ 52.00
	\$1,001 - \$2,000	\$ 77.00	\$ 77.00
	Each addtl \$1,000 from \$2,001 - \$25,000	\$ 15.00	\$ 15.00
	Each addtl \$1,000 from \$25,001 - \$50,000	\$ 11.00	\$ 11.00
	Each addtl \$1,000 from \$50,001 - \$100,000	\$ 7.00	\$ 7.00
	Each addtl \$1,000 from \$100,001 - \$500,000	\$ 6.00	\$ 6.00
	Each addtl \$1,000 from \$500,001 - \$1,000,000	\$ 5.00	\$ 5.00
	Each addtl \$1,000 from \$1,000,001 - \$25,000,000	\$ 4.00	\$ 4.00
	* Each addtl \$1,000 from \$25,000,001 and up	\$ 3.50	\$ 4.00
	*Proposed change in fee pending City Council final approval December 16, 2013		
<b>Residential Construction (Based on Valuation):</b>			
	\$1 - \$500	\$ 26.00	\$ 26.00
	\$501 - \$1,000	\$ 36.00	\$ 36.00
	Each addtl \$1,000 from \$1,001 to \$25,000	\$ 7.00	\$ 7.00
	Each addtl \$1,000 from \$25,001 to \$50,000	\$ 6.50	\$ 6.50
	Each addtl \$1,000 from \$50,001 to \$100,000	\$ 5.00	\$ 5.00
	Each addtl \$1,000 above \$100,000	\$ 4.00	\$ 4.00
<b>Butcher</b>			
	1,000 Sq. Ft. or less	\$ 115.00	\$ 115.00
	1,001 Sq. Ft. to 2,500 Sq. Ft.	\$ 170.00	\$ 170.00
	Over 2,500 Sq. Ft.	\$ 225.00	\$ 225.00
<b>Carnival or Circus</b>			
		\$ 1,675.00	\$ 1,675.00
<b>Change of Address</b>			
		\$ 30.00	\$ 30.00
<b>Christmas Tree Sales Permit</b>			
		\$ 50.00	\$ 50.00
<b>Conditional Use Permit</b>			
		\$ 175.00	\$ 175.00
<b>Conventional Rezoning</b>			
		\$ 155.00	\$ 155.00
<b>Dance Hall</b>			
		\$ 115.00	\$ 115.00
<b>Demolition Permit:</b>			
	Permit Fee	\$ 30.00	\$ 30.00
	Demolition - Cleanup Deposit Required	\$ 500.00	\$ 500.00
	Demolition - Abandonment of Water/Sewer		
	Minimum	\$ 500.00	\$ 500.00
	Maximum	\$ 10,000.00	\$ 10,000.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
List of Fees**

<b>License and Permit Type</b>	<b>2014 Fee</b>	<b>2015 Fee</b>
<b>Driveway Permit</b>		
First Business / Industrial & Repairs	\$ 35.00	\$ 35.00
First Residential & Repairs	\$ 20.00	\$ 20.00
<b>Emergency Alarm Systems:</b>		
Business	\$ 100.00	\$ 100.00
User Fee	\$ 40.00	\$ 40.00
False Alarm Fee 1-4 in 6 month period	No charge	No charge
False Alarm Fee 5-6 in 6 month period, per alarm	\$ 25.00	\$ 25.00
False Alarm Fee 7 or more in 6 month period, per alarm	\$ 35.00	\$ 35.00
<b>Electric Contractor</b>	\$ 170.00	\$ 170.00
<b>Electrical Permits</b>	\$ 55.00	\$ 55.00
<b>Excavation Permit</b>		
Trenches or bores over 200'	\$ 50.00	\$ 50.00
Each Additional 200'	\$ 25.00	\$ 25.00
Work Performed without a Permit	\$ 100.00	\$ 100.00
<b>Excavator</b>	\$ 115.00	\$ 115.00
<b>Fire Department Administered CPAT Testing</b>	\$ 125.00	\$ 125.00
<b>Fire Permits</b>	\$ 57.00	\$ 57.00
<b>Fire Protection - Outside City Limits (Minimum Fee)</b>	\$ 1,120.00	\$ 1,120.00
* This fee is based on valuation of property at site with listed fee as a minimum charge.		
<b>Fire Response - Outside City Limits/Negligence/Violation of Law</b> (Minimum Charge of \$250)	Std Hourly Rate + Materials	Std Hourly Rate + Materials
Standard Hourly Rate:		
Per Hour, Per Vehicle	\$ 100.00	\$ 100.00
Per Hour, Per Person	\$ 50.00	\$ 50.00
<b>Fireworks Display Permit</b>	\$ 280.00	280.00*
<b>Flammable Liquids Handler, bulk storage</b>	\$ 170.00	170.00*
<b>Games of Chance</b>		
Site Authorization	\$ 100.00	\$ 100.00
Site Authorization - Short Term	\$ 50.00	\$ 50.00
Bingo / Raffle - 1 event	\$ 10.00	\$ 10.00
Bingo / Raffle - More than 1 event	\$ 25.00	\$ 25.00
<b>Going out of Business Sale</b>	\$ 60.00	\$ 60.00
<b>Grocery Store:</b>		
2,500 Sq. Ft. or less	\$ 115.00	\$ 115.00
2,501 Sq. Ft. to 5,000 Sq. Ft.	\$ 225.00	\$ 225.00
Over 5,000 Sq. Ft.	\$ 335.00	\$ 335.00
<b>Hide &amp; Junk Dealers</b>	\$ 200.00	\$ 200.00
<b>Hotel / Motel</b>		
100 Guest Rooms or Less	\$ 115.00	\$ 115.00
Over 100 Guest Rooms	\$ 225.00	\$ 225.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
List of Fees**

License and Permit Type	2014 Fee	2015 Fee
<b>House Mover</b>	\$ 170.00	\$ 170.00
<b>Industrial Waste</b>	\$ 135.00	\$ 135.00
<b>Mechanical Installers:</b>		
Journeyman	\$ 55.00	\$ 55.00
Master	\$ 170.00	\$ 170.00
<b>Mechanical Permits:</b>		
Issuance Fee (in addition to below)	\$ 30.00	\$ 30.00
Furnace Up to 2Hp/100Mbh	\$ 17.00	\$ 17.00
Over 100 Mbh	\$ 21.00	\$ 21.00
Rooftop HVAC Unit	\$ 21.00	\$ 21.00
Unit Heater	\$ 17.00	\$ 17.00
Air Conditioning Unit	\$ 12.00	\$ 12.00
Compressor Up to 3Hp/100Mbh	\$ 17.00	\$ 17.00
Over 3 to 15 HP/Over 100 to 500 Mbh	\$ 30.00	\$ 30.00
Over 15 to 30 HP/Over 500 to 1,000 Mbh	\$ 41.00	\$ 41.00
Over 30 to 50 HP/Over 1,000 to 1,750 Mbh	\$ 61.00	\$ 61.00
Over 50 HP/Over 1,750 Mbh	\$ 100.00	\$ 100.00
Air Handling Up to 10,000 Cfm	\$ 12.00	\$ 12.00
Over 10,000 Cfm	\$ 21.00	\$ 21.00
Exhaust Fan - Kitchen/Laboratory/Dryers/Bath	\$ 12.00	\$ 12.00
Incinerator - Commercial	\$ 80.00	\$ 80.00
Factory Built Fireplace	\$ 12.00	\$ 12.00
Gas Water Heater	\$ 12.00	\$ 12.00
Gas Range or Oven	\$ 12.00	\$ 12.00
Gas Grill or Fryer	\$ 12.00	\$ 12.00
Gas Broiler	\$ 12.00	\$ 12.00
Gas Piping C System of 1 to 4 Outlets	\$ 8.00	\$ 8.00
Each Additional Outlet over 4	\$ 1.50	\$ 1.50
Air to Air Exchanger	\$ 12.00	\$ 12.00
Mobile Home Connection	\$ 17.00	\$ 17.00
VAV/Similar Type Box	\$ 12.00	\$ 12.00
<b>Mobile Food Vendor:</b>		
Per Vehicle	\$ 45.00	\$ 45.00
Annual Fee	\$ 70.00	\$ 70.00
<b>Moving Permit</b>		
Initial Inspection Fee (1st hour of inspector time) (May also include charges for : additional hours of inspector's time and mileage at a rate to be determined by Finance Dept; time and overtime by City employee involved with moving of the building (City Electrician, Street Dept, etc.) and a 10% administrative fee)	\$ 30.00	\$ 30.00
Application Fee	\$ 145.00	\$ 145.00
Permit to move structure out of the City	\$ 30.00	\$ 30.00
<b>Noxious Weed Cutting Fee</b>		
Parcels 1,200 sq. ft. or less	\$ 130.00	
Parcels between 1,201 and 3,500 sq. ft.	\$ 155.00	
Parcels between 3,501 and 7,000 sq. ft.	\$ 180.00	
Parcels in excess of 7,000 sq. ft. \$100 per 3,500 sq. ft. or any portion thereof		
<small>Fee structure was revised in 2014 for implementation in 2015. New structure more equitably reimburses the City for costs associated with contract mowing charges and penalties associated with property owners not maintaining their property.</small>		
Base Fee	\$	100.00
Plus, Additional per 5,000 square feet or portion thereof	\$	100.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
List of Fees**

	<b>License and Permit Type</b>	<b>2014 Fee</b>	<b>2015 Fee</b>
<b>Outside Seating Permit</b>	Initial Fee	\$ 100.00	\$ 100.00
	Renewal if no changes from initial	\$ 25.00	\$ 25.00
<b>Parabolic Antenna Permit</b>		\$ 55.00	\$ 55.00
<b>Parking Ramp Space Rental</b>	Ramp Space, per month	\$ 35.00	\$ 40.00
	Surface Lot, per month	\$ 30.00	\$ 35.00
*2015 fee listed is proposed increase pending final Approval of City Council with Parking Study in late 2014.			
<b>Pawnbroker</b>		\$ 225.00	\$ 225.00
<b>Plumber -Master</b>		\$ 170.00	\$ 170.00
<b>Plumbing Permit Fee</b>			
	Per Fixture	\$ 7.50	\$ 7.50
	Sewer Tap	\$ 25.00	\$ 25.00
	Water Connect	\$ 25.00	\$ 25.00
	Storm Sewer Tap	\$ 25.00	\$ 25.00
	Water Softener	\$ 25.00	\$ 25.00
	Sump Pump	\$ 7.50	\$ 7.50
	Underground Lawn Sprinkler	\$ 45.00	\$ 45.00
<b>Rental License</b>		\$ 20.00	\$ 20.00
<b>Private Collector of Recyclable Materials (3 yr. License)</b>		\$ 670.00	\$ 693.00
<b>Private Collector of Rubbish, Construction Refuse</b>		\$ 60.00	\$ 62.00
<b>PUD</b>			
	Concept Development Plan	\$ 280.00	\$ 280.00
	Amendment	\$ 280.00	\$ 280.00
	Detailed Development Plan	\$ 225.00	\$ 225.00
	Amendments Approved by Engineering or Planning		
	Estimated Market Value less than \$5,000	\$ 85.00	\$ 85.00
	Estimated Market Value more than \$5,000	\$ 250.00	\$ 250.00
	Appeal filed with Planning and Zoning Commission	\$ 85.00	\$ 85.00
<b>Restaurant and/or Hired Caterer:</b>			
	Restaurant Flat Fee (Excl. Banquet Room)	\$ 180.00	\$ 180.00
	Plus, Per Seat for first 100 seats	\$ 1.60	\$ 1.60
	Plus, Per Seat for 101-200 seats	\$ 1.15	\$ 1.15
	Plus, Per Seat over 200 seats	\$ 0.40	\$ 0.40
	Banquet Room Fee	\$ 60.00	\$ 60.00
For permanent businesses beginning operation or transferring a Restaurant License after July 1 of each year, a pro-rated Restaurant License may be issued. The fee will be 50% of the annual license fee. After the expiration of the initial pro-rated license, all subsequent licenses shall be issued for a period of one year at the annual license fee.			
	Temporary Restaurant, Per Day (Annual cap \$180)*	\$ 30.00	\$ 30.00
	Additional Stand (same location)	\$ 10.00	\$ 10.00
	Food Service for Institution - Prep Area	\$ 185.00	\$ 185.00
	Food Service for Institution - Serving Area	\$ 95.00	\$ 95.00
<b>Roller Rink</b>		\$ 165.00	\$ 165.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
List of Fees**

	<b>License and Permit Type</b>	<b>2014 Fee</b>	<b>2015 Fee</b>
<b>Sexually Oriented Business</b>	Business License, Initial	\$ 100.00	\$ 100.00
	Business License, Renewal	\$ 50.00	\$ 50.00
	Employee License, Initial	\$ 50.00	\$ 50.00
	Employee License, Renewal	\$ 25.00	\$ 25.00
<b>Shooting Range</b>		\$ 85.00	\$ 85.00
<b>Sidewalk Builder</b>		\$ 75.00	\$ 75.00
<b>Sidewalk Permit:</b>			
	Rebuild, replace or repair	\$ 20.00	\$ 20.00
	New - \$15 plus \$0.05 per lineal ft.		
	2011 - - Increase to \$20 plus \$0.05/sq.ft.		
<b>Sign Hanger</b>	Regular	\$ 115.00	\$ 115.00
	Neon	\$ 120.00	\$ 120.00
<b>Sign Permit</b>			
	Regular Sign (Per \$1,000 of Valuation)	\$ 21.00	\$ 21.00
	Neon Sign (Per \$1,000 of Valuation)	\$ 40.00	\$ 40.00
<b>Site Plan Reviews</b>			
	Improvements (\$5,000 or less)	\$ 85.00	\$ 85.00
	Improvements (More than \$5,000)	\$ 250.00	\$ 250.00
<b>Stormwater Pollution Permit Fee</b>		\$ 25.00	\$ 25.00
<b>Stormwater Pollution Prevention Permit (SWPP)</b>			
	Base Fee	\$ 55.00	\$ 55.00
	Plus per acre	\$ 16.00	\$ 16.00
<b>Subdivisions</b>			
	Major Subdivisions	\$ 670.00	\$ 670.00
	Minor Subdivisions	\$ 390.00	\$ 390.00
	Variance	\$ 70.00	\$ 70.00
<b>Swimming Pool</b>	Base Fee for 1st Pool	\$ 225.00	\$ 225.00
<b>Tattooing (Body Art)</b>		\$ 225.00	\$ 225.00
<b>Taxi (Vehicle)</b>	Per Vehicle	\$ 35.00	\$ 35.00
<b>Taxi / Chauffer Driver:</b>			
	Application Fee	\$ 20.00	\$ 20.00
	Initial Fee	\$ 35.00	\$ 35.00
	Renewal Fee	\$ 35.00	\$ 35.00
	Duplicate License	\$ 5.00	\$ 5.00
<b>Theatre</b>	Per Screen	\$ 115.00	\$ 115.00
<b>Retail Tobacco (Annual):</b>			
	Dealer	\$ 85.00	\$ 85.00
	Vending Machine	\$ 25.00	\$ 25.00
<b>Temporary Buildings Permit</b>		\$ 50.00	\$ 50.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
List of Fees**

	License and Permit Type		2014 Fee		2015 Fee
<b><i>Towing License</i></b>					
	Application Fee	\$	25.00	\$	25.00
	Annual Fee	\$	25.00	\$	25.00
<b><i>Towing Vehicle Driver's License</i></b>					
	Application Fee	\$	25.00	\$	25.00
	Annual Fee	\$	25.00	\$	25.00
<b><i>Towing Fees:</i></b>					
	Street Maintenance (No Impound)	\$	55.00	\$	55.00
	Vehicle Impound (May also include additional charges if any incurred)	\$	65.00	\$	65.00
<b><i>Trailer Park/Mobile Home Lot:</i></b>					
	Base Fee	\$	145.00	\$	145.00
	Plus, per lot	\$	2.50	\$	2.50
<b><i>Transient Merchant</i></b>					
	Annual Fee	\$	450.00	\$	450.00
	Per Day (Also Requires \$5,000 Surety Bond)	\$	60.00	\$	60.00
<b><i>Vacation of Street, Alley, or Public Ground</i></b>					
		\$	195.00	\$	195.00
<b><i>Vehicle Storage Fees</i></b>					
	Day 1-7, Per Day	\$	7.50	\$	7.50
	Each Additional Day	\$	5.00	\$	5.00
<b><i>Wedding Fee</i></b>					
		\$	60.00	\$	60.00
<b><i>Zoning Letter</i></b>					
		\$	35.00	\$	35.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
Utility Fees**

	2014	2015
<b>Sanitation:</b>		
<b>Standard Rates</b> (2015 = 4% increase )		
<i>Residential:</i>		
Base Container - Single Family	15.21	15.82
Base Container - Apartment or Trailer	15.21	15.82
Base Container - Commerical Unit	15.21	15.82
<i>Commercial:</i>		
2-Yard, dumped 1 time a week	45.54	47.37
2-Yard, dumped 2 times a week	91.08	94.72
2-Yard, dumped 3 times a week	136.62	142.08
2-Yard, dumped 4 times a week	182.15	189.44
2-Yard, dumped 5 times a week	227.70	236.80
2-Yard, dumped 6 times a week	273.24	284.17
4-Yard, dumped 1 time a week	88.79	92.34
4-Yard, dumped 2 times a week	177.61	184.71
4-Yard, dumped 3 times a week	266.38	277.04
4-Yard, dumped 4 times a week	355.54	369.76
4-Yard, dumped 5 times a week	443.97	461.73
4-Yard, dumped 6 times a week	532.77	554.09
6-Yard, dumped 1 time a week	132.05	137.33
6-Yard, dumped 2 times a week	264.09	274.66
6-Yard, dumped 3 times a week	396.15	412.00
6-Yard, dumped 4 times a week	528.20	549.32
6-Yard, dumped 5 times a week	660.25	686.66
6-Yard, dumped 6 times a week	792.30	823.99
8-Yard, dumped 1 times a week	175.33	182.34
8-Yard, dumped 2 times a week	350.68	364.70
8-Yard, dumped 3 times a week	526.00	547.04
8-Yard, dumped 4 times a week	701.33	729.38
8-Yard, dumped 5 times a week	876.66	911.72
8-Yard, dumped 6 times a week	1052.00	1,094.08
300 Gallon, dumped 1 time a week	31.49	32.75
300 Gallon, dumped 2 times a week	62.96	65.48
300 Gallon, dumped 3 times a week	94.45	98.22
300 Gallon, dumped 4 times a week	125.94	130.98
300 Gallon, dumped 5 times a week	157.43	163.73
300 Gallon, dumped 6 times a week	188.92	196.48
Compactor Service (per dump)	457.54	475.84
10 Yard Open Roll-Off Container, per dump	166.68	173.35
15 Yard Open Roll-Off Container, per dump	191.37	199.03
22 Yard Open Roll-Off Container, per dump	230.89	240.13
40 Yard Open Roll-Off Container, per dump	385.22	400.62

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
Utility Fees**

	2014	2015
<b>Sanitation (Con't)</b>		
Landfill Rates:		
Minimum Fee	10.00	15.00
Inert (per ton)	24.76	25.75
Ash (per ton)	37.35	38.84
MSW (per ton)	45.56	47.38
<b>Miscellaneous Fees<sup>(1)</sup></b>		
Extra Pickup, Minimum Fee (first 5 minutes)	15.00	20.00
\$1.00 per minutes after first 5 minutes		
Appliance Pickup, per appliance	15.00	20.00
Asbestos, Minimum Fee	120.00	120.00
\$15/cubic yard		
Tires:		
Car Tire, per tire	5.00	5.50
Truck Tire, per tire	10.00	10.50
Tractor Tire, per tire	15.00	15.50
Container Services-Cleanout/Pressure Wash:		
90 Gallon	15.00	20.00
300 Gallon	20.00	25.00
1 yard	20.00	25.00
2 yard	25.00	30.00
4 yard	30.00	35.00
6 yard	35.00	40.00
22 yard	100.00	125.00
Compactor	150.00	200.00
<b>Wastewater</b>		
<b>Standard Rates</b> <small>(2015 = 5% increase)</small>		
Base Fee, per month:		
Residential	13.17	13.83
Commercial/Industrial	13.32	13.99
Heavy Industrial Use Class A	2682.51	2,816.64
Heavy Industrial Use Class B	1044.81	1,097.05
Residential Flow (per 1,000 gallons)	3.07	3.22
Commercial/Industrial Flow (per 1,000 gallons)	3.11	3.27
Heavy Industrial Class A Flow (per 1,000 gallons)	2.45	2.57
Heavy Industrial Class B Flow (per 1,000 gallons)	2.68	2.81
Biochemical Oxygen Demand (BOD) (per pound)	0.1450	0.1450
Suspended Solids (SS) (per pound)	0.0731	0.0731
Total Kjeldahl Nitrogen (TKN) (per pound)	0.3132	0.3132
Fats, Oils, and Grease Control (FOG) (per month):		
Grease Interceptor	2.75	2.75
Grease Trap/Interceptor	11.95	11.95
Without Device	71.58	71.58
Non-Active	2.89	2.89

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
Utility Fees**

	2014	2015
<b>Waterworks</b>		
<b>Standard Rates</b> (2015 = 7% increase)		
Base Fee, per month:		
5/8" Meter	6.76	7.23
3/4" Meter	7.59	8.12
1" Meter	12.26	13.12
1 1/2" Meter	32.46	34.73
2" Meter	45.98	49.20
3" Meter	83.81	89.68
4" Meter	209.55	224.22
6" Meter	378.56	405.06
8" Meter	632.74	677.03
Flow (per 1,000 gallons):		
Residential	3.49	3.73
Commercial/Light Industrial:		
5/8" - 1" Meters	3.49	3.73
1 1/2" - 3" Meters	3.18	3.40
4" - 8" Meters	2.92	3.12
Heavy Industrial Flow	2.71	2.90
Bulk Rate (Sold at Vendor Location) (per 125 gallons including sales tax)	0.82	0.88
<b>Miscellaneous Fees</b> <sup>(1)</sup>		
Car Wash	20.00	20.00
Service Inspection - High Water Use (per hour)		
Rate listed is for 1 person (residential small commercial) Additional Labor Charge may apply.	30.00	30.00
Frozen Meters (per hour)		
Plus parts and summarizing the cost up to the cost of the meter. If the total price exceeds the cost of a new meter, a new meter is installed.	30.00	30.00
Meter Test - Owner's Request (Flat fee based on meter size)		
5/8" - 1 1/2" meters	30.00	30.00
2" Compound	75.00	75.00
3" - 4" meters	75.00	75.00
The owner or person requesting the test is required to witness the test.		
Meter Test (Surrounding Area), per meter		
1 1/2" or less	30.00	30.00
Saw Hook-ups (flat fee, per hook-ups)	30.00	30.00
Hydrant Meters:		
Installation Fee	30.00	30.00
Every 2 weeks, plus the cost of water	15.00	15.00
Fire Hose (per hose section)	5.00	5.00
Ice Rinks (flat fee)	30.00	30.00

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
Utility Fees**

	2014	2015
<b>Waterworks (Con't)</b>		
Taps (In Town) :		
3/4"	100.00	100.00
1"	100.00	100.00
1 1/2"	100.00	100.00
2"	150.00	150.00
4"	200.00	200.00
6"	250.00	250.00
8"	250.00	250.00
Taps (Out of Town) :		
Double in town fee, plus	See Above	See Above
per mile reimbursement (based on IRS rate), plus	0.37	0.37
man-hour charge, per hour	30.00	30.00
Meter Charges - updated annually based on meter and ERT bid prices	Contact Department	Contact Department
<b>Stormwater</b>		
<b>Standard Rates</b> (2015 = 5% increase)		
Base Fee Residential, per month:		
Stormwater	2.72	2.86
Flood Protection Project/Greenway	1.39	1.39
Base Fee Nonresidential:		
Stormwater (per run off unit)	1.19	1.25
Stormwater Minimum Charge (per month)	2.72	2.86
Flood Protection/Greenway(per 1,000 sq. ft.)	0.13	0.13
Flood Protection/Greenway minimum charge (per month)	1.39	1.39
<b>Mosquito Control</b>		
<b>Standard Rates</b>		
Base Fee Residential, per month, per unit	2.55	2.55
Commercial, per 1,000 square feet	0.036	0.036
<b>Environmental Lab Fees (Water, Wastewater, Wastewater Treatment)</b>		
<b>Miscellaneous Fees</b> <sup>(1)</sup>		
Alkalinity	10.00	10.00
Ammonia-Nitrogen	25.00	25.00
BOD-CBOD	34.50	34.50
Chlorine residual	10.00	10.00
Conductivity	5.00	5.00
Dissolved Oxygen	10.00	10.00
E coliform	26.00	26.00
Fecal Coliform	30.00	30.00
Hardness	10.00	10.00
Heterotrophic Plate Count	14.50	14.50
MDH*	31.50	31.50
pH	7.50	7.50
Suspended Solids	12.50	12.50
Total Coliform/E coliform	26.00	26.00
Total Organic Carbon	30.00	30.00
Total Phosphorus	20.00	20.00
Turbidity	5.00	5.00
<b>Utility Account Fees:</b>		
New Account Fee	10.00	10.00
Shut Off Fee- Regular Office Hours	20.00	20.00
Shut Off Fee - After Hours	25.00	25.00

## **Supplemental 2014-2015 Changes in Staffing**

### **Overview of Staff Structure**

All positions, both full time and part time, are shown in Full-Time Equivalents (FTE). A Full-Time Equivalent (FTE) is defined as a position that works 2,080 hours per fiscal year. For example, a full-time employee who works 2,080 hours per year would equal 1.00 FTE. A part-time employee who works 1,040 hours per fiscal year would equal 0.50 FTE. City of Grand Forks Employees fall within one of the following categories:

- Classified (Permanent)
- Classified (Grant Funded)
- Contract Department Head
- Non-Classified (Project/Grant)
- Non-Classified (Seasonal), or
- Non-Classified (Elected Official)

The change in staffing that is highlighted below only considers full time employees, with the realization that seasonal staff will change slightly from year to year as needed.

### **Highlights of Changes in Staffing**

Throughout the budget process, and throughout the year, staffing levels are reviewed. As positions become open, the position is evaluated to make certain there is still a need for the position to be filled. A conscious effort is made to deliver the best services to the public at the most efficient level of staffing.

### **General Fund**

The total increase in staffing within the General Fund is 6.55 FTE's.

Several new positions are budgeted in the General Fund in 2015 including: a real estate appraiser, an environmental health specialist, two building inspectors, a parking enforcement officer, a human resource technician and a civil engineering technician. These positions, with the exception of the real estate appraiser and environmental health specialist, are temporary positions to help during this time of growth and will be analyzed as we go forward. Other small changes in FTE's are due to reallocations of positions within the Planning and Community Development departments as well as other small changes in reallocations of positions.

Along with the Mayor's focus on public safety, the projection includes 12 fire personnel in 2016, which is the first year of operations projected for a new fire station in the south-east section of the City.

### **Special Revenue Funds**

The total change in staffing within the Special Revenue Funds is a decrease of 2.43 FTE.

For functionality purposes and in a conscious effort to analyze staff needs through attrition, we have combined the Planning and Community Development Departments into one office. The result of this led to the decrease of one department head position as well as one less administrative staff position when looking at the Community Development Special Revenue Fund and the General Funded Planning Department.

Also, one police officer, which was the final police position still funded with grant monies, is transitioned to the General Fund in 2015. This causes one less FTE's within the Special Revenue Funds, but is not a decrease in staffing for the Police Department.

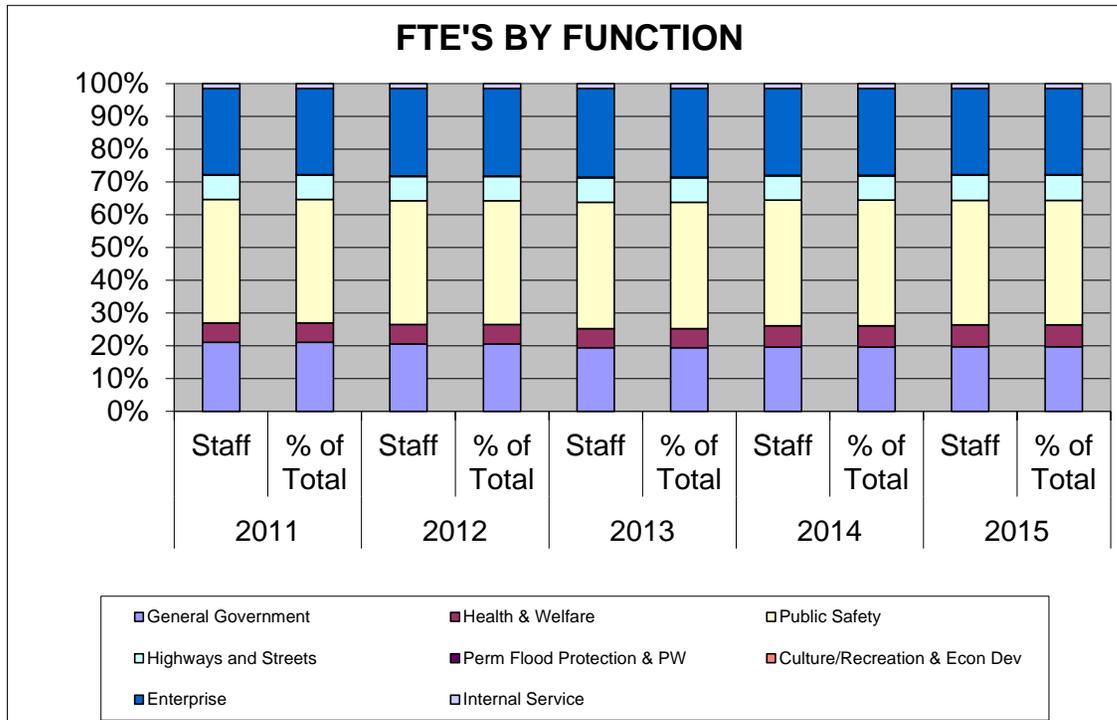
### **Enterprise Funds**

There are no major changes in total staffing within the Enterprise Funds. There are organizational changes that have been made within the Utility Funds and Public Transit, as in 2014 City Council approved three Divisional Directors to manage these areas. But, there is not a change in total number of staff members in comparison to the 2014 Budget.

### **Internal Service Funds**

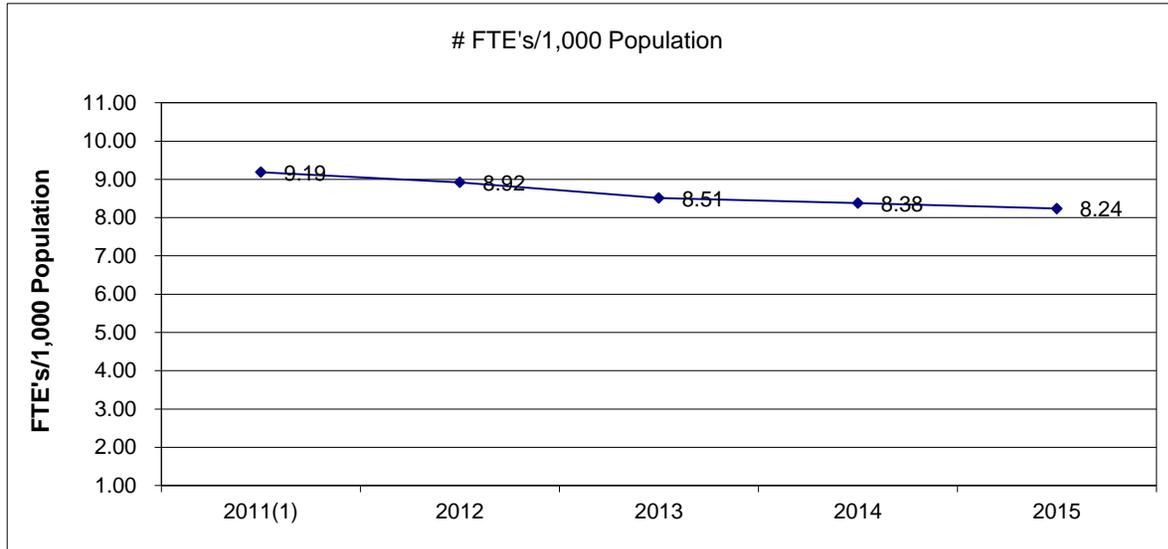
There will be no changes in staffing levels within these funds for 2015.

Supplemental (continued)  
Authorized Staff Levels by Function



	2011		2012		2013		2014		2015	
	Staff	% of Total								
General Government	102.35	21.07%	99.80	20.58%	92.98	19.44%	94.43	19.62%	95.55	19.73%
Health & Welfare	28.60	5.89%	28.60	5.90%	27.80	5.81%	31.43	6.53%	32.23	6.65%
Public Safety	183.30	37.74%	183.30	37.79%	184.30	38.53%	184.30	38.30%	184.30	38.05%
Highways and Streets	35.85	7.38%	35.85	7.39%	35.85	7.50%	35.65	7.41%	36.85	7.61%
Perm Flood Protection & PW	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Culture/Recreation & Econ Dev	1.00	0.21%	1.00	0.21%	1.00	0.21%	1.00	0.21%	1.00	0.21%
Enterprise	127.60	26.27%	129.45	26.69%	129.36	27.05%	127.36	26.47%	127.28	26.28%
Internal Service	7.00	1.44%	7.00	1.44%	7.00	1.46%	7.00	1.45%	7.20	1.49%
<b>Total</b>	<b>485.70</b>	<b>100.00%</b>	<b>485.00</b>	<b>100.00%</b>	<b>478.28</b>	<b>100.00%</b>	<b>481.16</b>	<b>100.00%</b>	<b>484.41</b>	<b>100.00%</b>

Supplemental  
Staff Levels Tracked to Population Growth



	2011(1)	2012	2013	2014	2015
# FTE's/1,000 Population	9.19	8.92	8.51	8.38	8.24
Grand Forks Population(1)	52,875	54,358	56,197	57,438	58,818
Employees(FTE's)	485.70	485.00	478.28	481.16	484.41

(1) Readjusted MPO's population estimates for 2010 US Census data.

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

GENERAL FUND

General Government

005 Assessing

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
City Assessor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Assessor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Real Estate Appraiser, Senior	3.00	3.00	4.00	4.00	4.00	2.00	3.00
Real Estate Appraiser	1.00	1.00	-	-	-	2.00	2.00
Assessing Specialist	-	-	-	-	-	-	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00	-
Total Classified	7.00	7.00	7.00	7.00	7.00	7.00	8.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head****	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	7.00	7.00	7.00	7.00	7.00	7.00	8.00

015 Finance

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00	-
Budget Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Grant Accountant, Sr.	-	-	-	-	0.15	0.15	-
Special Assessment Coordinator	-	-	-	-	-	-	1.00
Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	-	-	-	-	-	-	1.00
Accounting Specialist	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	1.00	-
Accounting Technician	4.00	4.00	4.00	4.00	3.00	3.00	3.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified	15.00	15.00	15.00	15.00	14.15	14.15	14.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head****	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	15.00	15.00	15.00	15.00	14.15	14.15	14.00

018 Planning and Community Development

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Director***	1.00	1.00	1.00	1.00	1.00	1.00	0.75
Deputy Director - Planning	-	-	-	-	-	1.00	0.75
Deputy Director - Urban Development	-	-	-	-	-	-	0.10
Planner, Senior	2.00	2.00	2.00	1.00	1.00	1.00	-
Planner	1.00	1.00	1.00	1.00	1.00	-	1.30
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	1.00	-
Total Classified	4.00	4.00	4.00	3.00	3.00	3.00	2.15
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head****	1.00	1.00	1.00	1.00	1.00	1.00	0.75
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	5.00	5.00	5.00	4.00	4.00	4.00	2.90

025 City Hall

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Building Maintenance, Lead	1.00	-	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	1.00	2.00	1.00	1.00	1.00	1.00	1.00
Total Classified	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head****	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	2.00	2.00	2.00	2.00	2.00	2.00	2.00

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
<b>030 Information Technology</b>							
Information Services Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Information Services Director	1.00	1.00	1.00	1.00	1.00	1.00	-
Information Technology Manager	-	-	-	-	-	-	1.00
IT Service and Solutions Manager	-	-	-	-	-	-	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	-
Programmer Analyst, Senior	3.00	3.00	3.00	3.00	3.00	3.00	2.00
Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Programmer Analyst	-	-	-	-	-	-	1.00
IT Specialist	-	-	-	2.00	2.00	2.00	1.00
IT Technician	2.00	2.00	2.00	-	-	-	1.00
IS Intern*	0.20	0.20	-	-	-	-	-
Total Classified	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	0.20	0.20	-	-	-	-	-
Total FTE	9.20	9.20	9.00	9.00	9.00	9.00	9.00
<b>035 Engineering</b>							
City Engineer***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer(2)	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Civil Engineer, Principal	1.00	1.00	1.00	1.00	1.00	2.00	2.00
Civil Engineer, Principal(Traffic Eng)	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer, Senior(1)	1.00	1.00	1.00	1.00	3.00	3.00	2.00
City Electrician	1.00	1.00	1.00	1.00	-	-	-
Electrical Division Manager	-	-	-	-	1.00	1.00	1.00
Engineering/IT GIS Specialist	-	-	-	-	-	-	1.00
Civil Engineer	2.00	2.00	2.00	2.00	1.00	-	1.00
Civil Engineering Specialist	1.00	1.00	1.00	1.00	2.00	3.00	3.00
Master Electrician(1)	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineering Technician	5.00	5.00	4.00	4.00	2.00	2.00	1.00
Electrical Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	-	-	-	1.00	1.00
Civil Engineering Technician**	-	-	-	-	-	-	1.00
Survey Technician*	0.60	0.40	0.40	0.40	0.40	0.40	0.40
Traffic Signal Painter*	0.25	0.20	0.20	0.20	0.20	0.20	0.20
MS4 Inspector*	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Office Specialist**	0.50	0.75	0.75	0.75	0.75	-	-
Total Classified	18.00	18.00	17.00	17.00	17.00	19.00	19.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Project/Grant)**	0.50	0.75	0.75	0.75	0.75	-	1.00
Total Non-Classified (Seasonal)*	1.35	1.10	1.10	1.10	1.10	1.10	1.10
Total FTE	20.85	20.85	19.85	19.85	19.85	21.10	22.10
<b>036 Inspections</b>							
Building & Zoning Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector, Senior	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Building Trades Inspector	3.00	3.00	3.00	3.00	3.00	3.00	4.00
Building Inspector, Senior (Project/Grant)	-	-	-	-	-	-	1.00
Building Trades Inspector (Project/Grant)	-	-	-	-	-	-	1.00
Building Inspector	3.00	3.00	3.00	3.00	3.00	3.00	2.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	1.00	-
Administrative Specialist	-	1.00	1.00	1.00	1.00	1.00	-
Permit Technician, Sr.	-	-	-	-	-	-	1.00
Permit Technician	-	-	-	-	-	-	1.00
Office Specialist, Senior	1.00	-	-	-	-	-	-
Electrical Inspector*	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Total Classified	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	2.00
Total Non-Classified (Seasonal)*	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Total FTE	11.50	11.50	11.50	11.50	11.50	11.50	13.50

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
050 Mayor							
Mayor*****	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Alderman to the Mayor*****	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Government Relations Officer***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total Non-Classified (Elected Official)*****	8.00	8.00	8.00	8.00	8.00	8.00	8.00
Total FTE	10.00	10.00	10.00	10.00	10.00	10.00	10.00
051 City Administrator							
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00
City Administrator***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	2.00	2.00	2.00	2.00	2.00	2.00	2.00
052 Public Information Center							
Public Information Officer	1.00	1.00	1.00	1.00	1.00	1.00	-
Communication Specialist Project Grant	-	-	-	-	-	-	1.00
Communication Specialist	1.50	1.50	1.50	1.50	1.50	1.70	1.50
Total Classified	2.50	2.50	2.50	2.50	2.50	2.70	1.50
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	1.00
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	2.50	2.50	2.50	2.50	2.50	2.70	2.50
065 Human Resources							
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Compensation & Benefit Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Generalist	2.00	2.00	2.00	2.00	3.00	1.00	-
Human Resource Generalist, Senior	-	-	-	-	-	2.00	3.00
Human Resources Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resource Technician	-	-	-	-	-	-	1.00
Human Resource Intern*	0.10	0.10	-	-	-	-	-
Total Classified	5.00	5.00	5.00	5.00	6.00	6.00	6.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	1.00
Total Non-Classified (Seasonal)*	0.10	0.10	-	-	-	-	-
Total FTE	5.10	5.10	5.00	5.00	6.00	6.00	7.00

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

Health and Welfare	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
045 Health							
Public Health Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Nursing & Nutrition Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Environmental Health Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Public Health Team Leader	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Environmental Health Specialist, Senior	3.00	3.00	3.00	3.00	3.00	1.00	1.00
Environmental Health Specialist	-	-	-	-	-	2.00	2.60
Public Health Nurse	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified	13.00	13.00	13.00	13.00	13.00	13.00	13.60
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	13.00	13.00	13.00	13.00	13.00	13.00	13.60
045 4510 Health - Nursing Fees							
Team Leader	0.25	0.30	0.40	0.40	0.60	0.65	0.65
Public Health Nurse	2.25	2.45	3.00	3.00	2.15	2.40	2.40
Public Health Nurse****	-	-	-	-	-	-	-
Admin Specialist*	0.25	0.50	0.40	0.40	-	1.45	1.45
Total Classified	2.50	2.75	3.40	3.40	2.75	3.05	3.05
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	0.25	0.50	0.40	0.40	-	1.45	1.45
Total FTE	2.75	3.25	3.80	3.80	2.75	4.50	4.50
045 4570 Health - Local Health Services							
Public Health Nurse	0.45	0.45	0.65	0.65	0.70	0.75	0.40
Office Specialist	0.50	0.50	0.50	0.50	-	-	-
Regional Environmental Health Specialist Sr	0.25	0.25	0.25	0.25	-	-	-
Environmental Health Specialist	-	-	-	-	-	-	0.65
Administrative Specialist	-	-	-	-	-	1.75	1.75
Administrative Specialist*	-	-	0.10	0.10	0.10	0.10	0.08
Public Health Nurse*	0.15	0.15	-	-	-	0.08	-
Total Classified	1.20	1.20	1.40	1.40	0.70	2.50	2.80
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	0.15	0.15	0.10	0.10	0.10	0.18	0.08
Total FTE	1.35	1.35	1.50	1.50	0.80	2.68	2.88
045 4580 Health - Wellness Program							
Public Health Dietitian	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Total Classified	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	0.40	0.40	0.40	0.40	0.40	0.40	0.40

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

Public Safety

040 Fire	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Fire Chief***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	-	-	-
Fire Battalion Chief	3.00	3.00	3.00	3.00	4.00	4.00	4.00
Fire Training Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fire Captain	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Fire Marshal	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Fire Apparatus Specialist	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Firefighter, Senior	13.00	15.00	15.00	15.00	18.00	18.00	19.00
Firefighter (1)	17.00	15.00	15.00	15.00	12.00	12.00	11.00
Fleet Maintenance Mechanic, Lead	-	-	-	1.00	1.00	1.00	1.00
Fleet Maintenance Mechanic	1.00	1.00	1.00	-	-	-	-
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	-	-	1.00	1.00	1.00
Office Specialist, Senior	1.00	1.00	1.00	1.00	-	-	-
Total Classified	65.00	65.00	65.00	65.00	65.00	65.00	65.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	66.00	66.00	66.00	66.00	66.00	66.00	66.00

(1) The City is projecting 12 new firefighters in 2016 after completion of new SouthEast Fire Station in 2015.

060 Municipal Court	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Municipal Judge*****	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Clerk of Court	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Temporary Judge*	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Custodian*	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Office Specialist*	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Total Classified	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	0.30	0.30	0.30	0.30	0.30	0.30	0.30
Total Non-Classified (Elected Official)*****	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	4.30	4.30	4.30	4.30	4.30	4.30	4.30

070 Police	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Police Chief***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police	-	-	-	-	-	-	2.00
Police Captain	2.00	2.00	2.00	2.00	2.00	2.00	-
Police Lieutenant	6.00	6.00	6.00	7.00	7.00	7.00	7.00
Police Sergeant	13.00	13.00	13.00	13.00	13.00	13.00	13.00
Corporals	33.00	30.00	35.00	34.00	32.00	31.00	34.00
Police Officer(1)	22.00	25.00	20.00	20.00	26.00	27.00	25.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Evidence & Property Coordinator	-	-	-	1.00	1.00	1.00	1.00
Property/Evidence Technician	1.00	1.00	1.00	-	-	-	-
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	-	1.00
Administrative Services Coordinator	-	-	-	-	-	1.00	-
Police Records Specialist	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Community Service Officer	4.00	5.00	4.00	4.00	4.00	4.00	4.00
Building Maintenance, Lead	1.00	1.00	1.00	-	1.00	1.00	1.00
Building Maintenance Worker	-	-	-	1.00	1.00	1.00	1.00
Building and Grounds Worker	1.00	1.00	1.00	1.00	-	-	-
Community Service Officer**(2)	1.00	-	-	-	-	-	-
Total Classified	91.00	92.00	91.00	91.00	95.00	95.00	96.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Project/Grant)**	1.00	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	93.00	93.00	92.00	92.00	96.00	96.00	97.00

(1) Includes total of 1 additional police officer position in General Fund coming off grant funding - same number sworn positions in total

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
Staffing Chart - City Staff by Position**

<b>Highways and Streets</b>	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
075 Streets							
Public Works Director***	0.15	0.15	0.15	0.15	0.15	0.10	0.10
Public Works Operation Division Director	-	-	-	-	-	-	0.30
Street Maintenance Superintendent	1.00	1.00	1.00	1.00	-	-	-
Street/Facility Maintenance Manager	-	-	-	-	1.00	1.00	1.00
Street Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Public Works Service Coordinator	0.15	0.15	0.15	0.15	-	-	-
Public Works/Sanitation Manager	-	-	-	-	0.15	0.10	-
Equipment Operator, Lead	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Equipment Operator, Senior	16.00	16.00	16.00	16.00	16.00	16.00	18.00
Equipment Operator	8.00	8.00	8.00	8.00	8.00	8.00	6.00
Signs & Marking Specialist	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Specialist Senior	0.15	0.15	0.15	0.15	0.30	0.20	0.10
Administrative Specialist	0.50	0.50	0.15	0.15	-	-	0.10
Parking Attendant (Project/Grant)	-	-	-	-	-	-	1.00
Equipment Operator *	1.25	1.25	1.25	1.25	1.25	1.25	1.25
Total Classified	34.80	34.80	34.45	34.45	34.45	34.30	34.50
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	0.15	0.15	0.15	0.15	0.15	0.10	0.10
Total Non-Classified (Project/Grant)***	-	-	-	-	-	-	1.00
Total Non-Classified (Seasonal)*	1.25	1.25	1.25	1.25	1.25	1.25	1.25
Total FTE	36.20	36.20	35.85	35.85	35.85	35.65	36.85
<b>SPECIAL REVENUE FUNDS</b>							
<b>General Government</b>							
2196 GF Housing Authority							
Finance & Support Services Manager	0.50	0.50	0.50	0.50	-	-	-
Housing Manager	1.00	-	-	-	-	-	-
Client Services Manager	1.00	-	-	-	-	-	-
Accountant	0.50	0.50	0.50	0.50	-	-	-
Housing Administrator	5.00	3.00	3.00	3.00	-	-	-
Housing Technician	2.00	2.00	2.00	1.00	-	-	-
Accounting Specialist	1.00	1.00	1.00	1.00	-	-	-
Office Specialist, Senior	1.50	1.50	1.20	0.60	-	-	-
Community Betterment Specialist(1)**	0.25	-	-	-	-	-	-
Total Classified	12.50	8.50	8.20	6.60	-	-	-
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	0.25	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	12.75	8.50	8.20	6.60	-	-	-
2199 Community Development							
Finance & Support Services Manager	0.25	0.25	0.25	0.50	-	-	-
Community Development Manager	1.00	0.75	0.75	0.75	1.00	-	-
Deputy Urban Development Director	-	-	-	-	-	1.00	-
Community Development Specialist(1)	0.95	-	-	-	-	-	-
Accountant	0.25	0.25	0.25	0.25	-	-	-
Construction Compliance Officer(1)	1.00	0.50	0.50	0.50	0.50	0.50	0.20
Program Compliance Officer	-	0.68	0.75	0.75	1.00	1.00	1.00
Accounting Technician	0.50	0.50	0.50	0.50	-	-	-
Administrative Specialist, Sr.	-	-	-	-	0.30	0.30	0.30
Administrative Specialist	-	-	-	-	-	-	-
Office Specialist, Senior	0.90	0.90	0.50	0.50	-	-	-
Grant Accountant, Sr.	-	-	-	-	0.175	0.175	0.050
Community Betterment Specialist	0.45	0.75	0.80	0.80	1.00	1.00	-
Buildings&Grounds Worker**	1.00	-	-	-	-	-	-
Energy Sustainability Coordinator**	-	-	1.00	0.80	1.00	1.00	1.00
Crew Leader*	1.45	-	-	-	-	-	-
Total Classified	5.30	4.58	4.30	4.55	3.98	3.98	1.55
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	1.00	-	1.00	0.80	1.00	1.00	1.00
Total Non-Classified (Seasonal)*	1.45	-	-	-	-	-	-
Total FTE	7.75	4.58	5.30	5.35	4.98	4.98	2.55

**City of Grand Forks  
2015 City Budget**

**Supplemental (continued)  
Staffing Chart - City Staff by Position**

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
<b>Health and Welfare</b>							
2146 Health Grants							
Regional Bioterrorism Coordinator****	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Regional Environmental Health Specialist, Sr****	0.75	0.75	0.75	0.75	-	-	-
Environmental Health Specialist****	-	-	-	-	1.00	1.00	1.00
Public Health Nurse***	5.15	3.95	3.95	3.95	3.95	3.95	3.95
Public Health Dietitian****	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Public Health Team Leader****	1.30	1.30	1.30	1.30	2.00	2.00	2.00
Communications Specialist****	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Administrative Specialist****	1.50	1.50	1.50	1.50	1.50	1.50	2.00
Office Specialist Senior****	0.30	0.50	0.50	0.50	0.50	0.50	-
Total Classified	-	-	-	-	-	-	-
Total Classified (Grant Funded)****	10.90	9.90	9.90	9.90	10.85	10.85	10.85
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	10.90	9.90	9.90	9.90	10.85	10.85	10.85
<b>Public Safety</b>							
2104 PSAP							
PSAP Director***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
911 Communications Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
911 Team Leader	2.00	2.00	2.00	2.00	2.00	2.00	2.00
911 Training Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
911 Dispatcher	10.00	10.00	10.00	9.00	9.00	9.00	9.00
911 Dispatcher Trainee	-	-	-	1.00	2.00	2.00	2.00
Administrative Specialist, Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified	15.00	15.00	15.00	15.00	16.00	16.00	16.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	16.00	16.00	16.00	16.00	17.00	17.00	17.00
2170 Police Grants							
Police Officer****(1)	1.00	5.00	5.00	5.00	1.00	1.00	-
Total Classified (Grant Funded)****	1.00	5.00	5.00	5.00	1.00	1.00	-
(1) Police Officer position moves from police grant fund 2170 to General Fund Police department							
<b>Culture and Recreation</b>							
2139 Special Grant							
Coordinator-Historical Preserv.**	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Class(Project/Grant Funded)**	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00	1.00	1.00	1.00	1.00
<b>CAPITAL PROJECT FUNDS</b>							
<b>Permanent Flood Protection - Public Works</b>							
4103 1989 Flood Control Project							
Office Specialist, Senior**	0.50	-	-	-	-	-	-
Total Classified	-	-	-	-	-	-	-
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	0.50	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	0.50	-	-	-	-	-	-

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

ENTERPRISE FUNDS

5100 Sanitation	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Public Works Director***	0.27	0.27	0.27	0.27	0.27	0.28	0.28
Sanitation Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	-
Sanitation Supervisor	2.00	2.00	2.00	2.00	2.00	1.00	2.00
Public Works Services Coordinator	0.27	0.27	0.27	0.27	-	-	-
Public Works Operation Division Director	-	-	-	-	-	-	0.50
Public Works/Sanitation Manager	-	-	-	-	0.27	0.32	-
Administrative Specialist, Senior	0.27	0.27	0.27	0.27	0.54	0.56	0.28
Administrative Specialist	0.50	0.50	0.27	0.27	-	-	0.28
Equipment Operator, Lead	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Equipment Operator, Senior	7.00	7.00	12.00	12.00	12.00	12.00	16.00
Equipment Operator	19.00	19.00	15.00	15.00	15.00	16.00	12.00
Fleet Mtc Technician	1.00	1.00	-	-	-	-	-
Equipment Operator*	4.50	4.50	4.50	4.50	4.50	4.50	4.50
Total Classified	33.04	33.04	32.81	32.81	32.81	32.88	33.06
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	0.27	0.27	0.27	0.27	0.27	0.28	0.28
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	4.50	4.50	4.50	4.50	4.50	4.50	4.50
Total FTE	37.81	37.81	37.58	37.58	37.58	37.66	37.84
5200 Wastewater	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
Public Works Director***	0.27	0.27	0.27	0.27	0.27	0.28	0.28
Water Division Director	-	-	-	-	-	-	0.33
Wastewater Treatment Plant Superintendent	1.00	1.00	1.00	1.00	-	-	-
Wastewater/Stormwater Manager	-	-	-	-	1.75	1.75	1.75
Wastewater Supervisor	-	-	-	-	-	-	1.00
Wastewater Treatment Plant Operator, Lead	2.00	2.00	2.00	2.00	2.00	2.00	1.00
Wastewater Treatment Plant Operator, Senior	1.00	1.00	2.00	2.00	4.00	3.00	3.00
Wastewater Treatment Plant Operator	2.00	2.00	2.00	2.00	-	-	-
Electrical Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Electronics Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Wastewater/Stormwater Superintendent	0.75	0.75	0.75	0.75	-	-	-
Environmental Compliance/Greenway Manager	0.50	0.50	0.50	0.50	-	-	-
Environmental/Greenway Manager	-	-	-	-	0.50	0.50	0.50
Environmental Specialist	0.75	0.75	0.75	0.75	-	-	-
Wastewater/Stormwater Supervisor	-	-	-	-	-	-	-
Wastewater/Stormwater Service Worker, Lead	5.00	5.00	5.00	5.00	5.00	5.00	4.00
Wastewater/Stormwater Service Worker, Senior	2.00	2.00	1.00	2.00	2.00	2.00	2.00
Wastewater/Stormwater Service Worker	2.00	3.00	3.00	2.00	2.00	2.00	2.00
Public Works Services Coordinator	0.27	0.27	0.27	0.27	-	-	-
Public Works/Sanitation Manager	-	-	-	-	0.27	0.27	-
Administrative Specialist Senior	0.77	0.77	0.77	0.77	1.04	1.06	0.78
Administrative Specialist	-	-	0.27	0.27	-	-	0.28
Industrial Pretreatment Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Laboratory Analyst	1.00	1.00	-	-	-	1.00	1.00
Public Service Worker*	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Buildings and Grounds Worker*	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Laboratory Helper*	1.00	1.00	-	-	-	-	1.00
Operation Assistant**	-	-	1.00	1.00	1.00	1.00	1.00
Total Classified	21.04	22.04	21.31	21.31	20.56	20.58	19.64
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	0.27	0.27	0.27	0.27	0.27	0.28	0.28
Total Non-Classified (Project/Grant)**	-	-	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Seasonal)*	1.90	1.90	0.90	0.90	0.90	0.90	1.90
Total FTE	23.21	24.21	23.48	23.48	22.73	22.76	22.82

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
<b>5300 Waterworks</b>							
Public Works Director***	0.27	0.27	0.27	0.27	0.27	0.28	0.28
Water Works Division Director	-	-	-	-	-	-	0.34
Water Utility Superintendent	1.00	1.00	1.00	1.00	-	-	-
Water Works Manager	-	-	-	-	1.00	1.00	-
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Service Worker, Lead	4.00	4.00	4.00	3.00	3.00	3.00	3.00
Water Utility Worker, Senior	3.00	3.00	3.00	3.00	3.00	2.00	2.00
Water Utility Worker	3.00	3.00	3.00	4.00	4.00	4.00	4.00
Public Works Services Coordinator	0.27	0.27	0.27	0.27	-	-	-
Public Works/Sanitation Manager	-	-	-	-	0.27	0.27	-
Administrative Specialist Senior	1.77	1.77	1.77	1.77	2.04	2.06	2.06
Administrative Specialist	-	-	0.27	0.27	-	-	-
Electronics Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Electrical Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Water Plant Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Plant Operator, Lead	6.00	6.00	6.00	6.00	7.00	7.00	7.00
Water Utility Worker, Senior	3.00	3.00	3.00	2.00	4.00	1.00	1.00
Water Utility Worker	2.00	2.00	2.00	3.00	-	4.00	4.00
Labaratory Analyst, Sr	1.00	1.00	1.00	1.00	1.00	-	-
Water Plant Operator**	1.00	1.00	1.00	1.00	1.00	-	-
Lab Assistant**	0.45	0.45	-	-	-	-	-
Public Service Worker*	0.45	0.45	0.45	0.45	0.45	0.45	0.45
Total Classified	28.04	28.04	28.31	28.31	28.31	27.33	26.40
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	0.27	0.27	0.27	0.27	0.27	0.28	0.28
Total Non-Classified (Project/Grant)**	1.45	1.45	1.00	1.00	1.00	-	-
Total Non-Classified (Seasonal)*	0.45	0.45	0.45	0.45	0.45	0.45	0.45
Total FTE	30.21	30.21	30.03	30.03	30.03	28.06	27.13
<b>5400 Stormwater</b>							
Public Works Director***	0.04	0.04	0.04	0.04	0.04	0.06	0.06
Wastewater/Stormwater Superintendent	0.25	0.25	0.25	0.25	-	-	-
Wastewater/Stormwater Manager	-	-	-	-	0.25	0.25	0.25
Water Works Division Director	-	-	-	-	-	-	0.33
Environmental Compliance/Greenway Manager	0.50	0.50	0.50	0.50	-	-	-
Environmental/Greenway Manager	-	-	-	-	0.50	0.50	0.50
Public Works Services Coordinator	0.04	0.04	0.04	0.04	-	-	-
Public Works/Sanitation Manager	-	-	-	-	0.04	0.04	-
Environmental Specialist	0.25	0.25	0.25	0.25	-	-	-
Greenway Specialist	1.00	1.00	1.00	1.00	-	-	-
Greenway/Training Support Specialist	-	-	-	-	1.00	1.00	1.00
Stormwater Supervisor	-	-	-	-	-	-	1.00
Wastewater/Stormwater Svc Worker, Lead	1.00	1.00	2.00	2.00	2.00	2.00	1.00
Wastewater/Stormwater Svc Worker, Sr	1.00	1.00	-	1.00	1.00	1.00	1.00
Wastewater/Stormwater Svc Worker	1.00	1.00	1.00	-	-	-	-
Administrative Specialist Senior	0.04	0.04	0.04	0.04	0.08	0.12	0.06
Administrative Specialist	-	-	0.04	0.04	-	-	0.06
Public Service Worker*	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Total Classified	5.08	5.08	5.12	5.12	4.87	4.91	5.20
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	0.04	0.04	0.04	0.04	0.04	0.06	0.06
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Total FTE	5.62	5.62	5.66	5.66	5.41	5.47	5.76
<b>5500 Public Transportation</b>							
Transportation Superintendent	0.95	0.95	0.95	0.95	-	-	-
Public Transportation Manager	-	-	-	-	0.95	0.95	-
Public Transportation Division Director	-	-	-	-	-	-	0.95
Transportation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Mechanic	1.00	1.00	1.00	1.00	2.00	2.00	2.00
Administrative Specialist	0.95	0.95	0.95	-	-	-	-
Bus Operator	14.00	14.00	14.00	14.00	14.00	14.00	14.00
Grant Accountant, Sr.	-	-	-	-	0.50	0.50	0.15
Transportation Dispatcher	-	-	-	-	-	-	1.00
Transportation Dispatcher, Sr.	-	-	-	-	-	-	0.30
Office Specialist Senior	1.50	1.50	1.50	1.50	1.50	1.50	-
Fleet Mtce Technician**	2.00	2.00	2.00	2.00	1.00	1.00	1.00
Mobility Manager**	-	-	-	0.95	-	-	-
Bus Operator*	0.40	0.60	0.60	0.60	0.60	0.60	0.60
Total Classified	19.40	19.40	19.40	18.45	19.95	19.95	19.40
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	2.00	2.00	2.00	2.95	1.00	1.00	1.00
Total Non-Classified (Seasonal)*	0.40	0.60	0.60	0.60	0.60	0.60	0.60
Total FTE	21.80	22.00	22.00	22.00	21.55	21.55	21.00

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
<b>5600 Dial-A-Ride</b>							
Transportation Superintendent	0.05	0.05	0.05	0.05	-	-	-
Public Transportation Division Director	-	-	-	-	-	-	0.05
Public Transportation Manager	-	-	-	-	0.05	0.05	-
Administrative Specialist	0.05	0.05	0.05	-	-	-	-
Office Specialist Senior	0.50	0.50	0.50	0.50	0.50	0.50	-
Mobility Manager	-	-	-	0.05	1.00	1.00	1.00
Transportation Dispatcher	-	-	-	-	-	-	3.00
Paratransit Dispatcher	-	-	-	2.00	2.00	2.00	-
Total Classified	0.60	0.60	0.60	0.55	0.55	3.55	4.05
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	2.05	3.00	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	0.60	0.60	0.60	2.60	3.55	3.55	4.05
<b>5800 Mosquito Control Program*</b>							
Mosquito Control Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Mosquito Control Field Assistant, Lead	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	-	-	-	0.38	0.38	0.38
Mosquito Control Field Assistants*	2.75	2.75	2.75	2.75	2.75	2.75	2.75
Total Classified	2.00	2.00	2.00	2.00	2.38	2.38	2.38
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	2.75	2.75	2.75	2.75	2.75	2.75	2.75
Total FTE	4.75	4.75	4.75	4.75	5.13	5.13	5.13
<b>5996 Job Development Authority</b>							
Director, Urban Development***	1.00	1.00	1.00	1.00	1.00	1.00	-
Director - Planning & Community Development ***	-	-	-	-	-	-	0.25
Deputy Director - Planning	-	-	-	-	-	-	-
Deputy Director - Community Development	-	-	-	-	-	-	0.90
Finance & Support Services Manager	0.25	0.25	0.25	0.25	-	-	-
Accountant	0.25	0.25	0.25	0.25	-	-	0.20
Community Development Manager	-	0.25	0.25	0.25	-	-	-
Community Development Specialist	1.05	-	-	-	-	-	-
Construction Compliance Officer	-	0.50	0.50	0.50	0.50	0.50	0.80
Planner	-	-	-	-	-	-	0.50
Program Compliance Officer	-	0.25	0.25	0.25	-	-	-
Administrative Specialist, Sr.	-	-	-	-	0.70	0.70	0.70
Administrative Specialist	0.25	-	-	-	-	-	-
Accounting Technician	0.50	0.50	0.50	0.50	-	-	-
Office Specialist, Senior	0.60	0.60	0.30	0.15	-	-	-
Grant Accountant, Sr.	-	-	-	-	0.175	0.175	-
Office Specialist**	-	-	-	-	0.80	0.80	-
Community Betterment Specialist**	0.30	-	-	-	-	-	-
Total Classified	2.90	2.60	2.30	2.15	1.38	1.38	3.10
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	0.25
Total Non-Classified (Project/Grant)**	0.30	-	-	-	0.80	0.80	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	4.20	3.60	3.30	3.15	3.18	3.18	3.35
<b>5997 Parking Lots</b>							
Community Betterment Specialist	-	0.25	0.20	0.20	-	-	-
Planner	-	-	-	-	-	-	0.20
Office Specialist**	-	-	-	-	0.20	-	-
Total Classified	-	0.25	0.20	0.20	-	-	0.20
Total Non-Classified (Project/Grant)**	-	-	-	-	0.20	-	-
Total FTE	-	0.25	0.20	0.20	0.20	-	0.20
<b>INTERNAL SERVICE FUNDS</b>							
<b>6102 Central Garage</b>							
Public Works Operation Division Director	-	-	-	-	-	-	0.20
Fleet Maintenance Mechanic, Lead	1.00	1.00	1.00	1.00	1.00	1.00	-
Fleet Maintenance Mechanic Supervisor	-	-	-	-	-	-	1.00
Fleet Maintenance Mechanic	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Fleet Maintenance Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Classified	6.00	6.00	6.00	6.00	6.00	6.00	6.20
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	-	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	6.00	6.00	6.00	6.00	6.00	6.00	6.20
<b>6104 Public Works Facility</b>							
Custodian**	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total NonClassified (Project/Grant)**	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00	1.00	1.00	1.00	1.00

City of Grand Forks  
2015 City Budget

Supplemental (continued)  
Staffing Chart - City Staff by Position

	Appropriated Positions 2009	Appropriated Positions 2010	Appropriated Positions 2011	Appropriated Positions 2012	Appropriated Positions 2013	Appropriated Positions 2014	Appropriated Positions 2015
<b>GENERAL FUND</b>							
Total Classified	286.40	287.65	286.15	285.15	287.95	292.10	293.00
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	6.15	6.15	6.15	6.15	6.15	6.10	5.85
Total Non-Classified (Project/Grant)**	1.50	0.75	0.75	0.75	0.75	-	6.00
Total Non-Classified (Seasonal)*	4.10	4.10	3.65	3.65	3.25	4.78	4.68
Total Non-Classified (Elected Official)*****	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Total FTE	307.15	307.65	305.70	304.70	307.10	311.98	318.53
<b>SPECIAL REVENUE FUNDS</b>							
Total Classified	32.80	28.08	27.50	26.15	19.98	19.98	17.55
Total Classified (Grant Funded)****	11.90	14.90	14.90	14.90	11.85	11.85	10.85
Total Contract Department Head***	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Project/Grant)**	2.25	1.00	2.00	1.80	2.00	2.00	2.00
Total Non-Classified (Seasonal)*	1.45	-	-	-	-	-	-
Total FTE	49.40	44.98	45.40	43.85	34.83	34.83	31.40
<b>CAPITAL PROJECT FUNDS</b>							
Total Classified	-	-	-	-	-	-	-
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	0.50	-	-	-	-	-	-
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	0.50	-	-	-	-	-	-
<b>ENTERPRISE FUNDS</b>							
Total Classified	112.10	113.05	112.05	110.90	110.81	112.96	113.43
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	1.85	1.85	1.85	1.85	1.85	1.90	1.15
Total Non-Classified (Project/Grant)**	3.75	3.45	4.00	7.00	7.00	2.80	2.00
Total Non-Classified (Seasonal)*	10.50	10.70	9.70	9.70	9.70	9.70	10.70
Total FTE	128.20	129.05	127.60	129.45	129.36	127.36	127.28
<b>INTERNAL SERVICE FUNDS</b>							
Total Classified	6.00	6.00	6.00	6.00	6.00	6.00	6.20
Total Classified (Grant Funded)****	-	-	-	-	-	-	-
Total Contract Department Head***	-	-	-	-	-	-	-
Total Non-Classified (Project/Grant)**	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Non-Classified (Seasonal)*	-	-	-	-	-	-	-
Total FTE	7.00	7.00	7.00	7.00	7.00	7.00	7.20
Total Classified	437.30	434.78	431.70	428.20	424.73	431.03	430.18
Total Classified (Grant Funded)****	11.90	14.90	14.90	14.90	11.85	11.85	10.85
Total Contract Dept. Head***	9.00	9.00	9.00	9.00	9.00	9.00	8.00
Total Non-Classified (Project/Grant)**	9.00	6.20	7.75	10.55	10.75	5.80	11.00
Total Non-Classified (Seasonal)*	16.05	14.80	13.35	13.35	12.95	14.48	15.38
Total Non-Classified (Elected Officials)*****	9.00	9.00	9.00	9.00	9.00	9.00	9.00
Total Authorized Positions	492.25	488.68	485.70	485.00	478.28	481.16	484.41

## Supplemental (continued) Glossary of Key Terms

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### A

**Accrual** - Accounting method, which reports income when earned and expenses when incurred.

**Actual** – Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual cost results of operations.

**Adopted** – Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

**Alerus Center** – A multi-purpose sports and entertainment stadium and convention center.

**American Recovery and Reinvestment Act (ARRA) of 2009** – Economic stimulus package intended to provide stimulus to the economy in the wake of the economic downturn.

**Appropriation** – An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

**Assessed Valuation** – A government sets a valuation upon real estate or other property as a basis for levying taxes. An assessed valuation represents the appraised valuation less any exemptions.

### B

**Balanced Budget** – A balanced budget occurs when the total sum of money a government collects is equal to the amount it spends on goods, services, and debt interest.

**Bonds** – Bonds are debt instruments, which require repayment of a specific principal amount on a certain date (the maturity date), together with interest at a stated rate or according to a formula for determining the interest rate.

**Budget** – A financial plan comprised of proposed expenditures and a means of financing them for a specific period. This is then

used to monitor and measure performance during that time frame.

**Budget Message** – A presentation of the budget and the major forces and changes that influenced the decisions that formulated the budget.

**Build America Bond (BAB)** – A new financing tool for state and local governments. Taxable bonds issued by state and local governments, which allow a new direct federal payment subsidy, which lowers net borrowing costs.

### C

**Capital Asset** - a tangible item that is acquired by the City which has a life in excess of one year and a value of at least \$1,000.

**Capital Improvement Program (CIP)** – A capital improvement program is a comprehensive plan, which projects the capital needs of the community. Generally, it is a cyclical process that projects the needs for a set number of years. Capital improvement plans are essential to sound infrastructure and financial planning. The annual capital budget is derived from the long-term CIP.

**Capital Outlay** – Expenditures that acquire or improve capital assets with a value of \$1,000 or more and have a life of more than one year.

**Capital Project Fund** – A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds).

**Charges for Goods and Services** – Revenue received for the sales of goods and/or the performance of services.

**City Council** – A part-time seven-member council that serves as a policy-making and legislative body for the City of Grand Forks.

**City Sales Tax** – A 1.75 percent tax on retail and other sales. The 1 percent portion is used for infrastructure, economic development and property tax relief. The .75 percent tax is

**Supplemental (continued)**  
**Glossary of Key Terms**

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restricted for construction, acquisition and/or leasing of the Alerus Center.

**Committee of the Whole (COW)** – Committee made up of the entire council member body.

**Community Development Fund** – A special revenue fund which accounts for all revenue and activities of the Community Development Block Grant funds.

**Consumer Price Index (CPI)** – The measurement of change in price on specific items used to calculate the rate of inflation or deflation.

**Contingency** – A reserve held in the General Fund for unforeseen emergencies and expenditures that have not been budgeted.

**Contractual Services** – Amounts paid to external parties for professional services.

**Criminal Investigations Bureau (CIB)** – This group's main task is to investigate crimes that occur in Grand Forks that require extra time and/or expertise by investigating suspects, clear innocent people, and supply prosecutors with information needed for a successful prosecution.

**Current Expenditures/Expenses** – Purchases of goods or services that are not for personnel services, capital acquisition, or debt service.

**D**

**Debt Service Fund** – A fund used for the accumulation of resources for, and the payment of, general long-term obligation principal and interest.

**Department** – The City of Grand Forks is broken down into departments, which are divisions based on function.

**Department Cash Carryover** – Budget savings by departments in operations and capital are allowed to carryover the funds for future needs.

**Depreciation** – A non-cash expense that reduces the value of an asset as a result of wear and tear, age, or obsolescence.

**Designated Fund Balance** – Fund balance that is not considered expendable or available financial resources.

**E**

**Effective Tax Rate** – The amount of tax paid divided by the market value of the property.

**Encumbrance** – An obligation in the form of a purchase order, contract, or other commitment. Once the item is paid, cancelled or when the actual liability is set up, it is no longer considered an encumbrance.

**Enterprise Funds** – Funds that operate similar to a business, in that they provide goods and/or services and primarily recover costs of operations through user fees.

**Estimated** – As used throughout the budget document, represents the original adopted budget plus any approved changes and anticipated year-end savings.

**Expenditures** – A decrease in the financial resources of a government. Expenditures include, for example, current day-to-day expenses such as salaries, fringe benefits, and payment of principal and interest on long-term debt and bonds, utilities and material costs and purchase of vehicles, equipment or property.

**F**

**Fees** – Charges for specific goods or services.

**Fiduciary Fund** – A fund used to report assets held in a trustee or agency capacity for others and cannot be used to support the government's own programs.

**Fines and Forfeitures** – Revenue collected for violation of City ordinances such as parking violations or forfeiture of deposits.

**Full Time Equivalent** – A calculation used to covert part time hours to equivalent full time positions. Full time employee salaries are based on 2,080 hours per year. The full time equivalent of a part time employee is calculated by dividing the number of hours budgeted by 2,080.

## Supplemental (continued) Glossary of Key Terms

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**Function** – Funds are also classified by the specific governmental function they accomplish such as health, public safety, economic development, etc.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Accounting** – The accounts for the City are organized and operated on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures as appropriate. Government resources are allocated to and accounted for in individual funds based upon purposes for which they are to be spent and the means by which spending activities are controlled.

**Fund Balance** – The amount of net financial resources that are spendable or available for appropriation.

**Fund Summary** – A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, and estimated budgets, and the current year's adopted budget.

### G

**General Fund** – Accounts for activities not accounted for in another fund. General Fund departments are tax supported.

**General Long-Term Debt** – Represents any unmatured debt not considered to be a fund liability.

**General Obligation Bonds (GO Bonds)** – Bonds which are secured by the full faith and credit of the issuer. GO Bonds issued by local units of government are secured by a pledge of the issuer's property taxing power. They are

usually issued to pay for general capital improvements.

**Generally Accepted Accounting Principles (GAAP)** – The uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

**Goal** – Direction, purpose, or intent based on needs of the City.

**Governmental Funds** - Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

**Grand Forks Region Economic Development Corporation (EDC)** – A non-profit organization that provides comprehensive services to support local primary sector business start-ups and expansions, as well as attracts new primary sector companies and industries to Grand Forks and the surrounding region.

**Grand Forks Convention and Visitor's Bureau** – The visitor center is a friendly stopping point for information on area and statewide attractions, shops, restaurants, and accommodations.

**Grant** – A contribution by one government unit or funding source to another. The contribution is usually made to aid in the support of a specified function, i.e. education or drug enforcement, but is sometimes for general purposes.

### I

**Interest Earnings** – Earnings received on deposits or investments.

**Intergovernmental Revenue** – Revenue received from another level of government. The

## Supplemental (continued) Glossary of Key Terms

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income may be grants, shared revenue, or revenue collected by another government on behalf of the City.

**Internal Service Funds** – A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government, or to other governments on a cost-reimbursement basis.

### J

**Job Development Authority (JDA)** - The City's primary economic development financing program. Financial assistance and incentives are offered to targeted businesses that provide quality, higher paying jobs to the Grand Forks regional area.

### L

**Licenses and Permits** – Revenue received from various entities to allow the engagement in activities otherwise unlawful.

**Lodging/Motel Tax** – A 3 percent sales tax levied on lodging revenue. This tax is imposed for rental of any room in a hotel for a period of less than 30 consecutive days. The purpose of this tax is to raise funds dedicated to the promotion of conventions in and visitors to the City of Grand Forks.

### M

**Mill** – Monetary unit equal to \$.001 of a dollar (one-tenth of a cent).

**Mill Rate** – Rate at which tax is charged. The amount of tax paid per dollar of the assessed property value.

**Municipal Solid Waste (MSW)** – Common garbage or trash generated by industries, businesses, institutions and homes.

### O

**Objective** – A specific goal to be accomplished in the approved budget.

**Operating Budget** – The plan for current expenditures and the proposed means of

financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled.

**Ordinance** – A formal legislative enactment by the governing body of a municipality.

**Outstanding Debt** – The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

### P

**Performance Measures** – Specific qualitative and quantitative measures or work performed as an objective.

**Personnel Services** – Salaries and fringe benefits paid to City employees.

**Popular Annual Financial Report (PAFR)** – A report designed by the Government Finance Officers Association to be easily understandable to the public and other interested parties without a background in public finance.

**Property Tax** – Property tax is based according to value of property and is used as the source of monies to pay general obligation debt and to support the general fund.

**Proprietary Funds** – Funds that focus on the determination of operating income, cost recovery, financial position, and cash flow. There are two different types of proprietary funds: enterprise funds and internal service funds.

### R

**Refunding** – A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. The new obligations are referred to as the refunding bond and the outstanding obligations being refinanced are referred to as the refunded bonds.

**Renewal and Rehab (R&R) Funds** – Money set aside for renewal and replacement

**Supplemental (continued)**  
**Glossary of Key Terms**

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**Reserve** – An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

**Revenue Bonds** – Bonds payable from a specific source of revenue, which do not pledge the full faith and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate.

**Reserved Fund Balance** – Fund balance that is legally restricted for a specific use or not available for appropriation.

**S**

**Sales Tax** – A tax levied by the state and city on the retail price of an item collected by the retailer.

**Special Assessment** – A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**Special Revenue Fund** – A fund used to account for the proceeds of specific revenue (other than special assessments, expendable trust or for major capital projects) that are legally restricted to expenditure for specified purposes.

**State Aid** – State sales tax collections shared with cities and towns based on population. A 5 percent sales tax is collected by the state and four tenths of 1 percent is allocated to cities and towns in North Dakota.

**T**

**Tax** – A compulsory charge levied by a government for the purpose of financing services performed for common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, such as water service.

**Tax Rate** – The amount of tax levied for each \$1,000 of assessed valuation.

**Transfers** – Authorized exchanges of cash or other resources between funds.

**Trust & Agency Fund** – A fund used to report resources received and held by the government unit as trustee, to be expended or invested in accordance with the conditions of the trust.

**U**

**User Fee** – A charge for services provided by the City of Grand Forks to citizens.

**Undesignated Fund Balance** – Fund balance that has no restrictions, either legal or tentative, and may be used for future use.

**Supplemental (continued)  
Glossary of Acronyms**

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**A**

**ADA** – Americans with Disabilities Act.

**ARRA** – American Recovery and Reinvestment Act.

**B**

**BAB** – Build America Bond.

**C**

**CAD** – Computer Aided Program.

**CAFR** – Comprehensive Annual Financial Report.

**CDBG** – Community Development Block Grant.

**CHRP** – COPS Hiring Recovery Program.

**CIB** – Criminal Investigation Bureau.

**CIP** – Capital Improvements Program.

**CPI** – Consumer Price Index.

**CVB** – Convention and Visitors Bureau.

**E**

**EDC** – Economic Development Corporation.

**EEO** – Equal Employment Opportunity.

**EMS** – Emergency Medical Service

**F**

**FEMA** – Federal Emergency Management Agency.

**FOP** – Fraternal Order of Police.

**FTA** – Federal Transit Administration.

**FTE** – Full-Time Equivalent.

**FY** – Fiscal Year.

**G**

**GAAFR** – Governmental Accounting, Auditing and Financial Reporting.

**GAAP** – Generally Accepted Accounting Principles.

**GGF** – Greater Grand Forks.

**GASB** – Governmental Accounting Standards Board.

**GFOA** – Government Finance Officers Association.

**GIS** – Geographical Information Systems.

**H**

**HUD** – Housing and Urban Development.

**I**

**IT** – Information Technology.

**J**

**JDA** – Job Development Authority.

**L**

**LMI** – Low to Moderate Income.

**LERRDS** – Land, Easements, Right-of-ways, Relocations, and Disposal Sites.

**M**

**MPO** – Metropolitan Planning Organization.

**MUNI** – Mayor's Urban Neighborhood Initiative.

**MSW** – Municipal Solid Waste.

**N**

**NDDOT** – North Dakota Department of Transportation.

**NDIRF** – North Dakota Insurance Reserve Fund.

**Supplemental (continued)**  
**Glossary of Acronyms**

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**NOVAC** – Northern Valley Arts Council.

**NV360** – New Vision 360

**O**

**OJP** – Office of Justice Programs.

**P**

**PAFR** – Popular Annual Financial Report.

**PSAP** – Public Safety Answering Point.

**R**

**R&R** – Renewal and Rehab.

**REA** – Ralph Engelstad Arena.

**S**

**SRF** – State Revolving Funds.

**SIG** – Strategic Infrastructure Growth.

**I**

**T.E.** – Transportation Enhancement.

**TIF** – Tax Increment Financing.

**TSA** – Transportation Security Administration.

**U**

**UAV** – Unmanned Aerial Vehicles.

**UAS** – Unmanned Aerial Systems.

**UND** – University of North Dakota.

**UPS** – Uninterrupted Power Source.

**USACE** – United States Army Corps of Engineers.

**Y**

**YORS** – Youth gaining Opportunities, Recognition, and Skills